

CITY OF WARRENVILLE
CITY COUNCIL
BUDGET PRESENTATIONS WORKSHOP
Monday, February 9, 2026 at 6:30 p.m.
City Hall Council Chambers
28W701 Stafford Place, Warrenville, IL 60555

MINUTES

I. OPENING CEREMONIES

A. Call to Order

Mayor Pro Tem Barry called the meeting to order at 6:30 p.m.

B. Roll Call

Physically Present: Aldermen: J.P. Augustynowicz, Stu Aschauer, Clare Barry, Kathy Davolos, Craig Kruckenberg, John Lockett, Bill Weidner, and Judy Wilkie

Absent: Mayor Andrew Johnson

Also Present: City Administrator Cristina White, Assistant City Administrator Alma Morgan, Public Works Director Phil Kuchler, Community and Economic Development Director Amy Emery, Finance Director Kevin Dahlstrand, Deputy Chief Ken Dawson, City Treasurer Maury Goodman, and Executive Assistant/Deputy Clerk Dawn Grivetti

Absent: Police Chief Sam Bonilla and City Clerk Julie Clark

C. Pledge of Allegiance

Mayor Pro Tem Barry led the Pledge of Allegiance.

II. FISCAL YEAR 2027 BUDGET PRESENTATIONS

A. Administration Department Presentation

Assistant City Administrator (ACA) Morgan gave the Administration Department's Fiscal Year (FY) 2027 Budget presentation. She highlighted accomplishments in FY 2026, which include: technology improvements, increased public communications via the Citizen Engagement application and social media outlets, CUSD 200 Job Shadow Day, as well as promoting the Inclusion, Diversity, Equity and Awareness Commission's (IDEC) *Smile. Waive. Repeat.* campaign.

ACA Morgan presented the Department's FY 2027 initiatives, which include: identifying facilities and space needs priorities, providing assistance for Phase II of the security camera project, ADA website compliance, staff training,

development and engagement, and continuation of IDEC Autism Friendly Initiatives.

The Administration Department's proposed decision packages to be included in the FY 2027 Budget were discussed. The first project includes a server and array infrastructure upgrade, and the other is the hiring of a part-time administrative intern to assist with special projects in various departments. The intern would likely be a college student working on a master's degree with an interest in public service.

There was discussion regarding the job description for the administrative intern and the number of requests placed using the Citizen Engagement app. ACA Morgan indicated the most common requests were for a streetlight out, brush pickup, right-of-way mowing, damaged mailbox, and watermain leaks.

City Administrator (CA) White stated the administrative intern assignment would follow a university semester schedule and could be for one or two semesters. The program is not intended to be a continuous administrative support position.

She thanked staff from both the Finance and Administration departments as well as those who provide support for the volunteer commissions.

B. Finance Department Presentation

Finance Director (FD) Dahlstrand gave the Finance Department's FY 2027 Budget presentation. He stated that the City received its 32nd consecutive Certificate of Excellence in Financial Reporting award given by the Government Finance Officers Association (GFOA) for FY 2024. The City has submitted the FY 2025 audit in anticipation of receiving the same award for FY 2025 financial reporting.

FD Dahlstrand indicated that in FY 2026, the Department experienced staffing changes. However, with the continued implementation of the new Enterprise Resource Planning (ERP) software, BS&A, new efficiencies have been realized. The City now provides a paperless utility billing option. Staff is also working on creating standard operating procedures and succession planning.

In FY 2027, the Department plans to provide Automatic Clearing House (ACH) payments for accounts payable vendors, identify funding opportunities for top priorities identified in the Facilities and Space Needs study, establish a plan for five-year budget forecasting, and establish a multi-year budgeting cycle. The Department will consider any recommendations following the Water and Sewer Rate Study and explore the possibility of separating water and sewer funds into two enterprise funds for improved fund management.

FD Dahlstrand discussed the Department's proposed decision package for FY 2027, which contemplates hiring an outside firm to perform a revenue collection audit to ensure the City is receiving all the revenue that should be received.

Finally, he provided an update on the initiatives for the Tourism and Arts Commission, which include development and funding for an aesthetic enhancement program.

There was discussion regarding how residents can establish an online account for water and sewer billing through the City Engagement Application, how to set up paperless billing, and staffing efficiencies realized as a result of the new ERP system.

There was further discussion regarding revenue collection auditing and how the City budgets for grant awards.

C. Community Development Department Presentation

Community and Economic Development Director (CEDD) Emery gave the Community Development Department's FY 2027 budget presentation. She described the many ways in which the Department is addressing Strategic Plan initiatives. She highlighted the Department's FY 2026 accomplishments, including the ERP software rollout, establishment of the Warrenville Mercantile, the Old Town Redevelopment Site #2 (OTRS #2) purchase and sale agreement, and the relocation of business registration and licensing services to the Department from the Finance Department.

FY 2027 initiatives include anticipated development of OTRS#2, launch of the Warrenville Mercantile, Route 59 Sidewalk and Path improvement project, I-88 corridor market branding partnership with the City of Naperville, and planning and review of new development initiatives.

She commented on FY 2026 and FY 2027 activities and initiatives for the Plan Commission and Economic Advisory Commission, two commissions the Department oversees with staff liaisons.

CEDD Emery discussed the Department's FY 2027 Decision Packages, which include expansion of the Warrenville Mercantile, IL Route 59 Corridor Study and final engineering, and the establishment of a pilot business improvement matching grant program.

There was discussion regarding the proposed cost to the expansion of the Warrenville Mercantile. CEDD Emery explained a proposal to finish the existing sheds and construct additional fully built-out sheds, noting that the full cost of the project can be extended over several budget years.

There was discussion regarding City branding, use of the extended logo to include *Naturally*, and partnering with the City of Naperville on I-88 Corridor marketing. CEDD Emery explained the project would include a unique branding to the corridor.

Alderman Weidner recalled the past existence of a larger, more regional I-88 Corridor Association and suggested staff consider including more municipalities in a marketing partnership.

There was discussion regarding how the proposed pilot business improvement matching grant program would be funded as well as the general scope of the application and distribution process.

Alderman Lockett stated and staff confirmed there are 322 registered businesses in the City.

III. OFFICIALS AND STAFF COMMENTS

- A. Mayor
No comments.

- B. Aldermen
Alderman Weidner stated that, this month, the Inclusion, Diversity, Equity, and Awareness Commission (IDEC) recognizes Black History Month as part of its monthly heritage recognition program.

- C. Clerk
No comments.

- D. Treasurer
No comments.

- E. Administrator
City Administrator White called attention to the FY 2027 department budget work plans included in the presentations. Further budget discussions will take place at the City Council Budget Workshop on March 14, 2026.

- F. Attorney
Not Present

VII. ADJOURN

ALDERMAN LOCKETT MADE A MOTION, seconded by Alderman Wilkie to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The regular Council meeting adjourned at 7:31 p.m.

Approved: March 2, 2026 
Dawn Grivetti, Executive Assistant/ Deputy Clerk