

**CITY OF
WARRENVILLE**

.....

**FY 2025
Budget**

.....

**GUIDING THE COMMUNITY
TO A SUSTAINABLE FUTURE**





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HOW TO USE THIS DOCUMENT

The goal of the annual budget is to describe how estimated resources available to the City will be utilized to provide services to the community during the budget period, referred to as a fiscal year (FY). Warrenville's fiscal year runs from May 1 to April 30. The budget document illustrates the City's projected revenues, operating expenditures, capital expenditures, and expected fiscal year end projections for the budget period. The annual budget is adopted by ordinance and serves as the legal document that provides staff the authority to expend City funds. Lastly, the budget document includes the City goals, policies, and procedures as approved by the City Council.

The document is presented in a format that provides several levels of financial and operational detail; by fund and by department, where applicable. A fund is a set of self-balancing accounts, segregated for specific purposes in accordance with certain laws and/or regulations. Money from one fund typically cannot be used to pay expenses in another fund. In Warrenville, there are five departments; Administration, Community Development, Finance, Police, and Public Works. The document is presented with the following sections: Introduction and Overview, Budgets by Fund and Department (where applicable), Decision Packages, Glossary, and Appendix.

Introduction and Overview

The Introduction and Overview is comprised of the Community Profile, History, Government Profile, a list of Elected Officials and Senior Staff, Council Vision, Values, and Mission Statements, Warrenville's Strategic Plan Priorities, an Organizational Chart of the City, Capital Expenditures Summary, and the City's Budgetary Policy. Most importantly, it contains the FY 2025 Budget Message from the City Administrator, which among other things, discusses the fiscal challenges facing the City as the budget was developed, and the actions taken to maintain a healthy financial position.

Capital spending in local government typically refers to public works infrastructure projects or the purchase of vehicles or equipment. These pages provide an overview of the capital spending in the FY 2025 Budget, including a summary of the total dollars spent, and a breakdown of the total by fund. Additionally, a Capital Expenditure Distribution graph is provided as a graphic representation of the overall spending across all funds.

Finally, the Introduction and Overview also contains an organizational chart of the City's Fund Structure, FY 2025 Financial Activity Summary for all Funds, and FY 2025 Snapshot.

Budgets by Fund

The Financial Activity Summary table found on page 43 provides an overview of estimated FY 2025 revenues, expenditures, and use of fund balance/net assets. The fund balance refers to the difference between revenue collected and money spent. Also, on the title page for each fund section is a statement of fund purpose, which provides a brief general statement about how that specific fund is utilized.

Within each fund, the budget is broken out by department or cost center, and contains a description of the areas of operation for each department or cost center. A cost center is any unit of activity, group of employees, or set of programs, etc. (other than specific departments) isolated in order to assign costs more clearly. Within each departmental budget and each cost center budget there are detail sheets, which provide descriptions, by line item, of the anticipated expenditures for that department and type of expenditure (for example: Other Professional Services).

Decision Packages

Decision Packages are prepared during the budget preparation process to request funding for newly proposed programs, projects, or major expenditures in excess of \$25,000, and any personnel additions, all of which require City Council approval for final inclusion within the budget document for the fiscal year. Each Decision Package provides details of the proposal, a breakdown of how the funding for the proposal is allocated, and a recommendation from the City Administrator.

Additional information on the City's financial condition is available in the Comprehensive Annual Financial Report (CAFR), which can be viewed at City Hall, or online at www.warrenville.il.us under City Government > Departments > Finance > Budgets, Treasury, & Taxes.

COMMUNITY PROFILE

The City of Warrenville, located approximately 30 miles west of the City of Chicago, is recognized as a suburban hometown refuge nestled in the dynamic and nationally recognized research and development corridor of DuPage County, Illinois. It's a town where families can enjoy a safe, clean, healthy way of life. The community is business friendly and home to commercial, office, industrial, and entertainment venues. Warrenville's location on I-88 connects it to a network of State and County roads, which provide easy access to both homes and businesses.

Warrenville's growing population of 13,553 (2020 census), allows the City to maintain that small-town feel, and still have the advantage of drawing upon a diversified tax base to ease the financial burden of residential property owners. A variety of residential and commercial developments are in various stages of approval, implementation, and construction. Based on the 2020 U.S. Census, the median age of residents is 37.9, slightly above the 2010 census median age of 36.6 years, and the median home value is \$221,700. Warrenville is 5.6 square miles with 42% residential land, 14% commercial/industrial land, 12% open space, 8% undeveloped area, 4% institutional, and 20% transportation and tax-exempt land.

HISTORY

Settled in 1833, and incorporated in 1967, Warrenville has a history rich in the American tradition. Blazing the trails west from New York, Julius Warren came to this area with his family claiming land along the DuPage River. Carving out a niche in housing development, Julius helped new settlers by providing cut lumber for their homes as well as acting in other capacities including: surveyor, developer, land baron, mail carrier, census taker, spokesman, and innkeeper. Eventually earning the title of Colonel for his leadership in the community, Julius built an inn and tavern that became a popular gathering place for travelers and settlers alike. The town, taking on his name, continued to prosper with railroads and stagecoach lines crossing the community.

The community remained a small, rural town for some time, surviving the toll of the Civil War. After five failed incorporation attempts, in 1967, Warrenville finally incorporated under the Mayor-Council form of government with a population of 4,000.

GOVERNMENT PROFILE

By law, the City of Warrentville has a Mayor-Council form of government. The Mayor chairs all City Council meetings, appoints board and commission members and chairmen with the advice and consent of the City Council, and votes in the case of a tie and other statutorily required instances. The Mayor also appoints the staff positions of City Administrator and Police Chief with the advice and consent of the City Council. Sworn police officers are hired, promoted, and terminated by the Board of Fire and Police Commissioners. All other civilian positions, other than those appointed by the Mayor, are under the authority of the City Administrator by City ordinance.

The City of Warrentville is divided into four wards, and the City Council is comprised of eight Aldermen, two from each ward. Other elected officials, who do not vote or have policy-making authority, include the City Clerk and City Treasurer. Committee of the Whole chairmen and vice-chairmen are elected by the City Council to preside over the City's three standing committees: Community Development, Public Safety and Finance, and Public Works and Infrastructure. According to City Code, it is the duty of the Aldermen to be the representatives of the people of their wards at the City Council meetings, and to be responsible to the people of their wards and the citizens of the City for their actions at City Council meetings.

ELECTED OFFICIALS

DAVID L. BRUMMEL, MAYOR

**JOHN LOCKETT
ALDERMAN WARD 1**

**STUART ASCHAUER
ALDERMAN WARD 1**

**WILLIAM WEIDNER
ALDERMAN WARD 2**

**CRAIG KRUCKENBERG
ALDERMAN WARD 2**

**KATHRYN DAVOLOS
ALDERMAN WARD 3**

**JUDY WILKE
ALDERMAN WARD 3**

**CLARE BARRY
ALDERMAN WARD 4**

**J.P AUGUSTYNOWICZ
ALDERMAN WARD 4**

JULIE CLARK, CITY CLERK

MAURY GOODMAN, CITY TREASURER

SENIOR STAFF

**CRISTINA WHITE
CITY ADMINISTRATOR AND BUDGET OFFICER**

**ALMA MORGAN
ASSISTANT CITY ADMINISTRATOR**

**KEVIN DAHLSTRAND
FINANCE DIRECTOR/
DEPUTY CITY TREASURER**

**PHILIP KUCHLER
PUBLIC WORKS DIRECTOR**

**AMY EMERY
COMMUNITY AND ECONOMIC
DEVELOPMENT DIRECTOR**

**SAMUEL BONILLA
CHIEF OF POLICE**

**BROOKE LENNEMAN
ELROD, FRIEDMAN, LLP
CITY ATTORNEY**

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COUNCIL VISION STATEMENT

The City of Warrenville is committed to:

- *Maintaining a safe, walkable, and friendly community for all ages*
- *Creating a variety of community resources, providing opportunities for family-friendly activities and events*
- *Enhancing the local tax base to include a mix of office, industrial, and retail businesses*
- *Promoting local economic development*
- *Fostering positive community relations*
- *Maintaining culturally diverse residential neighborhoods with a variety of housing types*
- *Preserving a clean environment and natural open spaces*
- *Continuously enhancing city services and improving local infrastructure at a fair cost*
- *Providing recreational opportunities and facilities*
- *Building an interconnecting system of bicycle and pedestrian pathways*
- *Developing public transportation modes*
- *Supporting quality schools*
- *Providing opportunities for residents and families to interact and become acquainted*
- *Maintaining a small town ambiance with a friendly, helpful atmosphere for short-term residents and long-term residents, businesses, employees, and visitors alike*

COUNCIL VALUES STATEMENT

The City of Warrenville values friendly helpful residents, plentiful parks and natural open spaces, a clean environment, cultural activities, a diverse population, quality city services, diverse housing stock, ample recreational opportunities, thriving businesses with a mix of retail, office and industrial, family-oriented community activities, entertainment and events, working closely with other units of local government.

Adopted by Warrenville City Council on June 3, 2002

MISSION/VALUE STATEMENTS

- Maintain an efficient and effective review and approval process for commercial development.
- Support and encourage special events and "social interaction" gatherings within the community that involve local businesses and commercial areas.
- Revise and enforce the City's property maintenance code as necessary to address specific property maintenance concerns.
 - ✓ Examine property maintenance codes from other communities to evaluate and determine the effectiveness and appropriateness for Warrenville.
 - ✓ Continue to identify and explore areas of support and coordination between the Police Department and code enforcement efforts.
- Support residents and subdivisions' efforts to improve property.
- Continue to provide excellent, proactive, public safety service.
- Evaluate technology demands to support current and future City service levels.
- Maintain the City's small town character and natural setting.
 - ✓ Work with other appropriate agencies to maintain, preserve, and protect the natural environmental areas, open spaces, wooded areas, and other environmental features that contribute to the City's overall character.
- Promote and support the Arts as an important component of the City's unique image, character, and charm.
- Maintain stable revenue sources.
- Maintain a balanced annual budget overall and at the fund level.
- Provide adequate funding for existing City obligations.
- Continue to provide quality City services and customer service.
- Consider the long-term implications of new and additional programs, services, and projects.
 - ✓ Maintain competitive wages and benefits to attract and retain quality employees.
 - ✓ Provide training, professional development, and educational programs to encourage and ensure a well trained, and skilled workforce at all levels.
 - ✓ Provide tools, technology, and equipment to assist and support the program or service.

Adopted by City Council in the 2011 Strategic Plan Update



2015 Strategic Plan
Executive Summary

INTRODUCTION

The City of Warrentonville has an established practice of careful planning for community needs related to government finance, infrastructure, development, public services, public safety, environment, recreation, and commercial development. Together, these considerations have established a desirable quality of life enjoyed by City residents, recreation and entertainment for visitors, and a positive working environment for local businesses both large and small. The City has prepared the 2015 Strategic Plan to build on its strengths, improve where necessary, and pursue opportunities when they arise.

The original objective of the strategic planning process was to provide a Strategic and Economic Development Plan that identified and prioritized the issues, initiatives, and projects, on which the City would focus its resources in the coming years. However, while connected, these two initiatives were separated into the 2015 Strategic Plan and the Economic Development Plan when the City Council adopted them. The 2015 Strategic Plan includes clear and concise objectives designed to achieve the City's desired outcomes and is summarized in this document.

The City's 2015 Strategic Plan is intended to be a practical guide that articulates goals and identifies objectives to move the community forward through sustainable initiatives, which are proactive, flexible, and responsive to changing forces and environments.

PROCESS

In the spring of 2012, the City began Neighborhood Dialogues, a community outreach initiative to act as a foundation for the strategic planning process. The resulting themes of the 2012 Neighborhood Dialogues were that sound fiscal management was a high priority, development and the creation of gathering places was necessary, recreation/open space was of value, and proactive policing should be maintained.

In the summer of 2013, the City's second community survey was issued. The survey responses reinforced what was learned in the Neighborhood Dialogues. Namely, residents were satisfied with City services, wanted economic development, valued the community's open space, and desired lower taxes and believed economic development was a component of this.

Following the selection of Teska Associates and Business Development Inc. in the fall of 2013, more outreach initiatives were executed including focus groups with specialized stakeholders, the hospitality group, business leaders, developers and brokers, the City's senior staff, and the City Council. Feedback from these groups reinforced the key areas of focus as articulated by the residential outreach initiatives; the City's strategic plan should focus on economic development, sound fiscal management, open space and environment, and public safety. During the final review phase, the City Council added Diversity as a sixth goal.

GOAL STATEMENTS, OBJECTIVES, AND PRIORITIZATION

A summary of the issues, concerns, projects, and priorities was prepared at each stage of the outreach process. Copies of the Strategic Input Planning Reports from each

contributing group can be found in Appendices C, D, E, and F of the full Strategic/Economic Development Report. The assessment of these input reports resulted in the establishment of six goal statements with supporting objectives and, in some cases, ongoing principles. Every comment or concern heard throughout the community outreach activities was important; and those concepts and ideas raised most consistently were incorporated into the final 2015 Strategic Plan. These goal statements, objectives, and ongoing principles serve as the Plan's foundation, and represent the strategic actions that should be undertaken over the next several years to achieve the necessary changes to most positively impact the community and the overall quality of life. The six goal statements cover the following areas:

- Economic Development
- Fiscal Conservatism
- Open Space and Environment
- City Infrastructure
- Public Safety
- Diversity

ECONOMIC DEVELOPMENT

Goal Statement #1: Enhance the City's tax base, support the growth of businesses, increase local shopping and dining opportunities, diversify the City's labor market, expand housing options, and create attractive gathering places.

Objectives

- Proactively plan and prepare for well-designed mixed use development along and continuous to the Route 59 corridor.
- Support implementation of well-designed development along and contiguous to the Route 59 corridor.
- Stimulate desirable mixed use redevelopment and new community gathering places in the Old Town/Civic Center.
- Promote the rehabilitation, improvement, and occupancy of older commercial properties throughout the community.
- Assist existing local businesses to expand, grow, and remain in Warrentonville.
- Facilitate additional complimentary development in the Cantera Development.
- Plan for and encourage high quality, appropriately scaled and located, new higher density residential development including multiple-family housing.
- Establish organizational structure, staffing support, and funding commitment for effective and ongoing implementation of Economic Development Plan.

FISCAL CONSERVATISM

Goal Statement #2: Uphold the City's record of fiscal conservatism.

Ongoing Principles

- With City Council approval, strategically apply for grants for capital projects, land acquisition, and program support.

- Carefully evaluate expenditures and use debt judiciously, when prudent, with revenue backing that does not include General Obligation pledge against the property tax levy.
- Maintain a diversified revenue stream and evaluate the revenue streams for all funds, reporting back to the City Council and public.
- Maintain cost-effective, prudent expenditures of City finances with regular evaluation throughout the fiscal year.

Objectives (no ranking assigned)

- Support economic development programs that will, in the long-term, fulfill this goal statement.
- Review the City's compensation philosophy every two years and conduct any required survey work to ensure the City's compensation plan meets the philosophy's tenets.
- Establish a goal statement that will act as direction and guidance when evaluating the cost/benefit of health, dental, and vision insurance coverage.
- Annually require Boards and Commissions, with their Council and staff liaisons, to develop a work plan for the coming year that identify the required resources. The work plans will be submitted for City Council approval.

OPEN SPACE AND ENVIRONMENT

Goal #3: Strategically preserve and protect the high quality natural features, diversified natural ecosystems, and path and trail networks that contribute significantly to the City's charm, attractiveness, character, and setting.

Ongoing Principles

- Contribute to the City's charm, attractiveness, character and setting by enhancing the environment in Warrenville.
- Maintain and enhance public open spaces.

Objectives

- Seek opportunities (i.e. via developments or grants) to showcase, access, and promote these components as desirable community assets, through pedestrian and bicyclist amenities and sustainability practices. **#1 priority**
- Develop public spaces and open space amenities with partners such as the Warrenville Park District, the Forest Preserve District of DuPage County, and The Conservation Foundation within Tax Increment Financing (TIF) District #3 in accordance with the TIF #3 Plan and the 2007 Subarea Plan. **#2 priority**
- Evaluate the flood protection efforts implemented by DuPage County along the West Branch of the DuPage River to ensure that flooding has been reduced for residents and businesses along the River. **#3 priority**
- Encourage environmentally responsible development that effectively controls the volume and improves the quality of stormwater runoff, thereby addressing neighborhood drainage issues, and that considers other impacts to the environment such as light or noise pollution, or effects on the landscaping. **#4 priority**

- Follow the tenets and commitments in The U.S. Mayors Climate Protection Agreement, adopted by City Council on January 17, 2012 and the ongoing commitment to maintain the City's Tree City USA status. **#5 priority**

CITY INFRASTRUCTURE

Goal #4: Repair, maintain, replace, and strategically upgrade and expand the City's physical infrastructure assets in a well planned, coordinated, and timely manner that is fiscally responsible, enhances public safety, supports increased private property values and enhances quality of life for residents.

Ongoing Principles

- Annually implement and update the Capital Maintenance and Replacement Plan (CMRP).
- Remain opportunistic and react to other agency infrastructure opportunities that arise.

Objectives

- Adopt and implement the Enterprise Maintenance and Replacement Plan (EMRP). **#1 priority**
- Evaluate the remaining areas in the Water and Sanitary Sewer Expansion Plan to determine the cost/benefit of extending services to all residential areas. **#2 priority**
- Define a process for implementing the Bikeway Implementation Plan and Sidewalk Priority Plan. **#3 priority**

PUBLIC SAFETY

Goal #5: Provide high quality, proactive, public safety service throughout the community.

Ongoing Principle

- Continually provide high quality, effective, and responsive public safety services that are proactive and adaptive to new and changing public safety trends and problems within the City.

Objectives

- Create partnerships between the Police and Community Development Departments to address perceptions of the lack of safety related to poorly maintained properties by developing a mandatory rental registration and crime free housing program. **#1 priority**
- Provide education and outreach to elected officials and residents on crime statistics that address the *perception* of gang activity and drug use. **#2 priority**

DIVERSITY

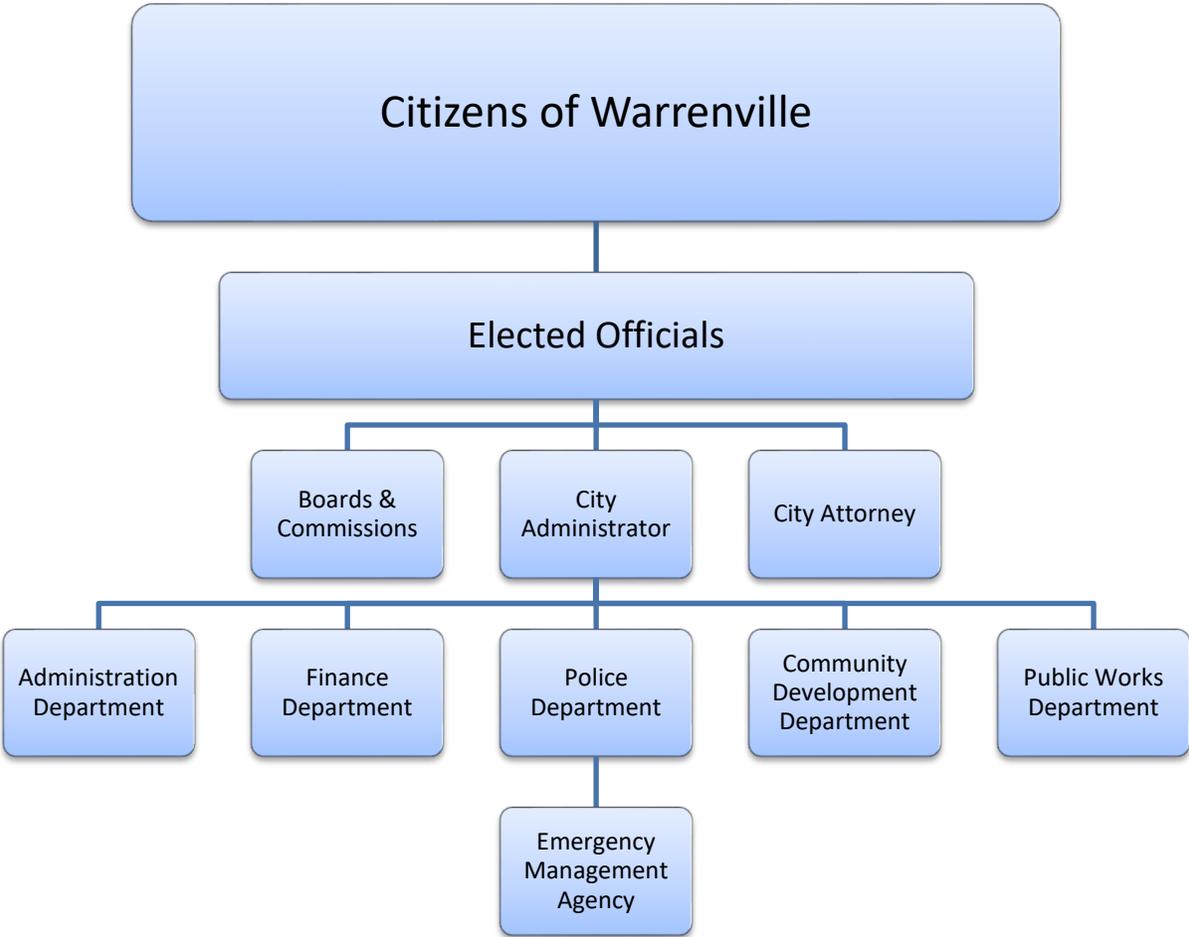
Goal #6: Create a culture that is inclusive of all residents of the community, with specific emphasis on outreach to the Latino/Hispanic residents to be included in City events and programs and represented on City boards and commissions.

Objectives

- Have elected officials, with support from staff, make connections in the community that will help them recruit Latino/Hispanic residents for City boards and commissions (resource: National League of Cities' *Civic Engagement and Recent Immigrant Communities*). **#1 priority**
- Meet *with partners* in Warrenville (i.e. churches, Warrenville Youth & Family Services) who can assist with community outreach to the Latino/Hispanic immigrant community; identify participation barriers of the partners and help remove those barriers. **#2 priority**
- Find more ways to communicate in Spanish (newsletter, web, bilingual employees). **#3 priority**
- Review Chicago Metropolitan Agency for Planning's (CMAP) *Immigration Integration Toolkit* and identify programs and initiatives (i.e. Cultural Awareness Commission) that could be implemented in Warrenville and then present to City Council for consideration. **#4 priority**
- Recruit for open positions in venues that target the Latino/Hispanic population, including the Hispanic Alliance for Career Enhancement (HACE) and LatPro; work with the BOFPC to target recruitment efforts as well. **#5 priority**
- Contact overlapping taxing bodies, nearby communities, and agencies to determine if partnerships can be developed to serve the Warrenville Latino/Hispanic community. **#6 priority**
- Involve Hispanic community in City celebrations and incorporate Hispanic cultural celebrations like Cinco de Mayo and the Christmas Posada into the community. **#7 priority**

CITY OF WARRENVILLE

Organizational Chart



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CAPITAL EXPENDITURES

SUMMARY

Capital expenditures are defined as any expense, which results in the acquisition of capital assets, such as equipment, vehicles, or infrastructure.

Capital expenditures comprise approximately 31% of budgeted expenditures across all funds for FY 2025.

Capital Expenditure Distribution

	Actual 2021	Actual 2022	Actual 2023	Proj 2024	Budget 2025	Growth 24-25
General	39,955	74,882	250,858	310,727	688,640	121.62%
Capital Maintenance	849,502	1,150,534	352,776	5,246,915	1,800,000	-65.69%
Motor Fuel	-	-	808,913	306,000	800,508	161.60%
Hotel Tax	3,082	4,514	6,103	67,119	16,600	-75.27%
Enterprise	654,186	1,010,199	679,244	812,712	1,124,712	38.39%
TIF 3	187,844	130,982	71,354	532,927	2,245,180	321.29%
TIF 4	156,390	103,242	1,177,576	1,410,608	4,918,598	248.69%
Totals	\$ 1,890,959	\$ 2,474,353	\$ 3,346,824	\$ 8,687,008	\$ 11,594,238	33.47%

Approximately 15% of FY 2025 capital expenditures are accounted for in the Capital Maintenance and Replacement Fund, about 19% in TIF #3, and another 42% in TIF#4. The remainder are allocated as follows: Motor Fuel Tax fund at about 7%, Water and Sewer Enterprise Fund at about 10%, and the remaining 6% in the Hotel Tax Fund and General Fund.

The Capital Maintenance and Replacement Fund is utilized to account for the City’s Capital Maintenance and Replacement Plan (CMRP), which is a multi-year financial plan for the systematic maintenance and replacement of City capital assets, including: equipment, vehicles, and infrastructure.

During FY 2025, the City will utilize the fund for the following expenditures:

- 1) Replacement of one Police interceptor vehicle – \$50,000
- 2) Cerny Park lift station pump and control panel – \$50,000
- 3) Annual road program, including inspections - \$1,728,000
- 4) Concrete light pole replacements - \$25,000
- 5) One-ton dump truck - \$75,000

6) Building maintenance - \$95,000

7) Street sweeper lease – year-four – \$43,780

(Note: Additional one additional year (FY 2026) remaining at same cost)

The Water Capital Reserve accounts include the following planned capital expenditures, in addition to other smaller capital expenditures for FY 2025.

1) Water main improvements – \$166,250

Main replacement or lining

2) Valve replacements or exercising - \$50,000

3) Ford F550 and 1-ton dump truck – cost allocated also to CMRP and Sewer – \$102,500

4) Well pump inspections or well motor - \$60,000

Sewer Capital Reserve expenditures for FY 2025 total \$459,810, and include the following expenditures:

1) Ford F550 and 1-ton dump truck – cost allocated also to CMRP and Water – \$102,500

2) Sanitary sewer system flow monitoring engineering - \$120,000

3) Natural Gas generator – Fox Hollow Lift Station - \$75,000

4) Manhole grouting work; I/I Reduction Program – \$80,000

5) Wet well rehab -\$40,000

6) Spare pump – Cantera sanitary sewer lift station - \$25,000

7) Sanitary sewer pump – \$20,000

8) Pump replacements – \$45,000

Additionally, other capital expenditures are accounted for in the following funds and include:

1) Motor Fuel Tax

Mack Road Bridge and multi-use path *and bridge project - \$706,000*

Engineering, ROW Acquisition, and construction

Funded by Rebuild Illinois Grant Funds

Batavia Road STP Project - **\$94,508**

2) **Hotel Tax Fund – \$12,000**

Design and purchase of signage for public art (rebudgeted from prior years)

3) **TIF #3**

Remediation on City-owned property, - **\$512,000**

Batavia Rd. project - **\$1,504,100**

Funded partially with \$448,300 from State Capital Bill funding

4) **TIF #4**

Well #13 construction and treatment facilities construction - \$3,315,000

Proportional share of Naperville Treatment plant upgrades - \$363,343

While some capital expenditures are capitalized (an accounting method used to delay recognition of expenses by recording the expense as long-term assets), others are expensed (an accounting method used when the whole cost amount is recognized in the current year) during the fiscal year. Expenditures are categorized according to the City's asset capitalization policy, which was formulated based on Governmental Accounting Standards Board (GASB) pronouncement #34.

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FY2025 BUDGET MESSAGE

Mayor and Aldermen: The Fiscal Year (FY) 2025 Budget is presented for City Council consideration. All funds in the proposed budget are balanced in accordance with state law, with expenses covered by revenues, and, in a few cases, by use of fund balance reserves.

The City's annual budget reflects the City's existing plans and future goals, including the Strategic Plan and Economic Development Plan, Tax Increment Financing plans, Comprehensive Plan and Subarea Plans, City Services and Staffing Study Recommendations, Climate Action Plan, and Bikeway Implementation and Sidewalk Priority Plans.

The local economy continues to recover with most market-sensitive revenues at or near pre-pandemic levels (FY 2019), with some exceptions. However, high inflation, increased construction costs, and ongoing supply chain issues require the use of some reserved fund balance for the General Fund to cover projected expenses.

There is some economic uncertainty with predictions of slow growth. Staff will continue to monitor the local economic risks and the City's fiscal health until more static economic conditions return.

Before looking at the next fiscal year, it helps to review the City's FY 2024 accomplishments.



CITYWIDE FY 2024 ACCOMPLISHMENT HIGHLIGHTS

ECONOMIC DEVELOPMENT

Goal Statement #1: Enhance the City's tax base, support the growth of businesses, increase local shopping and dining opportunities, diversify the City's labor market, expand housing options, and create attractive gathering places. (Additional Strategic Plan Goals listed below where applicable)

Development during FY 2024

➤ *Strategic Plan Goal #1 Economic Development*

SOUTHWEST DISTRICT

A number of residential units were constructed and occupied in the following developments:

- Lexington Trace Unit 2
- Lexington Trace Unit 3 – three of six buildings complete

CANTERA

- Sankalp The Taste of India – opened October 2023
- Cinemark – opened in August after Regal vacated the space
- Riverview West Rental Townhomes – construction ongoing for 60 three-story townhomes

OLD TOWN/CIVIC CENTER TIF #3

- Progress on Old Town Redevelopment Site #2 (former Citgo Property)
 - *SP Goals #1 Economic Development and #3 Open Space and Environment*
 - > Soil boring analysis completed.
 - > Voegtle Agreement completed to exchange real estate, including site improvement milestones
 - > Final engineering and bid documents completed for certain right-of-way and infrastructure improvements.

OTHER ACTIVITIES

- 93 Octane Brewhouse Production Facility – under construction
- Zoning Overlay District Planning Process
 - > Warrenton by Design process completed for the Old Town/Civic Center subarea including OTRS #2 and the vacant properties at Rt. 56 and Batavia Road

FISCAL CONSERVATISM

Goal Statement #2: Uphold the City's record of fiscal conservatism. (Additional Strategic Plan Goals listed below where applicable)

Grants and Other Funding (many of these grants are also listed under FY 2025 Goals due to the ongoing nature of the project)

SPECIAL CENSUS

- The City began work with the Census Bureau to complete a special census in early FY 2025.



FY 2024 Accomplishments (continued)

FEE UPDATES

- Development and business licensing fees were updated to simplify the structure and recapture staff review costs.

OLD TOWN REDEVELOPMENT SITE (OTRS) #2 FUNDING

- *SP Goals #1 Economic Development and #3 Open Space and Environment*
 - The City received \$19,701.31 in Illinois Leaking Underground Storage Tank (LUST) fund payments for Stage 3 Investigation.

ILLINOIS PUBLIC RISK FUND (IPRF) 2022 SAFETY GRANT

- The City received \$36,102, which was used for a trench safety box and shoring equipment, first aid and safety disaster preparedness bins, a drone for the police department, ergonomic office equipment, personal protective equipment, and lock-out/tag-out equipment.

