

CITY OF WARRENVILLE  
CITY COUNCIL

Minutes of Regular Meeting  
Held on Monday, August 17, 2020  
Via electronic communications from City Hall  
28W701 Stafford Place

In accordance with social distancing requirements, Governor Pritzker's Executive Orders 2020-43 and 2020-44, and Section 7(e) of the Illinois Open Meetings Act (see Public Act 101-0640), this meeting will be held virtually.

I. OPENING CEREMONIES

A. Call to Order

Mayor Brummel called the meeting to order at 7:00 p.m.

B. Roll Call

Present: Mayor David Brummel, Ald. Stu Aschauer, Clare Barry, Fred Bevier, Kathy Davolos, Leah Goodman, Jeff Krischel, Bill Weidner, and Robert Wilson

Absent: None

Also Present: City Administrator John Coakley, Assistant City Administrator Cristina White, Finance Director Kevin Dahlstrand, Community and Economic Development Director Ron Mentzer, Deputy Public Works Director Phil Kuchler, Police Chief Ray Turano, Treasurer Larry Brenner, Attorney Brooke Lenneman, and City Clerk Emily Larson

Also Absent: None

C. Pledge of Allegiance

D. Presentation of Mayor's Fitness Challenge Awards

The 9th Annual Mayor's Fitness Challenge was held from May 10th through July 4th this year, and was a great success despite the coronavirus pandemic. This year, we had 54 participants, with 40 completing the challenge to login 1,200 minutes of physical activity in eight weeks. 12 participants managed to "beat the Mayor's minutes" with totals over 3,795 minutes.

This year's special winners include:

Debbie Lamberg, with 10,317 minutes, qualified for Most Minutes Overall for a female and Most Minutes for a female over 51 years of age

Larry Brenner with 5,145 total minutes, qualified for Most Minutes for a male over 51 years of age

Lisa Cortez, with 2,885 total minutes, qualified for Most Minutes for a female, 35-50 years of age

Ben Merrill, with 4,713 total minutes, qualified for Most Minutes for a male, 35-50 years of age

Ellen Seiberlich, with 5,193 total minutes, qualified for Most Minutes for a female under 35 years of age

Mayor Brummel congratulated all the participants and special award winners. He thanked Northwestern Medicine for their generous sponsorship by donating funds for t-shirts.

II. CITIZENS COMMENTS

Bob Siebert, Albright Court, said the 1985 Strategic Plan was developed to benefit the tax payers and after 35 years, the City is downgrading the zoning.

III. OFFICIALS AND STAFF COMMENTS

A. Mayor

COVID-19 Update

Mayor Brummel reminded everyone to continue to follow the safety guidelines for the prevention and spread of COVID-19 by: wearing a mask in public, washing hands, and social distancing.

B. Clerk

No report

C. Treasurer

No report

D. Aldermen

School Starts

Ald. Goodman wished parents and students the best as they handle the changes being made to in-school and at-home attendance.

Electrical Aggregation Notice

Ald. Krischel announced that residents will be receiving a letter from the City announcing the options for their electrical provider. Additional information can be found on the City's Facebook page.

August 3, 2020, Regular Council Minutes

Ald. Krischel noted that item VI. A on the Regular Agenda for August 3, 2020, reported that 53 of the 55 delinquent water and sewer services were paid and not disconnected. Finance Director Dahlstrand said some services had been turned off but then were paid and restored.

E. Administrator

COVID-19 Update

City Administrator Coakley reminded residents to follow the DuPage County's COVID-19 guidelines.

F. Attorney

No report

IV. APPROVAL OF AGENDA

Items to be removed for discussion:

VI. A. Removed by Ald. Wilson for discussion

VI. F. Removed by Ald. Wilson for discussion

ALD. WEIDNER MOVED, second by Ald. Davolos, to approve the items on the Agenda for the August 17, 2020, City Council regular meeting, as amended.

