

**CITY OF WARRENVILLE
PUBLIC WORKS AND INFRASTRUCTURE
COMMITTEE OF THE WHOLE
REGULAR MEETING**

**Monday, April 12, 2021, at 7:00 p.m. at City Hall and Virtually
28W701 Stafford Place**

In accordance with Governor Pritzker's Disaster Proclamation, Section 7(e) of the Illinois Open Meetings Act, 5 ILCS 120/7(e), and a determination by the Mayor of the City of Warrenville, **this meeting was held virtually.**

MINUTES

A. CALL TO ORDER

Chairman Barry called the meeting to order at 7:00 p.m., explaining the virtual meeting protocol according to the Open Meetings Act, 5 ILCS 120/7(e), and the Governor's Executive Orders.

B. ROLL CALL

Present: Chairman Clare Barry, Mayor David Brummel, Aldermen: Jay Anderson, Stuart Aschauer, Kathryn Davolos, Leah Goodman, Jeff Krischel, Bill Weidner, and Bob Wilson.

Absent: None

Also Present: City Administrator John Coakley, Assistant City Administrator Cristina White, Finance Director Kevin Dahlstrand, Public Works Director Phil Kuchler, Management Analyst Kristin Youngmeyer, Executive Assistant / Deputy City Clerk Dawn Grivetti, and City Clerk Emily Larson

Also Absent: Treasurer Larry Brenner

C. PLEDGE OF ALLEGIANCE

Chairman Barry led the pledge of allegiance.

D. CITIZENS COMMENTS

Lynn Burgess, Towne Tap, submitted an emailed message in support of video poker.

E. OFFICIALS AND STAFF COMMENTS

Mayor Brummel reminded the Committee that this week is National Public Safety Communicator's Week, adding, their job requires a high level of training, and without them, first responders would not be able to respond as quickly as they do.

Ald. Anderson stated he received the Groot flyer, and reminded residents to view the City's website for more information on the new waste hauler contract, and to contact Groot to obtain the right sized cart.

Several aldermen congratulated all those who were elected to public office last week, and Ald. Wilson thanked all the voters of this election for taking the time to vote.

Ald. Davolos reminded the Committee the Environmental Advisory Committee (EAC) will be hosting an Arbor Day event at Hubble Middle School, Saturday, May 1, from 10:00 a.m. - 12:00 p.m., and Warrenville in Bloom will be selling plants at Albright Park on Stafford Place during that time as well.

Ald. Goodman stated Fermilab made international news this week with their study of muon particles in the universe.

Ald. Weidner stated the Bicyclist and Pedestrian Advisory Committee (BPAC) will host the Bike Rodeo on Saturday, May 15, at the City parking lot on Stafford Place at 9:00 a.m.

F. BUSINESS OF MEETING

1. Consideration of FY 2022 water and sewer rate increases

Finance Director (FD) Dahlstrand stated the FY 2022 proposed rate increase for water is 10 percent and sewer is 20 percent. Both rate increases have been recommend by the EMRP workgroup. He presented a history of City rate increases, a list of comparable rates from neighboring communities, and described the software the workgroup is using to help project long-term rate increases based on all water and sewer fund expenditures. He explained Naperville's sanitary sewer expansion and the Infiltration and Inflow (I/I) Reduction Program have largely precipitated the need to increase sewer rates.

Mayor Brummel reminded the Committee the Water and Sewer Enterprise Fund is self-funded through user fees, and even after the proposed increases, Warrenville's user fees will remain the lowest in the area. There was discussion of how permanent rate increases would be in the future and at what rate. FD Dahlstrand stated, because rates have been so low in the past, the City now has to assess higher increases to cover needed operational and infrastructure expenses that have been neglected in the past. He added, the EMRP workgroup will continue to review revenues and expenses, and will likely include automatic rate inflation factors for future rate increases. With the current proposed rate increase, a family of four could expect to see an annual average increase of approximately \$170.

There was further discussion of how the money from the rate increases will be spent. FD Dahlstrand stated large expenses such as the I/I Reduction Program, the Naperville sewer treatment plant expansion, and water tower rehabilitation project are some of the infrastructure improvements that are driving the need for higher rates.

Ald. Barry asked if residential and commercial accounts pay the same rates. FD Dahlstrand replied the accounts pay the same commodity rates, however, base fees are based on the size of a meter and type of service, and would be higher for larger non-residential customers.