SURFACE TRANSPORTATION PROGRAM (STP) FUNDING

- *SP Goals #3 Open Space and Environment and #4 City Infrastructure*
 - Mack Road Bridge and Path in the amount of \$5,313,919
 - Route 59 Multi-Use Paths in the amount of \$771,000
 - Batavia Road Resurfacing in the amount of \$303,080

DUPAGE COUNTY STORMWATER

- *SP Goals #4 City Infrastructure*
 - East Side storm sewer upgrades in the amount of \$343,500

COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING

- *SP Goals #4 City Infrastructure*
 - Summerlakes Square Courts road improvements in the amount of \$594,755

COMED GREEN REGION GRANT

- *SP Goals #3 Open Space*
 - Illinois Prairie Path Trailhead solar-powered charging bench in the amount of \$10,000

OPEN SPACE AND ENVIRONMENT

Goal Statement #3: Strategically preserve and protect the high-quality natural features, diversified natural ecosystems, and path and trail networks that contribute significantly to the City's charm, attractiveness, character, and setting. (Additional Strategic Plan Goals listed below where applicable)

SOLAR POWER

- *Strategic Plan Goals #3 Open Space and Environment and #4 City Infrastructure*
 - Solar powered charging bench installed near IPP Trail Head



FY 2024 Accomplishments (continued)

PEDESTRIAN AND BICYCLE ACCESS

- Illinois Prairie Path Trail Head Project – completed
- Mack Road Path – offers drafted and delivered to property owners for property acquisition
- Route 59 Multi Use Paths – IDOT requiring significant and costly improvements. The City will continue to seek grand funding to cover additional construction costs prior to beginning final engineering.

CITY-SUPPORTED GREEN PROJECTS

- Implemented the Coal Tar Ban Ordinance
- Planted 100 new trees through the new Parkway Tree Maintenance and Planting program
- Adopted the updated version of the Greenest Region Compact

CITY INFRASTRUCTURE

Goal Statement #4: Repair, maintain, replace, and strategically upgrade and expand the City's physical infrastructure assets in a well-planned, coordinated, and timely manner that is fiscally responsible, enhances public safety, supports increased private property values and enhances quality of life for residents. (Additional Strategic Plan Goals listed below where applicable)

Planned City Infrastructure Projects

- Completed 2023 Road Program
- Solicited bids for 2024 Road Program
- Continued Sanitary Sewer Flow Monitoring (previously referred to as Inflow and Infiltration Reduction Program)
- Painting interior and exterior of water tower on Country Ridge Drive
- New well #13 constructed and new water tower construction bid issued
- East side storm sewer upgrades on Virginia and Central completed
- Square Courts road improvements completed
- Completed lining of storm sewers – Winchester, Summerlakes, and culverts on Landon, Aurora, and Home
- Resurfacing Batavia Road (Rt. 59 to Fermi Lab)

PUBLIC SAFETY

Goal Statement #5: Provide high quality, proactive, public safety service throughout the community. (Additional Strategic Plan Goals listed below where applicable)

- *Strategic Plan Goals #3 Open Space and Environment and #5 Public Safety*
 - Recycled 611 pounds of discarded prescription medications
 - A total of 7,680 pounds of documents were shredded and a half truck load of electronics recycled in the annual community Document Shredding and Electronics Recycling event
 - Implemented Flock License Plate Readers and upgraded other outdated technology within the department
 - Conducted a new sergeant's promotional exam with updated criteria to better prepare officers for future promotions



FY 2024 Accomplishments (continued)

- Purchased a drone for use in accident reconstruction, community event security and preparation, missing person recovery, and crime scene information collection.
- Reimagined Citizen Police Academy (CPA) conducted (first class since 2012)
- Department raises approximately \$9,000 for the Special Olympics of Illinois and participates in the annual Shop with a Cop and Toys for Tots program.
- Implemented non-emergency online reporting portal “The Frontline”, allowing residents to request vacation home watches, reporting non-emergency incidents, and submitting contacts for at risk residents in an accessible and efficient way.

DIVERSITY (Revised October 4, 2021)

Goal Statement #6: Create and promote an inclusive environment through outreach, education, and engagement that removes barriers and supports diversity; where all are welcomed, respected, treated equitably and valued within the community. (Additional Strategic Plan Goals listed below where applicable)

- IDEC participated in several community events and issued the first DEI survey.
- Continued to highlight additional holidays, including Martin Luther King, Jr. Day, Women’s History Month, Black History Month, Chinese New Year, International Women’s Day, and Irish American Heritage Month.
- Began work with Little Friends to evaluate the opportunity to become an Autism Friendly Community

CITY SERVICES AND PERSONNEL

- Staffing changes in Community Development
 - New Community and Economic Development Director hired in April 2023
- Staffing changes in Finance
 - Fiscal Clerk II - Accounts Payable promoted from within
 - Department staffing assessment conducted to plan for future needs
 - New Accountant and part-time Customer Service Representative positions posted for recruitment
- Staffing changes in Public Works
 - New Utility Division Superintendent hired in
- Staffing changes in Police
 - Implemented new later transfer officer hiring process
 - Hired four full-time officers, including one lateral, and two part-time Police Officers, including one detective
 - Transferred a sworn Police Officer to open Community Service Officer position
- Over 46 employment interviews conducted in FY 2024 to fill 13 open positions
- Initiated a Career Pathways Job Shadow Day with District 200 students



FY 2024 Accomplishments (continued)

AWARDS AND RECOGNITIONS

- 2023 National Night Out Award recognition
 - *Strategic Plan Goal #5 Public Safety*

- The City's FY 2022 Comprehensive Annual Financial Report received the Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the 30th consecutive year.
 - *Strategic Plan Goal #2 Fiscal Conservatism*

Moving on from the current year's accomplishments, the next section focuses on FY 2025 goals.

CITYWIDE FY 2025 GOALS

City Staff is guided by the City Council's Strategic Plan, and other City Council-adopted plans priorities, goals, and objectives. Staff continuously looks for opportunities to seek grants, which would continue progress on other existing plans. During FY 2025, staff will continue to focus on the highest priorities, as identified in the Citywide Work Plan and department work plans. Some new projects are delineated in the decision packages, which are included in the proposed FY 2025 Budget, but a significant emphasis will be placed on implementing citywide software solutions to improve efficiency and service delivery.

ECONOMIC DEVELOPMENT

Goal Statement #1: Enhance the City's tax base, support the growth of businesses, increase local shopping and dining opportunities, diversify the City's labor market, expand housing options, and create attractive gathering places. (Additional Strategic Plan Goals listed below where applicable)

FY 2025 Anticipated Development

CANTERA

- Recreational Cannabis Dispensary
- STEM School
- Northwestern Medicine Campus expansion
- Redevelopment of BP Training Center
- Potential Chicken N Pickle in Cantera Theater Complex

SOUTHWEST DISTRICT TIF #4

- Everton Commercial Lots
- 4M Plaza Restaurant Redevelopment
- Two Brothers Property at Routes 59 and 56

OLD TOWN/CIVIC CENTER TIF #3

- Progress on Old Town Redevelopment Site #2 (former Citgo Property)
 - *SP Goals #1 Economic Development and #3 Open Space and Environment*
 - > Construction of parking lot with other improvements in the right-of-way
 - > Redevelopment of the garage by Recycled Cycling
- Exploring a Pop-Up Shops program to encourage and support local entrepreneurship

FISCAL CONSERVATISM

Goal Statement #2: Uphold the City's record of fiscal conservatism. (Additional Strategic Plan Goals listed below where applicable)

FY 2025 Grants and Other Funding

OLD TOWN REDEVELOPMENT SITE (OTRS) #2 FUNDING

- *SP Goals #1 Economic Development and #3 Open Space and Environment*
 - The City will receive approximately \$16,000 in Illinois Leaking Underground Storage Tank (LUST) fund payments and \$150,000 in RLF Loan reimbursements.



FY 2025 Goals (continued)

SURFACE TRANSPORTATION PROGRAM (STP) FUNDING

- Ongoing City projects (see FY 2024 accomplishments – grants and other funding).

OPEN SPACE LANDS ACQUISITION AND DEVELOPMENT (OSLAD) FUNDING

- Cerny Park Improvements in the amount of \$600,000

Fiscal Administration and fiscal condition monitoring

- Special Census to be completed to capture new population growth impacting State shared per capita revenues, and other elastic revenues
- Staff will continue to monitor the City’s fiscal condition, revenues, and expenditures as the local economic conditions stabilize.

OPEN SPACE AND ENVIRONMENT

Goal Statement #3: Strategically preserve and protect the high quality natural features, diversified natural ecosystems, and path and trail networks that contribute significantly to the City’s charm, attractiveness, character, and setting. (Additional Strategic Plan Goals listed below where applicable)

- Mack Road Bridge Replacement and Multi-Use Trail
 - > Final engineering and property acquisition
 - > Construction likely to begin in FY 2025
- Route 59 Multi-Use Path Improvement
 - > Preliminary engineering for a new 10-foot wide multi-use hard surface trail along both sides of Route 59 between Batavia Road and Meadow Avenue
 - > Future construction to be funded by secured STP grant
- Cerny Park Improvements
 - > Partnership with the Park District to replace the playground and complete phase 1 of the park upgrades

CITY INFRASTRUCTURE

Goal Statement #4: Repair, maintain, replace, and strategically upgrade and expand the City’s physical infrastructure assets in a well-planned, coordinated, and timely manner that is fiscally responsible, enhances public safety, supports increased private property values and enhances quality of life for residents. (Additional Strategic Plan Goals listed below where applicable)

Planned City Infrastructure Projects

- 2024 Road Program Completion
- Continued Sanitary Sewer Flow Monitoring (previously referred to as Inflow and Infiltration Reduction Program)
- Construction of new water tower and design of Water Treatment Building - Southwest District
- Valve Assessment Program
- Mack Road Bridge and Trail
- Resurfacing Batavia Road (Rt. 56 to Warrenville Rd)
- Water and Sewer Extensions at OTRS #2
- Upgrade Keyless Entry System at City Buildings



FY 2025 Goals (continued)

Other Projects

- Update water system model and sewer system capacity
- Cerny Park Improvement Project
- Implementation of citywide software

PUBLIC SAFETY

Goal Statement #5: Provide high quality, proactive, public safety service throughout the community. (Additional Strategic Plan Goals listed below where applicable)

- Continue Emergency Management disaster training exercises
- Participate in National Night Out Against Crime and Neighborhood Roll Calls
- Complete installation of five new license plate recognition cameras

DIVERSITY (REVISED OCTOBER 4, 2021)

Goal Statement #6: Create and promote an inclusive environment through outreach, education, and engagement that removes barriers and supports diversity; where all are welcomed, respected, treated equitably and valued within the community. (Additional Strategic Plan Goals listed below where applicable)

- Partner with Little Friends to become an Autism Friendly Community
- Consider opportunities to engage the community to gather feedback, including surveys, listening posts, and focus groups.

CITY SERVICES AND PERSONNEL

- Complete contract negotiations with Public Works and Patrol Officers
- Continue working through recruitment challenges and workforce shortages
- Technology updates and enhancements – Paperless agenda packets for City Council, AV upgrades, and security improvements
- Implement new Strategic Plan Goals and Objectives
- Begin implementation of the Enterprise Resource Planning (ERP) software
- Complete transition to a new City website, including Citizen Engagement tools, FOIA tracking, and integration with other software tools.



CONCERNS AND CHALLENGES

Fiscal Challenges

The City's overall revenues have steadily recovered and returned to pre-pandemic levels, circa FY 2019 for the most part with some exceptions. That noted, there are a number of challenges, which are discussed in the "Economic Outlook and Trends" section below.

One continuing concern is the long-term public safety pension funding. While Warrenville is doing better than many Illinois municipalities, and is on track to meet statutory funding requirements, pension obligations consume a large part of the City's revenues. Despite some recent actions by the state to reduce local government pension pressures, they were modest steps that will only slow the growth rate. There is renewed interest in pensions within the Illinois legislature, including some interest in eliminating Tier Two, which was put in place to stabilize pension burdens and ensure employers could meet funding obligations in the future.

The unexpected increase to the City's share of the Naperville Wastewater Treatment Plant upgrades required the City to be more aggressive with sewer rate increases and the implementation of a special fee to sewer customers entering into FY 24. The City continues to monitor the health of the fund as we model future expenses required to maintain this critical infrastructure.

High inflation, workforce shortages, and supply chain issues across the country have added pressure to the City's budget, impacting both project costs and payroll costs. Economists are predicting a "soft landing", which indicates a stabilizing of the economy without causing unemployment to go up and the Gross Domestic Product (GDP) growth to go negative. In comparison, at this time in 2023, economists were predicting a mild recession in 2023, which did not occur.

Finally, the State legislature and Governor have not committed to municipal shared revenues at consistent rates. Too frequently the state has looked to tapping the revenues that are supposed to be shared with the municipalities to address the state's own financial problems. The City, through its joint efforts with the DuPage Mayors and Managers Conference (DMMC) as well as other local government agencies has seen marginal increases in the local share of income tax known as the Local Government Distributive Fund (LGDF) over the last two years, but it is still well below the 10% agreed upon rate. The City will continue to work with DMMC and other groups to advocate for a return to 10% on LGDF, which is necessary to fund services that are provided within the community and offset the unfunded mandates passed on by the State.

The following table provides data on Warrenville's major state-shared revenues.

Concerns and Challenges (continued)

STATE SHARED REVENUES			
Fiscal Year	Income Tax	Use Tax	State Motor Fuel Tax
2013	\$1,184,222	\$210,871	\$317,700
2014	\$1,280,442	\$230,536	\$324,398
2015	\$1,286,861	\$271,016	\$322,074
2016	\$1,400,362	\$304,894	\$336,107
2017	\$1,242,056	\$323,412	\$333,053
2018	\$1,371,776	\$347,483	\$335,504
2019	\$1,359,403	\$406,513	\$333,554
2020	\$1,292,779	\$469,647	\$484,888*
2021	\$1,594,964	\$586,837	\$903,455**
2022	\$2,125,867	\$517,681	\$812,482***
2023	\$2,085,690	\$560,145	\$691,955
2024 (Projected)	\$2,238,413	\$544,560	\$538,186
2025 (Projected)	\$2,317,563	\$571,666	\$590,911

Notes to State Shared Revenues Table (above):

- * Beginning with October 2019, this funding includes State of Illinois implemented Transportation Renewal Fund (TRF) capital funding, which is also provided on a per-capita basis.
- ** Included Re-Build Illinois capital funding distributed by the State of Illinois, \$432,989, \$288,659, and \$144,330, for FY 2021, 2022, and 2023 respectively
- *** Beginning in FY 2022, revenues include distributions based upon the City’s 2020 certified population of 13,553.

Municipal Public Safety Pensions

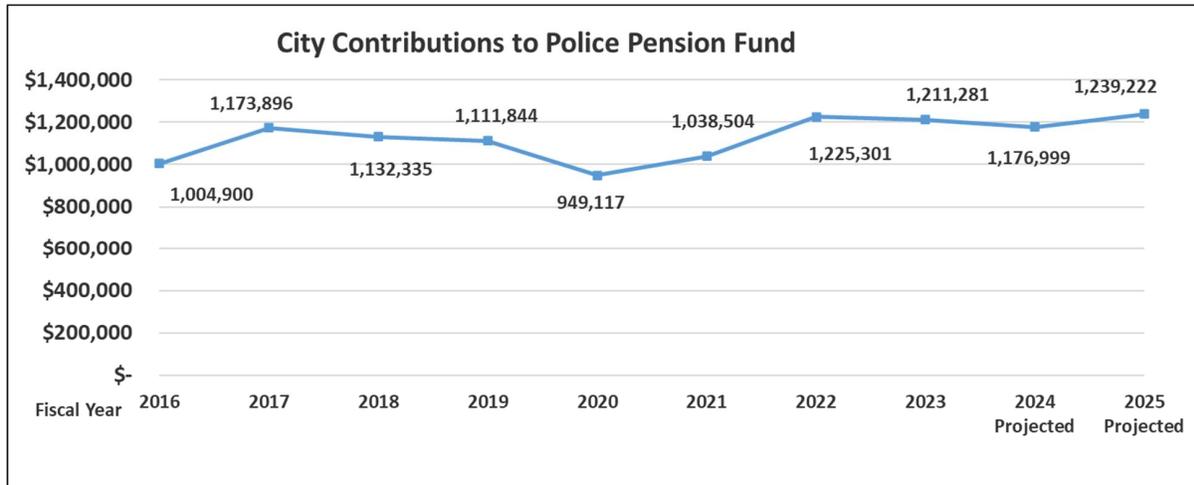
Background:

Unlike the State pension systems, local Police and Fire pensions are paid for by the local pension fund members (at a fixed rate), and by the municipal employer, which is liable for 100% of the remainder of necessary funding. While the local governments must pay for these large and growing costs, the State of Illinois determines the rules and benefits for local public safety pensions.

The following table and graph show the ten-year history of City pension contributions and the increasing dollar amounts required from the City to fully fund the pension as mandated by statute.



Concerns and Challenges (continued)



Fiscal Year	Sworn Police Officer Contributions	Annual Required City Contribution	Actual City Contribution	Percent Funded
2015	\$273,038	\$716,691	\$966,691	67.33
2016	\$264,105	\$754,200	\$1,004,900	62.22
2017	\$273,581	\$859,923	\$1,173,896	66.85
2018	\$285,759	\$926,044	\$1,132,232	71.70
2019	\$298,461	\$887,304	\$1,137,304	72.49
2020	\$306,732	\$972,686	\$949,117	71.77
2021	\$374,243	\$1,038,677	\$1,038,504	74.22
2022	\$340,141	\$1,190,032	\$1,225,301	75.03
2023	\$326,780	\$1,173,058	\$1,211,281	74.95
2024*	\$362,267	\$1,178,167	\$1,176,999	TBD
2025*	\$366,388	\$1,239,322	TBD	TBD

* Projected

Despite some relief due to recent legislative actions changing the way local public safety pension funds are invested, there are ongoing concerns about pension cost growth trends, which each year consume greater amounts of revenues. Despite years of work to change the systems, the municipal public safety pension funds are not sustainable in their current form. As a result, the Illinois Municipal League, along with DuPage Mayors and Managers Conference and other regional councils of government continue to work with state legislators to extend the deadline for 90% funding levels and for structural changes to the local public safety pension systems.

The Warrenville Police Pension fund was 75.03% funded as of April 2022, and is progressing to the 90% funded level by the year 2040, in accordance with the statutory requirements.

To complete the big picture context for FY 2025 Budget, the next section will provide an overview of the current economic conditions and the City’s financial outlook.



ECONOMIC OUTLOOK AND TRENDS

National and Regional Economic Conditions

On January 19, 2024, Thomas Walstrum, Senior Business Economist with the Federal Reserve Bank of Chicago, made a presentation at the Illinois Financial Forum, entitled “Outlook for the US and Illinois Economies.” Some of the key perspectives on the national and state economic factors follow.

Overall, 2023 was better than expected but the Federal Reserve projects slow growth ahead. The Labor supply and supply chain are still under pressure. Inflation has slowed and unemployment remains around 4%. The Reserve Bank forecast includes a soft landing rather than a recession, however, while supply chain issues improved in 2023, ongoing war in other parts of the world may create additional issues with goods traveling by sea.

Illinois

The growth in Illinois and the Midwest is consistently slower than overall US growth. Chicago is now the 3rd cheapest City for average home price of the 20 largest US metro cities. The State’s Commission on Government Forecasting and Accountability reported better than expected results in January 2024. With ongoing healthy expansion of the economy and inflation returning to levels more in line with the Federal Reserve policy. While the State economy is recovering, the State of Illinois fiscal problems are still of major concern. Despite having balanced budgets for the past several fiscal years, the State still has significant fiscal challenges to meet its ever-growing pension debt, fully fund infrastructure, and develop sustainable fiscal management.

DuPage County Economic Indicators

The following economic information is from *Choose DuPage 2023 Q4 Economic Indicators Report*:

UNEMPLOYMENT RATE

During the fourth quarter (Q4) of 2023, the unemployment rate in DuPage County rose to 3.5% from 3% in the fourth quarter of 2022. This is among the lowest unemployment rates in the region and in line with US unemployment.

INDUSTRIAL VACANCY RATE

The industrial vacancy rate fell to 2.8% in Q4 of 2023, compared to 3% at this time last year. Industrial vacancy is at an historic low for DuPage County, and asking rents are continuing to rise to their highest levels. Currently, there is 215,000 square feet of industrial space under construction in DuPage.

RETAIL VACANCY RATE

The overall retail vacancy rate in Q4 of 2023 dropped to 5.5% compared to 6.5% in the previous year.

OFFICE VACANCY RATE

The office vacancy rate decreased slightly to 16.3% at the end of Q4 of 2023, compared to 16.8% in the previous quarter. At this time last year, the office vacancy rate was 16.9%. Class-A office vacancy dropped slightly to 20.6% in Q4 in 2023, compared to 22.3% in Q3. For the same period in 2022, Class-A office vacancy was 23.8%.

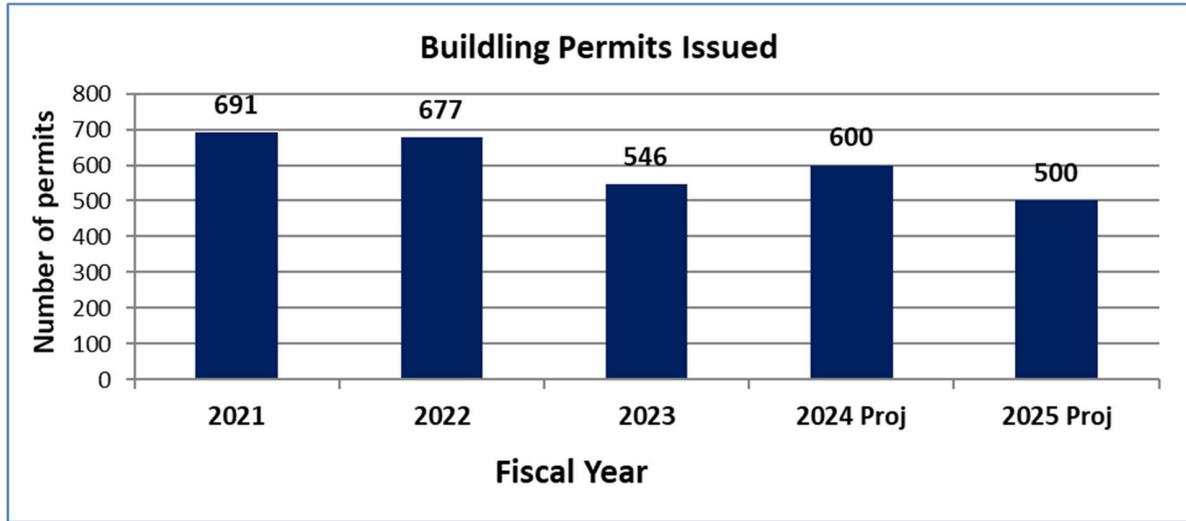


Economic Outlook and Trends (continued)

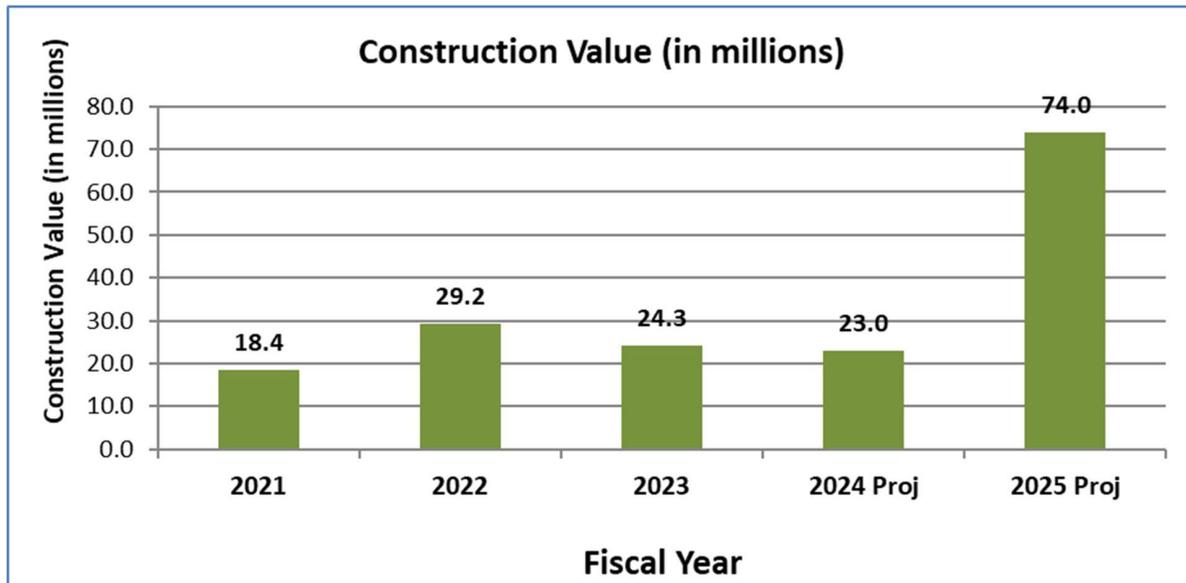
WARRENVILLE ECONOMIC ACTIVITY

Warrenville Building Permit Activity

Over 600 building permits have been issued during the fiscal year-to-date. This is an increase from the FY 2023 total. For FY 2025, it is projected that a total of 500 building permits will be issued, a slight decrease from FY 2024, but a conservative projection.



Warrenville Construction Value



Economic Outlook and Trends (continued)
New residential construction in FY 2024 (as of 2/29/2024)

Residential Development Type	No. of permits	Certificates of occupancy Issued
New detached single-family units (homes)	0	5 new homes
New attached single-family units (townhomes)	30	58 units
New multifamily units (apartments)	None	213 units

Economic Outlook and Trends (continued)

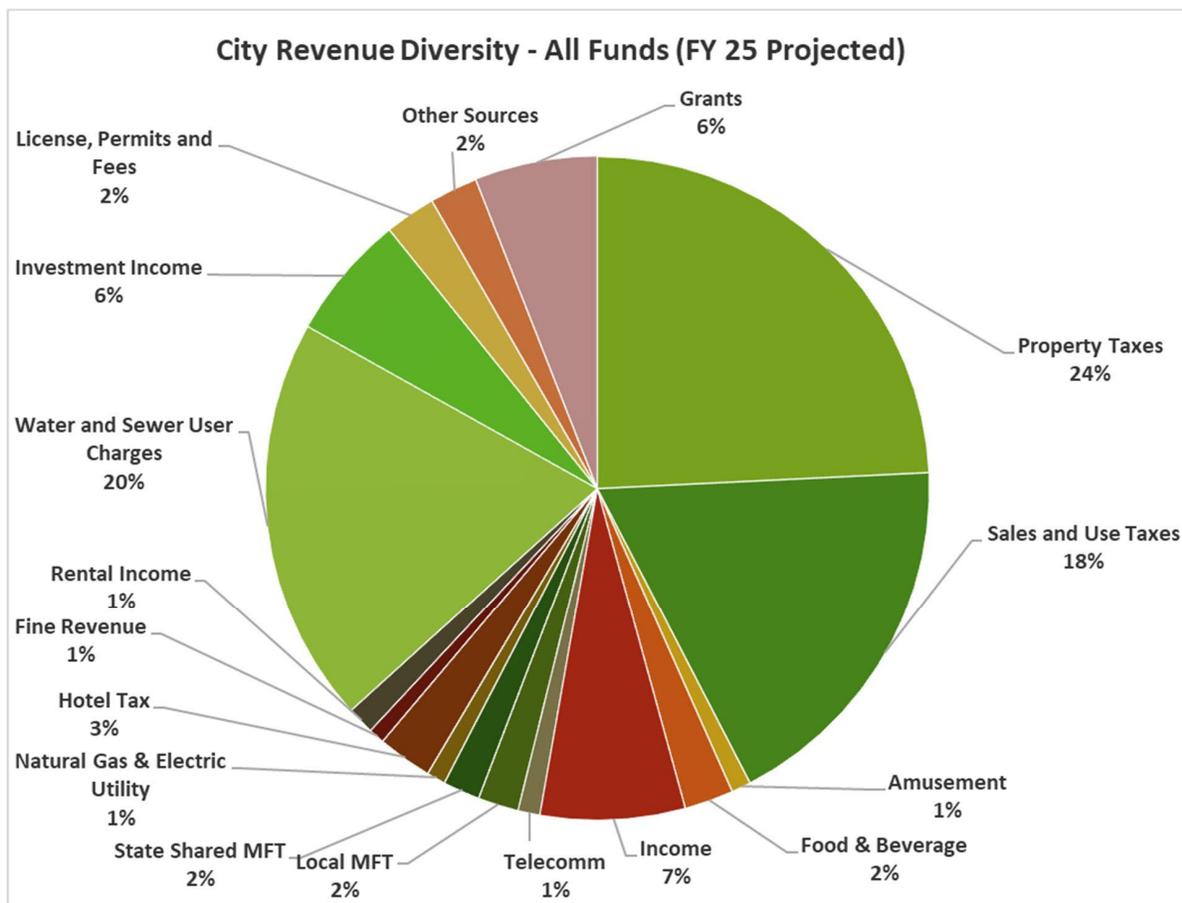
FINANCIAL OUTLOOK

Revenues

Property Tax Cap: As it has since becoming a home rule unit of government in 2004, the City continues to steadfastly adhere to its commitment to self-impose the property tax cap. Further, City taxpayers will note the City’s portion of their property taxes remains less than 9% of their overall tax bill.

➤ *Strategic Plan Goal #2 Fiscal Conservatism*

The following chart illustrates the diversity of major revenue sources across all funds.



Expenses

The City’s operational expenses are largely related to personnel costs, which is typical for public and private service-based organizations. During FY 2025, City personnel-related costs will make up 60% of the operating expenses in the General Fund, and 33% of the operating expenses in the Water and Sewer Enterprise Fund. Of course, these City personnel are essential to the continuation of quality City services and operations.



Financial Outlook (continued)

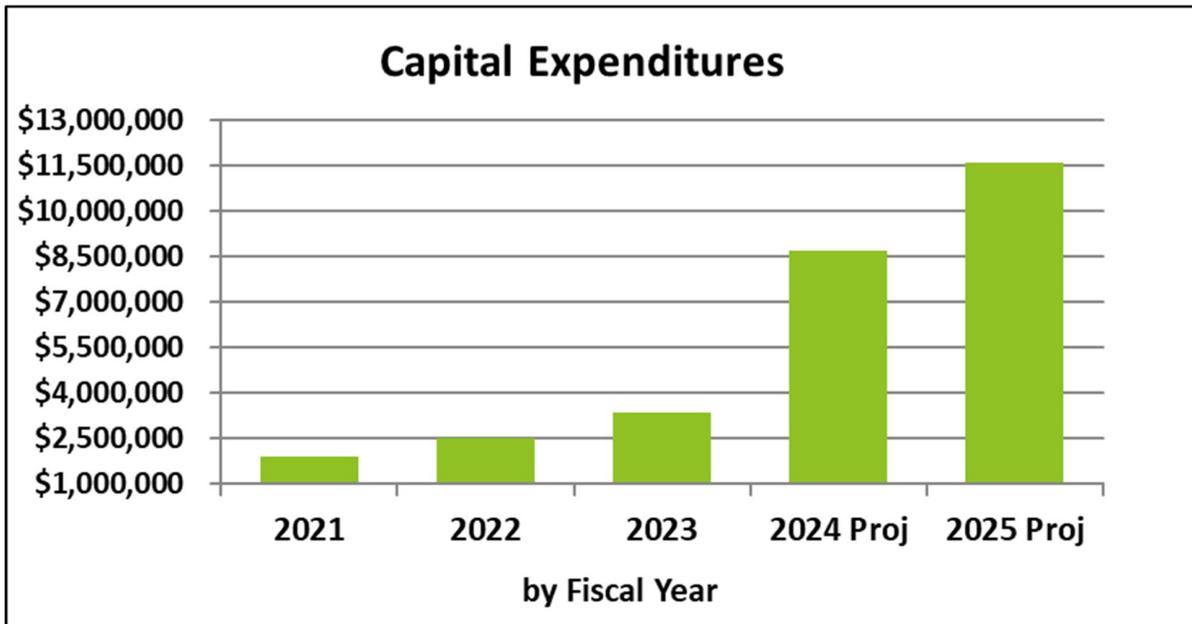
Other major expenses are related to large capital projects for FY 2025, which are the result of long-term planning and part of mandatory activity, safety, or grant funding agreements. Therefore, it is typically more cost-effective to continue with those projects, rather than to delay or cancel them.