ROLL CALL VOTE:

Aye: Ald. Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Bevier, and Davolos

Nay: None

MOTION ADOPTED

V. APPROVAL OF MINUTES

ALD. WEIDNER MOVED, second by Ald. Davolos, to approve:

A. Minutes of the August 3, 2020, City Council regular meeting

B. Minutes of the August 10, 2020, Public Works and Infrastructure Committee regular meeting

VI. CONSENT AGENDA – OMNIBUS VOTE

A. Removed by Ald. Wilson for discussion

B. Accept Public Works and Infrastructure Committee recommendation and approve ordinance O2020-31, authorizing a ten percent water rate increase and a ten percent sewer rate increase effective September 1, 2020

C. Accept Mayor Brummel's recommendation and pass resolution R2020-48, extending the duration of the March 16, 2020, Declaration of Emergency until the adjournment of the next regular, special, or emergency meeting of the City Council

D. Accept Public Works and Infrastructure Committee recommendation and pass resolution R2020-49, approving an access, indemnity, and release agreement with TZBP Warrenville LLC and Thorntons LLC-Illinois

E. Accept Public Works and Infrastructure Committee recommendation and pass resolution R2020-50, approving a professional services agreement with

Engineering Enterprises, Inc. for the West 2 and 3 Basins Manhole Rehabilitation in the amount of \$54,382

- F. Removed by Ald. Wilson for discussion
- G. Accept Public Works and Infrastructure Committee recommendation and assign Aldermen Aschauer and Bevier to work with staff and property owners to develop recommendations for consideration at a future committee of the whole meeting regarding the future ownership and maintenance of Rigi Road and Barclay Avenue
- H. Accept Public Works and Infrastructure Committee recommendation and approve affiliate membership in Ride Illinois for the City of Warrenville and BPAC attendance at Ride Illinois 2020 Virtual Bike Summit
- I. Receive and file minutes of the Board of Fire and Police Commissioners regular meeting held on June 23, 2020
- J. Receive and file minutes of the Plan Commission / Zoning Board of Appeals regular meeting held on August 6, 2020
- K. Receive and file report of invoices paid up to August 12, 2020, in the amount of \$92,732.85
- L. Authorize expenditures for invoices due on or before September 8, 2020, in the amount of \$758,704.24
- M. Receive and file report of Master Debit Card Expenditures for the month of July 2020, in the amount of \$3,361.49

ALD. WEIDNER MOVED, second by Ald. Davolos, to approve the items on the Consent Agenda.

ROLL CALL VOTE:

Aye: Ald. Aschauer, Goodman, Weidner, Bevier, Wilson, Barry, Davolos and Krischel  
Nay: None

MOTION ADOPTED

A. To The Next Level

ALD. GOODMAN MOVED, second by Ald. Aschauer, to accept Plan Commission recommendation, waive second reading, and pass ordinance O2020-30, approving the Temporary Use Permit for To The Next Level to operate a food cart in the parking lot at 2S781 Route 59, Unit A, in 2020 through 2022.

Discussion: Ald. Wilson asked for an explanation about the hours of operation for the food cart. Director Mentzer said the intent is for the cart to be open Monday through Friday. He said the Plan Commission did not set limits if they wanted to

open on the weekends. Mike Duset, owner, said they are initially planning on being open 10:00 a.m. to 2:00 p.m., Monday through Friday. He said they can be flexible as to how many days and hours they would be open.

Ald. Wilson asked if they might be flexible to open earlier and would they be moving the truck to another location. Mr. Duset replied that they would only be at the Route 59 location. Director Mentzer noted that the application is for the Route 59 location only, and they would have to apply for an amendment to the permit if an alternate location was requested.

ROLL CALL VOTE:

Aye: Ald. Barry, Goodman, Weidner, Krischel, Bevier, Davolos, Aschauer, and Wilson

Nay: None

MOTION ADOPTED

F. Crystal Maintenance Services

ALD. GOODMAN MOVED, second by Ald. Davolos, to accept Public Works and Infrastructure Committee recommendation and pass resolution R2020-51, approving the contract extension with Crystal Maintenance Services for two years, to October 31, 2022.

Discussion: Ald. Wilson questioned why the amount for services is \$35,820 in the resolution and listed as \$52,260 in the proposed contract. Assistant City Administrator White explained the \$35,820 is for three days a week and the \$52,260 is for five days a week due to the CDC COVID-19 guidelines.

Attorney Lenneman said the contract is accurate and the resolution can be clarified to reflect what is being done during the pandemic.

