

CITY OF WARRENVILLE  
CITY COUNCIL

Minutes of Regular Council Meeting  
Held on Monday, April 20, 2020  
Via electronic communications and not at City Hall  
28W701 Stafford Place

I. OPENING CEREMONIES

A. Call to Order

Mayor Brummel called the meeting to order at 7:00 p.m.

B. Roll Call

Present: Mayor David Brummel, Ald. Stu Aschauer, Clare Barry, Fred Bevier, Kathy Davolos, Leah Goodman, Jeff Krischel, Bill Weidner and Robert Wilson

Absent: None

Also Present: City Administrator John Coakley, Assistant City Administrator Cristina White, Finance Director Kevin Dahlstrand, Community and Economic Development Director Ron Mentzer, Deputy Public Works Director Phil Kuchler, Police Chief Ray Turano, Treasurer Larry Brenner, Attorney Brooke Lenneman, and City Clerk Emily Larson

Also Absent: None

C. Pledge of Allegiance

D. Sale of City-Owned Surplus Property – Bid B2020-04

Assistant City Administrator White conducted a bid opening for the sale of City-owned property. One bid was submitted by Jerome Planek, II, in the amount of \$1,201.00, for surplus property bid B2020-4, parcel pin 04-35-313-020-0000.

II. CITIZENS COMMENTS

None

III. OFFICIALS AND STAFF COMMENTS

A. Mayor

Bike Rodeo Cancelled

Mayor Brummel announced that out of an abundance of caution for the safety of all participants and volunteers alike, staff has decided to cancel the bike rodeo. He encouraged everyone to continue to get exercise in other ways by participating in the Mayor's Fitness Challenge set to start in May. Information will be posted on the City's Website and Facebook for the official start date.

Statement of Economic Interest

Mayor Brummel reminded the elected officials to file their Statement of Economic Interest with the DuPage County Clerk before May 1, 2020, to avoid a late filing penalty.

2020 Census

Mayor Brummel announced that so far, 68 percent of Warrenville households have responded to the 2020 Census. He encouraged the aldermen to remind constituents to self-respond as soon as possible to ensure a complete and accurate count for the City.

Boards and Commissions

Mayor Brummel announced that there are vacancies on the Bicyclist and Pedestrian Advisory Commission and the Environmental Advisory Commission. These are three-year terms that begin May 1, 2020.

COVID-19

Mayor Brummel thanked residents for continuing to use social distancing among other safe practices while out in public.

Certificate of Achievement

Mayor Brummel announced that the City received notification that the FY 2019 Comprehensive Annual Financial Report (CARF) received the Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. He noted that this is the highest form of recognition in governmental accounting and financial reporting and represents the City's 27<sup>th</sup> consecutive award.

B. Clerk

No report

C. Treasurer

FermiLab

City Treasurer Brenner noted that FermiLab is closed to the public during the COVID-19 pandemic until further notice.

D. Aldermen

Communication Resources

Ald. Goodman suggested the Council should consider using telephone town hall meetings as a way to keep the residents better informed during the COVID-19 quarantine.

COVID-19

Ald. Weidner thanked all service providers for continuing to go to work during the pandemic.

Thank You

Ald. Wilson thanked staff for making it possible to have electronic council meetings in order to keep the residents informed of City business.

E. Administrator

Thank You

City Administrator Coakley thanked everyone who is making it possible to have remote council meetings. He also thanked all City staff, noting that some staff are working remotely, while others are in City Hall to continue to provide critical services to the residents.

F. Attorney

No report

IV. APPROVAL OF AGENDA

Items to be removed from the Consent Agenda:

VI. V. removed by Ald. Aschauer for discussion

ALD. WEIDNER MOVED, second by Ald. Wilson, to approve the items on the Agenda for the April 20, 2020, City Council regular meeting , as amended.

ROLL CALL VOTE:

Aye: Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Bevier, and Davolos

Nay: None

MOTION ADOPTED

V. APPROVAL OF MINUTES

ALD. WEIDNER MOVED, second by Ald. Wilson, to approve:

A. Minutes of the April 6, 2020, City Council regular meeting

ROLL CALL VOTE:

Aye: Ald. Krischel, Wilson, Bevier, Barry, Davolos, Weidner, and Aschauer

Nay: None

Abstain: Ald. Goodman

MOTION ADOPTED

B. Minutes of the April 13, 2020, City Council special meeting

C. Minutes of the April 13, 2020, City Council closed session

ROLL CALL VOTE:

Aye: Ald. Aschauer, Goodman, Weidner, Bevier, Wilson, Barry, Davolos, and Krischel

