

CITY OF WARRENVILLE

MEMORANDUM

To: Mayor and City Council
From: John M. Coakley, City Administrator
Subject: SUMMARY OF AGENDA ITEMS FOR THE MARCH 15, 2010, CITY COUNCIL
REGULAR MEETING
Date: March 11, 2010

Please contact the City Administrator by noon on the meeting day with questions.

VI. CONSENT AGENDA

A. Ordinance – Adopting Annual Zoning Map Changes (Attachment)

Approval of this ordinance is an annual action the City is required to complete in order to comply with specific State Statute requirements. The attached ordinance formally adopts the most updated version of the City's zoning map, incorporating all zoning changes approved in the past 12 months. A copy of the draft revised Zoning Map has been included with the agenda backup materials for review and reference. Once the ordinance is approved, a full color Zoning Map will be laminated and distributed to the City Council.

Council Action Requested: Waive second reading and pass an ordinance adopting a revised Zoning Map for the City of Warrenville.

Staff Recommendation: Community Development Director Mentzer recommends this action.

Budgetary Impact: None.

Other Resources Required: Staff time to record approved ordinance.

B. Ordinance – IBEW Memorandum of Agreement (Attachment)

Included in the backup is Memorandum of Agreement approved by the IBEW to settle a grievance filed December 30, 2009. The memorandum reflects the direction given by the City Council to staff at their February 16, 2010, closed session.

Council Action Requested: Waive second reading and pass an ordinance authorizing the execution of a Memorandum of Agreement by and between the City and IBEW Local 701.

Staff Recommendation: ACA McMahon recommends this action.

Budgetary Impact: \$3,515

Other Resources Required: Staff time to coordinate deduction adjustment.

C. Ordinance – Waste Management Contract (Attachment)

At the February 1, 2010, City Council meeting, Council accepted a proposal from Waste Management to provide the City with residential solid waste collection and disposal service. The City's current contract with Arc Disposal is set to expire on April 30, 2010. Included in the backup is a copy of the contract and the accompanying ordinance.

Council Action Requested: Waive second reading and pass an ordinance approving Waste Management contract for garbage disposal and recycling services.

Staff Recommendation: ACA McMahon recommends this action.

Budgetary Impact: None.

Other Resources Required: Staff time to monitor contract compliance.

D. Resolution – Fermilab Sanitary Sewer Services (Attachment)

The City currently provides this service to this area of Fermilab under a contract that was executed in 1986. Since that time, the City has amended the City Code to require an intergovernmental agreement order for the City to provide utility services outside its corporate limits to another governmental agency. The proposed IGA provides the same level of service agreed to in the original contract in 1986. The action requested will formalize the agreement for providing this service to meet the requirements of the City code.

Council Action Requested: Pass a resolution by and between the City and Fermilab to provide sanitary sewer services.

Staff Recommendation: Public Works Superintendent Smith recommends approval of the IGA.

Budgetary Impact: \$97,000 in annual Sewer Operating & Maintenance revenue.

Other Resources Required: Not applicable.

E. Resolution – 2010 Legislative Program

The DuPage Mayors and Managers Conference annually adopts a Legislative Action Program (LAP) that spells out its legislative priorities and expects its member municipalities to adopt a resolution in support for the LAP. The Community Development Committee voted to support the DMMC LAP, except the "quick take" authority.

Council Action Requested: Pass a resolution adopting the position and priorities for the 2010 Legislative Session with the exception of "Quick Take" authority.

Staff Recommendation: City Administrator Coakley recommends approval.

Budgetary Impact: None.

Other Resources Required: None.

F. Resolution – Semi-Annual Review of Closed Session Minutes (Attachment)

State statutes require that the City review its closed session minutes every six months in order to determine whether any may be disclosed to the public. Upon review, the City

Clerk's office has determined that all existing closed session minutes still maintain confidentiality and should not be released at this time.

Council Action Requested: Pass a resolution accepting semi-annual review of City Council Closed Session Minutes.

Staff Recommendation: City Clerk Larson recommends this action.

Budgetary Impact: None.

Other Resources Required: None.

G. Batavia Road Resurfacing Project – Engineering Services Contract

As discussed at the Community Development Committee meeting, Engineering Enterprises, Inc. (EEI) has submitted a proposal for professional engineering services for the Batavia Road resurfacing project between Route 56 and Route 59. EEI is the engineering firm that prepared the submittal for the stimulus funding and the final plans for this project. Actual cost will be based on hours spent on the project per the hourly rate per discipline, but should not exceed \$94,588.

