

CITY OF WARRENVILLE

MEMORANDUM

To: Mayor and City Council
From: John M. Coakley, City Administrator
Subject: SUMMARY OF AGENDA ITEMS FOR THE FEBRUARY 16, 2010, CITY COUNCIL REGULAR MEETING
Date: February 11, 2010

Please contact the City Administrator by noon on the meeting day with questions.

VI. CONSENT AGENDA

A. Ordinance - Sale of City-Owned Property (Attachment)

As discussed at the Public Safety Committee meeting, the City owns ten vehicles seized as a result of arrests made by the Police Department for various criminal activities.

Past practice for disposal of City owned vehicles and property that is no longer needed by any of the City's departments has been to sell it at auction. The Police Department has previously utilized Obenauf Auction Services, Inc. for online auctions to dispose of such surplus City property and found their service to be professional and well run. Proceeds from the auction will be returned to the City, minus a 6% service fee assessed by Obenauf Auction Services, Inc. The City will receive 94% of the value from the auctioned property.

Council Action Requested: Waive second reading and pass an ordinance authorizing the disposal of City-owned property through an auction conducted by Obenauf Auction Services Inc.

Staff Recommendation: Police Chief Turano recommends this action.

Budgetary Impact: Ninety-four percent of the property value disposed of at auction will be returned to the General Fund.

Other Resources Required: None.

B. Ordinance – Final Plans for Urban Stream Research Center (Attachment)

This Ordinance has been prepared to grant conditional approval of the Final Site Plan documents for the Urban Stream Research Center the Forest Preserve District of DuPage County is proposing to construct in the portion of the Blackwell Forest Preserve located in the City of Warrenville. The proposed plans call for construction of an approximately 6,000-square foot single story research facility building along with an associated 10-space parking lot, parking lot lighting, landscaping, and stormwater management improvements. The project overview, background information, and staff approval recommendation along with the location map, site and landscape plans, and building elevations exhibits are provided in the February 5, 2010, Memo from Senior Planner Domovessova (a copy of

which is included with the agenda backup).

A Forest Preserve District representative will be in attendance at the upcoming meeting to present the project and answer possible questions.

Council Action Requested: Waive second reading and pass an ordinance approving final site plan for Urban Stream Research Center/Forest Preserve District of DuPage County (28W680 Butterfield Road).

Staff Recommendation: Community Development Director Mentzer recommends approval of this ordinance.

Budgetary Impact: None.

Other Resources Required: None.

C. Ordinance – Class B-3 Liquor Licenses for Walgreens (Attachment)

Included with the backup materials is an ordinance prepared by the City Attorney to increase the number of B-3 liquor licenses to three. The City Code under Title 3, Chapter 2, Section 7-G, currently authorizes only one class B-3 Liquor License, which is held by 7-Eleven. The two new licenses would be held by Walgreens two stores, located at 28 W 104 Warrenville Road and 2 S 613 Route 59.

Council Action Requested: Waive second reading and pass an ordinance amending Title 3, Chapter 2 of the City Code RE: number of Class B-3 Liquor Licenses (Walgreens).

Staff Recommendation: Finance Director Dahlstrand recommends this action.

Budgetary Impact: \$1,600 in annual liquor license renewal fee revenue, \$800 for each renewal after the initial license.

Other Resources Required: Minimal staff time to prepare the ordinance and issue the licenses.

D. Council Sponsorship of 2010 Operation Safe Celebration (Attachment)

The Public Safety Committee considered and recommends approval of a request from the Operation Safe Celebration Committee (OSC) of Wheaton North and Wheaton Warrenville South High Schools for a City Council sponsorship of \$500. The letter indicates that the funding will be used to sponsor the post prom parties for School District 200, and is open to all District 200 juniors and seniors. Approximately 1,600 students participated in 2009 post prom parties. The City has funded this program since 2001.

Council Action Requested: Accept Public Safety Committee recommendation and approve a \$500 sponsorship of the 2010 Operation Safe Celebration.

Staff Recommendation: Not applicable, this is a Council policy decision.

Budgetary Impact: \$500 from the City Council sponsorship account, pending Council approval. There is sufficient money available in this line item for this expense.

Other Resources Required: None.

E. East Side Parking Restrictions

The Public Safety Committee recommended that the first speed limit sign north of Warrenville Road on the east side of Elizabeth, Virginia, and Lorraine avenues should be moved closer to the intersection, and a "No Parking from Here to Corner" sign placed on the same pole. This will reduce installation costs as well as assist in limiting the number of sign poles in the area, while still allowing area residents to park near their homes.

Council Action Requested: Accept Public Safety Committee recommendation and authorize posting of "No Parking from Here to Corner" signs in combination with speed limit signs at least 20 feet from Warrenville Road on Lorraine Avenue, Virginia Avenue, and Elizabeth Street.

Staff Recommendation: Deputy Chief Schar recommends this action.

Budgetary Impact: Cost of three No Parking Signs at \$90 each for a total of \$270.

Other Resources Required: Public Works employee time to move three sign posts and install three signs on existing posts. Police Department personnel time to enforce the No Parking Zone as required.

F. Minutes – BPAC (Attachment)

Receive and File Minutes of the Bicyclist and Pedestrian Advisory Commission Regular Meeting of February 2, 2010.

G. Invoices Due (Attachment)

Included with the agenda backup materials is a report of invoices due on or before March 1, 2010, totaling \$103,599.26, as prepared by the Finance Department.

H. Invoices Paid (Attachment)

Included with the agenda backup materials is a report of invoices paid during the month of January 2010, totaling \$16,675.49 as prepared by the Finance Department.

I. Master Card Expenses (Attachment)

Included with the agenda backup materials is a report of Master Card Expenditures during the month of January 2010, totaling \$1,333.45 as prepared by the Finance Department.

VII. REGULAR AGENDA

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

X. CLOSED SESSION

XI. ADJOURN