



# ROOF - A building permit is required for the roofing of a structure.

## SUBMITTAL DOCUMENTS

- 1) Completed permit application

## REQUIREMENTS

- 1) No more than two layers of roof are allowed before a tear off is required.
- 2) A minimum ice and water shield coverage of the first three feet of roof sheathing is required on all tear offs.
- 3) All roofs must be properly flashed and vented.
- 4) A final inspection by the City's building inspector is required for all new and re-roof jobs. A minimum 24-hour notice is required when scheduling any inspection. The number to call is 630.393.9050.

Signature \_\_\_\_\_ Date \_\_\_\_\_

## REGULATIONS

### OSHA – If you have one or more employees, you are covered by OSHA regulations.

Requirements for roofing work (removal, repair, or installation of weatherproofing roofing materials such as shingles, tile, and tar paper).

#### Residential Roofing Requirements

- Up to 4/12 – (any roof) safety monitor or continuous slide guards along eave
- Over 1/12 up to 6/12 – (any roof) continuous slide guards along eave
- Over 6/12 up to 8/12 – continuous slide guards along eave and every 8 feet
- Over 6/12 up to 8/12 – (tile or metal roof) continuous slide guards along eave
- Over 8/12 and/or over 25 feet ground to eave height (any roof) – Conventional fall protection (harness and lanyard, guardrail, or safety net system)

#### Commercial Roofing Requirements

- Up to 4/12 – (roof width less than 50 feet) safety monitor
- Up to 4/12 – (roof width greater than 50 feet) safety monitor with warning lines 6 feet back from edge of the roof
- Over 4/12 – harness and lanyard, guardrail or safety net system

NOTE: There are more regulations that apply to roofing work. For more complete information: [www.osh.gov](http://www.osh.gov)  
Aurora area OSHA office – 630.896.8700

Things to consider when hiring and working with contractor(s)...

When hiring a contractor it is a good idea to get a written estimate that includes the specific work to be performed, the time frame involved, and your cost.

When making a payment request a detailed receipt of the work and materials you are paying for.

It is also a good idea to request a waiver of lien in consideration for final and full payment. A final waiver of lien waives and releases the contractor's right to claim a lien for labor, services, or materials, furnished for the project.

Issuance of a permit does not exempt you from the rules and regulations of your Home Owners Association (HOA). If your HOA requires you to have their approval prior to filing for a permit and you have not done so, please contact them immediately before commencing work on this project.

[Application for Construction or Use \(Building Permit Application\)](#)

***- This pamphlet is to be used as a guide only. There may be certain specific special requirements not indicated in this pamphlet.***