Council Action Requested: Accept Community Development Committee recommendation and approve a construction engineering services agreement with Engineering Enterprises for services associated with the resurfacing of Batavia Road between Route 56 and Route 59 in an amount not to exceed \$94,588.

Staff Recommendation: Public Works Superintendent Smith recommends this action.

Budgetary Impact: Not to exceed \$94,588. Money is budgeted and available in the FY 2010 budget.

Other Resources Required: Not applicable.

H. Grounds Maintenance Contract Renewal

The Community Development Committee concurred with staff's recommendation to extend the current grounds maintenance contract with Voegtler's Lawn Service, who has agreed to "freeze" their prices and renew their contract for the same dollar amount as calendar year 2009.

Council Action Requested: Accept Community Development Committee recommendation and waive competitive bidding and extend the grounds maintenance contract for the 2010 calendar year to Voegtler's Lawn Service, Inc., in the amount of \$25,860. *Note: This action requires a two-thirds majority affirmative vote by the Council (Six Aldermen)*

Staff Recommendation: Public Works Superintendent Smith and Building and Grounds Supervisor Eageny recommend this action.

Budgetary Impact: \$25,860.

Other Resources Required: Not applicable.

I. 2010 Road Program

The Community Development Committee concurred with staff's recommendation to solicit bids for the 2010 Road program at this time, in order to obtain lower overall project

costs compared to soliciting bids during the construction season. The 2010 Road program consists of the following work:

Resurfacing of Briggs and Estes Streets and Citywide patching	\$271,220
Citywide Curb and sidewalk replacement	\$ 30,565
Woodland Road resurfacing and installation of utilities	\$ 52,406
Fourth Street and Jackson Street reconstruction	\$320,000

Finance Director Dahlstrand has confirmed that funds will be available to cover the proposed expenditures from the FY 2011 Budget.

Council Action Requested: Accept Community Development Committee recommendation and authorize staff to solicit bids for the 2010 Road Program.

Staff Recommendation: Public Works Superintendent Smith recommends this action.

Budgetary Impact: \$354,191 from the Capital fund \$81,496 from the Sewer Capital funds, and \$320,000 from TIF #2 fund.

Other Resources Required: Staff time to coordinate the construction of the projects included in the 2010 Road Program.

J. Point Oak Drive Utility Extension

In October 2009, the City contracted for preliminary engineering design services for the extension of City sanitary sewer and water main improvements through the Point Oak Drive neighborhood. At the Community Development Committee meeting, Aldermen Aschauer and Schultz volunteered to work with staff on developing specific recommendations related to the extension of City utilities through this neighborhood.

Council Action Requested: Accept Community Development Committee recommendation and designate Alderman Aschauer and Alderman Schultz to work with staff to review history, current preliminary engineering analysis for potential utility extensions and roadway improvements in the Point Oak Drive neighborhood, and develop specific recommendations for City Council consideration at a future committee of the whole meeting.

Staff Recommendation: Community Development Director Mentzer and Public Works Superintendent Smith recommend approval of this action.

Budgetary Impact: To be determined pending further analysis and City Council action.

Other Resources Required: Staff and City Council time to perform the above noted review and develop specific "next step" recommendations.

K. Phosphorus Educational Program

The Community Development Committee concurred with the Environmental Advisory Commission's proposal to begin an educational campaign to discontinue using phosphorus in lawn fertilizers in order to make a significant difference in the health of the West Branch of the DuPage River.

Council Action Requested: Accept Community Development Committee recommendation and authorize the Environmental Advisory Commission to provide information to the public on the impact of phosphorus on the DuPage River, as well as local streams and ponds by (i) preparing articles and posting information on the subject in the City's newsletter, EAC's Resource newsletter, and on the City's website, and (ii) conducting public information/education/input meetings on the topic at the request of the City Council.

Staff Recommendation: EAC Staff Liaison Vainisi concurs with the EAC recommendation.

Budgetary Impact: None.

Other Resources Required: Staff and EAC time to implement the recommended informational outreach actions.

L. Brownfield Revolving Loan

The Community Development Committee concurred with staff's recommendation to apply for a State of Illinois Brownfield Revolving Loan for the remaining environmental remediation work planned on CCRS #1. Payback of approved loans is over a 15-year period at 0% interest, and does not start until the City realizes some form of revenue from the property. It is even possible that all or a portion of the loan would be forgiven based on when and for how much the City sells the property.