Nay: None

MOTION ADOPTED

VI. CONSENT AGENDA – OMNIBUS VOTE

- A. Removed by Ald. Aschauer for discussion
- B. Accept staff recommendation, waive second reading, and pass ordinance O2020-19, establishing a schedule of job classifications and authorized personnel strength for FY 2021
- C. Accept staff recommendation, waive second reading, and pass ordinance O2020-20 extending existing liquor licenses and renewal deadline to May 31, 2020
- D. Accept Mayor Brummel’s recommendation and pass resolution R2020-23, extending the duration of the March 16, 2020, Declaration of Emergency until the adjournment of the next regular, special, or emergency meeting of the City Council
- E. Accept staff recommendation and pass resolution R2020-24, awarding the contract for the installation of diesel particulate filters in Public Works fleet vehicles to Elite Emission Products Inc. of Fife, Washington, in the amount of \$55,617.80
- F. Accept staff recommendation and pass resolution R2020-25, approving an intergovernmental agreement with Warrenville Fire Protection District for parking lot resurfacing as part of the 2020 Road Program
- G. Accept staff recommendation and approve the FY 2021 Citywide Work Plan
- H. Accept Mayor Brummel’s recommendation and approve the reappointment of Jerry Sugrue as Chairman of the Bicyclist and Pedestrian Advisory Commission for a one-year term set to expire April 30, 2021
- I. Accept Mayor Brummel’s recommendation and approve the reappointment of Sarah Anderson as Chairman of the Environmental Advisory Commission for a one-year term set to expire April 30, 2021
- J. Accept Mayor Brummel’s recommendation and approve the reappointment of Monica Johnson as Chairman of the Tourism and Arts Commission for a one-year term set to expire April 30, 2021
- K. Accept Mayor Brummel’s recommendation and approve the reappointment of Amy Murphy, commissioner of the Bicyclist and Pedestrian Advisory Commission for a three-year term set to expire April 30, 2023
- L. Accept Mayor Brummel’s recommendation and approve the reappointment of Sarah Anderson, commissioner of the Environmental Advisory Commission for a three-year term set to expire April 30, 2023

- M. Accept Mayor Brummel's recommendation and approve the reappointment of Linda Osborn and Judy Wilke, commissioners of the Tourism and Arts Commission for three-year terms set to expire April 30, 2023
- N. Accept Mayor Brummel's recommendation and approve the reappointment of Daniel Leonard, commissioner of the Board of Fire and Police Commissioners for a three-year term set to expire April 30, 2023
- O. Accept Mayor Brummel's recommendation and approve the reappointment of Timothy Wing, trustee of the Police Pension Fund Board of Trustees for a two-year term set to expire April 30, 2022
- P. Receive and file report of invoices paid up to April 15, 2020, in the amount of \$23,031.96
- Q. Authorize expenditures for invoices due on or before May 4, 2020, in the amount of \$69,470.10
- R. Receive and file report of debit card expenditures for the month of March 2020, in the amount of \$10,376.60

ALD. WEIDNER MOVED, second by Ald. Wilson, to approve the items on the Consent Agenda as amended.

ROLL CALL VOTE:

Aye: Ald. Barry, Goodman, Weidner, Krischel, Bevier, Davolos, Aschauer, and Wilson

Nay: None

MOTION ADOPTED

VI. A. FY 2021 Budget Ordinance O2020-17

ALD DAVOLOS MOVED, second by Ald. Wilson, to offer second reading and pass Ordinance O2020-17, adopting the City of Warrenville FY 2021 Budget, and direct City Administrator and Budget Officer Coakley to take appropriate and necessary actions to address the economic impacts on the City during FY 2021.

Discussion: Ald Aschauer said he is against purchasing the Citgo gas station and will vote no on the motion.

Ald. Bevier said he is not in favor of purchasing the Citgo gas station.

Ald. Davolos noted that this vote is on the budget as a whole and there will be other opportunities for the Council to vote on specific items.

Ald. Goodman said the motion abdicates the Council's responsibilities, because it would adopt a budget that is not balanced, though it is being presented as balanced. She feels the budget is balanced incorrectly with respect to revenue and there are large areas of concern that need changes. Given the limited information we currently have, she said it is irresponsible to simply hand over to the City Administrator the responsibility to make those needed changes. She stated that is certainly not what she believes she was elected to do. Secondly, there are sizable projects, policies, and staffing choices in this budget, which, given current fiscal conditions, seem in her judgment to be too expensive or a poor use of limited taxpayer funds. She said that increasing funds beyond the budgeted amount requires a budget amendment and the consent of 2/3rds of this Council. She stated such a process is required in order to provide oversight and accountability by, and of, elected officials. She noted that this motion is done in the opposite way by passing a budget, which is larger than we expect we can afford and merely directs staff not to spend money that we don't have. She again stated, that abdicates a Council responsibility to be accountable to the residents for this budget, and stated she is opposed to the motion to approve the budget.