While the FY 2025 deficit is a concern for the short term, some of the deficit is a result of projects re-budgeted from FY 2024 and will be mitigated by continuing expenditure controls. The special census will assist the City with capturing additional revenue, including state shared per capita revenue, from new residents in the numerous new developments. Additionally, the City will continue to repay the inter-fund loans to rebuild the General Fund reserves.

➤ *Strategic Plan Goal #2 Fiscal Conservatism*

The City plans include a number of capital projects in FY 2025. Sufficient funding will be available for these projects, through the Capital Maintenance and Replacement Fund and Water and Sewer Enterprise Fund. Additional fees and increased rates will be required to repay the City’s portion of some of these projects. The graph below illustrates the cost for capital projects relative to previous years.

➤ *Strategic Plan Goal #2 Fiscal Conservatism*



Water and Sewer Rates

Water operations and maintenance are primarily supported through the rates charged to water users. For FY 2025, staff is proposing a water rate increase of 5%, from a current rate of \$2.26, to \$2.49 per 1,000 gallons of water used. Additionally, the residential bi-monthly base charge will increase from \$14.72 to \$16.19.



Financial Outlook (continued)

For FY 2025, the water rate increase is due to increasing operating costs and to appropriately fund the long-term system maintenance and replacement costs identified by the Enterprise Maintenance and Replacement Plan (EMRP). It is anticipated that water rates will increase annually.

Sewer operations and maintenance are primarily supported through the rates charged to sewer system users. The proposed FY 2025 Budget includes a 5% rate increase from the current \$5.23 per 1,000 gallons of water used, to \$5.49. In addition, the bi-monthly base charge will increase from \$40.36, to \$42.38.

Additionally, a Naperville Wastewater Treatment Plant Upgrade fee was added in FY 2024 to pay the City's portion of the costs in this Naperville project. The most recent projection of the Warrenville share is more than \$22 million, including \$15 million in project costs plus applicable interest as City staff is working with Naperville officials, in an effort to spread the repayment over a 20-year period. The initial fee was established at \$3.08 per 1,000 gallons of water used, no increase in this fee is recommended for FY 2025.

Long-Term Fiscal Stability

➤ Strategic Plan Goal #2 Fiscal Conservatism

Over a number of years, the City Council has taken strong measures to ensure the City's fiscal stability, which helped Warrenville maintain its services and operations during the pandemic and past economic downturns. Examples of the City's fiscally prudent actions include:

- 1) Long-range financial planning work was re-initiated in FY 2021, as an ongoing effort to review the City's fiscal condition and make recommendations for City Council consideration to ensure the ongoing and long-term fiscal sustainability of the City.
- 2) Established General Fund balance policy to maintain reserves at a level of 25% of annual expenditures. These reserves are intended to provide emergency funding, to allow ample time for City officials to make informed decisions to reduce expenditures and services, without drastic cuts in services or excessive tax increases, if large revenue reductions occur. This is important for the General Fund, because it is the City's primary corporate operating fund and is the most susceptible to economic fluctuations and state actions that may reduce revenues.
- 1) Adopted the Capital Maintenance and Replacement Plan (CMRP) and established the Capital Maintenance and Replacement Fund to provide for long-term maintenance and replacement funding of all City infrastructure (roads, sidewalks, streetlights, etc.). The funding allocations enable the City to avoid delays of regular maintenance and replacement, which would ultimately cost more in the future. It also avoids excessive tax or fee increases to pay for delayed or unplanned projects. Staff continue to review and update the CMRP, to update and adjust the plan in light of changes to the structure of the plan since its inception in FY 2011.
 - *Strategic Plan Goals #2 Fiscal Conservatism; and #4 City Infrastructure*



Financial Outlook (continued)

- 2) The Enterprise Maintenance and Replacement Plan (EMRP) provides for the funding of the long-term maintenance and replacement of the water and sewer utility infrastructure and systems. The EMRP and funding allocations enable the City to avoid delays of regular utility system maintenance and replacement, which would ultimately cost more in the future. When compared to surrounding communities, the City's sewer rates are comparable and the water rates are the lowest in the area, saving money for residents and businesses alike. Staff continues to ensure the long-term sustainability of the plan and the related enterprise fund.

➤ *Strategic Plan Goals #2 Fiscal Conservatism and #4 City Infrastructure*

Fiscal Bright Spots

The new residents and businesses will continue to provide growing revenues in terms of state shared per capita income taxes and motor fuel taxes, and state-shared sales tax. Food and beverage, local motor fuel, home rule sales, and electric utility taxes will also increase over the next few years. Finally, hotel tax revenues are also increasing as business travel returns.

BUDGET REVIEW AND ADOPTION

The proposed FY 2025 Budget revenues and expenses will be discussed and reviewed during the regular meetings of the City Council and its Committees of the Whole during March and April. Further, there is a City Council budget workshop meeting scheduled for Saturday, March 16, 2024. By statute, the City Council is required to adopt an annual budget before the start of the new fiscal year, which begins on May 1. Adoption of the FY 2025 Budget and the related ordinance is scheduled for the City Council meeting on April 15, 2024.

BUDGET DESCRIPTION AND BUDGETING AUTHORITY

The actual budget is simply an estimate of revenues and expenditures for a set period of time, covering the City's fiscal year, from May 1 to April 30. Each fund includes its own description under that section of the budget. In well-managed, professional organizations, the budget should be more than many pages filled with numbers. Instead, it should represent a fiscal snapshot, along with extensive context, including an explanation of the City's plans and vision for the community for the next fiscal year.

The City operates under the "Budget Officer Act" (65 ILCS 5/8-2-9.1), as approved by Ordinance No. 1025, on June 6, 1989. The budget is a compilation of nine separate funds, which account for the revenues and expenditures of all City operating, capital, fiduciary activities, and all City programs, services, personnel and projects. The City Administrator is the City Council's appointed Budget Officer, and as such, has specific responsibilities and authority under the state statutes and the City Code. The Warrenville City Code contains the specific duties of the Budget Officer (Title 1 Chapter 6-17) and of the City Administrator (Title 1 Chapter 6-11) related to the compilation and administration of the City budget.



ACKNOWLEDGMENTS

The FY 2025 Budget required a significant amount of time to prepare due to the many ongoing high priority City projects, staffing changes, and the challenges of outside market influences. The proposed FY 2025 Budget is the result of innumerable hours of planning, data input, forecasting, and review by senior staff and departmental staff. Significant time also was allocated to preparing financial projections, creating graphs, performing data analysis, assembling documents, and composing narratives to context for the data presented.

The Finance Department staff, Administration staff, and the City's other senior staff put forth a significant amount of time and energy into the preparation of this budget to ensure the accuracy of the data and analysis included within it.

Respectfully submitted,

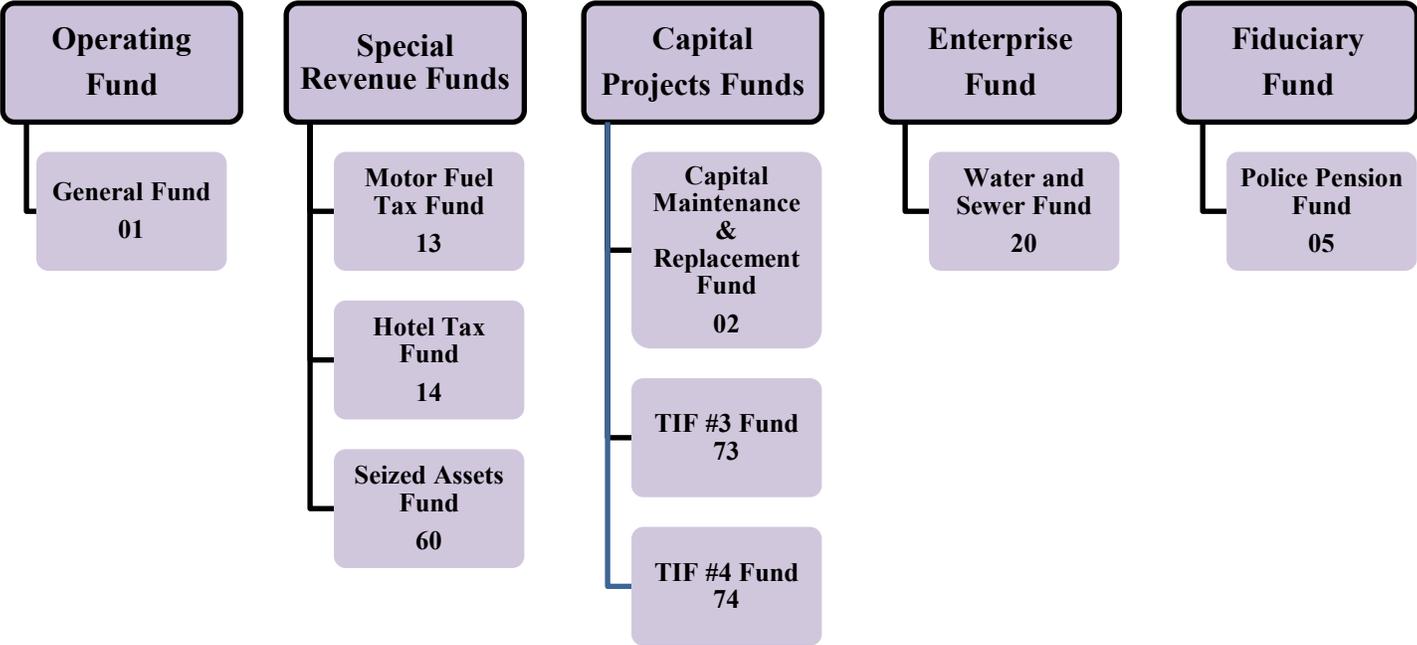


Cristina White
City Administrator/Budget Officer



FY 2025 Budget Message ...

FUND STRUCTURE



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***Fiscal Year 2025
Financial Activity Summary
All Funds***

Revenue

	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Budget 2025	Percent of Total
Tax Revenue	\$ 12,321,757	\$ 15,579,340	\$ 17,438,319	\$ 19,012,890	\$ 20,288,471	58.48%
License, Permit & Fee Revenue	3,994,809	4,918,271	5,471,698	6,735,525	7,237,394	20.86%
Administrative Charges & Reimbursements	258	-	528	-	1,200	0.00%
Penalties, Fines & Forfeiture Revenue	176,853	330,031	294,414	273,326	255,274	0.74%
Rental Revenue	400,608	381,957	266,455	423,642	439,571	1.27%
Transfers & Interfund Revenue	386,600	418,850	590,364	787,201	854,456	2.46%
Grant Revenue	1,204,447	304,516	574,588	1,243,572	627,500	1.81%
Miscellaneous Revenue	1,774,412	2,003,847	12,346,705	1,960,635	2,982,738	8.60%
Interest Revenue	4,404,235	(2,519,402)	1,358,396	3,009,878	2,007,888	5.79%
Totals	\$ 24,663,979	\$ 21,417,410	\$ 38,341,467	\$ 33,446,669	\$ 34,694,492	92.88%
Net (Use)/Add of Fund Bal./Retained Earnings	\$ 5,568,676	\$ 1,019,340	\$ 14,380,852	\$ 1,297,732	\$ (2,657,610)	7.12%
Total Resources	\$ 19,095,303	\$ 20,398,070	\$ 23,960,615	\$ 32,148,937	\$ 37,352,102	100.00%

Expenditure/Expense

	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Budget 2025	Percent of Total
Capital	\$ 1,890,959	\$ 2,474,353	\$ 3,346,824	\$ 8,687,008	\$ 11,594,238	31.04%
Personnel	11,110,757	11,959,357	13,013,635	13,622,914	14,206,355	38.03%
Supplies and Services	4,265,664	4,526,696	5,491,862	6,775,140	7,652,233	20.49%
Maintenance	1,827,923	1,437,664	2,108,294	3,063,875	3,899,276	10.44%
Totals	\$ 19,095,303	\$ 20,398,070	\$ 23,960,615	\$ 32,148,937	\$ 37,352,102	100.00%

City of Warrentville
Fiscal Year 2025 Snapshot

General	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Budget 2025	% Change '23 Actual to Projected '24	% Change Projected '24 to Budget '25
Beginning Unassigned Balance	\$ 3,524,367	\$ 3,852,827	\$ 4,502,780	\$ 4,657,392	\$ 6,458,546	20.88%	38.67%
Revenues	11,702,844	13,278,854	14,136,264	14,692,009	16,084,021	10.64%	9.47%
Expenses	11,714,503	12,315,857	13,735,879	15,369,801	17,684,750	24.80%	15.06%
Add to/(Use of) Fund Balance	(11,659)	962,997	400,385	(677,792)	(1,600,729)	-170.38%	136.17%
Total Fund Balance	12,222,429	13,185,426	13,585,811	12,908,019	11,307,290	-2.10%	-12.40%
Non-spendable Fund Balance	4,970,712	5,283,756	5,529,528	3,520,507	4,754,360	-33.37%	35.05%
Assigned Fund Balance	3,398,890	3,398,890	3,398,891	2,928,966	2,122,426		
Ending Unassigned Fund Balance	\$ 3,852,827	\$ 4,502,780	\$ 4,657,392	\$ 6,458,546	\$ 4,430,504	43.43%	-31.40%
Capital Maintenance							
Beginning Balance	\$ 1,323,910	\$ 1,411,614	\$ 1,725,544	\$ 3,266,990	\$ 698,094	131.44%	-78.63%
Revenue	1,562,954	1,705,227	2,178,198	3,291,265	2,388,572	93.01%	-27.43%
Expenses	1,475,250	1,391,297	636,752	5,860,161	2,141,880	321.20%	-63.45%
Add to/(Use of) Fund Balance	87,704	313,930	1,541,446	(2,568,896)	246,692		
Ending Assigned Fund Balance	\$ 1,411,614	\$ 1,725,544	\$ 3,266,990	\$ 698,094	\$ 944,786	-59.54%	35.34%
Police Pension							
Beginning Balance	\$ 22,825,768	\$ 27,501,098	\$ 25,418,770	\$ 26,324,446	\$ 28,493,045	-4.28%	8.24%
Additions	5,812,362	(320,744)	2,368,215	3,617,469	3,106,160	-1227.84%	-14.13%
Deductions	1,137,032	1,761,584	1,462,539	1,448,870	1,497,157	-17.75%	3.33%
Add to/(Use of) Fund Balance	4,675,330	(2,082,328)	905,676	2,168,599	1,609,003		
Ending Net Position	\$ 27,501,098	\$ 25,418,770	\$ 26,324,446	\$ 28,493,045	\$ 30,102,048	12.09%	5.65%
Motor Fuel							
Beginning Balance	\$ 480,165	\$ 1,129,051	\$ 1,752,644	\$ 1,765,637	\$ 1,829,409	56.38%	3.61%
Revenue	904,756	813,902	994,610	680,022	661,161	-16.45%	-2.77%
Expenses	255,870	190,309	981,617	616,250	1,110,758	223.82%	80.24%
Add to/(Use of) Fund Balance	648,886	623,593	12,993	63,772	(449,597)		
Ending Restricted Fund Balance	\$ 1,129,051	\$ 1,752,644	\$ 1,765,637	\$ 1,829,409	\$ 1,379,812	4.38%	-24.58%
Hotel Tax							
Beginning Balance	\$ 1,630,315	\$ 1,483,183	\$ 1,593,264	\$ 1,639,951	\$ 1,672,131	10.57%	1.96%
Revenue	306,085	591,472	757,845	856,105	880,406	44.74%	2.84%
Expenses	453,217	481,391	711,158	823,925	887,587	71.16%	7.73%
Add to/(Use of) Fund Balance	(147,132)	110,081	46,687	32,180	(7,181)		
Total Fund Balance	1,483,183	1,593,264	1,639,951	1,672,131	1,664,950	4.95%	-0.43%
Non-spendable Fund Balance		782,465	782,466	-	-		
Ending Committed Fund Balance	\$ 1,483,183	\$ 1,593,264	\$ 1,639,951	\$ 1,672,131	\$ 1,664,950	4.95%	-0.43%
Water/Sewer							
Beginning Unrestricted Position	\$ 3,852,298	\$ 4,626,006	\$ 5,650,043	\$ 6,842,139	\$ 8,202,303	47.91%	19.88%
Revenue	3,863,417	4,480,294	5,490,038	6,769,153	6,981,179	51.09%	3.13%
Expenses	3,529,059	3,857,048	4,809,364	5,408,988	6,202,966	40.24%	14.68%
Add to/(Use) of Net Assets	334,357	623,247	680,674	1,360,165	778,213		
Total Net Position	22,308,163	22,931,410	23,612,084	24,972,248	25,750,462	8.90%	3.12%
Non-spendable	198,000	198,000					
Investment in Capital Assets	17,484,157	17,083,367	16,769,945	16,769,945	16,769,945	-1.83%	0.00%
Ending Unrestricted Net Assets	\$ 4,626,006	\$ 5,650,043	\$ 6,842,139	\$ 8,202,303	\$ 8,980,517	45.17%	9.49%

City of Warrentville
Fiscal Year 2025 Snapshot

	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Budget 2025	% Change '23 Actual to Projected '24	% Change Projected '24 to Budget '25
Seized Assets							
Beginning Balance	\$ 217,149	\$ 214,200	\$ 209,744	\$ 172,149	\$ 90,711	-19.63%	-47.31%
Revenue	5,211	36,954	4,441	7,581	5,315	-79.49%	-29.89%
Expenses	8,160	41,410	42,036	89,019	43,036	114.97%	-51.66%
Add to/(Use of) Fund Balance	(2,949)	(4,456)	(37,595)	(81,438)	(37,721)		
Ending Restricted Fund Balance	\$ 214,200	\$ 209,744	\$ 172,149	\$ 90,711	\$ 52,990	-56.75%	-41.58%
TIF 3							
Beginning Balance	\$ (3,603,390)	\$ (3,606,569)	\$ (3,398,483)	\$ (3,142,473)	\$ (3,275,068)	-12.87%	4.22%
Revenue	302,150	448,353	439,908	569,671	1,234,602	27.06%	116.72%
Expenses	305,329	240,267	183,898	702,266	2,468,455	192.29%	251.50%
Add to/(Use of) Fund Balance	(3,179)	208,086	256,010	(132,595)	(1,233,853)		
Ending Unassigned Fund Balance	\$ (3,606,569)	\$ (3,398,483)	\$ (3,142,473)	\$ (3,275,068)	\$ (4,508,921)	-3.63%	37.67%
TIF 4							
Beginning Balance	\$ (2,147,220)	\$ (2,159,903)	\$ (1,879,886)	\$ 8,694,690	\$ 9,828,427	-502.55%	13.04%
Revenue	204,200	398,924	11,971,948	2,963,394	3,353,076	642.85%	13.15%
Expenses	216,883	118,907	1,397,372	1,829,657	5,315,513	1438.73%	190.52%
Add to/(Use of) Fund Balance	(12,683)	280,017	10,574,576	1,133,737	(1,962,437)		
Ending Unassigned Fund Balance	\$ (2,159,903)	\$ (1,879,886)	\$ 8,694,690	\$ 9,828,427	\$ 7,865,990	-622.82%	-19.97%
SUMMARY							
All Funds Beginning Balances	\$ 28,103,362	\$ 34,451,507	\$ 35,574,420	\$ 50,220,921	\$ 53,997,598	45.77%	7.52%
Revenue	24,663,979	21,433,236	38,341,467	33,446,669	34,694,492	56.05%	3.73%
Expenses	19,095,303	20,398,070	23,960,615	32,148,937	37,352,102	57.61%	16.18%
Add to/(Use of) Fund Balance	5,568,675	1,035,167	14,380,852	1,297,732	(2,657,610)		
Ending Balances							
Non-spendable	4,970,712	5,283,756	5,529,528	3,520,507	4,754,360	-33.37%	35.05%
Assigned	4,810,504	5,124,434	6,665,881	3,627,060	3,067,212	-29.22%	-15.44%
Restricted	1,343,251	1,962,388	1,937,786	1,920,120	1,432,802	-2.15%	-25.38%
Committed	1,483,183	1,593,264	1,639,951	1,672,131	1,664,950	4.95%	-0.43%
Unassigned	(1,913,645)	(775,589)	10,209,609	13,011,905	7,787,573	-1777.68%	-40.15%
Enterprise Unrestricted	4,626,006	5,650,043	6,842,139	8,202,303	8,980,517	45.17%	9.49%
Enterprise Capital Assets	17,484,157	17,083,367	16,769,945	16,769,945	16,769,945	-1.79%	0.00%
Police Pension Net Position	27,501,098	25,418,770	26,324,446	28,493,045	30,102,048	12.09%	5.65%
Net Ending Fund Balances	\$ 60,305,266	\$ 61,340,433	\$ 75,919,285	\$ 77,217,016	\$ 74,559,407	25.88%	-3.44%

CITY OF WARRENVILLE, ILLINOIS

***Transfer Matrix
FY 2025***

This chart provides information on amounts transferred between accounting funds, for the purpose for each transfer.

		TO						
FUND NAME	FUND #	01	02	05	14	20	60	Sub Totals
FROM	General	01	202,620					\$ 202,620
	CMRP	02						-
	Hotel Tax	14	68,660	500,000				568,660
	Water & Sewer	20	40,140					40,140
	Seized Assets	60	42,036					42,036
	SubTotals		\$ 150,836	\$ 702,620	-	-	-	-

EXPLANATION CHART

FUND NAME	FUND #	TO				
FROM	General	01	CMRP	02	\$ 202,620	Capital subsidy of Road & Bridge Taxes
	Hotel Tax	14	General	01	68,660	Reimbursement - TAC Grants in-kind support Partial funding of Communciation Coordinator
		14	CMRP	02	500,000	Capital subsidy
	Water & Sewer	20	General	01	40,140	For Administrative Charges.
	Seized Assets	60	General	01	42,036	To Cover Allowable Enforcement Activity expenditures and Lease of Body Worn Cameras



GENERAL

FUND 01

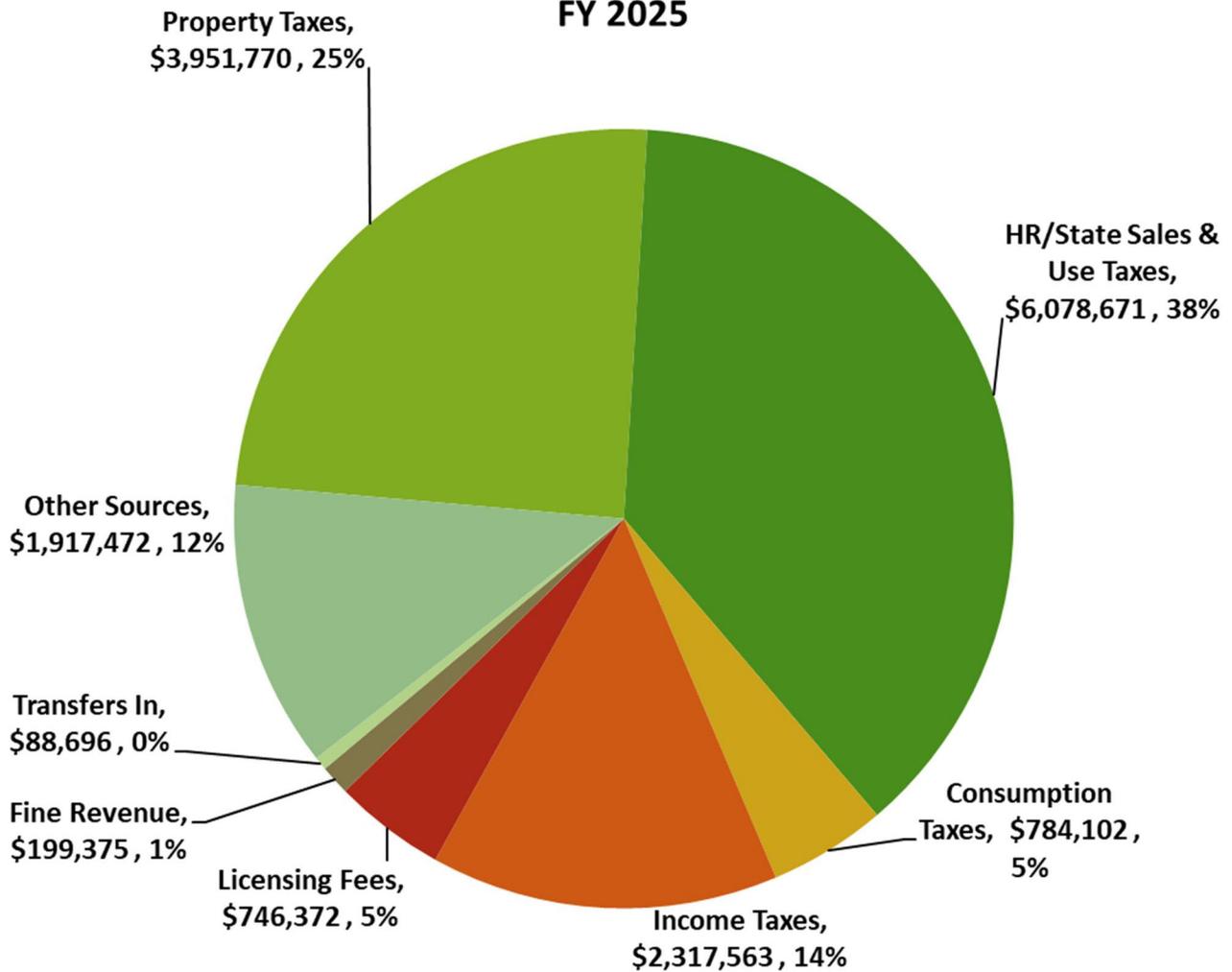
FUND TYPE: Operating

FUND PURPOSE – To finance the day-to-day operations of all the basic City services, except for the Water and Sewer Enterprise Fund operations.

GENERAL FUND HIGHLIGHTS

	2024 Budget (Amended)	2024 Projected	2025 Budget
Revenue	\$13,942,736	\$14,692,009	\$16,084,021
Expenditures	\$16,392,517	\$15,369,801	\$17,684,750
Surplus/(Deficit)	(\$2,449,781)	(\$677,792)	(\$1,600,729)

**General Fund Revenue
FY 2025**



Revenue Sources

General Fund revenue is projected to end FY 2024 with a total of \$14,828,104, an increase of 4.8% over the audited FY 2023 figure of \$14,136,264. For FY 2025, budgeted revenue is projected to total \$16,234,336, would represent a fiscal year to fiscal year increase of 9.48%, or approximately \$1,406,232.

Property Tax revenue for FY 2024 is projected to total \$3,600,524 for the collection of the 2022 property tax levy. For FY 2025, which accounts for the collection of the 2023 property tax levy, the projected total is \$3,951,770. There is an increase in the Police Pension-related levy figure of \$62,323, based upon the actuarially determined required City contribution. Property Tax revenue represents approximately 25% of total budgeted General Fund revenue. As of publication of the proposed FY 2025 budget, the final 2023 levy extensions were not yet available.

Warrenville has self-imposed the Property Tax Extension Limitation Law (PTELL), or “property tax cap”, upon every annual property tax levy, despite being a home rule community since 2004. Accordingly, this self-imposed limitation was continued with the 2022 property tax levy, which will be collected during FY 2024.

State Shared Sales Tax revenue for FY 2024, is projected to total \$2,795,317, a very slight increase of just \$2,877, from the audited FY 2023 figure of \$2,792,440. The projected FY 2024 figure would represent an increase of 17% over the FY 2019, pre-pandemic figure of \$2,128,301. The FY 2025 sales tax revenue is projected to increase by an additional 2%, to a figure of \$2,851,223, based upon current remittances trending. This revenue source represents about 17.8% of total General Fund budgeted revenue for FY 2025.

Home Rule Sales Tax revenue for FY 2024 is projected to total \$2,497,688, which is a very slight increase of just \$10,531 over the audited FY 2023 figure of \$2,487,157. This also represents an increase of 34% from the FY 2019, pre-pandemic total of \$1,652,599. For FY 2025, this revenue source is also projected to increase 2%, to a projected fiscal year total of \$2,654,642. This revenue source represents about 16% of total General Fund budgeted revenue for FY 2025.

Use Tax revenue is distributed by the State of Illinois on a per capita basis, and for FY 2024 is projected to total \$544,560, or \$40.18 per capita. FY 2025 is projected at \$42.18 per capita, for a projected total of \$571,666, an increase of about 5% from the FY 2024 projected figure. The figures for FY 2024 and FY 2025, are based upon projections provided by the Illinois Municipal League in the February 2024 edition of *IML Review* magazine.

State-Shared Income Tax, also known as the Local Government Distributive Fund (LGDF), is distributed by the State of Illinois on a per capita basis. The following projections are also based upon the figures provided by the Illinois Municipal League in the February 2024 edition of *IML Review* magazine. For FY 2024, the per capita figure is projected at \$165.16, leading to projected fiscal year revenue of \$2,238,413. For FY 2025, the per capita figure increases to \$171.00, for a FY 2025 budgeted total of \$2,317,563, an increase of \$79,150 or about 3.5% over the FY 2024 projected total.

Food and Beverage Tax Revenue for FY 2024 is projected to total \$772,514, an increase of 12.4% over the audited FY 2023 figure of \$685,902. For FY 2025 this revenue stream is projected to increase 1.5% to a figure of \$784,102. Beginning with the audited FY 2023 figure of \$685,902 this revenue stream has surpassed the last pre-pandemic fiscal year, 2019 total revenue of \$664,142. For FY 2024, year-to-date, there have been a combined total of 56 local establishments remitting this tax. Food and Beverage Tax is projected to provide approximately 4.9% of all budgeted General Fund revenue for FY 2025.

Building permit related (including building, electrical, and plumbing permits, plan review, engineering review and inspection fees, as well as stormwater management fees, etc.) revenue for FY 2024 is projected to total \$426,243 from about 600 permits. For FY 2025, this same group of revenues is projected to total \$611,107, from a projected 500 ± permits. This represents a budgetary permit revenue increase of about 43% from the projected FY 2024 figure.

Grant revenue for FY 2024 is projected to total \$305,417, made up of “pull tabs and jar games” grant funding from the State, OTRS#2 grant funding of \$19,701, Mack Rd architecture funding of \$204,074, and an IPRF Safety award of \$36,102. For FY 2025, projected grant revenue totals \$627,500, composed of \$600,000 OSLAD grant funding, an estimated \$25,000 IPRF Safety Grant and \$2,500 in estimated “pull tab and jar games” money from the State of Illinois.