Council Action Requested: Accept Community Development Committee recommendation and authorize staff to apply for a State of Illinois Brownfield Revolving Loan for the remaining environmental remediation work planned on CCRS #1.

Staff Recommendation: Community Development Director Mentzer recommends this action.

Budgetary Impact: Staff estimates the cost associated with preparing and submitting a BRL application to be less than \$1,000.

Other Resources Required: Staff time to prepare and submit the detailed BRL application.

M. Bob Walters Commons Redevelopment Project

Staff is recommending the City solicit input from the Park District on the future of the BWC, due to the project's involvement with improvements for recreational purposes. Also, since more than half of the land belongs to the Library District, staff recommends that the Library representatives be included in the discussion as well.

Council Action Requested: Accept Community Development Committee recommendation and authorize the City Council representatives and the City Administrator to meet with the City-Park Task Force and the City-Library Task Force to request input on the priority, funding mechanism, and implementation schedule for the Bob Walters Commons redevelopment project.

Staff Recommendation: City Administrator Coakley concurs with this action.

Budgetary Impact: None.

Other Resources Required: A modest amount of time on the part of the City Council representatives (Aldermen Schultz and Aschauer) and the City Administrator.

N. Cullerton Company Demolition

The Cullerton Company, 3 S 220 Warren Avenue, has requested City funding assistance for the demolition of an accessory storage building located at the rear (southwest side) of their property. The City's Economic Development Workgroup discussed this matter and recommend an agreement with the Cullerton Company for reimbursement in the amount of \$2,500 from TIF #2 funds.

Council Action Requested: Accept Community Development Committee recommendation and direct staff and the City Attorney prepare an agreement that would memorialize the City's \$2,500 demolition reimbursement commitment and the conditions the Cullerton Company would need to comply with in order to receive the City's demolition reimbursement commitment.

Staff Recommendation: Community Development Director Mentzer's recommendation is consistent with the recommendation outlined in his March 5, 2010, memo.

Budgetary Impact: Potential expenditure of \$2,500 of TIF #2 funds from the FY 2011 budget.

Other Resources Required: Staff and City Attorney time to prepare the demolition cost reimbursement agreement, coordinate its execution, and verify the Cullerton Company performs as required under the agreement before the City's demolition reimbursement is distributed.

P. Google Fiber for Communities Project

As discussed at the Community Development Committee meeting, Google recently announced their plans to launch an experiment to make Internet access "better and faster." Their goal is to test ultra-high speed broadband networks in one or more trial locations across the country. Even though the application process may require up to 20 hours of staff time, the Committee was divided as to its commitment to this project.

Council Action Requested: Accept Community Development Committee Recommendation and direct staff to complete the Request for Information for the Google Fiber for Communities Project.

Staff Recommendation: Staff recommends this action.

Budgetary Impact: None.

Other Resources Required: At least 20 hours staff time to complete the RFI.

P. Minutes – BPAC (Attachment)

Receive and File Minutes of the Bicyclist and Pedestrian Advisory Commission Regular Meeting of March 2, 2010.

Q. Invoices Due (Attachment)

Included with the agenda backup materials is a report of invoices due on or before

April 5, 2010, totaling \$161,121.59, as prepared by the Finance Department.

R. Invoices Paid (Attachment)

Included with the agenda backup materials is a report of invoices paid during the month of February 2010, totaling \$45,760.03 as prepared by the Finance Department.

S. Master Card Expenses (Attachment)

Included with the agenda backup materials is a report of Master Card Expenditures during the month of February 2010, totaling \$1,962.68 as prepared by the Finance Department.

VII. REGULAR AGENDA

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. Route 56 Streetscape Workgroup Presentation

In order to properly present, and carefully consider, the importance and potential significant investment (both up-front costs and long-term maintenance and replacement costs) associated with the specific recommendations developed by the Route 56 Streetscape Workgroup, staff had requested an opportunity to make a presentation at the March 15 meeting in order to meet IDOT's request for City input on the various potential streetscape improvements as soon as possible.

Council Action Requested: Consideration of the Route 56 Streetscape Workgroup's Phase I/Basic streetscape improvement recommendations.

Staff Recommendation: Community Development Director supports this course of action.

Budgetary Impact: To be determined, pending City Council review and direction on the Workgroup's recommendations.

Other Resources Required: To be determined, pending City Council review and direction on the Workgroup's recommendations.

X. CLOSED SESSION

XI. ADJOURN