



## **ROOF** - A building permit is required for the roofing of a structure.

### SUBMITTAL DOCUMENTS

- 1) Completed permit application

### REQUIREMENTS

- 1) No more than two layers of roof are allowed before a tear off is required.
- 2) A minimum ice and water shield coverage of the first three feet of roof sheathing is required on all tear offs.
- 3) All roofs must be properly flashed and vented.
- 4) A final inspection by the City's building inspector is required for all new and re-roof jobs. A minimum 24-hour notice is required when scheduling any inspection. The number to call is 630.393.9050.

Signature \_\_\_\_\_ Date \_\_\_\_\_

### REGULATIONS

#### **OSHA – If you have one or more employees, you are covered by OSHA regulations.**

Requirements for roofing work (removal, repair, or installation of weatherproofing roofing materials such as shingles, tile, and tar paper).

##### Residential Roofing Requirements

- Up to 4/12 – (any roof) safety monitor or continuous slide guards along eave
- Over 1/12 up to 6/12 – (any roof) continuous slide guards along eave
- Over 6/12 up to 8/12 – continuous slide guards along eave and every 8 feet
- Over 6/12 up to 8/12 – (tile or metal roof) continuous slide guards along eave
- Over 8/12 and/or over 25 feet ground to eave height (any roof) – Conventional fall protection (harness and lanyard, guardrail, or safety net system)

##### Commercial Roofing Requirements

- Up to 4/12 – (roof width less than 50 feet) safety monitor
- Up to 4/12 – (roof width greater than 50 feet) safety monitor with warning lines 6 feet back from edge of the roof
- Over 4/12 – harness and lanyard, guardrail or safety net system

NOTE: There are more regulations that apply to roofing work. For more complete information: [www.osh.gov](http://www.osh.gov)  
Aurora area OSHA office – 630.896.8700

Things to consider when hiring and working with contractor(s)...

When hiring a contractor it is a good idea to get a written estimate that includes the specific work to be performed, the time frame involved, and your cost.

When making a payment request a detailed receipt of the work and materials you are paying for. It is also a good idea to request a waiver of lien in consideration for final and full payment. A final waiver of lien waives and releases the contractor's right to claim a lien for labor, services, or materials, furnished for the project.

Issuance of a permit does not exempt you from the rules and regulations of your Home Owners Association (HOA). If your HOA requires you to have their approval prior to filing for a permit and you have not done so, please contact them immediately before commencing work on this project.

[Application for Construction or Use \(Building Permit Application\)](#)

***- This pamphlet is to be used as a guide only. There may be certain specific special requirements not indicated in this pamphlet.***