

CITY OF WARRENVILLE  
CITY COUNCIL

Minutes of Regular Meeting  
Held on Monday, March 16, 2020  
At the Warrenville City Hall  
28W701 Stafford Place

I. OPENING CEREMONIES

A. Call to Order

Mayor Brummel called the meeting to order at 7:00 p.m.

B. Roll Call

Present: Mayor David Brummel, Ald. Stu Aschauer, Clare Barry, Fred Bevier, Kathy Davolos, Leah Goodman, Jeff Krischel, and Bill Weidner

Absent: Ald. Robert Wilson

Also Present: City Administrator John Coakley, Assistant City Administrator Cristina White, Finance Director Kevin Dahlstrand, Community and Economic Development Director Ron Mentzer, Deputy Public Works Director Phil Kuchler, Police Chief Ray Turano, Treasurer Larry Brenner, Attorney Brooke Lenneman, and City Clerk Emily Larson

Also Absent: None

C. Pledge of Allegiance

II. CITIZENS COMMENTS

None

III. OFFICIALS AND STAFF COMMENTS

A. Mayor

Coronavirus Information

Mayor Brummel read a statement regarding the steps being taken by the City regarding the novel coronavirus. He said effective immediately the City is:

- Suspending all non-essential public meetings until May 1, 2020
- Postponing the Arbor Day celebration event
- Suspending the use of City meeting rooms by the public until May 1, 2020
- Suspending non-medical ACORN van rides

He said a full list of changes can be found on the City's website, [www.warrenville.il.us/coronavirus](http://www.warrenville.il.us/coronavirus). A copy of his memorandum, dated March 16, 2020, is attached.

Coronavirus General Questions

Mayor Brummel asked residents to understand that staff may be delayed in responding to general questions from the public due to the ongoing changes concerning COVID-19.

Battery Recycling Program

Mayor Brummel announced the battery recycling program is temporarily suspended due to noncompliance with the battery recycling regulations. Residents can drop off batteries at either the Naperville Hazardous Waste Facility, Home Depot, or Lowe's.

Emergency Declaration

Mayor Brummel is signing an emergency declaration that will allow the City to take measures to help slow the spread of coronavirus (COVID-19) for the following reasons:

- The City is then eligible to receive potential federal and state disaster funding for emergency response expenses
- It allows for greater flexibility in staffing and work schedules to maintain essential services

B. ClerkWater Use Survey

Clerk Larson reminded residents to fill out the Water Use Survey that was recently mailed to everyone. She said, per the IEPA, the City must perform a survey of all water customers every other year to help protect the water system.

2020 Census

Clerk Larson urged resident to respond to the 2020 Census questionnaire by April 1, 2020. She said this will ensure the City receives federal and state funding that will help fund City services.

C. Treasurer

No report

D. AldermenElection Day

Ald. Goodman said City Hall will be open on Election Day and urged residents to vote. She noted that many sanitation options will be available for voters.

E. AdministratorCoronavirus Information

City Administrator Coakley said the City will be following the Governor's executive order and the CDC recommendations to protect residents against the coronavirus. He noted that future council meetings might be done electronically.

- F. Attorney  
No report

IV. APPROVAL OF AGENDA

ALD. WEIDNER MOVED, second by Ald. Davolos, to approve the items on the Agenda for the March 16, 2020, City Council regular meeting.

MOTION ADOPTED VIA VOICE VOTE

V. APPROVAL OF MINUTES

ALD. WEIDNER MOVED, second by Ald. Davolos, to approve:

- A. Minutes of the March 2, 2020, City Council regular meeting
- B. Minutes of the March 2, 2020, City Council closed session meeting
- C. Minutes of the March 9, 2020, Community Development Committee meeting

MOTION ADOPTED VIA VOICE VOTE

VI. CONSENT AGENDA – OMNIBUS VOTE

- A. Accept staff recommendation, waive second reading, and pass ordinance O2020-12, approving the plat of easement for the Compass School and authorizing the plat be executed and recorded with the DuPage County Recorder
- B. Accept Community Development Committee recommendation, waive second reading, and pass ordinance O2020-13, documenting the City’s intent to enforce certain parking restrictions on private driveway areas within the Warrenville Horizon project
- C. Accept staff recommendation, waive second reading, and pass ordinance O2020-14, adopting a revised 2020-2021 zoning map for the City of Warrenville
- D. Accept staff recommendation and pass resolution R2020-15, awarding the contract for the 2020 Road Program to Geneva Construction Company of Aurora, IL, in the amount of \$1,668,881.10
- E. Accept staff recommendation and pass resolution R2020-16, approving a contract with Engineering Resource Associates, Inc. for construction engineering services for the 2020 Road Program in the amount of \$87,520.69, plus reimbursable expenses
- F. Accept Community Development Committee recommendation and approve a \$500 sponsorship of the 2020 Operation Safe Celebration
- G. Accept Community Development Committee recommendation and approve the March 4, 2020, proposal from Gro Horticultural Enterprises, Inc.