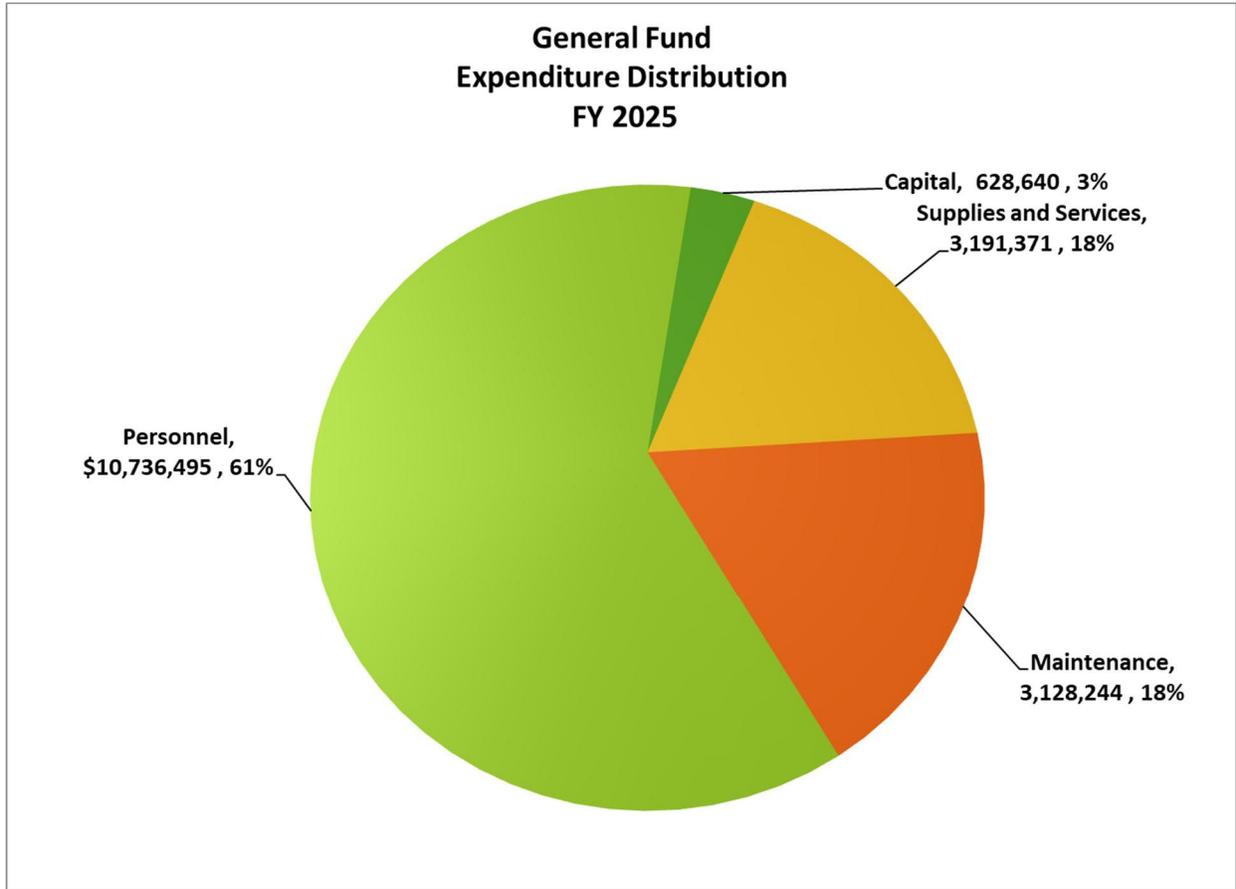
The proposed budget includes various transfers-in to the fund totaling \$148,419. The transfers-in include approximately \$65,343, from the Hotel Tax Fund, to provide 50% funding support for the Communications Coordinator position and reimbursement for City staff and services provided in support of Summer Daze and the Fourth of July celebration. Additionally, the Seized Assets Fund transfers funding projected at \$42,036 for the body cameras lease, radar re-certifications, directed patrols, and vehicle maintenance. And finally, \$41,140 in administrative cost transfers from the Water & Sewer Fund.

Miscellaneous Income for FY 2024 is projected to total \$356,135 including the use of \$233,393, of the City’s share of Park Developer Donations to pay for the City portions of the Illinois Prairie Path Trailhead construction engineering and actual construction costs. The remaining \$57,348 represents the Nicor *Fee-in-Lieu-of-Therms* revenue recognition for 2024. For FY 2025, the miscellaneous income is projected to total \$907,755, including the use of \$600,000 in City share Park Developer Donations in support of the Cerny Park project, and again Nicor *Fee-in-Lieu-of-Therms* for 2025 revenue recognition under the City’s franchise agreement with the utility provider.

Final revenue note, none of the aforementioned per capita based revenue source estimates include projected revenue resulting from the pending special census. Only when the new population count has been certified will new population be factored into future revenue projections.

Expenditures

The 2025 Budget projects total General Fund expenditures of \$17,684,750, an increase of \$2,314,949, or approximately 153%, over the FY 2024 projected year-end expenditures of \$15,369,801.



Personnel costs have historically made up approximately 61% of total General Fund expenditures, including for projected FY 2025. These projected costs include recommended minor staffing adjustments in the Finance Department (Decision Package FIN 25.01), as well as merit and market-based wage increases for non-union employees, estimated wage increases for public works IBEW employees and Police Patrol Officers (MAP #213), as the collective bargaining agreements for these two groups of union employees are expiring at April 30, 2024, and as of the writing of this document remain unsettled. Police Sergeants (MAP #214) wages are also estimated, as any potential May 1, 2024, wage increase is directly tied to the Patrol contract, even though the Sergeants contract does not expire until April 30, 2025.

This category of expenditures also includes City transfers to the Police Pension Fund for the actuarially-determined pension levy contribution amount, City contributions to IMRF (the non-public safety employee retirement plan), and the City share of employee health insurance premiums.

Supplies and Services expenditures make up 18% of all proposed FY 2025 General Fund expenditures at a projected budget cost of \$3,191,371.

This expenditure category includes the cost of legal services totaling an estimated \$279,700, general liability insurance and workers compensation premiums projected at about \$444,000, and engineering services. For FY 2025, this category also includes \$100,000 for a *Citywide Facilities and Space Needs Study* which had been delayed from previous fiscal years. Other expenses for FY 2025 include one of the largest expenditures in this category, the cost of Police Communications Services through DuCOMM, at a projected \$468,001.

Other expenses in this category include the cost of gas and oil for many non-water and sewer fund vehicles, travel, training and meetings, and other professional services.

Beginning with FY 2024, this category also included increased transfers of road and bridge related property taxes as a capital subsidy to the Capital Maintenance and Replacement fund, to fund the CMRP. Prior to FY 2024 this transfer was just \$37,000, for FY 2024 this amount was increased to a projected \$191,799 and for FY 2025 is projected at \$202,620.

Maintenance expenditures make up another 18% of total projected fund expenditures in FY 2025, totaling \$3,123,344. This category of expenditures includes: building maintenance, including contractual cleaning/janitorial services, equipment and vehicle maintenance, information technology (IT) systems maintenance, and computer networks maintenance.

In most previous years, this expense category averaged about \$1,100,000 per year. However, for FY 2025, this category also includes the \$1,200,000 *Cerny Park Improvement Project*, funded by a \$600,000 Open Space Lands Acquisition and Development (OSLAD) grant and another \$600,000 from the City Share of Park Developer Donations.

Other expenditures in this category include equipment maintenance totaling a little over \$261,000, software maintenance of just over \$544,000 software, building maintenance of \$214,700 including replacement of the Keyless Entry System for City buildings for \$63,000 (*Decision Package PUB 24.04*).

Capital expenditures totaling \$688,640, make up just 4% of all FY 2025 budgeted expenditures in this fund. These expenditures include annual computer replacements, police vehicle mobile data terminal replacements, Multi-Factor Authentication (Open VPN), and PD server replacement. Also included are FY 25 decision packages for AV Room Equipment Upgrades \$53,000 (*Decision Package ADM 25.01*) and Firewall and Switch Replacements \$34,020 (*Decision Package ADM 25.02*)

Overall summary

It is projected that for FY 2024 projected expenditures will exceed projected revenues by \$6717,792, and for FY 2025 projected expenditures will exceed projected revenues by a planned \$1,600,729.

Fund Balance

The total audited fund balance at the end of FY 2023 totaled \$13,585,811. This represented an increase of 3% or about \$400,000, from the FY 2022, total fund balance of \$13,158,426.

By the end of FY 2024, it is projected that the total fund balance will be \$12,908,019, after the projected use of just \$677,792 in available fund balance, while the budgetary expected use of fund balance was \$2,449,781.

FY 2023 ended with \$3,398,890 in *Assigned Fund Balance*, which is fund balance intended to be utilized for funding one-time, non-recurring expenditures for special projects. For FY 2024, staff is recommending that a total of \$469,924 for one-time project costs will be allocated from the Assigned Fund Balance, and for FY 2025 an additional \$806,540 in one-time project costs be allocated against the Assigned Fund Balance. As a result, by the end of FY 2024, the projected Assigned Fund Balance would total \$2,928,966, and by the end of FY 2025, \$2,122,426 for a total combined use of Assigned Fund Balance of \$1,276,464 over the two fiscal years.

Additionally, a portion of the overall fund balance includes *Non-spendable* balances consisting of projected total interfund advances (loans) to TIF #3 and TIF #4 and estimated pre-paid expenses. At the end of FY 2023, those *Non-Spendable* fund balances totaled \$5,529,528, with \$3,579,763 due from TIF#3, \$1,836,921 due from TIF#4, and \$245,439 in prepaid expenses. By the end of FY 2024, the *Non-Spendable* fund balance is projected to be \$3,520,507, with \$3,275,068 due from TIF#3, and the estimated pre-paid expense of \$245,439. The previous balance of the amount due from TIF#4, of \$1,836,921 as noted above, will be repaid by the end of FY 2024, leaving only TIF #3 as still owing the General Fund.

Finally, staff is recommending that an additional loan from the General Fund to TIF#3 in the amount of \$1,233,853 be extended for FY 2025, to allow for the funding of the Batavia Road project. Therefore, by the end of FY 2024, the *Non-Spendable* fund balance is projected to be \$4,754,360, with \$4,508,921 outstanding from TIF #3 and the estimated \$245,439 in prepaid expenses. It is projected that the TIF#3 loan from the General Fund will be repaid by FY 2032.

Therefore, in summary, it is currently projected that by the end of FY 2025, the fund balance would total \$11,307,290, made up of: 1) Non-spendable balances of \$4,754,360 consisting of projected total interfund advances (loans) to TIF #3 of \$4,508,921, and estimated pre-paid expenses \$245,439, 2) projected assigned fund balance of \$2,122,426 and 3) unassigned fund balance of \$4,430,504.

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CITY OF WARRENVILLE, ILLINOIS

General Fund Activity
Fund 01

FY 2025

Projected Beginning Unassigned Fund Balance	\$ 6,458,546
Revenues	
Property Taxes	\$ 3,951,770
Sales and Use Taxes	6,078,671
Amusement Taxes	-
Consumption Taxes	784,102
Income Taxes	2,317,563
Hotel-Motel Taxes	-
Motor Fuel Taxes	-
Connection Fees	-
Administrative Charges	41,140
Consumption Fees	-
Franchise Fees	194,073
Licensing Fees	746,372
Interest Income	75,000
Financing Proceeds	-
Misc. Revenues	917,755
Grant Revenue	627,500
Rental Income	40,004
Reimbursement Revenues	22,000
Fine Revenue	199,375
Transfers In	88,696
	<hr/>
Total FY 2025 Revenue	\$ 16,084,021
Expenses/Expenditures	
Personnel	\$ 10,736,495
Capital	628,640
Supplies and Services	3,191,371
Maintenance	3,128,244
	<hr/>
Total FY 2025 Expenses/Expenditures	\$ 17,684,750
Total Variance - Add to/(Use of) Fund Balance	\$ (1,600,729)
Breakdown:	
Add to/(Use of) Assigned Fund Balance	\$ (806,540)
Add to/(Use of) Unassigned Fund Balance	\$ (794,189)
(Increase)/Decrease Unspendable Balance	\$ (1,233,853)
Projected Ending Unassigned Fund Balance	\$ 4,430,504
Percent Change	-31.40%

GENERAL FUND LINE ITEMS

Act #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-00-30100	Revenue	PROPERTY TAX - GENERAL CORP	1,277,437	1,230,696	1,259,466	1,282,893	1,244,226	1,397,969	12.36%
01-00-30102	Revenue	PROPERTY TAX-POLICE PROTECTION	366,186	351,082	357,551	366,264	354,594	399,158	12.57%
01-00-30103	Revenue	PROPERTY TAXES-SOCIAL SECURITY	282,350	265,458	270,972	277,099	267,996	301,879	12.64%
01-00-30105	Revenue	PROPERTY TX - POLICE PENSION	1,036,105	1,225,322	1,201,410	1,178,167	1,176,999	1,239,322	5.30%
01-00-30106	Revenue	PROPERTY TAX - IMRF	186,819	176,972	179,620	184,733	178,986	201,644	12.66%
01-00-30108	Revenue	PROPERTY TAX- AUDIT	17,159	15,264	15,832	16,227	16,162	17,650	9.21%
01-00-30110	Revenue	PROP TAX - NON CURRENT	249	49	399	-	-	-	-
01-00-30111	Revenue	PROPERTY TAX - TORT & LIAB	97,512	91,587	93,285	95,612	92,629	104,359	12.66%
01-00-30114	Revenue	PROPERTY TAX-WORKERS COMP	62,868	60,819	61,865	63,408	61,752	69,573	12.67%
01-00-30116	Revenue	PROPERTY TAX - CROSSING GUARDS	38,804	35,299	36,291	37,196	36,183	40,682	12.43%
01-00-30162	Revenue	PROPERTY TAX - ROAD & BRIDGE	158,732	157,892	160,752	164,761	119,255	125,218	5.00%
01-00-30163	Revenue	PROP TX - TOWNSHIP RD & BR	50,883	51,220	49,175	50,406	51,730	54,316	5.00%
01-00-30164	Revenue	PROP TX - NON CRRNT / RD & BR	6	1	12	-	12	-	-100.00%
01-00-30200	Revenue	PERSONAL PROPERTY RPLCMNT TAX	40,842	94,940	124,457	97,148	83,386	85,054	2.00%
01-00-30262	Revenue	PPRT - TOWNSHIP RD & BR	8,611	16,788	29,284	17,178	20,814	23,086	10.92%
01-00-30700	Revenue	SALES TAX	2,035,606	2,655,233	2,792,440	2,800,607	2,795,317	2,851,223	2.00%
01-00-30701	Revenue	HOME RULE SALES TAX	1,602,201	2,432,382	2,487,157	2,683,732	2,497,688	2,547,642	2.00%
01-00-30702	Revenue	SALES USE TAX	586,837	517,681	560,145	555,673	544,560	571,666	4.98%
01-00-30704	Revenue	AMUSEMENT TAX	-	-	-	-	-	-	-
01-00-30706	Revenue	SIMPLIFIED TELECOMM TAX	-	-	-	-	-	-	-
01-00-30708	Revenue	FOOD & BEVERAGE TAX	390,081	606,395	685,902	655,998	772,514	784,102	1.50%
01-00-30709	Revenue	AUTOMOBILE RENTAL TAX	2,897	-	-	-	-	-	-
01-00-30900	Revenue	STATE INCOME TAX	1,594,964	2,125,867	2,085,690	2,106,136	2,238,413	2,317,563	3.54%
01-00-32000	Revenue	ACORN VAN PASS	-	-	-	-	-	-	-
01-00-32100	Revenue	LIQUOR LICENSE	34,835	51,035	44,085	51,835	53,735	53,735	0.00%
01-00-32200	Revenue	BUSINESS LICENSES	4,320	4,635	4,215	4,500	4,390	12,900	193.85%
01-00-32400	Revenue	REFUSE COLLECTION LICENSES	7,500	750	6,000	3,750	6,000	6,000	0.00%
01-00-32600	Revenue	DOG LICENSES	708	708	536	650	520	520	0.00%
01-00-32700	Revenue	OTHER BUSINESS LICENSES	21,735	21,410	19,817	22,000	20,987	55,000	162.07%
01-00-32900	Revenue	BUILDING PERMIT FEES	206,876	305,684	208,093	194,252	194,734	310,694	59.55%
01-00-32901	Revenue	ELECTRIC PERMIT FEES	16,277	17,395	13,868	11,579	10,446	24,980	139.13%
01-00-32902	Revenue	PLUMBING PERMIT FEES	17,095	38,586	13,059	13,242	11,445	10,650	-6.95%
01-00-32903	Revenue	BUILDING PLAN REVIEW FEES	113,082	149,501	97,068	80,887	89,904	151,233	68.22%
01-00-32904	Revenue	TRAFFIC IMPACT FEE CREDITS	-	-	-	-	-	-	-
01-00-33100	Revenue	OTHER PERMITS	18,924	10,462	5,367	10,200	710	300	-57.75%
01-00-34200	Revenue	OVERWEIGHT PERMIT FEE	6,025	2,470	2,740	2,350	3,550	2,920	-17.75%
01-00-34300	Revenue	CIRCUIT CLERK FINES	104,325	177,108	135,243	105,500	117,098	118,900	1.54%
01-00-34500	Revenue	PARKING VIOLATIONS	26,642	39,614	43,566	37,745	36,607	37,000	1.07%
01-00-34550	Revenue	POLICE-MV COMPLIANCE FINE	2,550	6,700	5,450	3,475	800	1,200	50.00%
01-00-34700	Revenue	OTHER FINES	310	378	250	200	225	225	0.00%
01-00-34800	Revenue	ADMINISTRATIVE TOWING FEES	20,200	35,500	26,500	23,000	42,316	34,775	-17.82%
01-00-34850	Revenue	BOOKING FEES	270	930	660	500	270	400	48.15%

General Fund Line Items
Fiscal Year 2025

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-00-35600	Revenue	ADMINISTRATIVE CHARGES - WATER	40,140	40,140	40,140	40,140	40,140	40,140	0.00%
01-00-35601	Revenue	ADMINISTRATIVE CHARGES - OTHER	1,300	300	2,900	1,100	900	1,000	11.11%
01-00-35603	Revenue	SALARY REIMB-HOTEL TAX GRANTS	-	-	18,288	22,000	22,000	22,000	0.00%
01-00-35605	Revenue	SALARY REIMB - INTERGOVERNMENTAL	258	-	528	-	-	-	-2.91%
01-00-36000	Revenue	PRINTING CHARGES	2,166	2,686	1,926	2,000	2,060	140	100.00%
01-00-36400	Revenue	RE-INSPECTION FEES	-	50	210	500	70	-	-
01-00-36500	Revenue	ANNEXATION FEES	-	-	-	1,000	-	-	-
01-00-36600	Revenue	SENIOR TAXI COUPONS	-	-	-	-	-	-	-
01-00-36602	Revenue	SITE PLAN REVIEW FEES	10,656	3,320	5,040	21,820	9,200	14,120	53.48%
01-00-36700	Revenue	ENGR RVW & INSPCTN FEES	16,436	500	36,265	37,500	59,858	46,000	-23.15%
01-00-36800	Revenue	PUBLIC HEARING FEES	6,240	960	6,000	10,560	8,260	6,880	-16.71%
01-00-36850	Revenue	RECORDING FEES	63	504	410	395	-	350	-
01-00-36900	Revenue	STORMWATER MANAGEMENT FEES	28,981	38,731	18,650	45,150	26,968	26,300	-2.48%
01-00-37000	Revenue	PRELIMINARY CONSULTATIVE FEES	2,000	9,874	3,206	15,500	7,000	12,500	78.57%
01-00-37400	Revenue	NEW ELEVATOR REVIEW & INSPECT	7,397	5,335	10,302	7,200	7,678	7,000	-8.83%
01-00-37440	Revenue	VACANT BUILDING REGISTRATION	350	450	275	750	750	750	0.00%
01-00-37445	Revenue	CODE ENFORCEMENT ADJUDICATION	1,500	875	750	1,000	2,303	1,400	-39.21%
01-00-37450	Revenue	RENTAL REGIST& INSPECT FEE	-	-	-	30,000	-	-	-
01-00-37500	Revenue	RENTAL INCOME-WATER FUND	11,004	11,004	11,004	11,004	11,004	11,004	0.00%
01-00-37503	Revenue	RENTAL INCOME - CELL TOWERS	25,703	26,732	14,099	28,439	28,439	29,000	1.97%
01-00-37700	Revenue	INTEREST INCOME	6,897	(376,229)	289,240	25,000	372,272	75,000	-79.85%
01-00-38000	Revenue	CABLE FRANCHISE FEES	201,654	213,135	211,017	212,000	194,073	194,073	0.00%
01-00-38600	Revenue	TRANSFERS IN - HOTEL TAX	-	-	50,000	47,516	43,343	46,660	7.65%
01-00-38660	Revenue	TRANSFERS IN - Seized Assets Fund	8,160	41,410	42,036	42,036	42,036	42,036	0.00%
01-00-39309	Revenue	GRANTS - (Incl. Charitable Games, Pull-tabs)	729,154	15,857	183,182	30,600	305,417	627,500	-105.46%
01-00-39311	Revenue	STATE GRANT-TOBACCO COMPLIANCE	-	-	-	-	-	-	-
01-00-39600	Revenue	PENALTY INCOME	-	325	200	150	150	150	0.00%
01-00-39900	Revenue	MISCELLANEOUS INCOME	90,874	236,962	72,753	80,000	298,787	885,000	196.20%
01-00-39920	Revenue	SALE SURPLUS PROPERTY-M & MGR	22,637	3,981	2,930	4,500	-	-	-
01-00-39930	Revenue	REIMBURSEMENT - INS/WC/LIAB	13,562	1,863	11,596	-	27,814	10,000	-64.05%
01-00-39935	Revenue	FALSE ALARM CALLS	900	10,050	8,456	6,600	5,000	6,725	34.50%
01-00-39940	Revenue	FINGERPRINTING	-	950	1,145	750	15,500	8,300	-46.45%
01-00-39951	Revenue	SPECIAL POLICE DETAILS	-	-	-	-	-	-	-
01-00-39954	Revenue	REFUSE STICKERS	35,989	15,276	15,494	18,623	14,034	14,455	3.00%
Totals			11,702,844	13,278,854	14,136,264	13,942,736	14,692,009	16,084,021	9.47%

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-40-40000	Elected Officials	SALARIES-MAYOR & COUNCIL	74,400	73,600	72,400	75,600	73,200	72,400	-1.09%
01-40-40100	Elected Officials	FICA EXPENSE	4,613	4,563	4,489	4,688	4,538	4,489	-1.08%
01-40-40101	Elected Officials	MEDICARE EXPENSE	1,079	1,067	1,050	1,096	1,061	1,050	-1.04%
01-40-40200	Elected Officials	IMRF EXPENSE				0			
01-40-43700	Elected Officials	NOTARY FEE		128		0	0		
01-40-44400	Elected Officials	TRAVEL, TRAINING & MEETINGS	104	1,528	1,152	7,300	4,400	7,300	65.91%
01-40-44601	Elected Officials	POSTAGE-NEWSLETTER	13,346	14,296	17,112	18,575	18,383	20,221	10.00%
01-40-44700	Elected Officials	PRINTING/PUBLISHING	1,550	1,045	989	1,750	1,708	1,750	2.46%
01-40-44701	Elected Officials	PRINTING NEWSLETTER	13,100	13,599	20,280	24,000	22,763	22,763	0.00%
01-40-45400	Elected Officials	OTHER PROFESSIONAL SERVICES	777	-484	1,773	100	0	100	
01-40-46800	Elected Officials	CODIFICATION	7,068	2,940	5,059	10,000	5,500	6,500	18.18%
01-40-46900	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	3,641	4,157	3,930	4,260	2,565	2,565	0.00%
01-40-47200	Elected Officials	OTHER SUPPLIES	0	280	28	500	500	500	0.00%
01-40-48700	Elected Officials	MISCELLANEOUS EXPENSE	138	801	37	1,000	100	1,000	900.00%
01-40-48710	Elected Officials	EMPLOYEE & VOLUNTEER APPRECIATION	2,391	3,204	5,232	5,400	6,950	7,050	1.44%
01-40-48711	Elected Officials	COUNCIL SPONSORSHIPS	0	0	500	1,000	1,000	1,500	50.00%
Totals			122,207	120,724	134,031	155,269	142,668	149,188	4.57%

General Fund Line Items
Fiscal Year 2025

GENERAL FUND LINE ITEMS

Budget 2025	24-25 Growth
242,200	43.14%
10,000	19.05%
2,500	-84.72%
25,000	257.14%
279,700	39.18%

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024
01-43-45100	Legal	LEGAL - CORPORATE	194,568	178,937	176,740	222,200	169,200
01-43-45101	Legal	LEGAL - CITY PROSECUTOR	8,890	11,640	14,090	10,000	8,400
01-43-45102	Legal	LEGAL - LITIGATION	-	-	14,942	2,500	16,360
01-43-45103	Legal	LEGAL - LABOR RELATIONS	38,796	20,659	20,161	25,000	7,000
Totals			242,254	211,236	225,933	259,700	200,960

Budget 2025	24-25 Growth
339,524	38.56%
1,500	83.60%
21,144	23.35%
4,945	35.44%
28,782	43.17%
600	35.14%
23,536	10.00%
5,500	55.06%
18,200	18.34%
49,730	-14.25%
490	0.00%
125	5.93%
300	265.85%
460	0.00%
4,000	362.43%
18,000	3.09%
516,836	27.62%

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024
01-45-40000	Finance	SALARIES - FINANCE DEPT	252,136	241,827	254,297	280,636	245,035
01-45-40001	Finance	OVERTIME - FINANCE DEPT	9	-	103	2,000	817
01-45-40100	Finance	FICA EXPENSE	14,952	14,152	15,267	17,709	17,142
01-45-40101	Finance	MEDICARE EXPENSE	3,497	3,310	3,570	4,142	3,651
01-45-40200	Finance	IMRF EXPENSE	26,829	23,076	21,005	24,136	20,103
01-45-40705	Finance	TELECOMMUNICATION TAX REBATES	584	400	444	600	444
01-45-42950	Finance	CREDIT CARD FEES	8,766	12,289	23,412	20,000	21,396
01-45-44400	Finance	TRAVEL, TRAINING & MEETINGS	183	5,258	1,920	4,725	3,547
01-45-45200	Finance	AUDIT EXPENSE	14,500	14,700	15,100	17,650	15,380
01-45-45400	Finance	OTHER PROFESSIONAL SERVICES	8,085	33,577	28,946	28,995	57,995
01-45-46900	Finance	DUES, SUBSCRIPTIONS & BOOKS	934	659	390	490	490
01-45-47200	Finance	OTHER SUPPLIES	113	461	115	125	118
01-45-48700	Finance	MISCELLANEOUS EXPENSE	3,419	459	90	250	82
01-45-48703	Finance	GFOA REVIEW FEE	460	460	460	460	460
01-45-49500	Finance	EQUIPMENT PURCHASE	650	-	1,457	-	865
01-45-49954	Finance	REFUSE STICKERS	20,703	19,330	17,140	17,460	17,460
Totals			355,830	369,958	383,777	419,429	404,985

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-50-40000	Administration	SALARIES - ADMINISTRATION	336,367	354,485	474,749	465,371	455,615	505,452	10.94%
01-50-40001	Administration	OVERTIME - ADMINISTRATION	6,596	8,890	7,807	10,000	4,285	10,000	133.37%
01-50-40006	Administration	UNEMPLOYMENT INSURANCE	14,030	-	-	-	-	-	-
01-50-40100	Administration	FICA EXPENSE	19,283	20,432	27,312	29,473	28,018	31,959	14.07%
01-50-40101	Administration	MEDICARE EXPENSE	4,925	5,175	6,967	6,893	6,932	7,475	7.83%
01-50-40200	Administration	IMRF EXPENSE	37,679	36,033	38,664	40,169	34,508	43,504	26.07%
01-50-40500	Administration	COMMITTEES / COMMISSIONS	7,437	3,913	6,765	27,950	18,250	26,650	46.03%
01-50-44400	Administration	TRAVEL, TRAINING & MEETINGS	9,593	15,562	14,344	39,850	17,035	23,350	37.07%
01-50-45400	Administration	OTHER PROFESSIONAL SERVICES	4,006	2,287	46,390	151,000	88,074	158,500	79.96%
01-50-45710	Administration	EDUCATION REIMBURSEMENT	1,872	1,613	731	1,500	1,200	1,200	0.00%
01-50-46600	Administration	SENIOR SERVICES	17,509	6,195	30,064	40,000	40,000	45,000	12.50%
01-50-46900	Administration	DUES, SUBSCRIPTIONS & BOOKS	13,555	36,989	70,503	22,275	16,180	22,530	39.25%
01-50-47200	Administration	OTHER SUPPLIES	1,558	236	646	1,000	500	1,000	100.00%
01-50-48700	Administration	MISCELLANEOUS EXPENSE	79,643	1,021	2,169	2,400	1,600	2,400	50.00%
01-50-49500	Administration	EQUIPMENT PURCHASE	913	795	-	5,000	-	-	-
Totals			554,966	493,626	727,111	842,881	712,197	879,020	23.42%

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-51-40000	Police	SALARIES - POLICE SWORN	3,137,218	3,259,709	3,578,081	3,929,505	3,776,852	3,835,766	1.56%
01-51-40001	Police	OVERTIME - POLICE	267,649	327,641	376,202	350,000	451,789	340,000	-24.74%
01-51-40004	Police	SALARIES-CROSSING GUARDS	39,553	34,637	35,434	55,334	32,318	43,353	34.15%
01-51-40005	Police	POLICE-NON-SWORN	408,770	404,119	413,821	486,359	487,449	507,548	4.12%
01-51-40006	Police	UNEMPLOYMENT INSURANCE	11,391	12,325	193	-	-	293,054	6.98%
01-51-40100	Police	FICA EXPENSE	229,438	242,287	256,904	298,294	273,931	68,537	6.65%
01-51-40101	Police	MEDICARE EXPENSE	54,074	56,937	60,413	69,762	64,264	44,272	10.68%
01-51-40200	Police	IMRF EXPENSE	44,838	41,166	34,884	42,534	40,000	1,239,332	5.30%
01-51-40401	Police	CITY CONTR. TO POLICE PENSION	1,038,504	1,225,301	1,201,374	1,178,167	1,176,999	25,080	1.21%
01-51-41000	Police	MAINTENANCE - BUILDING	19,942	20,069	12,614	25,080	24,780	109,600	-0.36%
01-51-41100	Police	MAINTENANCE - EQUIPMENT	32,544	58,698	72,407	51,326	110,000	468,001	6.82%
01-51-41110	Police	MAINTENANCE - AUTOS	291,892	400,351	405,325	438,114	438,109	2,000	33.33%
01-51-42800	Police	COMMUNICATIONS SERVICES	1,158	2,064	1,042	1,500	1,500	26,086	2.02%
01-51-42900	Police	ANIMAL CONTROL	27,086	14,858	22,738	24,000	25,570	196	-76.75%
01-51-43400	Police	TELEPHONE	172	133	-	552	843	42,803	0.00%
01-51-43700	Police	NOTARY FEE	5,440	3,307	33,242	46,699	42,803	79,080	173.78%
01-51-44300	Police	RENT EXPENSE	7,069	28,716	33,859	52,985	28,885	8,500	28.79%
01-51-44400	Police	TRAVEL, TRAINING & MEETINGS	1,682	590	2,821	6,350	6,600	2,000	25.00%
01-51-44700	Police	PRINTING/PUBLISHING	360	686	370	4,000	1,600	41,380	14.37%
01-51-44850	Police	ADMINISTRATIVE TOWING EXPENSE	20,747	28,748	66,322	35,400	36,180	6,000	0.00%
01-51-45400	Police	OTHER PROFESSIONAL SERVICES	2,180	5,063	4,758	6,000	6,000	-	-100.00%
01-51-45402	Police	PROFESSIONAL ADJUDICATION SVCS	12,726	4,572	665	3,000	1,600	77,810	5.81%
01-51-45710	Police	EDUCATION REIMBURSEMENT	63,415	59,739	18,413	73,135	73,540	37,520	97.26%
01-51-46900	Police	DUES, SUBSCRIPTIONS & BOOKS	6,140	13,321	7,116	15,520	19,021	29,860	53.57%
01-51-47200	Police	OTHER SUPPLIES	1,173	2,998	11,067	19,314	19,444	52,100	-10.51%
01-51-47210	Police	AMMUNITION & SUPPLIES	31,143	40,649	45,152	58,650	58,221	1,000	0.00%
01-51-47300	Police	UNIFORMS	670	670	-	1,000	1,000	80,000	11.11%
01-51-47304	Police	UNIFORMS-CROSSING GUARDS	58,284	70,832	72,763	75,000	72,000	375	0.00%
01-51-47600	Police	GAS/OIL EXPENSE	35	35	-	375	375	3,000	66.67%
01-51-48401	Police	COLLECTION AGENCY FEES	3,471	4,897	1,049	1,800	1,800	4,000	21.21%
01-51-48700	Police	MISCELLANEOUS EXPENSE	1,526	1,253	1,336	4,000	3,300	22,250	69.52%
01-51-48701	Police	INVESTIGATIONS	-	9,396	10,909	13,125	13,125	57,700	-33.51%
01-51-48702	Police	PUBLIC RELATIONS	22,385	-	37,239	122,902	86,781	7,548,203	2.33%
01-51-49500	Police	EQUIPMENT PURCHASE	-	-	-	-	-	-	-
01-51-49503	Police	EQUIPMENT-MAINTENANCE SUPRV	-	-	-	-	-	-	-
Totals			5,841,970	6,375,767	6,818,513	7,489,782	7,376,679	7,548,203	2.33%