ROLL CALL VOTE:

Aye: Ald. Davolos, Aschauer, Krischel, Weidner, Wilson, Barry, Goodman, and Bevier

Nay: None

MOTION ADOPTED

VII. REGULAR AGENDA

A. Illinois Association of Chiefs of Police and the NAACP Illinois State Conference Shared Principles

ALD. BARRY MOVED, second by Ald. Bevier, to accept Staff recommendation and pass resolution R2020-52, approving the adoption of the Illinois Association of Chiefs of Police and the NAACP Illinois State Conference Shared Principles.

Discussion: Chief Turano reported that 260 communities in Illinois have adopted the shared principles with the intent to build trust between law enforcement and communities of color. He said Warrenville's policies and procedures are set upon these shared principles.

Members of the Council expressed their support of the Police Department as they build the trust between the department and the community.

ROLL CALL VOTE:

Aye: Ald. Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Bevier, and Davolos

Nay: None

MOTION ADOPTED

B. FY 2021 Financial Update and Discussion

City Administrator Coakley reported that while there have been very slight improvements to the general fund revenues, the market-based revenues still project a loss of 25 percent. He said other funds show much larger decreases with the Hotel Tax fund down 75 percent. He concluded, saying that the pandemic's impact on City revenue is significant.

Staff will continue to identify additional cost cutting measures in the general fund while implementing a pay freeze for both union and non-union employees. He noted that CoffeeCon was not cancelled. Instead, a revised grant application was submitted for a virtual one-day event rather than an in-person event due to COVID-19.

Finance Director Dahlstrand commented on the State's remittance delays for Motor Fuel Taxes. He continued, stating the Hotel Tax revenue would be updated with information from the DuPage Convention Bureau reports. He would also have an updated report on the income tax revenues at the next meeting.

Ald. Goodman asked where the figures for the major funds for the last six months of FY 2021 came from, because they seem higher. Finance Director Dahlstrand said the figures came from the original projections and are the average for the last six months.

Ald. Goodman asked how long before the demands on the Hotel Tax fund cannot be met. Director Dahlstrand said the numbers would be reviewed and available at the next meeting.

C. CoffeeCon Grant Application

ALD. BARRY MOVED, second by Ald. Davolos, to accept Tourism and Arts Commission (TAC) recommendations and approve the amendment to the FY 2021 Hotel Tax Grant, in the amount of \$25,000, for the CoffeeCon event.

Discussion: Assistant City Administrator White explained the TAC recommendation reported that CoffeeCon would be funded as a virtual one-day event, rather than an in-person event as originally planned, due to COVID-19. The request includes funding for the costs of hiring production experts and video crews

to record the various segments with the coffee experts, as well as equipment rentals and advertising on social media that will highlight Warrentville to a broader audience.

Ald. Aschauer said this will be an unusual format but valuable to promote Warrentville going forward.

Ald. Barry noted that TAC approves of the changes and thanked Pat and Kevin Sinnott for thinking out of the box.

Ald. Davolos also thanked the Sinnotts for thinking out of the box and working to promote Warrentville.

Ald. Krischel said he had some concerns with where this event will be hosted; either streaming live or recorded on YouTube.

Ald. Weidner noted this event will promote Warrentville and thanked the Sinnotts for using local video crews.

Kevin Sinnott said the event will be on Facebook and YouTube and also can be shared through CoffeeCon's Facebook page. He noted there will be no charge for Warrentville residents, and residents will have an opportunity to ask questions of the vendors.

Assistant City Administrator White noted that the CoffeeCon draft letter meets all of the grant funding requirements.

ROLL CALL VOTE:

Aye: Ald. Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Bevier, and Davolos

Nay: none

MOTION ADOPTED

VIII. UNFINISHED BUSINESS

None

IX. NEW BUSINESS

None

X. CLOSED SESSION

None

XI. ADJOURN

ALD. KRISHEL MOVED, second by Ald. Wilson, to adjourn.

ROLL CALL VOTE:

Aye: Ald. Aschauer, Barry, Bevier, Davolos, Goodman, Krischel, Weidner, and Wilson

Nay: None

MOTION ADOPTED

The regular Council meeting adjourned at 8:25 p.m.

Approved: September 8, 2020



Emily J. Larson, City Clerk