



**FORMAL PROPERTY MAINTENANCE VIOLATION REPORT**

**VIOLATION INFORMATION**

**VIOLATION REPORT NO.** \_\_\_\_\_

Date violation was reported to the City of Warrenville Community Development Department

\_\_\_\_\_

Address if known or common location at which alleged violation(s) exists:


Owner of premises or structure at which alleged violation(s) exists:

	Name	Address	Telephone
Property Owner			
Property Occupant			
Parcel Number			

**FOR OFFICE USE ONLY**

**COMPLAINANT**-Per Section 6-3-2.F.2 of the Warrenville Property Maintenance Code, “To the maximum extent of the law, the names, address or other information identifying the complainant(s) shall be kept confidential and shall not be made public or known to the alleged violator except upon permission of the complainant”

**COMPLAINANT INFORMATION:**

Name	Address	Telephone	Signature

**VIOLATION TRACKING STATUS**

<b>DATE</b>	<b><u>BRIEF SUMMARY OF CODE ENFORCEMENT ACTIONS</u></b> (i.e. Violation verification, Verbal Warning, Violation Notice Issue, Violation Ticket Issuance, Court Date, Violation Abated)