- H. Accept Community Development Committee recommendation and authorize the partial closure of Stafford Place for the annual Bike Rodeo event, per the memo from Management Analyst and BPAC staff liaison Youngmeyer, dated March 9, 2020
- I. Accept Community Development Committee recommendation and approve the request to solicit donations for the fifteenth annual Bike Rodeo event on May 16, 2020
- J. Receive and file report of invoices paid up to March 11, 2020, in the amount of \$98,772.51
- K. Authorize expenditures for invoices due on or before April 6, 2020, in the amount of \$428,389.61
- L. Receive and file report of debit card expenditures for the month of February 2020, in the amount of \$7,921.47

ALD. WEIDNER MOVED, second by Ald. Barry, to approve the Consent Agenda as read.

ROLL CALL VOTE:

Aye: Ald. Davolos, Aschauer, Krischel, Barry, Goodman, and Bevier  
 Nay: None  
 Absent: Ald. Wilson

MOTION ADOPTED

VII. REGULAR AGENDA

A. Warrenville City Code Regarding Civil Emergencies and Curfews

ALD. GOODMAN MOVED, second by Ald. Barry, to accept City Administrator’s recommendation and adopt ordinance O2020-15 amending Chapter 2 of Title 4 of the Warrenville City Code Regarding Civil Emergencies and Curfews.

Discussion: Ald. Davolos asked if imposing a civil emergency and curfew is dependent on directions from the state or can the City declare its own need for such action. Administrator Coakley said this amendment would update the City’s Code to follow the State of Illinois’ Emergency Management Act and provide the Mayor with specific emergency powers during specific emergencies. Declaring a civil emergency allows the City to collect expense reimbursements from federal and state disaster funds if they too have declared such an emergency. If there were no state or national emergency, and the City declared its own emergency, then it would not be eligible for disaster fund reimbursement.

Attorney Lenneman said the amendment to the existing City code expands the definition of a civil emergency, and allows the Mayor authority to declare an emergency without waiting for the order to come from the federal or state level.

Ald. Goodman asked why the older specific language regarding gasoline and containers is being kept in the code. Attorney Lenneman replied that language allows for any type of executive order and would not necessarily apply to every situation.

Ald. Goodman asked how the emergency orders and code amendments will be enforced. Attorney Lenneman said that the Governor’s executive order would be enforced by the state, and the City would enforce the code amendment under the code for business license provisions.

Chief Turano replied that per the DuPage County States Attorney’s office, the Illinois State Police and Liquor Control Board will enforce violations of the orders issued for businesses with liquor licenses. The Illinois Department of Public Health will enforce orders issued for dine-in restaurants, and the Illinois Fire Marshalls office will enforce violations regarding public gatherings in excess of 50 people. He said local police will document violations and report those to the appropriate authorities for enforcement.

ROLL CALL VOTE:

Aye:	Ald. Barry, Weidner, Krischel, Aschauer, Goodman, Bevier, and Davolos	
Nay:	None	
Absent:	Ald. Wilson	MOTION ADOPTED

B. Coronavirus Testing Center

ALD. GOODMAN MOVED, second by Ald. Barry, to accept staff recommendation, waive second reading, and pass an ordinance approving a temporary use permit for a drive-through coronavirus testing center in the parking lot of the Edwards Elmhurst Health corporate office building at 4201 Winfield Road.

Discussion: Director Mentzer reported to the Council that Edwards Elmhurst Health (EEH) submitted a temporary use permit application for the installation and operation of a drive-through coronavirus testing center in the parking lot of the EEH corporate office building located at 4201 Winfield Road. He said, due to the severity of the coronavirus pandemic, City staff and the City Attorney feel it would be appropriate for the Council to take action on the temporary use permit application without a Plan Commission recommendation. EEH will serve patients by appointment only and the patient must have a doctor’s order.

Ald. Weidner thanked the representatives from EEH for attending the meeting.

ROLL CALL VOTE:

Aye:	Ald. Barry, Weidner, Krischel, Aschauer, Goodman, Bevier, and Davolos
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Nay: None  
Absent: Ald. Wilson

MOTION ADOPTED

C. Discussion of FY 2021 Proposed Budget

Ald. Davolos questioned why an item under new business to consider converting one of the hotels as a quarantine facility was removed from a previous version of the agenda. Administrator Coakley said that option has not been on the City Council agenda, but that she might have seen reference to such matters in a recent governmental publication.

Assistant City Administrator White advised residents who are looking for information on the coronavirus to go to the official CDC website and the DuPage County Health Department website. She said the link to those websites is on the City's website: [www.warrenville.il.us/coronavirus](http://www.warrenville.il.us/coronavirus).

D. Discussion of FY 2021 Citywide Work Plan

No discussion.

VIII. UNFINISHED BUSINESS

None

IX. NEW BUSINESS

None

X. CLOSED SESSION

None

XI. ADJOURN

ALD. GOODMAN MOVED, second by Ald. Aschauer, to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The regular Council meeting adjourned at 7:28 p.m.

Approved: April 6, 2020

  
Emily J. Larson, City Clerk