



## PERMISSIBLE ENCROACHMENTS

A ROW Permit and Covenant Agreement is required for the construction or installation of any building, parking pad, driveway, standard and ornamental mail box structure, sidewalk, fence, sign, tree, landscape improvement, or any other structure or object of any kind (with the exception of utility improvement, sidewalk, streetlight, traffic control device, tree, landscape, retaining wall, or sign installed by a public body and all facilities covered by Title 7 Chapter 5 of the City Code), which is placed, located or maintained in, on, under, or over any portion of the right of way.

A Landscape License and Covenant Agreement shall be required for all private Permissible Landscape Improvements located in the City of Warrenville Right of Way.

### SUBMITTAL DOCUMENTS:

- 1) Completed Revocable ROW Permit & Covenant Agreement and/or Landscape License and Covenant Agreement;
- 2) Plat of Survey (3 sets) with location of mailbox, landscaping, irrigation, or other structure designated with dimensions noted;
- 3) Picture, drawing, or description of mailbox, tree, fence, or other structure.

### REGULATIONS:

- 1) It is the responsibility of the homeowner/contractor to arrange to have all underground utilities located before any digging. The number for J.U.L.I.E. is 1.800.892.0123. J.U.L.I.E. requires 48 hours notice prior to digging
- 2) The ROW Permit & Covenant Agreement fee is thirty-five (\$35.00) dollars. This fee must be paid before permit issue. No work shall begin without a permit. If work begins without a permit, permit fees may be doubled.
- 3) It takes approximately one to two weeks to process permit applications and issue permit. You will be called when permit is ready for pick-up.
- 4) It is the responsibility of the homeowner/contractor on completion of the installation to call and arrange a final inspection with the Building Department. A minimum 24-hour notice is required when scheduling any inspection. The number to call is 630.393.9050.

### PERMISSABLE ENCROACHMENTS:

- 1) All privately constructed and installed landscape improvements, ornamental mail box installations, private parking encroachments, private driveways.

## PERMITTED ENCROACHMENTS:

- 1) Standard private driveways and related culvert improvements constructed in accordance with all applicable City permit and design requirements in effect at the time of driveway construction or expansion.
- 2) Standard mailbox installations installed in accordance with the applicable design criteria established by the local United States Post Office and with the following safety standards. Standard mailbox installations shall (i) be constructed to promote breakaway, bending or otherwise yield in order to minimize damage and harm to motor vehicles and their occupants in the event of a collision or impact with the support and (ii) utilize one of the following support structures or such other similar structure as may be approved by the Community Development Director or his designee as comparably safe:
  - Wooden post (minimum of 4" x 4" and a maximum of 6" x 6").
  - Light gauge hollow cast iron, galvanized steel, or painted steel pipe (maximum of 3" diameter).
- 3) Mailboxes or any other structure over two (2') feet in height are prohibited in the Vision Clearance Triangle. (See next page)
- 4) Any existing awning, marquee, advertising sign, or similar overhanging structure supported from a building immediately adjacent to the limits of the platted street where there is a sidewalk extending to the building line and which does not impair the free and safe flow of traffic on the highway. The permissive retention of overhanging signs is not to be constructed outside the right-of-way line and not confined by adjacent buildings. The sign encroachment must be in existence as of March 31, 2009 to be treated as a permitted sign encroachment hereunder.
- 5) The maximum height of a fence in a Residential District, measured from the finished grade at the fence post, is six (6') feet. Fences may be attached to your neighbor's fence with their written permission. Fences may encroach upon a utility or a drainage easement without blocking drainage. The City of Warrenville or any utility company that has legal rights to utilize said easement, shall have the right to remove the fence.
- 6) A final inspection is required upon completion. The dimensions and location of the fence will be verified at that time.

## 6. VISION CLEARANCE TRIANGLE

Within the triangular area located at the at grade intersection of a street and a railroad, a street and a driveway and/or two streets when the minor street approach is under a stop condition and the major approach is uncontrolled or where the street intersection is controlled by a traffic signal and right-turn-on-red is permitted. Solid fences, as defined herein, hedges, opaque landscaping or screening, walls, and other solid obstructions having a height of over two feet shall not be permitted.

