

CITY OF WARRENVILLE
PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE OF THE WHOLE
REGULAR MEETING
Monday, October 13, 2025, at 7:00 p.m.
City Council Chambers at City Hall
28W701 Stafford Place, Warrenville, IL 60555

MINUTES

A. CALL TO ORDER

Chairman Barry called the meeting to order at 7:00 p.m.

B. ROLL CALL

Physically Present: Chairman Clare Barry, Mayor Andrew Johnson, and Aldermen: Stuart Aschauer, J.P. Augustynowicz, Kathy Davolos, John Lockett, Bill Weidner, and Judy Wilkie

Absent: Alderman Craig Kruckenberg

Also Present: City Administrator Cristina White, Assistant City Administrator Alma Morgan, Public Works Director Phil Kuchler, Capital Maintenance Superintendent Jamie Clark, Asset Management Analyst Cassandra Hernandez-Galvan, and City Clerk Julie Clark

Also Absent: City Treasurer Maury Goodman and Executive Assistant/Deputy Clerk Grivetti

C. PLEDGE OF ALLEGIANCE

Chairman Barry led the Pledge of Allegiance.

D. CITIZENS COMMENTS

There were no comments from persons present.

E. OFFICIALS AND STAFF COMMENTS

Alderman Wilkie wished her husband a happy 41 year anniversary.

Alderman Lockett reminded Committee members that any budget concerns are due to the Finance Director by the end of day, October 20, 2025.

Alderman Augustynowicz recognized the 250th anniversary of the U.S. Navy and thanked all veterans and active duty service members for their service.

F. BUSINESS OF MEETING

1. Consideration of Enterprise Lease for 2026 Ford E-350 Cutaway Van
Capital Maintenance Superintendent (CMS) Clark stated that in September 2024, the City Council approved the lease of nine vehicles through the Enterprise Fleet Management Program, however, the order window closed before an order for a E-350 cutaway van could be placed. The City did not receive this vehicle. Recently,

a replacement 2026 model was located at a dealership that met the City's needs. In order to secure the vehicle, City Administrator White executed the lease of the vehicle at a total cost of \$502.80 less than the originally approved vehicle. Staff is requesting ratification and approval of the lease.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Wilkie, to recommend the City Council pass a resolution ratifying and approving the lease of a 2025 Ford E-350 Cutaway and the procurement of upfitting services and equipment through the Enterprise Fleet Management Program.

MOTION CARRIED VIA VOICE VOTE

2. Consideration of Cab and Chassis Purchase for Public Works Dump Truck
CMS Clark stated that in February 2025, City Council approved the purchase of a cab and chassis to replace an existing dump truck in the Public Works fleet. The vehicle has been delivered with an additional \$2,000 raw materials tariff fee included. This fee is above the approved purchase amount for the vehicle. Staff is seeking approval to cover the increased cost.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Wilkie, to recommend the City Council pass a resolution approving the purchase of a chassis for a Public Works dump truck from Rush Truck Center in the amount of \$115,998.

MOTION CARRIED VIA VOICE VOTE

3. Consideration of Facilities Space Needs Study
Public Works Director (PWD) Kuchler reported on the need for and progress of the City's Facilities Space Needs Study focusing on the efficient and compliant use of space at the City Hall, Public Works, and Police Department buildings. He noted that there is currently no funding source for any improvements that may be recommended by the Study.

PWD Kuchler stated that staff issued a request for qualifications, received three responses from architectural consultants, and interviewed all three firms. Following a consensus and direction from Council, staff will negotiate a contract with the best qualified consultant and present a resolution for consideration to Council at a future City Council meeting.

There was discussion regarding the estimated cost of the study, how it has been budgeted, and the possibility of reducing the cost or disbursing costs over two budget years.

City Administrator White reiterated that the study includes all three buildings and will provide information on the best use of each facility based on current staff needs, future staff needs, the current state of the buildings, and options to address potential space limitations. Staff will also be asking for input from the City Council.

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Wilkie, to direct staff to negotiate a contract with an architectural consultant for consideration at a future City Council meeting.

MOTION CARRIED VIA VOICE VOTE

4. Informational Update of Capital Maintenance and Replacement Plan Projects
CMS Clark provided an update on the status of construction projects throughout the City including River Road curb and gutter improvements, Phase I of Cerny Park and the 2025 Road Program. All three projects are expected to be completed under budget.

There was discussion regarding the possibility of the City purchasing a watering truck for landscape restoration and watering of hanging flowerpots throughout the City. CMS Clark responded that an evaluation of equipment and staffing costs would be necessary before considering such a purchase.

There was discussion regarding how the River Road project was funded. CMS Clark replied that funding was paid from Capital Maintenance and Replacement funds using money provided by DuPage County.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

5. Public Works FY 2026 Work Program and Decision Package Status Report
There were no questions or comments.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

G. MISCELLANEOUS

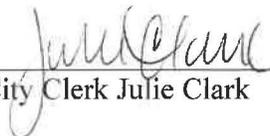
H. ADJOURN

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Davolos to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 7:33 p.m.

Approved: October 20, 2025



City Clerk Julie Clark