

Warrenville Police
Department

Freedom Of Information Act (FOIA) Request Form

Please Print

Name: _____

Company/Organization: _____

Address: _____

Telephone Number: _____

E-mail Address: _____

Date of Request: _____

The Warrenville Police Department has Five (5) Business Days To Respond To This Request
First 50 Pages Free \$0.15 Each Additional Page

Pursuant to 5 ILCS 140/1 et seq., "Freedom of Information Act," I request the following public record(s) from the Warrenville Police Department. (In order to expedite your request, please be as specific as possible in describing the document(s) you are requesting.

Report Number: _____

Requestor's Signature: _____

For Official Use Only

Date Request Received by Department: _____

Date Request Fulfilled: _____

Date Extension requested: _____

Date Extension granted: _____ Date Now Due: _____

(written response attached)

Date Requestor Notified Ready for ___ Pick-up or ___ Placed in Mail: _____

Your request for the mentioned records has been:

___ Approved and the documents will be made available upon payment of copying costs in the amount of _____.

___ Certain information has been redacted for the following Public Policy reason(s):

___ Information not maintained / records not located.

___ Request denied for the following reason(s):

___ Information specifically prohibited from disclosure by State or Federal Law.

___ Private Information

___ **Personal Information**

___ Administrative / Law Enforcement Records

___ **Preliminary Drafts, Notes, Recommendations, Memoranda, or other Record**

___ Trade Secrets and Commercial or Financial Information

___ Minutes of Closed Public Meetings

___ Records relating to Public Body adjudication of employee which is incomplete

___ Information that would disclose secret and/or confidential codes, programs, etc.

___ Other _____

Public Policy Law in support of denial: _____

Items in bold must automatically be sent by the FOI officer to the Public Access Counselor upon denial.

You have the right to judicial review of this decision pursuant to 5 ILCS 140/1 section 9(a) by contact the DuPage County Circuit Court or the Public Access Counselor.

Office of the Circuit Court Clerk
Judicial Office Facility
505 County Farm Road
Wheaton, Illinois 60187
(630) 407-8700

Public Access Counselor
Illinois Attorney General's Office
500 S. Second Street
Springfield, IL 62705
(217)558-0486

Sincerely,

Dave Schar
Deputy Chief