



FORMAL PROPERTY MAINTENANCE VIOLATION REPORT

VIOLATION INFORMATION

VIOLATION REPORT NO. _____

Date reported _____

Address if known or common location at which alleged violation(s) exists:

Parcel Number

Violation

Owner of premises or structure at which alleged violation(s) exists:

	Name	Address	Telephone
Property Owner			
Property Occupant			

FOR OFFICE USE ONLY

COMPLAINANT-Per Section 6-3-2.F.2 of the Warrenville Property Maintenance Code, “To the maximum extent of the law, the names, address or other information identifying the complainant(s) shall be kept confidential and shall not be made public or known to the alleged violator except upon permission of the complainant”

COMPLAINANT INFORMATION:

Name	Address	Telephone	Signature

VIOLATION TRACKING STATUS

DATE	<u>BRIEF SUMMARY OF CODE ENFORCEMENT ACTIONS</u> (i.e. Violation verification, Verbal Warning, Violation Notice Issue, Violation Ticket Issuance, Court Date, Violation Abated)