General Fund Line Items
Fiscal Year 2025

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-52-40000	Streets	SALARIES - STREETS	579,989	610,146	678,031	758,451	737,274	800,167	8.53%
01-52-40001	Streets	OVERTIME - STREETS	109,040	72,353	64,413	90,000	67,537	90,000	33.26%
01-52-40100	Streets	FICA EXPENSE	40,830	40,440	43,405	52,603	49,747	55,190	10.94%
01-52-40101	Streets	MEDICARE EXPENSE	9,549	9,458	10,151	12,303	11,499	12,907	12.24%
01-52-40200	Streets	IMRF EXPENSE	74,063	67,387	60,254	71,694	65,237	75,130	15.16%
01-52-41100	Streets	MAINTENANCE - EQUIPMENT	112,703	119,205	137,706	110,000	110,000	110,000	0.00%
01-52-41200	Streets	MAINTENANCE - STREETS	(28,483)	119,617	122,581	344,000	168,085	255,000	51.71%
01-52-41300	Streets	MAINTENANCE - GROUNDS	57,730	77,850	123,043	119,200	119,938	115,400	-3.78%
01-52-41315	Streets	MAINTENANCE-TREES	6,130	18,298	33,399	60,000	50,000	60,000	20.00%
01-52-41316	Streets	MAINTENANCE - STREAMS	-	-	-	4,000	4,000	4,000	0.00%
01-52-43800	Streets	UTILITIES	28,253	47,232	57,714	30,000	30,000	30,000	0.00%
01-52-44000	Streets	MAINTENANCE - STREET LIGHTS	11,218	39,127	53,135	63,000	63,000	55,000	-12.70%
01-52-44300	Streets	RENT EXPENSE	6,210	8,608	9,157	11,700	11,600	12,200	5.17%
01-52-44400	Streets	TRAVEL, TRAINING & MEETINGS	6,156	21,985	24,001	25,600	19,600	25,300	29.08%
01-52-45300	Streets	ENGINEERING	119,910	126,097	222,603	85,300	29,833	8,000	-73.18%
01-52-45400	Streets	OTHER PROFESSIONAL SERVICES	553	7,781	3,162	15,500	71,184	93,000	30.65%
01-52-45401	Streets	J.U.L.I.E.	4,912	2,636	2,838	6,500	7,000	7,000	0.00%
01-52-46900	Streets	DUES, SUBSCRIPTIONS & BOOKS	2,992	3,559	4,162	810	810	590	-27.16%
01-52-47200	Streets	OTHER SUPPLIES	922	1,919	1,822	3,200	3,200	3,200	0.00%
01-52-47220	Streets	SMALL TOOLS	2,087	12,272	16,778	20,000	20,000	20,000	0.00%
01-52-47300	Streets	UNIFORMS	3,884	4,206	6,969	8,000	8,000	8,000	0.00%
01-52-47600	Streets	GAS/OIL EXPENSE	27,394	26,971	29,157	45,000	45,000	45,000	0.00%
01-52-48700	Streets	MISCELLANEOUS EXPENSE	42,110	56,213	47,493	339,645	229,099	313,920	37.02%
01-52-49476	Streets	ROAD PROJECTS		(4,554)	165,017	65,315	55,507	260,000	368.41%
01-52-49500	Streets	EQUIPMENT PURCHASE	4,336	103		7,000	7,000	7,000	0.00%
Totals			1,224,538	1,488,909	1,916,991	2,348,821	1,984,150	2,466,004	24.29%

General Fund Line Items
Fiscal Year 2025

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-52-40000	Streets	SALARIES - STREETS	579,989	610,146	678,031	758,451	737,274	800,167	8.53%
01-52-40001	Streets	OVERTIME - STREETS	109,040	72,353	64,413	90,000	67,537	90,000	33.26%
01-52-40100	Streets	FICA EXPENSE	40,830	40,440	43,405	52,603	49,747	55,190	10.94%
01-52-40101	Streets	MEDICARE EXPENSE	9,549	9,458	10,151	12,303	11,499	12,907	12.24%
01-52-40200	Streets	IMRF EXPENSE	74,063	67,387	60,254	71,694	65,237	75,130	15.16%
01-52-41100	Streets	MAINTENANCE - EQUIPMENT	112,703	119,205	137,706	110,000	110,000	110,000	0.00%
01-52-41200	Streets	MAINTENANCE - STREETS	(28,483)	119,617	122,581	344,000	168,085	255,000	51.71%
01-52-41300	Streets	MAINTENANCE - GROUNDS	57,730	77,850	123,043	119,200	119,938	115,400	-3.78%
01-52-41315	Streets	MAINTENANCE-TREES	6,130	18,298	33,399	60,000	50,000	60,000	20.00%
01-52-41316	Streets	MAINTENANCE - STREAMS	-	-	-	4,000	4,000	4,000	0.00%
01-52-43800	Streets	UTILITIES	28,253	47,232	57,714	30,000	30,000	30,000	0.00%
01-52-44000	Streets	MAINTENANCE - STREET LIGHTS	11,218	39,127	53,135	63,000	63,000	55,000	-12.70%
01-52-44300	Streets	RENT EXPENSE	6,210	8,608	9,157	11,700	11,600	12,200	5.17%
01-52-44400	Streets	TRAVEL, TRAINING & MEETINGS	6,156	21,985	24,001	25,600	19,600	25,300	29.08%
01-52-45300	Streets	ENGINEERING	119,910	126,097	222,603	85,300	29,833	8,000	-73.18%
01-52-45400	Streets	OTHER PROFESSIONAL SERVICES	553	7,781	3,162	15,500	71,184	93,000	30.65%
01-52-45401	Streets	J.U.L.I.E.	4,912	2,636	2,838	6,500	7,000	7,000	0.00%
01-52-46900	Streets	DUES, SUBSCRIPTIONS & BOOKS	2,992	3,559	4,162	810	810	590	-27.16%
01-52-47200	Streets	OTHER SUPPLIES	922	1,919	1,822	3,200	3,200	3,200	0.00%
01-52-47220	Streets	SMALL TOOLS	2,087	12,272	16,778	20,000	20,000	20,000	0.00%
01-52-47300	Streets	UNIFORMS	3,884	4,206	6,969	8,000	8,000	8,000	0.00%
01-52-47600	Streets	GAS/OIL EXPENSE	27,394	26,971	29,157	45,000	45,000	45,000	0.00%
01-52-48700	Streets	MISCELLANEOUS EXPENSE	42,110	56,213	47,493	339,645	379,931	489,635	28.87%
01-52-49476	Streets	ROAD PROJECTS		(4,554)	165,017	65,315	55,507	260,000	368.41%
01-52-49500	Streets	EQUIPMENT PURCHASE	4,336	103		7,000	7,000	7,000	0.00%
Totals			1,224,538	1,488,909	1,916,991	2,348,821	2,134,982	2,641,719	23.73%

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-54-40000	EMA	SALARIES - E.M.A.	12,950	27,016	11,009	28,400	9,495	30,844	224.84%
01-54-40100	EMA	FICA EXPENSE	803	1,675	683	1,761	589	1,913	224.79%
01-54-40101	EMA	MEDICARE EXPENSE	188	392	160	412	138	448	224.64%
01-54-41100	EMA	MAINTENANCE - EQUIPMENT	1,062	3,074	4,386	6,821	6,321	6,821	7.91%
01-54-41110	EMA	MAINTENANCE - AUTO	257	100	542	3,500	2,000	3,500	75.00%
01-54-42700	EMA	MAINTENANCE - COMMUNICATIONS	-	-	-	1,750	1,750	1,750	0.00%
01-54-43400	EMA	TELEPHONE	1,437	2,054	2,753	1,500	3,020	3,020	0.00%
01-54-44400	EMA	TRAVEL, TRAINING & MEETINGS	-	1,270	550	4,500	1,500	4,500	200.00%
01-54-46900	EMA	DUES, SUBSCRIPTIONS & BOOKS	-	-	-	100	100	500	400.00%
01-54-47200	EMA	OTHER SUPPLIES	26	40	26	2,700	2,550	3,700	45.10%
01-54-47300	EMA	UNIFORMS	670	-	-	1,000	900	1,000	11.11%
01-54-47600	EMA	GAS / OIL EXPENSE	87	218	151	750	254	300	18.11%
01-54-48700	EMA	MISCELLANEOUS EXPENSE	29	481	481	1,500	800	2,000	150.00%
01-54-49500	EMA	EQUIPMENT PURCHASE	590	590	-	500	500	1,000	100.00%
Totals			17,480	36,458	20,715	55,194	29,917	61,296	104.89%

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-55-44400	Police Comm.	TRAVEL, TRAINING & MEETINGS	-	-	-	2,800	1,000	2,800	180.00%
01-55-44700	Police Comm.	PRINTING / PUBLISHING	-	1,643	2,472	2,000	-	2,000	0.00%
01-55-45100	Police Comm.	LEGAL SERVICES	10,422	6,835	495	500	500	500	0.00%
01-55-45400	Police Comm.	OTHER PROFESSIONAL SERVICES	-	475	2,250	400	400	400	0.00%
01-55-45800	Police Comm.	TESTING	20,669	1,385	2,979	36,000	36,175	12,000	-66.83%
01-55-46900	Police Comm.	DUES, SUBSCRIPTIONS & BOOKS	250	750	575	730	400	730	82.50%
Totals			31,341	11,088	8,771	42,430	38,475	18,430	-52.10%

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-63-41000	Parks & Rec	MAINTENANCE - BUILDING	31,811	4,958	6,946	16,200	7,525	7,700	2.33%
01-63-41100	Parks & Rec	MAINTENANCE-EQUIPMENT	5,645	1,444	-	5,500	940	1,205,500	128144.68%
01-63-41300	Parks & Rec	MAINTENANCE GROUNDS	7,425	24,197	10,155	12,000	10,250	19,825	93.41%
01-63-41315	Parks & Rec	MAINTENANCE-TREES	-	-	-	1,000	-	1,000	-
01-63-43800	Parks & Rec	UTILITIES	2,661	3,068	3,327	4,500	4,000	5,000	25.00%
01-63-45400	Parks & Rec	OTHER PROFESSIONAL SERVICES	9,695	25,057	13,122	12,000	3,450	-	-100.00%
01-63-46700	Parks & Rec	VETERANS MEMORIAL	7,522	311	5,051	27,000	5,200	16,000	207.69%
01-63-48700	Parks & Rec	MISCELLANEOUS EXPENSE	122	204	259	800	800	800	0.00%
01-63-48800	Parks & Rec	ALBRIGHT STUDIO EXPENSES	4,588	7,626	9,478	25,150	5,660	12,700	124.38%
01-63-49500	Parks & Rec	EQUIPMENT PURCHASE	-	-	-	-	-	-	-
Totals			69,469	66,865	48,338	104,150	37,825	1,268,525	3253.67%

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-65-40000	Bldgs & Grnds	SALARIES - BUILDINGS & GROUNDS	79,198	86,303	87,331	103,177	99,285	107,271	8.04%
01-65-40001	Bldgs & Grnds	OVERTIME - BUILDINGS & GROUNDS	4,424	2,698	4,607	3,000	1,249	3,000	140.19%
01-65-40100	Bldgs & Grnds	FICA EXPENSE	5,062	5,393	5,576	6,583	6,987	6,837	-2.15%
01-65-40101	Bldgs & Grnds	MEDICARE EXPENSE	1,184	1,261	1,304	1,540	1,433	1,599	11.58%
01-65-40200	Bldgs & Grnds	IMRF EXPENSE	8,300	7,703	6,977	7,492	6,375	7,763	21.77%
01-65-41000	Bldgs & Grnds	MAINTENANCE - BUILDINGS	81,641	137,439	182,799	369,500	253,550	314,700	24.12%
01-65-41110	Bldgs & Grnds	MAINTENANCE - AUTO	-	-	-	1,000	250	1,000	300.00%
01-65-44400	Bldgs & Grnds	TRAVEL, TRAINING & MEETINGS	595	557	557	3,000	2,000	3,000	50.00%
01-65-46900	Bldgs & Grnds	DUES & SUBSCRIPTIONS	390	403	238	450	350	450	28.57%
01-65-47200	Bldgs & Grnds	OTHER SUPPLIES	2,336	2,706	2,402	5,000	5,000	5,000	0.00%
01-65-47300	Bldgs & Grnds	UNIFORMS	703	847	893	1,000	1,000	1,000	0.00%
01-65-47600	Bldgs & Grnds	GAS/OIL EXPENSE	669	662	952	800	800	800	0.00%
01-65-49500	Bldgs & Grnds	EQUIPMENT PURCHASE	67	20	296	2,000	2,000	2,000	0.00%
Totals			183,974	246,030	293,932	504,542	380,279	454,420	19.50%

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-70-40400	Central Svcs	EMPLOYEE INSURANCE	983,179	928,843	856,091	1,092,564	923,395	1,021,448	10.62%
01-70-40403	Central Svcs	INSURANCE OPT-OUT PAYMENTS	2,996	5,250	11,374	12,430	20,436	18,368	-10.12%
01-70-41100	Central Svcs	MAINTENANCE - EQUIPMENT	182,001	132,757	151,103	222,040	234,114	261,702	11.78%
01-70-41103	Central Svcs	MAINTENANCE - SOFTWARE	232,719	343,041	501,267	182,452	575,813	549,466	-4.58%
01-70-43301	Central Svcs	INSURANCE - LIABILITY	101,020	115,803	129,966	133,775	163,557	172,935	5.73%
01-70-43302	Central Svcs	INSURANCE - WORKERS COMP	232,112	245,209	246,698	239,635	229,449	269,868	17.62%
01-70-43303	Central Svcs	INSURANCE - EE LIFE	2,363	2,473	3,837	3,200	2,978	2,586	-13.16%
01-70-43400	Central Svcs	TELEPHONE	37,515	57,679	59,523	60,660	62,150	64,817	4.29%
01-70-44300	Central Svcs	RENT EXPENSE	1,094	1,414	1,826	732	704	704	0.00%
01-70-44600	Central Svcs	POSTAGE	3,626	7,074	6,030	14,000	4,460	5,000	12.11%
01-70-44700	Central Svcs	PRINTING/PUBLISHING	2,074	1,263	1,693	2,000	1,000	2,000	100.00%
01-70-45210	Central Svcs	COMPUTER SOFTWARE							
01-70-45400	Central Svcs	OTHER PROFESSIONAL SERVICES	218,065	17,561	73,006	170,647	50,905	51,107	0.40%
01-70-47100	Central Svcs	OFFICE SUPPLIES	17,299	16,183	17,359	18,000	20,671	21,000	1.59%
01-70-49500	Central Svcs	EQUIPMENT PURCHASE	63,809	63,809	25,000	161,773	130,674	256,940	96.63%
Totals			2,016,063	1,938,359	2,084,773	2,313,908	2,420,306	2,697,941	11.47%
Fund Total Rev			11,702,844	13,278,854	14,136,264	13,942,736	14,692,009	16,084,021	9.47%
Fund Total Exp			11,714,503	12,315,857	13,735,879	16,392,517	15,369,801	17,684,750	15.06%
Fiscal Year Variance			(11,659)	962,997	400,385	(2,449,781)	(677,792)	(1,600,729)	
Total Fund Balance - Fiscal Year End			12,222,429	13,185,426	13,585,811		12,908,019	11,307,290	
Non-Spendable Fund Balance			4,970,712	5,283,756	5,529,528		3,520,507	4,754,360	
Assigned Fund Balance-Fiscal Year End			3,398,890	3,398,890	3,398,890		2,928,966	2,122,426	
Unassigned Fund Balance @ 4/30			3,852,827	4,502,780	4,657,393		6,458,546	4,430,504	

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-40-40000	Elected Officials	SALARIES-MAYOR & COUNCIL	74,400	73,600	72,400	75,600	73,200	72,400	-1.09%
01-40-40100	Elected Officials	FICA EXPENSE	4,613	4,563	4,489	4,688	4,538	4,489	-1.08%
01-40-40101	Elected Officials	MEDICARE EXPENSE	1,079	1,067	1,050	1,096	1,061	1,050	-1.04%
01-40-44400	Elected Officials	TRAVEL, TRAINING & MEETINGS	104	1,528	1,152	7,300	4,400	7,300	65.91%
01-40-44601	Elected Officials	POSTAGE-NEWSLETTER	13,346	14,296	17,112	18,575	18,383	20,221	10.00%
01-40-44700	Elected Officials	PRINTING/PUBLISHING	1,550	1,045	989	1,750	1,708	1,750	2.46%
01-40-44701	Elected Officials	PRINTING NEWSLETTER	13,100	13,599	20,280	24,000	22,763	22,763	0.00%
01-40-45400	Elected Officials	OTHER PROFESSIONAL SERVICES	777	-484	1,773	100	0	100	
01-40-46800	Elected Officials	CODIFICATION	7,068	2,940	5,059	10,000	5,500	6,500	18.18%
01-40-46900	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	3,641	4,157	3,930	4,260	2,565	2,565	0.00%
01-40-47200	Elected Officials	OTHER SUPPLIES	0	280	28	500	500	500	0.00%
01-40-48700	Elected Officials	MISCELLANEOUS EXPENSE	138	801	37	1,000	100	1,000	900.00%
01-40-48710	Elected Officials	EMPLOYEE & VOLUNTEER APPRECIATION	2,391	3,204	5,232	5,400	6,950	7,050	1.44%
01-40-48711	Elected Officials	COUNCIL SPONSORSHIPS	0	0	500	1,000	1,000	1,500	50.00%
Totals			122,207	120,724	134,031	155,269	142,668	149,188	4.57%

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Elected Officials	General Fund	Elected Officials	SALARIES & WAGES	01-40-40000	SALARIES & WAGES	All Elected Officials - Note: City Treasurer has opted to serve Unpaid	\$ 73,200	\$ 72,400
			Sub total by SALARIES & WAGES	01-40-40000			\$ 73,200	\$ 72,400
	General Fund	Elected Officials	FICA EXPENSE	01-40-40100	FICA Expenses		\$ 4,538	\$ 4,489
			Sub total by FICA EXPENSE	01-40-40100			\$ 4,538	\$ 4,489
	General Fund	Elected Officials	MEDICARE EXPENSE	01-40-40101	Medicare Expenses		\$ 1,061	\$ 1,050
			Sub total by MEDICARE EXPENSE	01-40-40101			\$ 1,061	\$ 1,050
	General Fund	Elected Officials	NOTARY FEE	01-40-43700	Notary Renewal	Clerk and Deputy Clerk - includes \$5000 bond, stamp, filing fee, as required. Renew again in FY26	\$ -	\$ -
			Sub total by NOTARY FEE	01-40-43700			\$ -	\$ -
	General Fund	Elected Officials	TRAVEL & MEETINGS	01-40-44400	Illinois Municipal League (IML) Annual Conference	September - Clerk and Deputy Clerk	\$ -	\$ 650
	General Fund	Elected Officials	TRAVEL & MEETINGS	01-40-44400	Municipal Clerks of DuPage County (MCDC)	Bi-monthly meeting attendance Clerk and Deputy Clerk	\$ 600	\$ 600
	General Fund	Elected Officials	TRAVEL & MEETINGS	01-40-44400	Municipal Clerks of Illinois (MCI) Annual Seminar	Annual Certification Seminar - Clerk and Deputy Clerk	\$ -	\$ 550
	General Fund	Elected Officials	TRAVEL & MEETINGS	01-40-44400	Municipal Clerks of Illinois (MCI) Quarterly Meetings	Clerk and Deputy Clerk	\$ 600	\$ 1,000
	General Fund	Elected Officials	TRAVEL & MEETINGS	01-40-44400	Northern Illinois Municipal Clerks (NIMCA)	Bi-monthly meeting attendance - Deputy Clerk	\$ 200	\$ 500
	General Fund	Elected Officials	TRAVEL & MEETINGS	01-40-44400	Various Conferences, Training, and Meetings	IML Conference, DMMC Meetings (Mayor and City Council)	\$ 3,000	\$ 4,000
			Sub total by TRAVEL & MEETINGS	01-40-44400			\$ 4,400	\$ 7,300
	General Fund	Elected Officials	POSTAGE-NEWLETTER	01-40-44601	Annual Permit Renewal - Postmaster			
	General Fund	Elected Officials	POSTAGE-NEWLETTER	01-40-44601	Hometown Happenings	\$1,685 x 12 Monthly Mailings. Includes the EAC Resource.	\$ 18,383	\$ 20,221
			Sub total by POSTAGE-NEWLETTER	01-40-44601			\$ 18,383	\$ 20,221
	General Fund	Elected Officials	PRINTING/PUBLISHING	01-40-44700	Required Public Notices	Publications of required notices and bids	\$ 600	\$ 600
	General Fund	Elected Officials	PRINTING/PUBLISHING	01-40-44700	Tax Levy Notification	Daily Herald	\$ 258	\$ 300
	General Fund	Elected Officials	PRINTING/PUBLISHING	01-40-44700	Treasurer's Report	Daily Herald	\$ 850	\$ 850
			Sub total by PRINTING/PUBLISHING	01-40-44700			\$ 1,708	\$ 1,750

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Elected Officials	PRINTING-NEWSLETTER	01-40-44701	Hometown Happenings - 12 Monthly Printed Editions	3-yr contract beginning Jan. 2023. Includes The EAC Resource.	\$ 22,763	\$ 22,763
			Sub total by PRINTING-NEWSLETTER	01-40-44701			\$ 22,763	\$ 22,763
	General Fund	Elected Officials	OTHER PROFESSIONAL SERVICES	01-40-45400	Mayor's Fitness Challenge		\$	\$ 100
			Sub total by OTHER PROFESSIONAL SERVICES	01-40-45400			\$ -	\$ 100
	General Fund	Elected Officials	CODIFICATION	01-40-46800	Code Annual Hosting Fee - American Legal Publishing Corp	formerly known as Sterling Codifiers	\$ 500	\$ 500
	General Fund	Elected Officials	CODIFICATION	01-40-46800	Quarterly Code Revision - Supplements		\$ 5,000	\$ 6,000
	General Fund	Elected Officials	CODIFICATION	01-40-46800	Subdivision Codification	Codified in FY23 CD Acct	\$	\$ -
			Sub total by CODIFICATION	01-40-46800			\$ 5,500	\$ 6,500
	General Fund	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	01-40-46900	Arbor Day Foundation (EAC)			
	General Fund	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	01-40-46900	Chicago Metropolitan Planning Council			
	General Fund	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	01-40-46900	Daily Herald	Mayor		
	General Fund	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	01-40-46900	Illinois Municipal League Membership	membership = \$1,375/yr Books = \$200/yr	\$ 1,575	\$ 1,575
	General Fund	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	01-40-46900	Illinois Prairie Path Membership (TAC)			
	General Fund	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	01-40-46900	Metropolitan Mayors Caucus			
	General Fund	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	01-40-46900	Municipal Clerks of DuPage County (MCDC)	Clerk and Deputy Clerk	\$ 40	\$ 40
	General Fund	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	01-40-46900	Municipal Clerks of Illinois (MCI)	Clerk and Deputy Clerk	\$ 250	\$ 250
	General Fund	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	01-40-46900	Northwestern Illinois Municipal Clerks (NIMCA)	Deputy Clerk	\$ 55	\$ 55
	General Fund	Elected Officials	DUES, SUBSCRIPTIONS & BOOKS	01-40-46900	Western DuPage Chamber of Commerce		\$ 645	\$ 645
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	01-40-46900			\$ 2,565	\$ 2,565
	General Fund	Elected Officials	OTHER SUPPLIES	01-40-47200	As needed	nameplates, engravings, etc.	\$ 500	\$ 500
			Sub total by OTHER SUPPLIES	01-40-47200			\$ 500	\$ 500
	General Fund	Elected Officials	MISCELLANEOUS EXPENSE	01-40-48700	As needed	Lobby Decorations	\$ 100	\$ 1,000
			Sub total by MISCELLANEOUS EXPENSE	01-40-48700			\$ 100	\$ 1,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Elected Officials	APPRECIATION & RECOGNITION	01-40-48710	Volunteer Appreciation	Dinner or Apparel items	\$ 2,500	\$ 2,500
	General Fund	Elected Officials	APPRECIATION & RECOGNITION	01-40-48710	Employee Appreciation Annual Lunch		\$ 2,000	\$ 2,200
	General Fund	Elected Officials	APPRECIATION & RECOGNITION	01-40-48710	Employee Excellence Award	May be awarded to more than 1 person at \$50 each	\$ 50	\$ 100
	General Fund	Elected Officials	APPRECIATION & RECOGNITION	01-40-48710	Misc Volunteer Recognition Awards		\$ 100	\$ 250
	General Fund	Elected Officials	APPRECIATION & RECOGNITION	01-40-48710	Monthly Employee Luncheons and Events & Receptions	Chili, CD Lunch, Halloween Décor Contest, PW/Finance Thanksgiving lunch, etc	\$ 2,300	\$ 2,000
			Sub total by EMPLOYEE APPRECIATION & RECOGNITION	01-40-48710			\$ 6,950	\$ 7,050
	General Fund	Elected Officials	COUNCIL SPONSORSHIPS	01-40-48711	Operation Safe Celebration		\$ 500	\$ 500
	General Fund	Elected Officials	COUNCIL SPONSORSHIPS	01-40-48711	Misc Sponsorship Request		\$ -	\$ 500
	General Fund	Elected Officials	COUNCIL SPONSORSHIPS	01-40-48711	WWHS Chorus	Listing of local businesses and attractions in annual chorus booklet	\$ 500	\$ 500
			Sub total by COUNCIL SPONSORSHIPS	01-40-48711			\$ 1,000	\$ 1,500
		Total by Elected Officials					\$ 142,668	\$ 149,188
Grand Total Elected Officials							\$ 142,668	\$ 149,188

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-43-45100	Legal	LEGAL - CORPORATE	194,568	178,937	176,740	222,200	169,200	242,200	43.14%
01-43-45101	Legal	LEGAL - CITY PROSECUTOR	8,890	11,640	14,090	10,000	8,400	10,000	19.05%
01-43-45102	Legal	LEGAL - LITIGATION	-	-	14,942	2,500	16,360	2,500	-84.72%
01-43-45103	Legal	LEGAL - LABOR RELATIONS	38,796	20,659	20,161	25,000	7,000	25,000	257.14%
Totals			242,254	211,236	225,933	259,700	200,960	279,700	39.18%

*General Fund Line Items
Fiscal Year 2025*

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Legal	General Fund	Legal	LEGAL FEES	01-43-45100	Monthly Legal Services	City Attorney on \$14,100 Retainer;	\$ 169,200	\$ 169,200
	General Fund	Legal	LEGAL FEES	01-43-45100	Non-Retainer Legal Expenses		\$	\$ 53,000
		Legal	LEGAL FEES	01-43-45100	18th District for Code Enforcement		\$	\$ 20,000
			Sub total by LEGAL - CORPORATE	01-43-45100			\$ 169,200	\$ 242,200
	General Fund	Legal	LEGAL - CITY PROSECUTOR	01-43-45101	Fees for City Prosecutor		\$ 8,400	\$ 10,000
			Sub total by LEGAL - CITY PROSECUTOR	01-43-45101			\$ 8,400	\$ 10,000
	General Fund	Legal	LEGAL - LITIGATION	01-43-45102	Litigation and Trial Expenses		\$ 16,360	\$ 2,500
			Sub total by LEGAL - LITIGATION	01-43-45102			\$ 16,360	\$ 2,500
	General Fund	Legal	LEGAL - LABOR RELATIONS	01-43-45103	Labor Relations/Personnel Legal Fees		\$ 7,000	\$ 25,000
			Sub total by LEGAL - LABOR RELATIONS	01-43-45103			\$ 7,000	\$ 25,000
		Sub total by Legal					\$ 200,960	\$ 279,700
Grand Total Legal							\$ 200,960	\$ 279,700

City of Warrenville Department Overview

Finance Department

The Finance Department is located on the first floor of City Hall and is generally the first point of contact for most business conducted at City Hall, with service hours of 8:00 a.m. – 5:00 p.m. Monday through Friday.