Ald. Davolos recognized the City is moving up in the ranks of sewer rates. She is concerned about the uncertainty of impending increases while encouraging residents to hook up to City services. There was discussion of the possible use of TIF funds for water and sewer improvements, and the effects of population growth on long-term projections.

Ald. Goodman commented that no one on the Committee or the EMRP Workgroup wants to increase these rates, however, the expenses for infrastructure improvements are greater than current revenues, making increases necessary. She added, the City will still remain at the low end of the median communities in the area in terms of rates. She stated she is hopeful American Rescue Plan money can be used for sewer infrastructure improvements. She discussed what might happen if the City does not increase rates at this time, stating loans and future funding might not be available to the City. FD Dahlstrand used the modeling software to demonstrate what would happen if the FY 2022 rate increase is not approved. The City would not have enough revenue in future years to cover expenses.

There was further discussion regarding the impending need for Naperville to require a sewer holding tank of the City of Warrentville. Public Works Director (PWD) Kuchler stated the joint agreement with Naperville allows them to require the holding tank of the City if it becomes necessary. Improvements in reducing infiltration and inflow can delay the need for the holding tank. He stated it is important for the City to continue improvements with the I/I Reduction Program, as the City of Warrentville represents approximately 10 percent of sewer inflows to the City of Naperville. Ald. Goodman added, the improvements the City is making on the I/I Reduction Program, current rate increases, and modelling and projecting of future costs, has delayed the need for the holding tank by several years.

There was additional discussion regarding the timing of future increases, and whether or not increases can be spaced out over several years, or could be higher in some years to avoid increases in subsequent years.

City Administrator (CA) Coakley stated future increases and modelling will be discussed at a future meeting. He gave a brief history of the City's reactionary nature in dealing with water and sewer repairs rather than proactively preparing for future improvements. He also stated, the City has the benefit of partnering with Naperville to use their sewer treatment plant rather than building its own, which would cost Warrentville a lot more.

There was discussion regarding communicating current and future rate increases to the community, as well as resources available for residents who may struggle to afford increases. CA Coakley and FD Dahlstrand replied there will be communication to the community regarding current and future rate increases.

ALDERMAN WILSON MOVED, seconded by Ald. Davolos, to recommend the City Council approve an ordinance authorizing a ten-percent water rate increase and a twenty-percent sewer rate increase, both effective May 1, 2021.

ROLL CALL VOTE:

Aye: Alds.: Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Anderson, and Davolos

Nay: None

MOTION CARRIES

2. Consideration to allow video gaming in the City of Warrenville

CA Coakley stated, in response to a request from Alderman Krischel for renewed Council discussion, staff is presenting this matter for discussion, to gauge Council interest in allowing video gaming, and requesting direction to staff prior to committing additional staff time on research.

Historical discussions regarding the City Council's past view of video gaming were presented, as well as a summary of current video gaming revenue in comparable communities. CA Coakley stated, it was recommended by the Illinois Municipal League that cities not in favor of video gaming prohibit video gaming initially in 2009, because there was very little information available from the state. Since that time, several local businesses have requested the City reconsider, and some previous concerns by staff have been found to be no longer relevant based on the experience in area communities.

CA Coakley asked for Council direction whether or not staff should commit time to research video gaming benefits, and regulations, and to gauge the interest of local businesses that may qualify for a license.

Ald. Krischel stated, video gaming was discussed with the Capital Maintenance and Replacement Plan workgroup and the Long-Range Financial Planning workgroup as a means to provide necessary revenue for the Capital Maintenance and Replacement Fund and to assist local businesses such as restaurants and bars. Based on those conversations and previous discussions regarding the topic, he believes there is enough interest in renewed discussions on video gaming.

The Committee discussed options for local regulations, the benefit of the revenue verses the cost of regulation, sign regulation, and how the residents might feel toward video gaming. There was concern regarding the availability of staff time to conduct such research, as well as a need to hear from the public. Pending the Committee's direction, CA Coakley indicated staff would first gage the interest of businesses that qualify for video gaming, to determine their interest in having the machines. Staff would also research potential use of the liquor code or other forms of municipal control used by other municipalities. CA Coakley indicated some work could be performed by the City attorney. If approved, his goal would be to return to the next Public Works and Infrastructure Committee of the Whole meeting with more information.