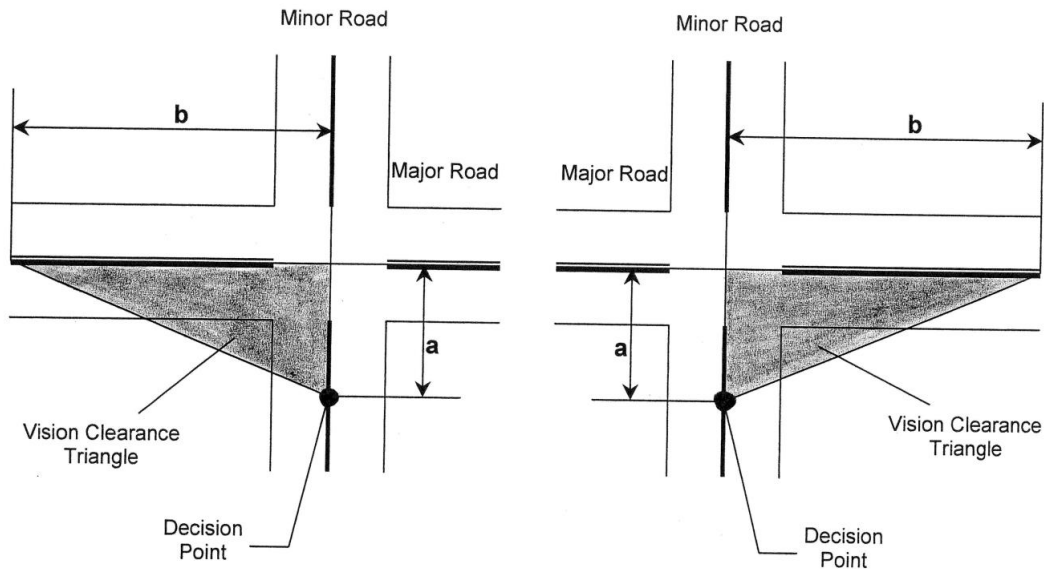
The triangular area shall be formed by the centerlines of two intersecting streets, driveways, and/or a railroad and a straight line between these crossing centerlines as illustrated on

ILLUSTRATION 10A. TABLE 10-1 shall be used to define the length of the (a) and (b) legs of the triangular area.

**TABLE 10-1**

Design Speed (Calculated as posted speed limit plus 5 mph) (mph)	a (feet)	b (feet)
15	Determined by the	170
20	distance to the	225
25	decision point 8'	280
30	behind the stop bar	335
35	but not less than 18'	390
40	from the edge of	445
45	pavement, nor less	500
50	than 12' behind a	555
55	sidewalk or other	610
60	pedestrian pathway	665

**ILLUSTRATION 10-A**



Overhanging objects, including tree branches, and street signs shall be permitted within this triangle only if all parts thereof are higher than seven feet above the level of the railroad or the pavement of the street or driveway where the stopped motorist is located. Signs shall be permitted only if the sign clearance is seven feet or greater or the sign height is two feet or less.

Things to consider when hiring and working with contractor(s)...

When hiring a contractor it is a good idea to get a written estimate that includes the specific work to be performed, the time frame involved, and your cost.

When making a payment request a detailed receipt of the work and materials you are paying for. It is also a good idea to request a waiver of lien in consideration for final and full payment. A final waiver of lien waives and releases the contractor's right to claim a lien for labor, services, or materials, furnished for the project.

Issuance of a permit does not exempt you from the rules and regulations of your Home Owners Association (HOA). If your HOA requires you to have their approval prior to filing for a permit and you have not done so, please contact them immediately before commencing work on this project.

[Application for Construction or Use \(Building Permit Application\)](#)

***- This pamphlet is to be used as a guide only.***

***There may be certain specific special requirements not indicated in this pamphlet. -***