The Finance Department is charged with performing the following functions:

- **Accounting and Revenue Collection** - The mission is to process, record, and report citywide financial transactions, and to account for the collection of all city revenue generated locally and through state or federal sources.
- **Budget and Management Analysis** - The mission is to assist the city budget officer to develop and publish the annual operating and capital budget. The objective of these budgets is to reflect city policies, goals, and priorities, and to communicate to the citizens and staff a financial action plan for the upcoming fiscal year.
- **Money Management and Treasury** - The mission of which is to safely manage the city's cash and to invest funds according to the city's investment policy and state code.
- **Purchasing and Contract Administration** - The mission to assure that city purchasing and contracting for goods and services adheres to city purchasing policies and statutory purchasing requirements.
- **Utility Billing** - The mission is to process timely and accurate utility user fee invoices to be delivered to system user, and to assure the collection and proper accounting of those collected user fees. Water and sewer bills can be paid:
 - In person with cash, check, or credit card
 - By regular mail – to City Hall or Lock box
 - Via direct debit through the Auto Pay program
 - Use of customer on-line banking through their personal financial institution
 - Online - via credit card (with an associated convenience fee based upon the payment amount, charged by the State of Illinois not the city)

Services Provided

- Providing general information and directions
- Assistance with Property or Sales Tax Information
- Business and Liquor licensing
- Notary services
- Temporary Handicapped Parking Placards
- Refuse Collection information
- Voter Registration
- Water and Sewer utility payments

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-45-40000	Finance	SALARIES - FINANCE DEPT	252,136	241,827	254,297	280,636	245,035	339,524	38.56%
01-45-40001	Finance	OVERTIME - FINANCE DEPT	9	-	103	2,000	817	1,500	83.60%
01-45-40100	Finance	FICA EXPENSE	14,952	14,152	15,267	17,709	17,142	21,144	23.35%
01-45-40101	Finance	MEDICARE EXPENSE	3,497	3,310	3,570	4,142	3,651	4,945	35.44%
01-45-40200	Finance	IMRF EXPENSE	26,829	23,076	21,005	24,136	20,103	28,782	43.17%
01-45-40705	Finance	TELECOMMUNICATION TAX REBATES	584	400	444	600	444	600	35.14%
01-45-42950	Finance	CREDIT CARD FEES	8,766	12,289	23,412	20,000	21,396	23,536	10.00%
01-45-44400	Finance	TRAVEL, TRAINING & MEETINGS	183	5,258	1,920	4,725	3,547	5,500	55.06%
01-45-45200	Finance	AUDIT EXPENSE	14,500	14,700	15,100	17,650	15,380	18,200	18.34%
01-45-45400	Finance	OTHER PROFESSIONAL SERVICES	8,085	33,577	28,946	28,995	57,995	49,730	-14.25%
01-45-46900	Finance	DUES, SUBSCRIPTIONS & BOOKS	934	659	390	490	490	490	0.00%
01-45-47200	Finance	OTHER SUPPLIES	113	461	115	125	118	125	5.93%
01-45-48700	Finance	MISCELLANEOUS EXPENSE	3,419	459	90	250	82	300	265.85%
01-45-48703	Finance	GFOA REVIEW FEE	460	460	460	460	460	460	0.00%
01-45-49500	Finance	EQUIPMENT PURCHASE	650	-	1,457	-	865	4,000	362.43%
01-45-49954	Finance	REFUSE STICKERS	20,703	19,330	17,140	17,460	17,460	18,000	3.09%
Totals			355,830	369,958	383,777	419,429	404,985	516,836	27.62%

General Fund Line Items
Fiscal Year 2025

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Finance	General Fund	Finance	SALARIES & WAGES	01-45-40000	SALARIES & WAGES		\$ 245,035	\$ 339,524
			Sub total by SALARIES & WAGES	01-45-40000			\$ 245,035	\$ 339,524
Finance	General Fund	Finance	OVERTIME	01-45-40001	OVERTIME		\$ 817	\$ 1,500
			Sub total by OVERTIME	01-45-40001			\$ 817	\$ 1,500
Finance	General Fund	Finance	FICA EXPENSE	01-45-40100	FICA EXPENSES		\$ 17,142	\$ 21,144
			Sub total by FICA EXPENSE	01-45-40100			\$ 17,142	\$ 21,144
Finance	General Fund	Finance	MEDICARE EXPENSE	01-45-40101	MEDICARE EXPENSE		\$ 3,651	\$ 4,945
			Sub total by MEDICARE EXPENSE	01-45-40101			\$ 3,651	\$ 4,945
Finance	General Fund	Finance	IMRF EXPENSE	01-45-40200	IMRF EXPENSES		\$ 20,103	\$ 28,782
			Sub total by IMRF EXPENSE	01-45-40200			\$ 20,103	\$ 28,782
Finance	General Fund	Finance	TELECOMMUNICATIONS TAX REBATE	01-45-40705	Local Government Telecom Tax Rebates	WPLD	\$ 272	\$ 350
			TELECOMMUNICATIONS TAX REBATE	01-45-40705	Senior Citizen Telecom Tax Rebates		\$ 172	\$ 250
Finance	General Fund	Finance	Sub total by TELECOMMUNICATIONS TAX REBATE	01-45-40705			\$ 444	\$ 600
			CREDIT CARD FEES	01-45-42950	Credit Card Processing Fee - WorldPay	WORLDPAY - MID 4445038868956	\$ 21,396	\$ 23,536
Finance	General Fund	Finance	Sub total by CREDIT CARD FEES	01-45-42950			\$ 21,396	\$ 23,536
			NOTARY FEE	01-45-43700	Herrera - Renewal	Expires 06/26/2027 (Budget Again in FY 2028)	\$ -	\$ -
Finance	General Fund	Finance	Sub total by NOTARY FEE	01-45-43700			\$ -	\$ -
			TRAVEL & MEETINGS	01-45-44400	Daily Bank Deposits - Mileage		\$ 382	\$ 400
Finance	General Fund	Finance	TRAVEL & MEETINGS	01-45-44400	Director Conferences and Training		\$ 2,850	\$ 3,500
			TRAVEL & MEETINGS	01-45-44400	Senior Accountant Conferences and Training		\$ -	\$ 1,600
Finance	General Fund	Finance	TRAVEL & MEETINGS	01-45-44400	Technical Staff Training		\$ 315	\$ -
			Sub total by TRAVEL & MEETINGS	01-45-44400			\$ 3,547	\$ 5,500
Finance	General Fund	Finance	AUDIT EXPENSE	01-45-44400	FY 2023 Audit		\$ 15,380	\$ -
				01-45-45200		Cost also allocated to Water and Sewer Fund (\$5,320), TIF#3 (\$1,150), and TIF#4 (\$1,150)	\$ -	\$ -

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Finance	AUDIT EXPENSE	01-45-45200	FY 2024 Audit	Cost also allocate to Water and Sewer Fund (\$5,400), TIF#3 (\$1100), and TIF#4 (\$1,100)	\$	\$ 15,800
	General Fund	Finance	AUDIT EXPENSE	01-45-45200	Single Audit Fees (Only if Required)	FY 24 - Not Needed - FY 25 necessary due to ARPA Funding	\$ -	\$ 2,400
			Sub total by AUDIT EXPENSE	01-45-45200			\$ 15,380	\$ 18,200
	General Fund	Finance	OTHER PROFESSIONAL SERVICES	01-45-45400	ADP Payroll Processing Fees	Includes time and attendance starting late FY 23	\$ 10,285	\$ 10,700
	General Fund	Finance	OTHER PROFESSIONAL SERVICES	01-45-45400	Contractual Temporary Staffing	Gov Temps or similar professional financial assistance	\$ 41,300	\$ 25,000
	General Fund	Finance	OTHER PROFESSIONAL SERVICES	01-45-45400	OPEB Valuation	Performed by L&A- Required Limited Valuation- FY 24, Full Valuation FY 25 (Full in alternating years)	\$ 910	\$ 3,030
			OTHER PROFESSIONAL SERVICES	01-45-45400	Executive Coaching	Senior Accountant/Accounting Supervisor	\$	\$ 5,000
	General Fund	Finance	OTHER PROFESSIONAL SERVICES	01-45-45400	Executive Coaching	Finance Director	\$ 5,500	\$ 6,000
			Sub total by OTHER PROFESSIONAL SERVICES	01-45-45400			\$ 57,995	\$ 49,730
	General Fund	Finance	DUES, SUBSCRIPTIONS & BOOKS	01-45-46900	Crain's Subscription		\$ -	\$ -
	General Fund	Finance	DUES, SUBSCRIPTIONS & BOOKS	01-45-46900	GFOA Membership - Director		\$ 190	\$ 190
	General Fund	Finance	DUES, SUBSCRIPTIONS & BOOKS	01-45-46900	IGFOA Membership - Director		\$ 200	\$ 200
	General Fund	Finance	DUES, SUBSCRIPTIONS & BOOKS	01-45-46900	IGFOA Membership - Sr Accountant		\$ 100	\$ 100
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	01-45-46900			\$ 490	\$ 490
	General Fund	Finance	OTHER SUPPLIES	01-45-47200	Dog Tags		\$ 118	\$ 125
			Sub total by OTHER SUPPLIES	01-45-47200			\$ 118	\$ 125
	General Fund	Finance	MISCELLANEOUS EXPENSE	01-45-48700	Miscellaneous Expenses		\$ 82	\$ 300
			Sub total by MISCELLANEOUS EXPENSE	01-45-48700			\$ 82	\$ 300
	General Fund	Finance	GFOA REVIEW FEE	01-45-48703	GFOA CERTIFICATE OF ACHIEVEMENT		\$ 460	\$ 460
			Sub total by GFOA REVIEW FEE	01-45-48703			\$ 460	\$ 460

City of Warrentonville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Finance	EQUIPMENT PURCHASE	01-45-49500	Heavy Duty Scanner for AP Clerk		\$ -	\$ 4,000
	General Fund	Finance	EQUIPMENT PURCHASE	01-45-49500	Varidesk	Director	\$ 865	\$ -
			Sub total by EQUIPMENT PURCHASE	01-45-49500			\$ 865	\$ 4,000
	General Fund	Finance	REFUSE STICKERS	01-45-49954	Purchase of Refuse Stickers for Re-sale	FY24 Groot - 6,000 @ \$2.91 Per Sticker Effective 05/01/23 FY 25 6,000 @\$3.00 Per Sticker Effective 05/01/2024	\$ 17,460	\$ 18,000
			Sub total by REFUSE STICKERS	01-45-49954			\$ 17,460	\$ 18,000
		Sub total by Finance					\$ 404,985	\$ 516,836
Grand Total Finance							\$ 404,985	\$ 516,836

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City of Warrenville Department Overview

Administration

Under the direction of the City Administrator, the Administration Department is responsible for operations of all City departments, management of capital projects, presentation and management of the City budget, Tax Increment Financing (TIF) district administration, support of elected officials, boards and commissions, public communication, research and policy recommendations, intergovernmental relations, administration of special projects, human resources and labor relations, information technology, risk management, requests for proposals and contract negotiation, and meeting agenda preparation. The Department consists of five full time employees: the City Administrator, Assistant City Administrator, Executive Assistant / Deputy City Clerk, Communications Coordinator, and Human Resources Generalist.

City Operations – The City Administrator is the Chief Administrative Officer of the City and oversees operations of all departments and appoints all civilian staff.

Budget – The City Administrator is the appointed Budget Officer and TIF District Administrator and oversees the preparation, presentation, and administration of the budget.

Council/Committee/Commission Staffing – Administration Department staff supports the City Council, Committees of the Whole, the various advisory commissions, and Employee Safety and Wellness Committees, as well as provides office assistance for elected officials.

Assistance to City Clerk – The Executive Assistant, acting as Deputy City Clerk, serves as notary and assists with local elections. The position also processes FOIA requests, prepares minutes, posts meeting and public hearing notices, prepares agenda packets, and maintains City ordinances, resolutions, agreements, proclamations, and other City records.

Media Relations – The City Administrator is the City’s official spokesperson and Public Information Officer. The Communications Coordinator oversees the regular updates to the City website, social media, monthly Hometown Happenings newsletter, and other communications to the public.

Human Resources – The Assistant City Administrator and Human Resources Generalist provide support related to training, recruitment, Family Medical Leave Act, fitness for duty, Commercial Driver’s License drug testing, personnel policies, collective bargaining agreements, and employment law. The City Administrator is the final authority on hiring, promotion, and termination for all civilian staff.

Risk Management – The Assistant City Administrator serves as the City’s Risk Manager and reviews all liability and workers compensation claims and oversees the City’s risk management coverage.

Information Technology – The Assistant City Administrator oversees and manages the City’s contracted IT Managed Services Provider (MSP). The MSP provides service support and guidance in all aspects of the City’s information technology infrastructure, including managing the servers and network, telephone system, cyber security, public access channel, mobile devices, office hardware, and administering various software applications.

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-50-40000	Administration	SALARIES - ADMINISTRATION	336,367	354,485	474,749	465,371	455,615	505,452	10.94%
01-50-40001	Administration	OVERTIME - ADMINISTRATION	6,596	8,890	7,807	10,000	4,285	10,000	133.37%
01-50-40006	Administration	UNEMPLOYMENT INSURANCE	14,030	-	-	-	-	-	-
01-50-40100	Administration	FICA EXPENSE	19,283	20,432	27,312	29,473	28,018	31,959	14.07%
01-50-40101	Administration	MEDICARE EXPENSE	4,925	5,175	6,967	6,893	6,932	7,475	7.83%
01-50-40200	Administration	IMRF EXPENSE	37,679	36,033	38,664	40,169	34,508	43,504	26.07%
01-50-40500	Administration	COMMITTEES / COMMISSIONS	7,437	3,913	6,765	27,950	18,250	26,650	46.03%
01-50-44400	Administration	TRAVEL, TRAINING & MEETINGS	9,593	15,562	14,344	39,850	17,035	23,350	37.07%
01-50-45400	Administration	OTHER PROFESSIONAL SERVICES	4,006	2,287	46,390	151,000	88,074	158,500	79.96%
01-50-45710	Administration	EDUCATION REIMBURSEMENT	1,872	1,613	731	1,500	1,200	1,200	0.00%
01-50-46600	Administration	SENIOR SERVICES	17,509	6,195	30,064	40,000	40,000	45,000	12.50%
01-50-46900	Administration	DUES, SUBSCRIPTIONS & BOOKS	13,555	36,989	70,503	22,275	16,180	22,530	39.25%
01-50-47200	Administration	OTHER SUPPLIES	1,558	236	646	1,000	500	1,000	100.00%
01-50-48700	Administration	MISCELLANEOUS EXPENSE	79,643	1,021	2,169	2,400	1,600	2,400	50.00%
01-50-49500	Administration	EQUIPMENT PURCHASE	913	795	-	5,000	-	-	-
Totals			554,966	493,626	727,111	842,881	712,197	879,020	23.42%

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Administration	General Fund	Administration	SALARIES & WAGES	01-50-40000	SALARIES & WAGES		\$ 455,615	\$ 505,452
			Sub total by SALARIES & WAGES	01-50-40000			\$ 455,615	\$ 505,452
	General Fund	Administration	OVERTIME	01-50-40001	OVERTIME		\$ 4,285	\$ 10,000
			Sub total by OVERTIME	01-50-40001			\$ 4,285	\$ 10,000
	General Fund	Administration	UNEMPLOYMENT EXPENSE	01-50-40006	UNEMPLOYMENT EXPENSE		\$ -	
			Sub total by UNEMPLOYMENT EXPENSE	01-50-40006			\$ -	\$ -
	General Fund	Administration	FICA EXPENSE	01-50-40100	FICA EXPENSE		\$ 28,018	\$ 31,959
			Sub total by FICA EXPENSE	01-50-40100			\$ 28,018	\$ 31,959
	General Fund	Administration	MEDICARE EXPENSE	01-50-40101	MEDICARE EXPENSE		\$ 6,932	\$ 7,475
			Sub total by MEDICARE EXPENSE	01-50-40101			\$ 6,932	\$ 7,475
	General Fund	Administration	IMRF EXPENSE	01-50-40200	IMRF EXPENSE		\$ 34,508	\$ 43,504
			Sub total by IMRF EXPENSE	01-50-40200			\$ 34,508	\$ 43,504
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	BPAC Bike Rodeo Supplies		\$ 2,200	\$ 2,500
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	BPAC Educational Materials		\$ 400	\$ 500
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	BPAC National Night Out Supplies		\$ 850	\$ 1,000
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	BPAC Ride Illinois Bike Summit Registration		\$ -	\$ -
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	Diversity Training for staff and Elected	IDEC Recommended	\$ 5,000	\$ 8,000
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	EAC Arbor Day	Tablecloth, food, door prizes, trees, and other giveaways	\$ 2,200	\$ 2,500
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	EAC Battery Recycling	Boxes for battery recycling	\$ 1,300	\$ 2,300
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	EAC Trainings or Conferences		\$ -	\$ 100
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	Employee Health and Wellness committee	Wellness Fair and other health and wellness initiatives	\$ 1,000	\$ 1,000
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	IDEC Educational Materials	Printing and other costs related to creating educational materials and a survey	\$ 1,000	\$ 2,500
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	IDEC Miscellaneous Expenses	Table materials and giveaways	\$ 700	\$ 2,500
	General Fund	Administration	COMMITTEES/COMMISSIONS	01-50-40500	Safety Committee	Annual Safety Award (75 employees x \$50)	\$ 3,600	\$ 3,750
			Sub total by COMMITTEES/COMMISSIONS	01-50-40500			\$ 18,250	\$ 26,650

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	Auto Allowance for City Business	\$500/mo x 12 months (beginning 09/2022)	\$ 6,000	\$ 6,000
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	Chamber Meetings and Events	Ticketed events	\$ 100	\$ 300
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	DMMC Legislative Drive Down		\$ 385	\$ 450
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	DMMC Meetings and Events		\$ 300	\$ 500
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	IAMMA Luncheon		\$ 200	\$ 200
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	ICMA Annual Conference	CA, ACA, EA/DC	\$ 1,300	\$ 3,500
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	ILCMA Summer Conference		\$ -	\$ 1,000
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	ILCMA Winter Conference		\$ 1,000	\$ 1,000
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	IPELRA Annual Conference	ACA and HRG	\$ 2,400	\$ 2,400
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	IPELRA Employment Law Seminar	ACA and HRG	\$ 650	\$ 800
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	ITIA Conference		\$ -	\$ 400
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	Legacy Project Conference		\$ -	\$ 500
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	Metro Manager Luncheons	CA and ACA	\$ -	\$ 300
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	NPELRA Annual Conference		\$ -	\$ 2,000
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	Other Professional Training	Communications Coordinator trainings or certifications as needed.	\$ 1,500	\$ 1,500
	General Fund	Administration	TRAVEL & MEETINGS	01-50-44400	Staff Professional Development	Leadership Training	\$ 3,200	\$ 2,500
			Sub total by TRAVEL & MEETINGS	01-50-44400			\$ 17,035	\$ 23,350
	General Fund	Administration	OTHER PROFESSIONAL SERVICES	01-50-45400	Community Input Survey - Strategic Planning	Outsource coordination of community input survey to inform future strategic planning. DP ADM 23.01	\$ 42,500	\$ -
			OTHER PROFESSIONAL SERVICES	01-50-45400	Executive Coaching	Executive Coaching for two employees - approx. \$7,500 per person	\$ 15,000	\$ 15,000
	General Fund	Administration	OTHER PROFESSIONAL SERVICES	01-50-45400	Temporary Contractual Support Services	HR Source Consulting and Interim HR project support	\$ 7,574	\$ 20,000
	General Fund	Administration	OTHER PROFESSIONAL SERVICES	01-50-45400	Citywide Facilities and Space Needs Study	FY 24 DP Adm 24.01 - delayed to FY25 Citywide Facilities and Space Needs Study	\$ -	\$ 100,000
	General Fund	Administration	OTHER PROFESSIONAL SERVICES	01-50-45400	Strategic Planning Facilitator	FY 24.02 DP - Strategic Plan Facilitator	\$ 22,500	\$ 22,500
	General Fund	Administration	OTHER PROFESSIONAL SERVICES	01-50-45400	Miscellaneous		\$ 500	\$ 1,000
			Sub total by OTHER PROFESSIONAL SERVICES	01-50-45400			\$ 88,074	\$ 158,500

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Administration	EDUCATION REIMBURSEMENT	01-50-45710	Tuition Reimbursement	A. Morgan	\$ 1,200	\$ 1,200
			Sub total by EDUCATION REIMBURSEMENT	01-50-45710			\$ 1,200	\$ 1,200
	General Fund	Administration	SENIOR SERVICES	01-50-46600	DuPage Senior Citizen's Council	Annual Contribution - Meals on Wheels and Senior Chore Days	\$ 15,000	\$ 15,000
	General Fund	Administration	SENIOR SERVICES	01-50-46600	Ride DuPage (PACE)	City Subsidy - Includes ADA Paratransit and Uber rides	\$ 25,000	\$ 30,000
			Sub total by SENIOR SERVICES	01-50-46600			\$ 40,000	\$ 45,000
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	DuPage Mayors and Managers Conference (DMMC)		\$ 9,200	\$ 13,000
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	GMIS International		\$ 200	\$ 200
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	HR Source	HR and Labor Relations Resource	\$ 1,500	\$ 1,500
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	ICMA	CA (\$1,300), ACA, EA/DC	\$ 2,000	\$ 3,800
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	ILCMA	Includes Legacy Project and IAMMA (CA, ACA, EA/DC)	\$ 800	\$ 800
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	Metro Managers		\$ 380	\$ 380
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	Miscellaneous Books and Dues		\$ -	\$ 500
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	NPELRA/IPELRA		\$ 425	\$ 425
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	Personnel Concepts Compliance Service Subscription	Labor Law Posters	\$	\$ 250
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	Public Risk Management Association		\$ 385	\$ 385
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	Public Salary (City Tech)		\$ 390	\$ 390
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	Society for Human Resources Management (SHRM)		\$ 500	\$ 500
	General Fund	Administration	DUES, SUBSCRIPTIONS & BOOKS	01-50-46900	3CMA	Comm. Coordinator Dues	\$ 400	\$ 400
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	01-50-46900			\$ 16,180	\$ 22,530
	General Fund	Administration	OTHER SUPPLIES	01-50-47200	Anniversary Recognition Awards - Employees		\$ 500	\$ 1,000
			Sub total by OTHER SUPPLIES	01-50-47200			\$ 500	\$ 1,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Administration	MISCELLANEOUS EXPENSE	01-50-48700	Meeting and Event Food	Admin Mtgs & Special Events hosted by Admin	\$ 600	\$ 1,200
	General Fund	Administration	MISCELLANEOUS EXPENSE	01-50-48700	Miscellaneous Flower Arrangements/Memorial Donations		\$ 1,000	\$ 1,200
			Sub total by MISCELLANEOUS EXPENSE	01-50-48700			\$ 1,600	\$ 2,400
	General Fund	Administration	EQUIPMENT PURCHASE	01-50-49500				
			Sub total by EQUIPMENT PURCHASE	01-50-49500			\$ -	\$ -
		Sub total by Administration					\$ 712,197	\$ 879,020
Grand Total Administration							\$ 712,197	\$ 879,020

City of Warrenville Department Overview

Police Department

The Police Department is responsible for the delivery of law enforcement services to the community 24-hours per day, each day, and is comprised of several Divisions. Those Divisions include Administration, Investigations, Operations, and Records.

The Administration Division consists of the Chief of Police, two Deputy Chiefs of Police, and an Administrative Assistant. Police Chief Bonilla was hired in November 2022 and has 26 years of law enforcement service. He is a licensed attorney and the Program Coordinator for the Suburban Law Enforcement Academy (SLEA), which the training academy uses to train and certify newly hired police officers. Chief Bonilla's legal specialties are Constitutional Law, Municipal Defense, Police Use of Force and Police Liability; and he is licensed before the U.S. District Court for the Northern and Central Districts of Illinois. Chief Bonilla is a member of the International Chiefs of Police Association, the DuPage County Chiefs of Police Association, and a veteran of the United States Marine Corps.

Deputy Chief Jacobson has 25 years of law enforcement service and oversees the Operations Division (Patrol), which consists of Sergeants, Corporals, Patrol officers, Community Service Officers, and school Crossing Guards. Along with routine duties and calls for service, Division personnel earn and maintain specialty training and certifications, and participate in multi-jurisdictional task forces to ensure expert law enforcement incident response to the city and other agencies. The Division includes a Traffic Safety Enforcement Unit (TSEU) and Bike Unit.

Deputy Chief Dawson has 25 years of law enforcement service and oversees the Investigations and Records divisions, which consists of a Detective Sergeant, Detectives, Records Supervisor, Records Assistants; and also oversees the Community Service Technician (evidence) and Emergency Management Agency (EMA) Coordinator. Like with Operations, Division personnel earn and maintain specialty training and certifications, and participate in multi-jurisdictional task forces. The Investigations Division also includes a Problem Oriented Policing (POP) Unit to address gang, drug and quality of life crimes, and provide assistance to the Detectives during surveillance and major investigations.

The lobby serves as an Internet Transaction Safe Zone providing a safe space to conduct internet sale transactions, and contains a prescription medication recycling drop-box for residents to safely dispose of unused medications. On display is the *Adoption of Ten Shared Principles* poster, signed by Command Staff and sworn personnel as a pledge to uphold these NAACP and Illinois Association of Chiefs of Police policing values.

The Department is actively involved in community outreach and charitable events like Special Olympics Illinois, Park District Bicycle Rodeo, National Night Out Against Crime, shredding and electronics recycling events, the U.S. Marine Corps Toys for Tots campaign, and the DuPage County Shop with a Cop for underprivileged children.

GENERAL FUND LINE ITEMS

Act #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-51-40000	Police	SALARIES - POLICE SWORN	3,137,218	3,259,709	3,578,081	3,929,505	3,776,852	3,835,766	1.56%
01-51-40001	Police	OVERTIME - POLICE	267,649	327,641	376,202	350,000	451,789	340,000	-24.74%
01-51-40004	Police	SALARIES-CROSSING GUARDS	39,553	34,637	35,434	55,334	32,318	43,353	34.15%
01-51-40005	Police	POLICE-NON-SWORN	408,770	404,119	413,821	486,359	487,449	507,548	4.12%
01-51-40006	Police	UNEMPLOYMENT INSURANCE	11,391	12,325	193	-	-	293,054	6.98%
01-51-40100	Police	FICA EXPENSE	229,438	242,287	256,904	298,294	273,931	68,537	6.65%
01-51-40101	Police	MEDICARE EXPENSE	54,074	56,937	60,413	69,762	64,264	44,272	10.68%
01-51-40200	Police	IMRF EXPENSE	44,838	41,166	34,884	42,534	40,000	1,239,332	5.30%
01-51-40401	Police	CITY CONTR. TO POLICE PENSION	1,038,504	1,225,301	1,201,374	1,178,167	1,176,999	25,080	1.21%
01-51-41000	Police	MAINTENANCE - BUILDING	19,942	20,069	12,614	25,080	24,780	109,600	-0.36%
01-51-41100	Police	MAINTENANCE - EQUIPMENT	32,544	58,698	72,407	51,326	110,000	468,001	6.82%
01-51-41110	Police	MAINTENANCE - AUTOS	291,892	400,351	405,325	438,114	438,109	2,000	33.33%
01-51-42800	Police	COMMUNICATIONS SERVICES	1,158	2,064	1,042	1,500	1,500	26,086	2.02%
01-51-42900	Police	ANIMAL CONTROL	27,086	14,858	22,738	24,000	25,570	196	-76.75%
01-51-43400	Police	TELEPHONE	172	133	-	552	843	42,803	0.00%
01-51-43700	Police	NOTARY FEE	5,440	3,307	33,242	46,699	42,803	79,080	173.78%
01-51-44300	Police	RENT EXPENSE	7,069	28,716	33,859	52,985	28,885	8,500	28.79%
01-51-44400	Police	TRAVEL, TRAINING & MEETINGS	1,682	590	2,821	6,350	6,600	2,000	25.00%
01-51-44700	Police	PRINTING/PUBLISHING	360	686	370	4,000	1,600	41,380	14.37%
01-51-44850	Police	ADMINISTRATIVE TOWING EXPENSE	20,747	28,748	66,322	35,400	36,180	6,000	0.00%
01-51-45400	Police	OTHER PROFESSIONAL SERVICES	2,180	5,063	4,758	6,000	6,000	-	-100.00%
01-51-45402	Police	PROFESSIONAL ADJUDICATION SVCS	12,726	4,572	665	3,000	1,600	77,810	5.81%
01-51-45710	Police	EDUCATION REIMBURSEMENT	63,415	59,739	18,413	73,135	73,540	37,520	97.26%
01-51-46900	Police	DUES, SUBSCRIPTIONS & BOOKS	6,140	13,321	7,116	15,520	19,021	29,860	53.57%
01-51-47200	Police	OTHER SUPPLIES	1,173	2,998	11,067	19,314	19,444	52,100	-10.51%
01-51-47210	Police	AMMUNITION & SUPPLIES	3,1143	40,649	45,152	58,650	58,221	1,000	0.00%
01-51-47300	Police	UNIFORMS	-	670	-	1,000	1,000	80,000	11.11%
01-51-47304	Police	UNIFORMS-CROSSING GUARDS	58,284	70,832	72,763	75,000	72,000	375	0.00%
01-51-47600	Police	GAS/OIL EXPENSE	35	35	-	375	375	3,000	66.67%
01-51-48401	Police	COLLECTION AGENCY FEES	3,471	4,897	1,049	1,800	1,800	4,000	21.21%
01-51-48700	Police	MISCELLANEOUS EXPENSE	1,256	1,253	1,336	4,000	3,300	22,250	69.52%
01-51-48701	Police	INVESTIGATIONS	-	9,396	10,909	13,125	13,125	57,700	-33.51%
01-51-48702	Police	PUBLIC RELATIONS	22,385	-	37,239	122,902	86,781	7,548,203	2.33%
01-51-49500	Police	EQUIPMENT PURCHASE	-	-	-	-	-	-	-
01-51-49503	Police	EQUIPMENT-MAINTENANCE SUPRV	-	-	-	-	-	-	-
Totals			5,841,970	6,375,767	6,818,513	7,489,782	7,376,679	7,548,203	2.33%

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Police	General Fund	Police Department	SALARIES & WAGES	01-51-40000	Salaries and Wages - Sworn		\$ 3,776,852	\$ 3,835,766
			Sub total by SALARIES & WAGES	01-51-40000				\$ 3,776,852
General Fund	Police Department	Police Department	OVERTIME	01-51-40001	Overtime - Full Department		\$ 451,789	\$ 340,000
			Sub total by OVERTIME	01-51-40001				\$ 451,789
General Fund	Police Department	Police Department	SALARIES - CROSSING GUARDS	01-51-40004	Salaries & Wages - School Crossing Guards		\$ 32,318	\$ 43,353
			Sub total by SALARIES - CROSSING GUARDS	01-51-40004				\$ 32,318
General Fund	Police Department	Police Department	SALARIES - POLICE (NON-SWORN)	01-51-40005	Salaries & Wages - Non-Sworn		\$ 487,449	\$ 507,548
			Sub total by SALARIES - POLICE (NON-SWORN)	01-51-40005				\$ 487,449
General Fund	Police Department	Police Department	UNEMPLOYMENT EXPENSE	01-51-40006	Unemployment Expenses		\$ -	\$ -
			Sub total by UNEMPLOYMENT EXPENSE	01-51-40006				\$ -
General Fund	Police Department	Police Department	FICA EXPENSE	01-51-40100	FICA Expense - Full Department		\$ 273,931	\$ 293,054
			Sub total by FICA EXPENSE	01-51-40100				\$ 273,931
General Fund	Police Department	Police Department	MEDICARE EXPENSE	01-51-40101	Medicare Expense - Full Department		\$ 64,264	\$ 68,537
			Sub total by MEDICARE EXPENSE	01-51-40101				\$ 64,264
General Fund	Police Department	Police Department	IMRF EXPENSE	01-51-40200	IMRF Expense - Full Department	Applies to Non-Sworn staff	\$ 40,000	\$ 44,272
			Sub total by IMRF EXPENSE	01-51-40200				\$ 40,000
General Fund	Police Department	Police Department	CITY CONTR TO POLICE PENSION	01-51-40401	FY 24 - Levy Yr 2022 - Actuarially Determined Contribution		\$ 1,176,999	
			CITY CONTR TO POLICE PENSION	01-51-40401	FY 25 - Levy Yr 2023 - Actuarially Determined Contribution		\$	\$ 1,239,332
			Sub total by CITY CONTR TO POLICE PENSION	01-51-40401			\$ 1,176,999	\$ 1,239,332
General Fund	Police Department	Police Department	MAINTENANCE - EQUIPMENT	01-51-41100	Bike Unit - tune-ups/repairs	Patrol Division bikes x5	\$ 500	\$ 800
			MAINTENANCE - EQUIPMENT	01-51-41100	Car Washes / Detailing	Car washes \$16 ea x20, per month (\$3840) / Car detailing \$85 ea x20, twice per year (\$3400)	\$ 7,240	\$ 7,240

