

Voegtle's Lawn Service, Inc

17 Lyncloff Dr.
Oswego, IL 60543
Phone 630-554-0664
Fax 630-554-5500
Cell 630-816-5384

February 4, 2010

City of Warrenville
28W701 Stafford Place
Warrenville, IL 60555

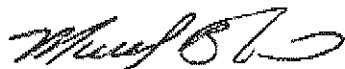
Dear Sir or Madam:

Voegtle's Lawn Service appreciates the opportunity to continue to serve the community by providing landscape maintenance for the 2010 season. We look forward to another year of caring for and beautifying the city's properties and gardens.

As gardens age and mature they also evolve. We will continue to evaluate sites to ensure appropriate progression. Further discussion and proposal may be necessary to address thinning, dividing of perennials, as well as woody plant and shrub replacements.

In effort to address budget concerns we are willing to freeze pricing for the 2010 season. Enclosed please find our general description of services and proposal for the grounds maintenance service contract. Please contact me if you have any other questions regarding this proposal.

Sincerely,



Michael B. Voegtle
President

2.05 Trimming/Shearing

- A. This work includes seasonal growth of all shrubs, evergreens, and ornamental trees that can be trimmed without climbing. All plant material will be trimmed during the growing season, according to their species specifications.

2.06 Fertilizing

- A. All bed areas will be treated with a pre-emergent herbicide in the spring. Follow-up applications may be necessary in the late summer to maintain weed-free beds.
- B. Should additional applications become necessary during the growing season, it will be billed on a time and material basis.

2.07 Mulching

"Mulch has been defined as any material used at the surface of soil primarily to prevent loss of water by evaporation, to keep down weeds, to dampen temperature fluctuations, or to promote soil productivity." Thomas L. Green, The Morton Arboretum

- A. Mulching will be done on a time and material basis.
- B. The type and quantity of mulch necessary will be determined by the plant material and desired appearance.

2.08 Cleanups

A. Spring Cleanup

1. Clean up work will be completed prior to the 21st of April each year.
2. Leaves, paper, and debris will be removed from flower beds, shrubs and planting areas.
3. Perennials will be cut back according to their species specifications.
4. Dormant pruning.
5. Application of pre-emergent herbicide.

B. Fall Cleanup

1. Leaves, paper, and debris will be removed from flower beds, shrubs and planting areas.
2. Perennials will be cut back according to their species specifications.
3. Recommendations will be made for necessary mulch.

Part 3 Costs

3.01 Costs per location for Grounds Maintenance without chips/mulch

A. Community Building	300.00
B. Albright Building and Second Street Park	1200.00
C. Old City Hall/Prairie Path Gazebo Area	4200.00
D. New City Hall	4000.00
E. Police Station	4200.00
F. Public Works Building	2100.00
G. Plum Path (Manning Ave.)	2700.00
H. Cerny Park (Forestview and River Road)	5200.00
I. Veterans Memorial (Stafford Place)	910.00
J. Keft Garden (Prairie Path east of Batavia)	1050.00

Total for grounds maintenance excluding chips/mulch \$25860.00

3.02 Material and labor cost of mulch/compost

A. Double Processed Mulch	Cost per cubic yard installed	43.00
B. Arborist Chips	Cost per cubic yard installed	33.00
C. Installation only Arborist Chips	Cost per cubic yard installed	25.00
D. Mushroom compost	Hourly charges apply	35.00
E. Pulverized topsoil	Hourly charges apply	30.00

Part 1 General

1.01 Description

- A. Landscape and Bed maintenance consists of providing all labor, materials, equipment and incidental supplies necessary to perform:
 - 1. pruning
 - 2. edging
 - 3. weeding
 - 4. cultivating
 - 5. trimming/shearing
 - 6. pre-emergent herbicide
 - 7. mulching
 - 8. cleanups
- B. Landscape and bed maintenance work described herein is applicable for one full season(s) beginning April 1, 2010 and ending November 30, 2010.
- C. Each season is unique. The timing and frequency of visits will vary due to growing conditions and visibility of property.

1.02 Quality Assurance

- A. Work shall be performed in a professional, workman-like manner using the highest quality materials and equipment available.
- B. All landscape and bed maintenance will conform to generally accepted practices
- C. All personnel will be uniformed and shall conduct themselves in a professional manner.

Part 2 Landscape and Bed Maintenance

2.01 Pruning

- A. Pruning is done to direct the growth, improve the health, and increase the production of flowers and fruit.
- B. Pruning removes dead and diseased wood thus allowing for more air movement and renewal of older growth.
- C. Pruning is best performed during the dormant season.
- D. Should removal of dead or diseased plant material become necessary during the growing season, it will be billed on a time and material basis.

2.02 Edging

- A. Shrub beds and tree rings will be edged to a minimum depth of 2 inches.
- B. Edging will be performed throughout the season to provide neat and uniform appearance (two times per season).

2.03 Weeding

- A. Weeding will be performed throughout the season to provide neat and uniform appearance.
- B. Properties will be visited bi-monthly and hand weeded or spot treated with appropriate herbicide.

2.04 Cultivating

- A. Beds will be cultivated, as necessary, to present a neat and weed free appearance.