Ald. Weidner said he trusts staff to make good choices when making cuts to programs. He said the City needs to clean up the gas station property and voting against the whole budget is not appropriate.

Ald. Wilson said the Council can make changes to the budget at any time. He said his bigger concern is with the loss of revenue from the state that will have a negative effect on the budget.

Ald. Aschauer replied that it has never been Council's practice to criticize one another for their votes.

Ald. Davolos said staff has done projections based on last year's revenues and now those projections have to change. She said the Council always has the right to make amendments to the budget.

Ald. Goodman stated budget amendments are necessary when increasing spending; however, she is concerned there will be no Council oversight when budgeted amounts are spent.

ROLL CALL VOTE:

Aye: Ald. Davolos, Krischel, Weidner, Wilson, and Barry

Nay: Aschauer, Goodman, and Bevier

MOTION ADOPTED

VII. REGULAR AGENDA

A. Discussion of the fiscal impacts of the novel coronavirus pandemic

City Administrator Coakley said staff has spent significant time assessing the potential long-term impacts of the pandemic and related economic downturn on City revenues and expenditures. Staff did a review of the capital expenditures planned for FY 2021, which lead to the following expenditure related steps:

1. Reduction of the scope of the 2020 Road Program (FY 2021) with projected savings of \$608,802
2. Delay of the completion of the Police Department HVAC replacement with a projected savings of \$273,000, and delayed until late in FY 2021
3. Delay purchase of vehicle and equipment replacement in CMRP for FY 2021 projected savings \$858,000, and delayed until late in FY 2021
4. Change in timing and reassessment of anticipated costs associated with the acquisition and cleanup of the Citgo property with a savings of \$164,000
5. Recommend reassessment of FY 2021 employee compensation.

City Administrator Coakley said he would be speaking with non-union employees, and Assistant City Administrator White will be speaking with union representatives this week about a pay freeze and possible furlough days. He noted that both decisions would be reassessed in November. Staff will be reporting back frequently to Council. He said that it is still too early to determine if all summer events might have to be cancelled.

Finance Director Dahlstrand said, at this time, the projected loss of revenue is \$1.4 million and staff will continue to monitor the situation.

City Administrator Coakley noted that revenues received from the state are remitted three months after they are collected, so it is anticipated to be August before we have sufficient data to make accurate revenue projections.

Ald. Aschauer suggested the Council reconsider approving the use of gambling machines.

Ald. Barry said the programs can be adjusted at any time in the future.

Ald. Bevier said he wants to see all of the businesses open before we lose them.

Ald. Davolos thanked staff for providing all of the details that will help Council make better decisions.

Ald. Goodman asked about the impact of DuPage County waiving late fees for residents who might have to delay paying their 2019 property taxes.

Ald. Goodman asked if the City would implement a hiring freeze. She said the police academy is closed so the hiring of the two recruits could be delayed. She said this is an opportunity to discuss policy on what effect these new hires would have on the budget.

City Administrator Coakley said a discussion on a hiring freeze can be put on the next agenda. He said the current recruits will finish academy after it re-opens.

Ald. Goodman commented that approving gambling machines might help some, but noted that such revenue has dropped since the start of the pandemic.

Ald. Krischel thanked staff for providing Council with all the information.

Ald. Weidner appreciated the projections and looks forward to having more discussion.

Ald. Wilson asked for an update on the current construction projects. City Administrator Coakley said that private construction has been classified by the Governor as essential. He said Culvers, Warrenville Horizon, Everton, and Lexington are all making progress.

Community Development Director Mentzer said most projects are moving forward, some faster than others due to social distancing. He noted that Everton and Lexington townhome sales have slowed down due to not being able to have open houses and some mortgage companies are not working.

VIII. UNFINISHED BUSINESS

None

IX. NEW BUSINESS

None

X. CLOSED SESSION

None

XI. ADJOURN

ALD. WILSON MOVED, second by Ald. Davolos, to adjourn.

ROLL CALL VOTE:

Aye: Ald. Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Bevier, and Davolos

Nay: None

MOTION ADOPTED

The regular Council meeting adjourned at 7:55 p.m.

Approved: \_\_\_\_\_ May 4, 2020

  
Emily J. Larson, City Clerk