

CITY OF WARRENVILLE
PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE OF THE WHOLE
REGULAR MEETING
Monday, February 10, 2025, at 7:00 p.m.
City Council Chambers at City Hall
28W701 Stafford Place, Warrenville, IL 60555

MINUTES

A. CALL TO ORDER

Chairman Barry called the meeting to order at 7:00 p.m.

B. ROLL CALL

Physically Present: Chairman Clare Barry, Mayor David Brummel, and Aldermen: Stuart Aschauer, J.P. Augustynowicz, Kathy Davolos, Craig Kruckenberg, John Lockett, Bill Weidner, and Judy Wilkie

Absent: None

Also Present: City Administrator Cristina White, Assistant City Administrator Alma Morgan, Public Works Director Phil Kuchler, Utility Maintenance Superintendent Zach Jardine, Capital Maintenance Superintendent Jamie Clark, Street Division Crew Leader Jeff Simmons, Utility Division Crew Leader Joe McFadden, Asset Management Analyst Kassandra Hernandez-Galvan, and Executive Assistant and Deputy City Clerk Dawn Grivetti

Also Absent: City Treasurer Maury Goodman and City Clerk Julie Clark

C. PLEDGE OF ALLEGIANCE

Chairman Barry led the Pledge of Allegiance.

D. CITIZENS COMMENTS

There were no comments from persons present.

E. OFFICIALS AND STAFF COMMENTS

Ald. Weidner stated February 12 is called the Festival of the Trees and can be celebrated by showing appreciation for the environmental benefits of trees.

City Administrator White reminded the Committee that the Budget Workshop is planned for Saturday, March 15 at City Hall, and that the Police Department's Polar Plunge event will immediately follow the workshop in the parking lot across from City Hall.

F. BUSINESS OF MEETING

1. Public Works Department FY 2026 Budget Presentation

Public Works Director (PWD) Kuchler gave the Department's FY 2026 Budget and Work Plan Presentation. He highlighted FY 2025 and proposed FY 2026 projects in

the construction phase and design and acquisition phases in the Street Division, Utility Division, and general department. He presented the Department's proposed decision packages for FY 2026 in the Utility Division, Street Division and general department as well which include software improvements, park improvements, and a traffic study.

There was discussion regarding the planned improvements for Cerny Park and the planned completion dates for the new water tower and water treatment facility. PWD Kuchler and the Department staff were congratulated for the work they do and the professional way the work is done.

2. Consideration of IPWMAN IGA

Capital Maintenance Superintendent (CMS) Clark presented a request to approve an intergovernmental agreement with the Illinois Public Works Mutual Aid Network (IPWMAN), a collaborative organization designed to facilitate mutual aid and support for natural or manmade disasters. The City currently participates in the IPWMAN program, however, recent changes to the organization have prompted updates to the agreement requiring the City to approve the updated agreement. CMS Clark indicated the agreement was updated to delineate the non-profit aspect of the organization and to clarify that mutual aid is not just for emergencies but includes day-to-day operations and training opportunities as well.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Wilkie, to recommend the City Council pass a resolution approving an intergovernmental agreement for participation in the Illinois Public Works Mutual Aid Network.

MOTION CARRIED VIA VOICE VOTE

3. Consideration of Cab and Chassis Purchase

CMS Clark stated the Public Works department recently received a cab and chassis that was originally approved for purchase and ordered 30 months earlier. He added that staff has identified another Public Works vehicle that is due for replacement in FY 2027. Based on delayed delivery times, staff is recommending ordering the replacement cab and chassis now so that it can be received and built out by FY 2027.

Mayor Brummel commended staff for their care and planning for replacement of City equipment.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Wilkie, to recommend the City Council pass a resolution approving the purchase of a cab and chassis for a Public Works dump truck from Rush Truck Center in the amount of \$113,998.

MOTION CARRIED VIA VOICE VOTE

4. Consideration of Bid Letting for 2025 Construction Projects Prior to FY 2026 Budget
PWD Kuchler requested authorization to seek bids for the 2025 Road Program and the River Road Curb, Storm Sewer, and Ditch Improvements Project before the FY 2026 Budget is formally approved. He added that it is staff's experience that seeking bids for planned infrastructure construction projects in late winter or early spring results in lower bid prices.

Ald. Weidner asked if there are any design changes or road markings that could be applied to River Road to reduce traffic speeds on the roadway. PWD Kuchler stated he plans to meet with a consultant to review the results of a recently received engineer's report on River Road and discuss additional improvements to the roadway.

There was discussion regarding the stability of any federal funds committed to the projects. PWD Kuchler replied that the River Road project is being funded with money received from DuPage County as part of the jurisdictional transfer of River Road, and that other funds for the projects are coming from State sources, so the projects should not be influenced by any federal instability.

ALDERMAN WEIDNER MADE A MOTION, seconded by Ald. Wilkie, to recommend the City Council authorize staff to advertise for bids for the 2025 construction projects outlined in Public Works Director Kuchler's February 5, 2025, memorandum, prior to formal approval of the fiscal year 2026 Budget.