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
General Fund	Police Department	Police Department	MAINTENANCE-EQUIPMENT	01-51-41100	Equipment Maintenance-Time & Materials	Ex: fire extinguishers, radar/lidar units, telephone system, LiveScan printer, and miscellaneous	\$ 2,740	\$ 2,740
General Fund	Police Department	Police Department	MAINTENANCE-EQUIPMENT	01-51-41100	IL Dept of Agriculture	Traffic Safety Enforcement Unit (TSEU) scale certification	\$ 1,200	\$ 1,200
General Fund	Police Department	Police Department	MAINTENANCE-EQUIPMENT	01-51-41100	Patrol and Records Divisions - Maintenance/Supply contracts		\$ 12,000	\$ 12,000
General Fund	Police Department	Police Department	MAINTENANCE-EQUIPMENT	01-51-41100	Radar Recertification	Cost reimbursed by Transfer-In Revenue from Seized Assets Fund	\$ 1,100	\$ 1,100
			Sub total by MAINTENANCE-EQUIPMENT	01-51-41100			\$ 24,780	\$ 25,080
General Fund	Police Department	Police Department	MAINTENANCE-AUTOS	01-51-41110	On-site Service Calls - Ultra Strobe Communications	On-site service calls, labor, equipment	\$ -	\$ 4,000
General Fund	Police Department	Police Department	MAINTENANCE-AUTOS	01-51-41110	Purchase of Parts	FY25: TBD/entered by Fin.	\$ 25,000	\$ 20,000
General Fund	Police Department	Police Department	MAINTENANCE-AUTOS	01-51-41110	Purchase of tires, alignments and balancing - Time & Material	FY25: TBD/entered by Finance. Cost reimbursed by Transfer-In Revenue from Seized Assets Fund	\$ 25,000	\$ 20,000
General Fund	Police Department	Police Department	MAINTENANCE-AUTOS	01-51-41110	Repairs at Car Dealer or outside Vendor	FY25: TBD/ entered by Finance	\$ 60,000	\$ 50,000
General Fund	Police Department	Police Department	MAINTENANCE-AUTOS	01-51-41110	Remove old equip, install of new equipment, equipment & setup	FY25: Old squad 210/new squad 310	\$ -	\$ 14,200
General Fund	Police Department	Police Department	MAINTENANCE-AUTOS	01-51-41110	Vehicle decaling / striping	FY25: x1 @ \$1400, squad 310	\$ -	\$ 1,400
			Sub total by MAINTENANCE-AUTOS	01-51-41110			\$ 110,000	\$ 109,600
General Fund	Police Department	Police Department	COMMUNICATION SERVICES	01-51-42800	DuComm Fiscal Year Contract x32	FY23: Year 4 of 10 (FY20) FY24: Year 5 of 10 (FY20) FY25: Year 6 of 10 (FY20)	\$ 420,079	\$ 450,112
General Fund	Police Department	Police Department	COMMUNICATION SERVICES	01-51-42800	DuComm new facility - City Share of costs	Includes full-time officers only. Part-time officers not included in Share calculations by DuComm. FY23: x32 (\$12,081.69) FY24: x32 (\$13,127.60) FY25: x32 (17,889)	\$ 18,030	\$ 17,889
			Sub total by COMMUNICATION SERVICES	01-51-42800			\$ 438,109	\$ 468,001
General Fund	Police Department	Police Department	ANIMAL CONTROL	01-51-42900	General Equipment & Veterinary Charges		\$ 1,500	\$ 2,000
			Sub total by ANIMAL CONTROL	01-51-42900			\$ 1,500	\$ 2,000
General Fund	Police Department	Police Department	TELEPHONE	01-51-43400	Cellular Services	FY25: TBD/entered by Fin.	\$ 25,570	\$ 26,086

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024		FY 2025 Budget Request	
							Projection	Request	Projection	Request
			Sub total by TELEPHONE	01-51-43400			\$ 25,570	\$	\$ 26,086	
General Fund		Police Department	NOTARY FEE	01-51-43700	Various cost for Notary Commissions	FY25: Bonding, State and stamp fees x2 @ \$59 (\$118) / County registration x2 @ \$10 (\$20) / ST training exams x2 @ \$29 (\$58)	\$	843	\$	196
			Sub total by NOTARY FEE	01-51-43700			\$	843	\$	196
General Fund			RENT EXPENSE	01-51-44300	AXON Body Worn Cameras - Lease Package	Cameras, hardware, software, storage & main-tenance. FY24: Year 3 of 5 FY25: Year 4 of 5 *To be offset by transfers from Seized Assets Fund, otherwise full General Fund expense.*	\$	33,876	\$	33,876
General Fund		Police Department	RENT EXPENSE	01-51-44300	ESTB /Net annual maintenance	FY25	\$	604	\$	604
General Fund		Police Department	RENT EXPENSE	01-51-44300	Postage Machine rental	\$177 quarterly	\$	708	\$	708
General Fund		Police Department	RENT EXPENSE	01-51-44300	AXON Interview Room Recording System 5-year contract	Contract total: \$38,074.15 as 5 annual payments of \$7614.83 (post-installation). FY24 scheduled install / Payment 1 of 5 FY25: Payment 2 of 5	\$	7,615	\$	7,615
			Sub total by RENT EXPENSE	01-51-44300			\$	42,803	\$	42,803
General Fund		Police Department	TRAVEL & MEETINGS	01-51-44400	Advanced Evidence Technician - NWU Center for Public Safety	x2 attendees @ \$1,400	\$	2,800	\$	2,800
General Fund		Police Department	TRAVEL & MEETINGS	01-51-44400	Crash Investigation I & II - NWU Center for Public Safety		\$	-	\$	2,400
General Fund		Police Department	TRAVEL & MEETINGS	01-51-44400	DuPage Juveniles Ofcs Assoc (DJOA) conference	x3 attendees @ \$75	\$	150	\$	225
General Fund		Police Department	TRAVEL & MEETINGS	01-51-44400	IL Assoc of Technical Accident Investigators (ATAI) conf.	x1 attendees @ \$340	\$	-	\$	340
General Fund		Police Department	TRAVEL & MEETINGS	01-51-44400	IL Drug Enforcement Ofcs Assoc (IDEOA) Conference	x2 @ \$325	\$	-	\$	650
General Fund		Police Department	TRAVEL & MEETINGS	01-51-44400	IL Homicide Seminar	x6 attendees @ \$275 FY25: attendees x7 @ \$275	\$	1,375	\$	1,925
General Fund		Police Department	TRAVEL & MEETINGS	01-51-44400	IL Law Enforcement Admin Professionals conference	x1 attendee	\$	-	\$	250
			TRAVEL & MEETINGS	01-51-44400	IL Police Memorial	X3 Attendees			\$	400
General Fund		Police Department	TRAVEL & MEETINGS	01-51-44400	IL Tactical Ofcs Assoc (ITOA) conference	Dues/Training/Conference (x4 @ \$390)	\$	1,560	\$	1,560
General Fund		Police Department	TRAVEL & MEETINGS	01-51-44400	Illinois Chiefs of Police Conference	x3 attendees	\$	-	\$	1,000
General Fund		Police Department	TRAVEL & MEETINGS	01-51-44400	Lodging costs for Training		\$	1,000	\$	3,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
General Fund	Police Department	Police Department	TRAVEL & MEETINGS	01-51-44400	Suburban Law Enforcement Academy - Tuition	FY24: x3 @ \$4700 (\$14100) FY25: x2 Recruit Officers @ \$4700 ea / begin 16-week course sessions	\$ 9,400	\$ 9,400
General Fund	Police Department	Police Department	TRAVEL & MEETINGS	01-51-44400	IL Crisis Negotiators Conference	x2 attendees @ \$300 ea	\$ 600	\$ 600
General Fund	Police Department	Police Department	TRAVEL & MEETINGS	01-51-44400	Leadership Development	Sergeants x5 / Corporals x4	\$ 5,000	\$ 15,000
General Fund	Police Department	Police Department	TRAVEL & MEETINGS	01-51-44400	Training (NEMRT and Other)	Includes all Divisions: Training, seminars and conferences	\$ 7,000	\$ 11,160
General Fund	Police Department	Police Department	TRAVEL & MEETINGS	01-51-44400	Tactical Instructor Development	Includes: GRACIE Survival Tactics Instr (x2 @ \$1250), Multi-Assault Counter Terrorism Action Capabilities (MACTAC) x2 @ \$600, Tazer Instr x2 @ \$500, Rapid Deployment x2 @ \$600; The Site x6 @ \$470	\$ -	\$ 8,370
General Fund	Police Department	Police Department	TRAVEL & MEETINGS	01-51-44400	Continuing Education	x3 @ \$2500 ea	\$ -	\$ 7,500
General Fund	Police Department	Police Department	TRAVEL & MEETINGS	01-51-44400	Drone Pilot certifications /trng	x2 @ \$2000 ea	\$ -	\$ 4,000
General Fund	Police Department	Police Department	TRAVEL & MEETINGS	01-51-44400	International Assoc of Chiefs of Police Conference (Boston, MA)	x3 attendees, air fare, lodging, registration	\$ -	\$ 8,500
			Sub total by TRAVEL & MEETINGS	01-51-44400			\$ 28,885	\$ 79,080
General Fund	Police Department	Police Department	PRINTING/PUBLISHING	01-51-44700	Adjudication and Traffic tickets	Combined in "General Printing needs"	\$ 3,100	\$ 3,000
General Fund	Police Department	Police Department	PRINTING/PUBLISHING	01-51-44700	Forms - fees to update		\$ 3,500	\$ -
General Fund	Police Department	Police Department	PRINTING/PUBLISHING	01-51-44700	General Printing needs (all)	FY25: Includes in-house forms, yard signs, business cards, artwork set up fees, etc.	\$ -	\$ 5,500
			Sub total by PRINTING/PUBLISHING	01-51-44700			\$ 6,600	\$ 8,500
General Fund	Police Department	Police Department	ADMINISTRATIVE TOWING EXPENSE	01-51-44850	Administrative towing fees paid to Contractor		\$ 1,600	\$ 2,000
			Sub total by ADMINISTRATIVE TOWING EXPENSE	01-51-44850			\$ 1,600	\$ 2,000
General Fund	Police Department	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	Department Employee Photograph Session(s)	Individual employee professional photos - sitting fee only	\$ 150	\$ -
General Fund	Police Department	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	Destruction of Records	(Not associated with shredding event)	\$ 750	\$ 750
General Fund	Police Department	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	Document Shredding Service (on-site)	On-site, based on a 4-week cycle and locking bins x3	\$ 1,740	\$ 1,740
General Fund	Police Department	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	DUI Testing (Blood Draws)		\$ 1,200	\$ 2,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	DuPage County C.JIS Monthly fees	\$750 x4 (billed quarterly)	\$ 3,000	\$ 3,000
	General Fund	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	Gas Mask online Fit Test(s)	x37 @ \$38 ea	\$ 1,406	\$ 1,406
	General Fund	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	Prescription Recycling service	Bi-weekly disposal pick-ups	\$ 15,655	\$ 15,655
	General Fund	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	S.O.S. Title/Registration fees	Department vehicles FY24: Titles x4 @ \$155 ea (\$620) Transfer of plates \$10 ea (\$40) / LPN renewal x9 @ \$151 ea (\$1359) FY25: Titles x2 @ \$155 ea (\$310) Transfer of plates \$10 ea (\$20) / LPN renewal x9 @ \$155 ea (\$1395)	\$ 2,019	\$ 1,725
	General Fund	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	WYFS COMPASS Program		\$ 160	\$ 400
	General Fund	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	Wellness Checks	Mandated per Safe-T Act x32 @ \$175 ea. (1 Hour ea. once per Year)	\$ 5,600	\$ 5,600
	General Fund	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	Suburban Law Enforcement Academy (SLEA) facility	Use of Range, VIRTRA, and Mat Room	\$ 4,500	\$ 4,500
	General Fund	Police Department	OTHER PROFESSIONAL SERVICES	01-51-45400	OnSolve/CoderED (Reverse 911)	FY24: Community emergency alert notification service (new line item) FY25: Keep in budget	\$ -	\$ 4,604
			Sub total by OTHER PROFESSIONAL SERVICES	01-51-45400			\$ 36,180	\$ 41,380
	General Fund	Police Department	PROFESSIONAL ADJUDICATION FEES	01-51-45402	Professional Adjudication Services	Contractual Administrative Law Judge fees - includes adjudication of Code violation issues	\$ 6,000	\$ 6,000
			Sub total by PROFESSIONAL ADJUDICATION FEES	01-51-45402			\$ 6,000	\$ 6,000
	General Fund	Police Department	EDUCATION REIMBURSEMENT	01-51-45710	Reimbursement requests for Personnel	Completion of various Degrees. *Finance to provide approved personnel and amounts information*	\$ 1,600	\$ -
			Sub total by EDUCATION REIMBURSEMENT	01-51-45710		FY25: No requests. keep line item	\$ 1,600	\$ -
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	BASSET Licensing		\$ 250	\$ 250

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	Court Smart: Legal Updates & Case Law	Annual subscription	\$ 1,700	\$ 1,700
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	DuJIS installment	Annual PRMS Operating and System Costs	\$ 37,500	\$ 37,500
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	DuPage County Chiefs of Police Assoc	x3 @ \$275 ea (Chief / Deputy Chiefs x2)	\$ 825	\$ 825
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	DuPage County Children's Advocacy Center	Annual Municipal Contribution	\$ 4,000	\$ 4,000
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	DuPage MERIT		\$ 6,500	\$ 9,000
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	DuPage Senior Management	2 Dc's and 5 Sgts. @ \$125	\$ 250	\$ 875
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	DuPage/Illinois Juvenile Ofcs Assoc	x3 @ \$30	\$ 50	\$ 90
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	Explorer Charter Fees (Three Fires Council)	FY23: program temporarily suspended due to COVID-19 FY24: program on hold, keep line item FY25: program on hold, keep line item	\$ -	\$ -
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	IL Association of Chiefs of Police	x3 @ \$265	\$ 795	\$ 795
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	IL Law Enforcement Admin Professionals (ILEAP)	Chief Admin Assistant	\$ 75	\$ 75
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	IL Law Enforcement Alarm System (ILEAS)	Annual membership	\$ 120	\$ 120
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	International Association of Chiefs of Police	Annual membership x3 @ \$190	\$ 570	\$ 570
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	International Association of Chiefs of Police Online.net	Annual online subscription	\$ 875	\$ 875
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	National Assoc of Town Watch (NATW)	Annual membership renewal (re: NNO)	\$ -	\$ 35
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	Misc. professional magazine subscriptions and books		\$ -	\$ 500
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	Law Enforcement Records Mgmt Information (LERMI)	Annual memberships x4 @ \$40	\$ 160	\$ 160
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	NEMRT Regional Training	Annual training fee x40 members @ \$95	\$ 3,230	\$ 3,800
	General Fund	Police Department	DUES, SUBSCRIPTIONS & BOOKS	01-51-46900	DUMEG	32 SWORN X \$520/EA	\$ 16,640	\$ 16,640
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	01-51-46900			\$ 73,540	\$ 77,810
	General Fund	Police Department	OTHER SUPPLIES	01-51-47200	Digital Media	(DVDs/CDs/Flash Drives)	\$ 2,000	\$ 2,000
	General Fund	Police Department	OTHER SUPPLIES	01-51-47200	Evidence Technician supplies		\$ 6,000	\$ 6,000
	General Fund	Police Department	OTHER SUPPLIES	01-51-47200	Flares	FY25: Not budgeted, keep line item	\$ -	\$ -
	General Fund	Police Department	OTHER SUPPLIES	01-51-47200	Miscellaneous supplies		\$ 5,000	\$ 3,000
	General Fund	Police Department	OTHER SUPPLIES	01-51-47200	Office Chairs	FY25: Not budgeted, keep line item	\$ -	\$ -

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Police Department	OTHER SUPPLIES	01-51-47200	Office Equipment	FY24: (Patrol Div) FY25: Reupholster partition panels (Admin)	\$ 4,501	\$ 1,200
	General Fund	Police Department	OTHER SUPPLIES	01-51-47200	Office Equipment	Sergeants' and Report Writing Room areas - updating and upgrading of workspaces	\$ -	\$ 23,300
	General Fund	Police Department	OTHER SUPPLIES	01-51-47200	Sanitizer Replacements		\$ -	\$ 500
	General Fund	Police Department	OTHER SUPPLIES	01-51-47200	AED supplies	Replacement Batteries x4 @ \$180 ea (\$720) / Pads x8 @ \$100 ea (\$800)	\$ 1,520	\$ 1,520
			Sub total by OTHER SUPPLIES	01-51-47200			\$ 19,021	\$ 37,520
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Batteries	FY25: Weapon lights (3-Volt) (\$200) Rifle Red Dot Sight (\$100)	\$ 200	\$ 300
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Ammunition (training rounds)	FY25: Handgun x17,000 (\$5,950) Rifle x17,000 (\$8,500)	\$ 5,360	\$ 14,450
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Ammunition (other rounds)	FY25: Less than Lethal x170 (\$1360) Marking Projectiles (Force on Force) x500 (\$500) Duty Handgun x2000 (\$800) Duty Rifle x2000 (\$1200)	\$ -	\$ 3,860
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	General armory supplies	Weapon repair parts, cleaning, targets, paint, tools, etc.	\$ 850	\$ 1,000
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Duty weapon lights	x2 @ \$150	\$ -	\$ 300
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Red Dot Sight rifle battery	Combined with Batteries above	\$ 100	\$ -
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Rifle - training rounds	Combined into Ammunition -- Training Rounds above	\$ 6,050	\$ -
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Taser - Batteries	FY25: SPPM x2 @ \$125	\$ 650	\$ 250
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Taser - Cartridges	Training x70 (\$2200) Duty x10 (500)	\$ 680	\$ 2,700
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Taser - Training cartridges	Combined with Taser Cartridges	\$ 1,650	\$ -
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Taser XP26	x5 with SPPM batteries @ \$1400	\$ 2,684	\$ 7,000
	General Fund	Police Department	AMMUNITION & SUPPLIES	01-51-47210	Taser - Batteries SPPM	combined with Taser - Batteries above x10 @ \$122 ea	\$ 1,220	\$ -
			Sub total by AMMUNITION & SUPPLIES	01-51-47210			\$ 19,444	\$ 29,860
	General Fund	Police Department	UNIFORMS	01-51-47300	Bike Unit uniforms		\$ 500	\$ 500
	General Fund	Police Department	UNIFORMS	01-51-47300	Clothing Allowance - Investigations	(Detectives x4 / POP Ofcs x2)	\$ 7,000	\$ 7,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Police Department	UNIFORMS	01-51-47300	Explorer Uniforms	FY25: Program temporarily on hold, keep line item in budget	\$ -	\$ -
	General Fund	Police Department	UNIFORMS	01-51-47300	Footwear Replacement	x29 @ \$200 ea	\$ 3,750	\$ 3,750
	General Fund	Police Department	UNIFORMS	01-51-47300	Police Patches		\$ 1,271	\$ 1,300
	General Fund	Police Department	UNIFORMS	01-51-47300	Quartermaster Replacement - Spring & Fall		\$ 33,500	\$ 30,500
	General Fund	Police Department	UNIFORMS	01-51-47300	Replacement Body Armor Vests	FY25: x4 @ \$800 ea (1 spare)	\$ 7,200	\$ 3,200
	General Fund	Police Department	UNIFORMS	01-51-47300	SWAT Officer equipment (if applicable)	FY25: Suppressor	\$ -	\$ 850
	General Fund	Police Department	UNIFORMS	01-51-47300	Uniform Cleaning Contract		\$ 5,000	\$ 5,000
			Sub total by UNIFORMS	01-51-47300			\$ 58,221	\$ 52,100
	General Fund	Police Department	UNIFORMS - CROSSING GUARDS	01-51-47304	Uniforms	Raincoats, Lighted STOP paddles, cones	\$ 1,000	\$ 1,000
			Sub total by UNIFORMS - CROSSING GUARDS	01-51-47304			\$ 1,000	\$ 1,000
	General Fund	Police Department	GAS/OIL EXPENSE	01-51-47600	Annual Gas/Oil Expense	FY25: TBD/entered by Fin.	\$ 72,000	\$ 80,000
			Sub total by GAS/OIL EXPENSE	01-51-47600			\$ 72,000	\$ 80,000
	General Fund	Police Department	COLLECTION AGENCY FEES	01-51-48401	Adjudication Collections	Associated fees	\$ 375	\$ 375
			Sub total by COLLECTION AGENCY FEES	01-51-48401			\$ 375	\$ 375
	General Fund	Police Department	MISCELLANEOUS EXPENSE	01-51-48700	Awards & Recognition		\$ 500	\$ 2,000
	General Fund	Police Department	MISCELLANEOUS EXPENSE	01-51-48700	Miscellaneous		\$ 800	\$ 500
	General Fund	Police Department	MISCELLANEOUS EXPENSE	01-51-48700	Petty Cash Expenses		\$ 500	\$ 500
			Sub total by MISCELLANEOUS EXPENSE	01-51-48700			\$ 1,800	\$ 3,000
	General Fund	Police Department	INVESTIGATIONS	01-51-48701	Background Checks	Massage business licenses and renewals, cleaning/outside vendor personnel, etc.	\$ 1,800	\$ 2,000
	General Fund	Police Department	INVESTIGATIONS	01-51-48701	Investigations Costs	Subpoena Fees / Records	\$ 1,500	\$ 2,000
			Sub total by INVESTIGATIONS	01-51-48701			\$ 3,300	\$ 4,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Police Department	PUBLIC RELATIONS	01-51-48702	National Night Out	Includes addition of one food truck (x2 total), giveaways, vendor services, and other event setup purchases	\$ 7,000	\$ 10,000
	General Fund	Police Department	PUBLIC RELATIONS	01-51-48702	Public Relations Materials (all non-NNO)	All public event promotional and giveaway items and related purchases. Includes PD Thank You cards, front desk children's comfort toys, holiday safety promotion, Citizen Police Academy course, 4th of July, Summer Daze, PD Fall Open House, Breakfast with the Chief, Fire Dist Open House, Senior Fair, and all other events as invited to participate.	\$ 4,000	\$ 10,000
	General Fund	Police Department	PUBLIC RELATIONS	01-51-48702	Shop With a Cop	FY24: x1 child FY25: x2 children	\$ 125	\$ 250
	General Fund	Police Department	PUBLIC RELATIONS	01-51-48702	Shredding Day with Electronics Recycling event	Document Shredding and electronics recycling costs	\$ 2,000	\$ 2,000
			Sub total by PUBLIC RELATIONS	01-51-48702			\$ 13,125	\$ 22,250
	General Fund	Police Department	EQUIPMENT PURCHASE	01-51-49500	APX 4000 Radios	FY24: x6 @ \$* ea (CSOs x2 / Records x2, EMA x2), includes chargers, batteries and belt clip x2 ea	\$ 10,937	\$ -
	General Fund	Police Department	EQUIPMENT PURCHASE	01-51-49500	APX 8500 Encrypted radios	FY23: xTBD, @ \$TBD (Sworn officers / Command Staff), new for this budget FY24: Admin/Investigations x6, Sergeant squad x1	\$ 35,462	\$ -
	General Fund	Police Department	EQUIPMENT PURCHASE	01-51-49500	APX-Next Radio single bay chargers	FY24: x3 Investigation Division squads x2 / Det. Sgt. X1	\$ 1,191	\$ -
	General Fund	Police Department	EQUIPMENT PURCHASE	01-51-49500	Bike Unit bicycles	FY23: x3 @ \$1167 ea, new for this budget FY24: x2 @ 1180 ea	\$ 3,090	\$ -
	General Fund	Police Department	EQUIPMENT PURCHASE	01-51-49500	APX 8500 Encrypted radios	FY24: x3 Investigation Division squads x2 / Det. Sgt. X1	\$ 2,360	\$ -
	General Fund	Police Department	EQUIPMENT PURCHASE	01-51-49500	City-Band Replacement Radios	FY25: x1 @ 1,000 squad 310 (approximately 15 years+ old)	\$ -	\$ 1,000

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-54-40000	EMA	SALARIES - E.M.A.	12,950	27,016	11,009	28,400	9,495	30,844	224.84%
01-54-40100	EMA	FICA EXPENSE	803	1,675	683	1,761	589	1,913	224.79%
01-54-40101	EMA	MEDICARE EXPENSE	188	392	160	412	138	448	224.64%
01-54-41100	EMA	MAINTENANCE - EQUIPMENT	1,062	3,074	4,386	6,821	6,321	6,821	7.91%
01-54-41110	EMA	MAINTENANCE - AUTO	257	100	542	3,500	2,000	3,500	75.00%
01-54-42700	EMA	MAINTENANCE - COMMUNICATIONS	-	-	-	1,750	1,750	1,750	0.00%
01-54-43400	EMA	TELEPHONE	1,437	2,054	2,753	1,500	3,020	3,020	0.00%
01-54-44400	EMA	TRAVEL, TRAINING & MEETINGS	-	1,270	550	4,500	1,500	4,500	200.00%
01-54-46900	EMA	DUES, SUBSCRIPTIONS & BOOKS	-	-	-	100	100	500	400.00%
01-54-47200	EMA	OTHER SUPPLIES	26	40	-	2,700	2,550	3,700	45.10%
01-54-47300	EMA	UNIFORMS	670	-	-	1,000	900	1,000	11.11%
01-54-47600	EMA	GAS / OIL EXPENSE	87	218	151	750	254	300	18.11%
01-54-48700	EMA	MISCELLANEOUS EXPENSE	-	29	481	1,500	800	2,000	150.00%
01-54-49500	EMA	EQUIPMENT PURCHASE	-	590	-	500	500	1,000	100.00%
Totals			17,480	36,458	20,715	55,194	29,917	61,296	104.89%

General Fund Line Items
Fiscal Year 2025

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Police	General Fund	Emergency Management Agency	SALARIES & WAGES	01-54-40000	SALARIES & WAGES - EMA		\$ 9,495	\$ 30,844
			Sub total by SALARIES & WAGES	01-54-40000			\$ 9,495	\$ 30,844
	General Fund	Emergency Management Agency	FICA EXPENSE	01-54-40100	FICA EXPENSES		\$ 589	\$ 1,913
			Sub total by FICA EXPENSE	01-54-40100			\$ 589	\$ 1,913
	General Fund	Emergency Management Agency	MEDICARE EXPENSE	01-54-40101	MEDICARE EXPENSES		\$ 138	\$ 448
			Sub total by MEDICARE EXPENSE	01-54-40101			\$ 138	\$ 448
	General Fund	Emergency Management Agency	MAINTENANCE - EQUIPMENT	01-54-41100	General Maintenance Equipment		\$ 500	\$ 1,000
	General Fund	Emergency Management Agency	MAINTENANCE - EQUIPMENT	01-54-41100	Siren System monitoring fees		\$ 413	\$ 413
	General Fund	Emergency Management Agency	MAINTENANCE - EQUIPMENT	01-54-41100	Starcom21 Network		\$ 408	\$ 408
	General Fund	Emergency Management Agency	MAINTENANCE - EQUIPMENT	01-54-41100	Siren System - annual maintenance		\$ 5,000	\$ 5,000
			Sub total by MAINTENANCE - EQUIPMENT	01-54-41100			\$ 6,321	\$ 6,821
	General Fund	Emergency Management Agency	MAINTENANCE - AUTOS	01-54-41110	General Vehicle Maintenance		\$ 2,000	\$ 3,500
	General Fund	Emergency Management Agency	MAINTENANCE - AUTOS	01-54-41110	Vehicle Decal / Striping	FY25: Not budgeted	\$ -	\$ -
	General Fund	Emergency Management Agency	MAINTENANCE - AUTOS	01-54-41110	Vehicle equipment	FY25: Not budgeted	\$ -	\$ -
			Sub total by MAINTENANCE - AUTOS	01-54-41110			\$ 2,000	\$ 3,500
	General Fund	Emergency Management Agency	COMMUNICATIONS	01-54-42700	Walkie-Talkies, Mobile Radios	Batteries / Radio air-time fee	\$ 1,750	\$ 1,750
			Sub total by MAINTENANCE - COMMUNICATIONS	01-54-42700			\$ 1,750	\$ 1,750
	General Fund	Emergency Management Agency	TELEPHONE	01-54-43400	General telephone	Cellular Services	\$ 3,020	\$ 3,020
			Sub total by TELEPHONE	01-54-43400			\$ 3,020	\$ 3,020

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Emergency Management Agency	TRAVEL & MEETINGS	01-54-44400	Member Training - all	Homeland Security, IL EMA Annual Trng Summit, IL Emergency Svcs Mgmt Assoc conference, Formal Traffic Control, Disaster Preparedness	\$ 1,500	\$ 4,500
			Sub total by TRAVEL & MEETINGS	01-54-44400			\$ 1,500	\$ 4,500
	General Fund	Emergency Management Agency	DUES, SUBSCRIPTIONS & BOOKS	01-54-46900	EMA-related source books, as needed		\$ 100	\$ 500
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	01-54-46900			\$ 100	\$ 500
	General Fund	Emergency Management Agency	OTHER SUPPLIES	01-54-47200	Emergency Response Supplies		\$ 1,500	\$ 1,500
	General Fund	Emergency Management Agency	OTHER SUPPLIES	01-54-47200	Printed Materials		\$ 250	\$ 500
	General Fund	Emergency Management Agency	OTHER SUPPLIES	01-54-47200	Public Training events	Miscellaneous training event giveaways, FY25: EMA Table cloth (\$200)	\$ 800	\$ 1,700
	General Fund	Emergency Management Agency	OTHER SUPPLIES	01-54-47200	Reflective Cones	FY24: & FY25 Not budgeted, keep line item	\$ -	\$ -
			Sub total by OTHER SUPPLIES	01-54-47200			\$ 2,550	\$ 3,700
	General Fund	Emergency Management Agency	UNIFORMS	01-54-47300	Volunteer Uniforms	Includes High-visibility shirts	\$ 900	\$ 1,000
			Sub total by UNIFORMS	01-54-47300			\$ 900	\$ 1,000
	General Fund	Emergency Management Agency	GAS/OIL EXPENSE	01-54-47600	Vehicle Use	FY25: TBD by Finance	\$ 254	\$ 300
			Sub total by GAS/OIL EXPENSE	01-54-47600			\$ 254	\$ 300
	General Fund	Emergency Management Agency	MISCELLANEOUS EXPENSE	01-54-48700	Miscellaneous		\$ 800	\$ 2,000
			Sub total by MISCELLANEOUS EXPENSE	01-54-48700			\$ 800	\$ 2,000
	General Fund	Emergency Management Agency	EQUIPMENT PURCHASE	01-54-49500	Defibrillator	Battery replacement	\$ -	\$ 500
	General Fund	Emergency Management Agency	EQUIPMENT PURCHASE	01-54-49500	Miscellaneous Equipment		\$ 500	\$ 500
			Sub total by EQUIPMENT PURCHASE	01-54-49500			\$ 500	\$ 1,000
		Total by Emergency Management Agency					\$ 29,917	\$ 61,296