Mayor Brummel and other committee members stated their interest in researching the idea, while reserving concern for the family-oriented nature of the community and the need for local regulation.

ALDERMAN KRISCHEL MOVED, seconded by Ald. Davolos, to direct staff to conduct additional research on video gaming and develop recommendations for consideration at a future committee meeting.

ROLL CALL VOTE:

Aye: Alds.: Krischel, Wilson, Anderson, Barry, Davolos, Weidner, and Aschauer

Nay: Ald. Goodman

MOTION CARRIES

3. Consideration of Housekeeping Policy

Assistant City Administrator (ACA) White stated the City's Safety Committee has continued its review of policies available through the City's worker's compensation carrier, Illinois Public Risk Fund (IPRF), and the Housekeeping Policy is the next in a series of policies presented for approval to meet the safety needs of the City.

ALDERMAN WILSON MOVED, seconded by Ald. Davolos, to recommend the City Council adopt the Safety Committee Housekeeping policy, effective immediately.

ROLL CALL VOTE:

Aye: Alds.: Aschauer, Goodman, Weidner, Anderson, Wilson, Barry, Davolos, and Krischel

Nay: None

MOTION CARRIES

4. Consideration of IDOT Local Agency Agreement for Trailhead Project

PWD Kuchler gave a brief history of the financing and approval of the design aspects of the Illinois Prairie Path Trailhead Project. He discussed the overall project budget approval, and how the cost of the project has increased over time with the addition of various parts of the project. He stated the proposed IDOT Local Agency Agreement between the City and IDOT indicates eligible construction costs will be shared to a maximum grant amount of \$377,500.

There was discussion as to how the scope of the project expanded to cost over \$1 million, and whether or not the costs have been formally approved by Council. Mayor Brummel stated the project cost increase is largely due to the design enhancements to the proposed restroom and shelter building. Several members indicated their concern for the increased costs and project delays. PWD Kuchler indicated the costs are included in the decision package included in the proposed FY 2022 Budget. There was further discussion regarding how or if the decision packages in the proposed budget were individually approved.

Mayor Brummel stated he feels this is a very worthy project. Aldermen Davolos and Goodman stated the project is a good representation of branding for the City in the

heart of the downtown civic center, and Ald. Weidner spoke about the destination aspect of the project as a major city attraction.

ALDERMAN WEIDNER MOVED, seconded by Ald. Wilson, to recommend the City Council pass a resolution approving the agreement and authorizing Mayor Brummel to execute the Local Agency Agreement for Federal Participation in an amount not to exceed \$1,008,208 that will be cost-shared with \$377,500 of STP funds and \$630,708 by the City of Warrenville for construction and construction engineering.

ROLL CALL VOTE:

Aye: Alds.: Barry, Goodman, Weidner, Krischel, Anderson, Davolos, Aschauer, and Wilson

Nay: None

MOTION CARRIES

5. Consideration of Construction Professional Services Agreement for Trailhead Project
PWD Kuchler stated Phase III construction engineering for the Trailhead Project cannot be performed by City staff as the project will require full-time inspection services, and the scope is too large for staff alone. Staff is recommending the engineering group that performed the Phase I and II engineering services for the City on this project continue with Phase III construction engineering.

ALDERMAN WILSON MOVED, seconded by Ald. Weidner, to recommend the City Council pass a resolution approving the agreement and authorizing the City Administrator to execute the Professional Engineering Services Agreement in an amount of \$93,890.

ROLL CALL VOTE:

Aye: Alds.: Davolos, Aschauer, Krischel, Weidner, Wilson, Barry, Goodman, and Anderson

Nay: None

MOTION CARRIES

6. Consideration to purchase replacement streetlights for Cantera Village
PWD Kuchler stated staff inspected the decorative street lights in Cantera Village in preparation for the 2021 Road Program, and found the light poles and fixtures need to be replaced. He stated staff is recommending the City waive competitive bidding for this purchase as the supplier is the sole source and would be the only bidder for the purchase.

ALDERMAN WILSON MOVED, seconded by Ald. Davolos, to recommend the City Council pass a resolution waiving the competitive bidding requirements of the City Code and approving the purchase of new street light poles from KSA Lighting, Inc. in connection with City road work.