MOTION CARRIED VIA VOICE VOTE

5. Consideration of Landscape Maintenance Contract
PWD Kuchler stated that staff was not satisfied with the services performed by the landscape maintenance vendor used in 2024 and therefore is not recommending a contract renewal. Considering the project was advertised for bids one year ago, and with the consent of the City Attorney, staff solicited proposals from bidders that ranked second and third in the prior bidding process. Proposals received were competitive. Staff is recommending waiving the bidding requirements set forth in the City Code and awarding the contract to Sebert Landscape.

Ald. Weidner asked if the recommended vendor is amenable to adapting to the City's landscaping preferences. PWD Kuchler replied the contractor is required to perform maintenance according to the City's preferred methods as described in the agreed upon contract.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Wilkie, to recommend the City Council pass a resolution awarding the contract for Mowing and Landscape Maintenance to Sebert Landscape, in the amount of \$133,730.

MOTION CARRIED VIA VOICE VOTE

6. Consideration of Solicitation Request for the 2025 Bike Rodeo

Asset Management Analyst (AMA) Hernandez-Galvan stated the Bicyclist and Pedestrian Advisory Commission (BPAC) is requesting authorization to solicit local businesses for donated items to use as prizes and monetary donations to purchase drawing prizes for the nineteenth annual Bike Rodeo, to be held on Saturday, May 17, 2025.

ALDERMAN KRUCKENBERG MADE A MOTION, seconded by Ald. Wilkie, to recommend the City Council pass a resolution awarding the contract for Mowing and Landscape Maintenance to Sebert Landscape, in the amount of \$133,730.

MOTION CARRIED VIA VOICE VOTE

7. Consideration of Street Closure Request for the 2025 Bike Rodeo

AMA Hernandez-Galvan stated that, due to liability and safety concerns, BPAC is recommending the City Council approve the closure of a section of Stafford Place for the Bike Rodeo event on May 17, 2025.

ALDERMAN WEIDNER MADE A MOTION, seconded by Ald. Wilkie, to recommend the City Council authorize the partial closure of Stafford Place for the annual Bike Rodeo event, as stated in the February 5, 2025, memo from Asset Management Analyst and BPAC Staff Liaison Hernandez-Galvan.

MOTION CARRIED VIA VOICE VOTE

8. Consideration of Electric Easement Agreement for Water Tower

PWD Kuchler stated that staff and the City's consultant have been working with Commonwealth Edison to supply electric service to the new water tower currently under construction near the Thorntons gas station on IL Route 59. It was determined that the shortest and most cost-effective way to serve the site is to install electric service to the water tower from Route 59 through Thorntons' property. The City has an existing sanitary sewer easement agreement with Thorntons through the property. Staff negotiated additional easement rights with Thorntons for the electric service within the same easement and is now recommending approval of the amended agreement.

ALDERMAN KRUCKENBERG MADE A MOTION, seconded by Ald. Wilkie, to recommend the City Council pass an ordinance approving an easement for the installation and maintenance of under-ground electrical facilities.

MOTION CARRIED VIA VOICE VOTE

9. Consideration of Agreements with Park District for the Transfer of Cerny Park

PWD Kuchler reminded the Committee that the Council passed a resolution in 2024 to execute a letter of understanding regarding the transfer of Cerny Park to the Warrenville Park District. Pursuant to that letter, staff worked with the City Attorney and the Park District to develop three agreements necessary to facilitate the transfer. Agreements

include a purchase and sale agreement, a cost-sharing agreement related to Phase 1 and 2 park improvements, and an intergovernmental agreement for future commitments and rights related to the maintenance and use of Cerny Park.

PWD Kuchler stated the Park District Board will consider these agreements at its February 20, 2025 meeting, and the final transfer of the park is anticipated to take place in the fall of 2026 following the completion of the phased construction projects.

Staff was congratulated for working in partnership with the Park District to plan for and implement the improvements and ultimate transfer of City owned parks to the Park District. PWD Kuchler thanked Park District staff and members of the City Park Task Force for their efforts in planning the improvements and transfers as well.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Wilkie, to recommend the City Council pass resolutions approving three agreements with the Warrenville Park District. 1.) the Purchase and Sale Agreement for the Conveyance of Cerny Park; 2.) an OSLAD Grant cost-sharing agreement; and 3.) an Intergovernmental Agreement for future maintenance and use of Cerny Park.

MOTION CARRIED VIA VOICE VOTE

10. Discussion of FY 2026 Citywide Work Plan

Assistant City Administrator Morgan stated that item, CW1-10 Waste Franchise Agreement Renewal, has been added to the work plan since it was last presented. There was no discussion.

11. Review and file Public Works FY 2025 Work Program and Decision Package Report

There were no questions or comments.

G. MISCELLANEOUS

H. ADJOURN

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Wilkie, to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 7:52 p.m.

Approved: February 18, 2025

Dawn Grivetti, Executive Assistant/ Deputy Clerk