ROLL CALL VOTE:

Aye: Alds.: Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Anderson, and Davolos

Nay: None

MOTION CARRIES

7. Consideration of engineering agreement for sanitary sewer flow monitoring

PWD Kuchler stated, as part of the ongoing I/I Reduction Program, the City's sanitary sewer system, which is divided into 11 basins, requires several phases of monitoring, evaluation, and repair. He added, the proposed agreement with Engineering Enterprises, Inc. includes flow monitoring in the sanitary sewer in the fourth basin of 11. He added, flow monitors will be in place during May and June to capture the amount of rain water infiltration in the system.

There was discussion of the continued phased plan to monitor, evaluate, and repair basins throughout the City and the estimated cost of the same.

ALDERMAN WILSON MOVED, seconded by Ald. Davolos, to recommend the City Council pass a resolution approving a contract with Engineering Enterprises, Inc. for the West 1 Basin Infiltration and Inflow Investigation in an amount of \$39,748 and authorizing the City Administrator to execute the proposal.

ROLL CALL VOTE:

Aye: Aids.: Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Anderson, and Davolos

Nay: None

MOTION CARRIES

8. Consideration of engineering agreement for sanitary sewer system evaluation

PWD Kuchler stated the proposed agreement is for Phase II of the West 1 Basin I/I Reduction which includes evaluation of the sanitary system in the area. The City will be smoke testing and televising the system, while Engineering Enterprises, Inc. will be inspecting manholes and evaluating results of the testing and televising for future repairs.

There was discussion regarding communicating the smoke testing schedule to residents to alleviate any immediate concerns.

ALDERMAN WILSON MOVED, seconded by Ald. Weidner, to recommend the City Council pass a resolution approving a contract with Engineering Enterprises, Inc. for the Central 1 Basin Infiltration and Inflow Investigation in an amount of \$53,796 and authorizing the City Administrator to execute the proposal.

ROLL CALL VOTE:

Aye: Aids.: Krischel, Wilson, Anderson, Barry, Goodman, Davolos, Weidner, and Aschauer

Nay: None

MOTION CARRIES

9. Consideration of a Request to Dispose of Surplus City Property

Management Analyst Youngmeyer stated staff identified a number of items that are no longer utilized, necessary, or useful to the City because of age and condition. She stated

the past practice for disposal of such City-owned property has been to sell the property at auction, recycle, or dispose of it. Obenauf Auction Service, Inc. would be utilized to sell several items in an online auction, and the remaining items, including computer and electronic equipment that is no longer in service, will be recycled using E-Scrap Technologies. MA Youngmeyer stated the proceeds from the auction will be deposited in the General Fund.

Ald. Goodman asked about the 29 garbage cans on the list. There was discussion of what residents can do with garbage cans that will no longer be of use with the new garbage hauler.

ALDERMAN WILSON MOVED, seconded by Ald. Aschauer, to recommend the City Council approve an ordinance authorizing disposal of City-owned surplus property by either utilizing Obenauf Auction Service, or E-Scrap Technologies.

ROLL CALL VOTE:

Aye: Alds.: Aschauer, Goodman, Weidner, Anderson, Wilson, Barry, Davolos, and
Krischel

Nay: None

MOTION CARRIES

10. Discussion of FY 2022 Budget

CA Coakley discussed how the FY 2022 Budget was presented at the budget workshop and how the decision packages were presented at the workshop as well. He acknowledged there was no individual discussion or vote of the decision packages. The Committee discussed the approval process and offered suggestions for approving the decision packages as an intentional vote prior to the vote on the FY 2022 Budget at the April 19 City Council meeting.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

11. Review and file Public Works Department FY 2021 work program and decision package status report

Ald. Goodman asked why item TI-16 was labeled "Complete - Not Proceeding." PWD Kuchler replied the item is complete for Public Works and is now in the hands of the Community Development Department.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

G. MISCELLANEOUS

There were no miscellaneous items discussed.

H. ADJOURN

ALD. WILSON MOVED, seconded by Ald. Weidner to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 9:33 p.m.

Approved: 4-19-2021



Dawn R. Grivetti, Executive Assistant/Deputy Clerk

The meeting adjourned at 9:33 p.m.

Approved: _____

Dawn R. Grivetti, Executive Assistant/Deputy Clerk