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-55-44400	Police Comm.	TRAVEL, TRAINING & MEETINGS		-		2,800	1,000	2,800	180.00%
01-55-44700	Police Comm.	PRINTING / PUBLISHING		1,643	2,472	2,000	-	2,000	0.00%
01-55-45100	Police Comm.	LEGAL SERVICES	10,422	6,835	495	500	500	500	0.00%
01-55-45400	Police Comm.	OTHER PROFESSIONAL SERVICES		475	2,250	400	400	400	0.00%
01-55-45800	Police Comm.	TESTING	20,669	1,385	2,979	36,000	36,175	12,000	-66.83%
01-55-46900	Police Comm.	DUES, SUBSCRIPTIONS & BOOKS	250	750	575	730	400	730	82.50%
Totals			31,341	11,088	8,771	42,430	38,475	18,430	-52.10%

General Fund Line Items
Fiscal Year 2025

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Police	General Fund	Board of Police and Fire Commission	TRAVEL & MEETINGS	01-55-44400	IL Police Commission Annual Conference & Training Seminars	Includes registration, meals, mileage	\$ 1,000	\$ 2,800
			Sub total by TRAVEL & MEETINGS	01-55-44400			\$ 1,000	\$ 2,800
	General Fund	Board of Police and Fire	PRINTING/PUBLISHING	01-55-44700	Testing (required) Advertisements		\$ -	\$ 1,000
	General Fund	Board of Police and Fire	PRINTING/PUBLISHING	01-55-44700	Recruiting Materials		\$ -	\$ 1,000
			Sub total by PRINTING/PUBLISHING	01-55-44700			\$ -	\$ 2,000
	General Fund	Board of Police and Fire	LEGAL FEES	01-55-45100	Legal Services, as needed		\$ 500	\$ 500
			Sub total by LEGAL FEES	01-55-45100			\$ 500	\$ 500
	General Fund	Board of Police and Fire Commission	OTHER PROFESSIONAL SERVICES	01-55-45400	Candidate background checks	Credit / SSN	\$ 400	\$ 400
			Sub total by OTHER PROFESSIONAL SERVICES	01-55-45400			\$ 400	\$ 400
	General Fund	Board of Police and Fire	TESTING	01-55-45800	Patrol Medical Exams		\$ 5,500	\$ 2,200
	General Fund	Board of Police and Fire	TESTING	01-55-45800	Patrol Officer Written Exam		\$ 2,375	\$ 4,000
	General Fund	Board of Police and Fire	TESTING	01-55-45800	Patrol Polygraph Exams		\$ 4,000	\$ 4,500
	General Fund	Board of Police and Fire	TESTING	01-55-45800	Patrol Psychological Exams		\$ 3,300	\$ 1,300
	General Fund	Board of Police and Fire Commission	TESTING	01-55-45800	Police Sergeant Promotional Exam	Stanard & Assocs. (Next budgeted FY27, keep line item)	\$ 21,000	\$ -
			Sub total by TESTING	01-55-45800			\$ 36,175	\$ 12,000
	General Fund	Board of Police and Fire Commission	DUES, SUBSCRIPTIONS & BOOKS	01-55-46900	Annual Association Dues - IL Fire & Police Comm. (IFPCA)	x3 @ \$125 ea	\$ 400	\$ 375
	General Fund	Board of Police and Fire Commission	DUES, SUBSCRIPTIONS & BOOKS	01-55-46900	Annual IL Police Commission Manuals and Handbooks	x3 @ \$85 ea	\$ -	\$ 255
	General Fund	Board of Police and Fire Commission	DUES, SUBSCRIPTIONS & BOOKS	01-55-46900	Miscellaneous Training Manuals/Legal Updates		\$ -	\$ 100
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	01-55-46900			\$ 400	\$ 730
			Total by Board of Police and Fire Commission				\$ 38,475	\$ 18,430

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City of Warrenville

Department Overview

Community Development

The Community Development Department's mission is to guide and manage the development, construction, and use of property in a manner that maximizes the positive benefits for all of Warrenville, while minimizing the negative impacts on the use and enjoyment of individual properties. Coordinated, quality, managed land use and development attracts additional private investment to the City, enhances the value of existing properties within it, and makes the City of Warrenville a more desirable place to live and conduct business. The Department is comprised of five divisions:

1. Building and Code Enforcement:

The structural integrity of buildings and the safety of building occupants are paramount concerns of the Building Division. This Division coordinates with other City departments and divisions, the Warrenville Fire Protection District, and DuPage County as necessary to review and issue permits and inspect residential and commercial new construction, alterations, remodeling, additions, renovations, accessory structures and temporary structures. The Division also enforces the City's Property Maintenance, Zoning, and Vacant Building Registration Codes in a manner that promotes and preserves a safe and desirable quality of life and working environment throughout the Community. New addresses are also assigned by this Division.

2. Engineering and Stormwater/Flood Plain Management

The Engineering Division administers and enforces the DuPage Countywide Stormwater and Flood Plain Ordinance, reviews private development civil engineering plans, inspects privately constructed infrastructure improvements, collects security deposits and letters of credit developers post to guarantee the proper construction of required public improvements, and manages special City projects from planning to construction. The Division also works closely with the Public Works Department to manage the City's Capital Maintenance and Replacement Program and the Senior Civil Engineer represents the City on the Municipal Engineers Discussion Group and DuPage River Salt Creek Workgroup.

3. GIS

The City of Warrenville utilizes Geographic Information Systems (GIS) technologies to aid long term planning, zoning and building permit application review, City infrastructure design and maintenance, stormwater and floodplain management, and a variety of other important municipal operations. The GIS Division creates maps and exhibits that are used to support informed decision making by the Plan Commission, City Council, the Bicycle and Pedestrian Advisory Commission, and similar groups.

4. Planning and Zoning

The Planning and Zoning Division oversees the preparation, revision, and implementation of the City's Comprehensive Plan, Zoning Ordinance, and Subdivision Control Ordinance. This Division's work includes investigating and responding to resident, business, elected and appointed official inquiries and complaints related to these policy and regulatory documents. The Division works closely with the City Council, Plan Commission/Zoning Board of Appeals, developers, businesses, and property owners to process planned unit development, zoning map and text amendment, variation, special use, and new subdivisions applications.

5. Economic Development

The Economic Development Division's mission is to enhance the economic vitality of Warrenton and maintain its outstanding quality of life by promoting it as an ideal location for business growth and success. The Division works closely with other economic development organizations such as Choose DuPage, the DuPage Convention and Visitors Bureau, and the Western DuPage Chamber of Commerce to attract private investment, new business, and help existing businesses succeed.

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-53-40000	Community Dev	SALARIES - COMMUNITY DVLPMT	734,488	707,066	788,366	895,660	871,061	913,507	4.87%
01-53-40001	Community Dev	OVERTIME - COMMUNITY DVLPMT	1,146	1,665	402	1,000	-	2,000	
01-53-40003	Community Dev	SALARIES - PLAN COMMISSION	2,335	2,670	2,640	2,500	2,580	2,600	0.78%
01-53-40100	Community Dev	FICA EXPENSE	43,279	42,102	45,717	55,655	54,592	56,761	3.97%
01-53-40101	Community Dev	MEDICARE EXPENSE	10,306	10,033	11,008	13,016	12,522	13,275	6.01%
01-53-40200	Community Dev	IMRF EXPENSE	75,048	66,267	60,692	70,086	66,523	71,381	7.30%
01-53-41110	Community Dev	MAINTENANCE - AUTOS	2,963	904	12,684	6,500	200	3,500	1650.00%
01-53-43700	Community Dev	NOTARY FEE	54	10	-	-	63	75	19.05%
01-53-44400	Community Dev	TRAVEL, TRAINING & MEETINGS	2,718	23,950	33,550	39,100	34,850	34,050	-2.30%
01-53-44700	Community Dev	PRINTING / PUBLISHING	1,962	3,351	3,870	4,500	2,500	5,000	100.00%
01-53-45210	Community Dev	COMPUTER SOFTWARE	-	-	-	-	-	-	
01-53-45300	Community Dev	ENGINEERING	101,390	40,714	51,816	50,000	50,000	50,000	0.00%
01-53-45400	Community Dev	OTHER PROFESSIONAL SERVICES	27,148	15,445	30,429	647,624	491,624	125,500	-74.47%
01-53-45404	Community Dev	BLDG PERMIT REVIEW & INSPECT	28,200	19,586	6,948	25,000	12,000	18,500	54.17%
01-53-45405	Community Dev	ELEVATOR INSPECTIONS	5,931	4,423	6,773	12,500	12,500	12,500	0.00%
01-53-45406	Community Dev	LANDSCAPE REVIEW & INSPECTIONS	8,713	4,323	3,153	12,500	5,000	5,000	0.00%
01-53-45701	Community Dev	TRAINING - PLAN COMMISSION	225	80	137	1,250	1,250	1,250	0.00%
01-53-46000	Community Dev	PRELIMINARY CONSULT	182	-	-	1,500	5,000	7,500	50.00%
01-53-46900	Community Dev	DUES, SUBSCRIPTIONS & BOOKS	5,346	6,310	8,526	5,870	6,245	9,013	44.32%
01-53-47200	Community Dev	OTHER SUPPLIES	-	934	1,060	4,000	4,000	2,825	-29.38%
01-53-47300	Community Dev	UNIFORMS	40	1,008	-	550	550	600	9.09%
01-53-48700	Community Dev	MISCELLANEOUS EXPENSE	942	4,460	5,203	6,100	6,100	6,350	4.10%
01-53-49200	Community Dev	LAND PURCHASE	-	-	-	-	-	-	
01-53-49500	Community Dev	EQUIPMENT PURCHASE	1,995	1,536	20	1,500	2,200	4,000	81.82%
Totals			1,054,411	956,837	1,072,994	1,856,411	1,641,360	1,345,187	-18.04%

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Community Development	General Fund	Community Development	SALARIES & WAGES	01-53-40000	SALARIES & WAGES		\$ 871,061	\$ 913,507
			Sub total by SALARIES & WAGES	01-53-40000			\$ 871,061	\$ 913,507
	General Fund	Community Development	OVERTIME	01-53-40001	OVERTIME		\$ -	\$ 2,000
			Sub total by OVERTIME	01-53-40001			\$ -	\$ 2,000
	General Fund	Community Development	STIPENDS - PLANNING COMMISSION	01-53-40003	STIPENDS - PLANNING COMMISSION		\$ 2,580	\$ 2,600
			Sub total by STIPENDS - PLANNING COMMISSION	01-53-40003			\$ 2,580	\$ 2,600
	General Fund	Community Development	FICA EXPENSE	01-53-40100	FICA EXPENSE		\$ 54,592	\$ 56,761
			Sub total by FICA EXPENSE	01-53-40100			\$ 54,592	\$ 56,761
	General Fund	Community Development	MEDICARE EXPENSE	01-53-40101	MEDICARE EXPENSE		\$ 12,522	\$ 13,275
			Sub total by MEDICARE EXPENSE	01-53-40101			\$ 12,522	\$ 13,275
	General Fund	Community Development	IMRF EXPENSE	01-53-40200	IMRF EXPENSE		\$ 66,523	\$ 71,381
			Sub total by IMRF EXPENSE	01-53-40200			\$ 66,523	\$ 71,381
	General Fund	Community Development	MAINTENANCE - AUTOS	01-53-41110	Brakes, minor tune-up, tires, maintenance;		\$ 200	\$ 3,500
			Sub total by MAINTENANCE - AUTOS	01-53-41110			\$ 200	\$ 3,500
	General Fund	Community Development	NOTARY FEE	01-53-43700	Swinden Replacement (P/Z Tech)		\$ -	\$ 75
			Sub total by NOTARY FEE	01-53-43700	Permit and Zoning Tech. Santos		\$ 63	\$ -
	General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	2 - P/Z Techs Attendance at training opps		\$ 800	\$ 800
			Sub total by TRAVEL & MEETINGS	01-53-44400	Bldg Insp., Code Enf. Off. in-state training and ICC Exam		\$ 1,700	\$ 1,800
	General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	Assist. CD Dir. APA-IL state conf, APA National, seminars and training	Conference Programming Committee and Speaker - APA Conferences	\$ 1,200	\$ 1,800
			Sub total by TRAVEL & MEETINGS	01-53-44400	Assist CD Dir - AICP Exam and Exam Training Materials/Course		\$ 1,000	\$ 400
General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	CD Dir & Asst. CD Dir Legacy Project Annual Conference	Was previously under Misc Mgmtg Training. Pulling since annual.	\$	\$ 250	
		Sub total by TRAVEL & MEETINGS	01-53-44400	Chief Code Off. ICC Training Conf (midwest), ICC Training and Exam Civil Eng. Training/Seminars		\$ 1,500	\$ 1,800	
General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	DISC Training		\$ 250	\$ 250	
		Sub total by TRAVEL & MEETINGS	01-53-44400	Executive Coaching - Asst. CD Dir, CCO, Sr. CE		\$ 11,500	\$ 12,000	
General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	Executive Coaching - Dept. Head		\$ 7,750	\$ 4,500	

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	Misc. Training, Team Building		\$ 1,000	\$ 1,000
	General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	GIS Training		\$ -	\$ -
	General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	GIS Tch/Plnr in-state trng.		\$ 600	\$ 600
	General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	Mileage Reimburse - Dept staff use of pers vehicles		\$ 1,250	\$ 1,250
	General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	Misc Professional Development		\$ 1,000	\$ 1,000
	General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	Sr. Civ. Eng. attendance training IAFSM Conf, seminar attendance		\$ 1,800	\$ 1,800
	General Fund	Community Development	TRAVEL & MEETINGS	01-53-44400	CDD/ED Dir. IL-APA conf., seminar attendance		\$ 2,000	\$ 3,000
			Sub total by TRAVEL & MEETINGS	01-53-44400		NOTE: Category includes Training and Exams	\$ 34,850	\$ 34,050
	General Fund	Community Development	PRINTING/PUBLISHING	01-53-44700	Recording Fees		\$ 2,000	\$ 2,000
	General Fund	Community Development	PRINTING/PUBLISHING	01-53-44700	Repro Costs for Ords, Lg Format Maps, Color Exh, Spec Report		\$ 500	\$ 500
	General Fund	Community Development	PRINTING/PUBLISHING	01-53-44700	Program Related Printing & Publishing Rental Inspection Prog	FY24 Decision Package COM 24.04	\$ -	\$ 2,500
			Sub total by PRINTING/PUBLISHING	01-53-44700			\$ 2,500	\$ 5,000
	General Fund	Community Development	ENGINEERING	01-53-45300	Consulting Engineering Services	NOTE: CnP, Chicago Mobrs, SW District, Landon	\$ 50,000	\$ 50,000
			Sub total by ENGINEERING	01-53-45300			\$ 50,000	\$ 50,000
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	ERP System Software Selection Consultation Services	FY24 Decision Package - PUB 24.03	\$ 16,730	\$ -
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	RFP Assistance - GIS Services		\$ 5,235	\$ -
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	ERP Pre-Work		\$ 11,306	\$ -
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	GIS Management Services ERP/ EAM	FY25 Decision Package - PUB 25.01	\$ 25,000	\$ 30,000
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	Codification of Ordinances	FY24 Budget for Clean Up the Subdivision Code	\$ 3,500	\$ 1,500
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	Ec. Dev./Re-Dev. Consultation Services	Voegtles Agreement, CnP Agreement, Recycled Cycling	\$ 20,000	\$ 30,000
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	GIS Consulting Services		\$ 2,500	\$ 2,500
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	Retail Recruitment Plan	FY25 Decision Package - COM 25.01	\$ -	\$ 25,000
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	ROW/Easement Survey, Plat, Legal Assist.		\$ 1,200	\$ 2,000
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	Scanning of historical dev paper files & lg format dev plans		\$ 12,000	\$ 4,500
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	Special Census - FY24 Decision Package COM 24.07		\$ 427,424	\$ 10,000
	General Fund	Community Development	OTHER PROFESSIONAL SERVICES	01-53-45400	Consulting Inspection Services	FY24 DP COM 24.04 -Rental Registration and Inspection Program Ph 1A	\$ -	\$ 20,000
			Sub total by OTHER PROFESSIONAL SERVICES	01-53-45400			\$ 491,624	\$ 125,500

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Community Development	BLDG PERMIT REVIEW & INSPECT	01-53-45404	Consulting Building Inspection Services		\$ 1,000	\$ 7,500
	General Fund	Community Development	BLDG PERMIT REVIEW & INSPECT	01-53-45404	IL Lic Plumb Insp Consultant		\$ 1,000	\$ 1,000
	General Fund	Community Development	BLDG PERMIT REVIEW & INSPECT	01-53-45404	Outside Consultant Plan Review Costs	FY24 Northwest Medicine, Riverview West	\$ 10,000	\$ 10,000
			Sub total by BLDG PERMIT REVIEW & INSPECT	01-53-45404			\$ 12,000	\$ 18,500
	General Fund	Community Development	ELEVATOR INSPECTIONS	01-53-45405	Exp assoc w review and inspect new & exist elevators		\$ 12,500	\$ 12,500
			Sub total by ELEVATOR INSPECTIONS	01-53-45405			\$ 12,500	\$ 12,500
	General Fund	Community Development	LANDSCAPE REVIEW & INSPECTIONS	01-53-45406	Outside consult to perform lta LS plan revws, inspections		\$ 5,000	\$ 5,000
			Sub total by LANDSCAPE REVIEW & INSPECTIONS	01-53-45406			\$ 5,000	\$ 5,000
	General Fund	Community Development	TRAINING - PLAN COMMISSION	01-53-45701	City Funded Training Opps for PC/ZBA		\$ 1,250	\$ 1,250
			Sub total by TRAINING - PLAN COMMISSION	01-53-45701			\$ 1,250	\$ 1,250
	General Fund	Community Development	PRELIMINARY CONSULT	01-53-46000	Consult Eng expenses assoc w/review of prelim eng design		\$ 5,000	\$ 7,500
			Sub total by PRELIMINARY CONSULT	01-53-46000			\$ 5,000	\$ 7,500
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	2021 Int. Code Council Code books, const. standards		\$ 250	\$ 250
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	APA Memberships (CD/ED Dir., Asst. Dir., Planner I, Senior Civil Eng., Engineer		\$ 1,850	\$ 1,850
					AICP Membership - CD/ED Dir., Planner 1		\$ 200	\$ 350
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	APA Zoning Practice Subscription		\$ 75	\$ 75
					Legacy Project Membership - CD/ED Dir., Asst. Dir		\$ 50	\$ 350
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	Area Bldg. Coord. of IL and Permit TechNation		\$ 160	\$ 160
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	Congress for New Urbanism Membership		\$ 125	\$ 195
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	DuPage River Sait Creek Workgroup City Membership		\$ 1,550	\$ 1,600
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	Intl Code Council Memberships (CCO, Bldg Insp)		\$ 300	\$ 300
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	ICMA - Local Gov. Hispanic Ntwk. (Asst. CD Dir.)		\$ 100	\$ 175
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	Misc. books and ref. materials		\$ 750	\$ 500
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	State of Ill. Prof. Eng. Lic. Registrations (Sr. Eng, Eng.)		\$ 300	\$ 300

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	Strong Towns Membership		\$ 100	\$ 100
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	NWBOCA, Suburban Bldg Officials Council, and NPFA Membership (CCO, Bldg Insp)		\$ 75	\$ 268
			DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	Economic Devt Resources		\$ -	\$ 2,000
	General Fund	Community Development	DUES, SUBSCRIPTIONS & BOOKS	01-53-46900	Urban Land Institute Annual Membership Dues		\$ 360	\$ 540
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	01-53-46900			\$ 6,245	\$ 9,013
	General Fund	Community Development	OTHER SUPPLIES	01-53-47200	Misc. Office Supplies	Moving in FY25 to Misc Equipment Purchase	\$ 3,000	\$ 1,500
	General Fund	Community Development	OTHER SUPPLIES	01-53-47200	Specialty Larger Format Printer Paper		\$ 500	\$ 525
	General Fund	Community Development	OTHER SUPPLIES	01-53-47200	Specialty Printer Cartridges		\$ 500	\$ 800
			Sub total by OTHER SUPPLIES	01-53-47200			\$ 4,000	\$ 2,825
	General Fund	Community Development	UNIFORMS	01-53-47300	New boots for field inspection employee		\$ 150	\$ 175
	General Fund	Community Development	UNIFORMS	01-53-47300	New safety vests & COW shirts, coats and gloves - field inspectors		\$ 400	\$ 425
			Sub total by UNIFORMS	01-53-47300			\$ 550	\$ 600
	General Fund	Community Development	GAS/OIL EXPENSE	01-53-47600	GAS/OIL EXPENSE		\$ 3,500	\$ 3,500
			Sub total by GAS/OIL EXPENSE	01-53-47600			\$ 3,500	\$ 3,500
	General Fund	Community Development	MISCELLANEOUS EXPENSE	01-53-48700	Food & Beverage for special meetings		\$ 1,000	\$ 1,125
	General Fund	Community Development	MISCELLANEOUS EXPENSE	01-53-48700	Lawn cut services for Property Maint. Code Violations		\$ 1,000	\$ 1,125
	General Fund	Community Development	MISCELLANEOUS EXPENSE	01-53-48700	Misc. safety and measuring equipment		\$ 400	\$ 400
	General Fund	Community Development	MISCELLANEOUS EXPENSE	01-53-48700	Staff & PCZBA Nameplates, mounting of lg format maps		\$ 200	\$ 200
			Sub total by MISCELLANEOUS EXPENSE	01-53-48700			\$ 2,600	\$ 2,850
	General Fund	Community Development	EQUIPMENT PURCHASE	01-53-49500	Misc file cabinets, desks, shelves, chairs, screens		\$ 2,200	\$ 4,000
			Sub total by EQUIPMENT PURCHASE	01-53-49500			\$ 2,200	\$ 4,000
		Sub total by Community Development					\$ 1,641,360	\$ 1,345,187
Grand Total Community Development							\$ 1,641,360	\$ 1,345,187

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City of Warrenville Department Overview

Public Works

The Warrenville Public Works Department is responsible for the construction, maintenance, and repair of the City's infrastructure, grounds and facilities, and the purchase, maintenance, and repair of City vehicles and equipment. The Department has 18 full-time employees including a Public Works Director, who oversees the day-to-day operations of the Department. The Utility Maintenance Superintendent is responsible for the Utility Division. The Capital Maintenance Superintendent oversees Street Division, Facilities Division, and the entire fleet.

The remaining supervisory and administrative staff consists of an Asset Management Analyst, Facilities Maintenance Supervisor, Street Division Crew leader, and Utility Division Crew Leader. Utility Division is comprised of six Utility Maintenance Workers, and Street Division is comprised of five Street Maintenance Workers.

Utility Division

- Operates and maintains 78 miles of water main, 4 wells, 3 water towers, 59 miles of sanitary sewer, and 11 sanitary lift stations
- Maintains the water and sewer utilities located with the right-of-way (street area)
- Personnel available on a 24-hour basis for water or sanitary sewer emergencies
- Investigate and troubleshoot water customer concerns free of charge. High water consumption and water quality issues are the most common concerns
- Locates the water and sanitary sewer lines in areas of excavation. The Department is a member of JULIE, a co-op, which allows for one phone call to notify all the utility companies of an excavation.
- Maintains all water pumping, treatment and storage infrastructure and facilities
- Maintains automated meter reading system including all hardware and software

Street Division

- Maintains 53 miles of City streets, 50 miles of sidewalks and bike paths, 47 miles of storm sewers, 891 street lights, and street signage
- Maintains storm water lift stations and backflow prevention valves in the storm sewer
- Locates the electrical (street light) and storm sewer lines in areas of excavation. The Department is a member of JULIE, a co-op, which allows for one phone call to notify all the utility companies of an excavation.
- Mows right-of-ways
- Roadway snow and ice control
- Performs tree trimming for parkway trees
- Performs park maintenance of City-owned parks
- Snow removal on City properties and facilities
- Performs brush pickup and storm cleanup
- Implements Annual Road Resurfacing Program in accordance with the City's Capital Maintenance and Replacement Plan (CMRP)
- Provides support for special events Fourth of July, Summer Daze, Arbor Day, and other special events

Facilities Maintenance Division

The Facilities Maintenance Division is responsible for the City's facilities and public grounds, which include City Hall, Public Works Facility, Police Station, and the Albright Building (museum). The parks and public areas are Cerny Park, Leone Schmidt Heritage Park, Bob Walters Commons, Albright Park (Gazebo area on Stafford Place), the Trailhead, and the Veterans Memorial. The Division is also responsible for evaluating and implementing environmental initiatives designed to conserve energy and improve efficiency.

Vehicle Maintenance Division

The Vehicle Maintenance Division is responsible for the City's entire fleet, which contains 78 pieces of equipment, including Public Works trucks and small equipment and Police Department vehicles, and Code Enforcement vehicles. The Capital Maintenance Superintendent coordinates all repair work and purchases of the fleet with the other departments, in accordance with the City's CMRP.

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-52-40000	Streets	SALARIES - STREETS	579,989	610,146	678,031	758,451	737,274	800,167	8.53%
01-52-40001	Streets	OVERTIME - STREETS	109,040	72,353	64,413	90,000	67,537	90,000	33.26%
01-52-40100	Streets	FICA EXPENSE	40,830	40,440	43,405	52,603	49,747	55,190	10.94%
01-52-40101	Streets	MEDICARE EXPENSE	9,549	9,458	10,151	12,303	11,499	12,907	12.24%
01-52-40200	Streets	IMRF EXPENSE	74,063	67,387	60,254	71,694	65,237	75,130	15.16%
01-52-41100	Streets	MAINTENANCE - EQUIPMENT	112,703	119,205	137,706	110,000	110,000	110,000	0.00%
01-52-41200	Streets	MAINTENANCE - STREETS	(28,483)	119,617	122,581	344,000	168,085	255,000	51.71%
01-52-41300	Streets	MAINTENANCE - GROUNDS	57,730	77,850	123,043	119,200	119,938	115,400	-3.78%
01-52-41315	Streets	MAINTENANCE-TREES	6,130	18,298	33,399	60,000	50,000	60,000	20.00%
01-52-41316	Streets	MAINTENANCE - STREAMS	-	-	-	4,000	4,000	4,000	0.00%
01-52-43800	Streets	UTILITIES	28,253	47,232	57,714	30,000	30,000	30,000	0.00%
01-52-44000	Streets	MAINTENANCE - STREET LIGHTS	11,218	39,127	53,135	63,000	63,000	55,000	-12.70%
01-52-44300	Streets	RENT EXPENSE	6,210	8,608	9,157	11,700	11,600	12,200	5.17%
01-52-44400	Streets	TRAVEL, TRAINING & MEETINGS	6,156	21,985	24,001	25,600	19,600	25,300	29.08%
01-52-45300	Streets	ENGINEERING	119,910	126,097	222,603	85,300	29,833	8,000	-73.18%
01-52-45400	Streets	OTHER PROFESSIONAL SERVICES	553	7,781	3,162	15,500	71,184	93,000	30.65%
01-52-45401	Streets	J.U.L.I.E.	4,912	2,636	2,838	6,500	7,000	7,000	0.00%
01-52-46900	Streets	DUES, SUBSCRIPTIONS & BOOKS	2,992	3,559	4,162	810	810	590	-27.16%
01-52-47200	Streets	OTHER SUPPLIES	922	1,919	1,822	3,200	3,200	3,200	0.00%
01-52-47220	Streets	SMALL TOOLS	2,087	12,272	16,778	20,000	20,000	20,000	0.00%
01-52-47300	Streets	UNIFORMS	3,884	4,206	6,969	8,000	8,000	8,000	0.00%
01-52-47600	Streets	GAS/OIL EXPENSE	27,394	26,971	29,157	45,000	45,000	45,000	0.00%
01-52-48700	Streets	MISCELLANEOUS EXPENSE	42,110	56,213	47,493	339,645	379,931	489,635	28.87%
01-52-49476	Streets	ROAD PROJECTS	-	(4,554)	165,017	65,315	55,507	260,000	368.41%
01-52-49500	Streets	EQUIPMENT PURCHASE	4,336	103	-	7,000	7,000	7,000	0.00%
Totals			1,224,538	1,488,909	1,916,991	2,348,821	2,134,982	2,641,719	23.73%

General Fund Line Items
Fiscal Year 2025

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Public Works	General Fund	Streets Department	SALARIES & WAGES	01-52-40000	SALARIES & WAGES		\$ 737,274	\$ 800,167
			Sub total by SALARIES & WAGES	01-52-40000			\$ 737,274	\$ 800,167
General Fund	Streets Department	Streets Department	OVERTIME	01-52-40001	OVERTIME		\$ 67,537	\$ 90,000
			Sub total by OVERTIME	01-52-40001			\$ 67,537	\$ 90,000
General Fund	Streets Department	Streets Department	FICA EXPENSE	01-52-40100	FICA EXPENSE		\$ 49,747	\$ 55,190
			Sub total by FICA EXPENSE	01-52-40100			\$ 49,747	\$ 55,190
General Fund	Streets Department	Streets Department	MEDICARE EXPENSE	01-52-40101	MEDICARE EXPENSE		\$ 11,499	\$ 12,907
			Sub total by MEDICARE EXPENSE	01-52-40101			\$ 11,499	\$ 12,907
General Fund	Streets Department	Streets Department	IMRF EXPENSE	01-52-40200	IMRF EXPENSE		\$ 65,237	\$ 75,130
			Sub total by IMRF EXPENSE	01-52-40200			\$ 65,237	\$ 75,130
General Fund	Streets Department	Streets Department	MAINTENANCE - EQUIPMENT	01-52-41100	Maintenance Equipment		\$ 110,000	\$ 110,000
			Sub total by MAINTENANCE - EQUIPMENT	01-52-41100			\$ 110,000	\$ 110,000
General Fund	Streets Department	Streets Department	MAINTENANCE - STREETS	01-52-41200	Diehl Road Turn Lanes City Share	City's Share of Final Invoice (STP - 70%, City - 15%, DuDOT - 15%)	\$ 18,691	\$ -
			MAINTENANCE - STREETS	01-52-41200	Private Property Drainage Assistance		\$ -	\$ 35,000
General Fund	Streets Department	Streets Department	MAINTENANCE - STREETS	01-52-41200	R.O.W. Repairs and Maintenance		\$ 50,000	\$ 50,000
			MAINTENANCE - STREETS	01-52-41200	Route 56 Streetscape Enhancements	Final Invoice FY24	\$ 44,394	\$ -
General Fund	Streets Department	Streets Department	MAINTENANCE - STREETS	01-52-41200	Route 59 Multi-Use Path ROW Acquisition	Decision Package -COM 24.06. Expenses will be in FY26.	\$ -	\$ -
			MAINTENANCE - STREETS	01-52-41200	Storm Sewer Improvements	Batavia Rd and Rt.59 Intersection Storm DP PUB 24.02 - Enclose ditch drainage on private property, along Route 59 between Batavia Road and Country Ridge Drive.Sewer Improvements	\$ 55,000	\$ 5,000
General Fund	Streets Department	Streets Department	MAINTENANCE - STREETS	01-52-41200	Mack Road Construction - Bridge	Shared with STP Grant Funds and Rebuild Illinois (MFT) funds - Estimated City share is \$670,000 over FY25 and FY26	\$ -	\$ 150,000
			MAINTENANCE - STREETS	01-52-41200			\$ -	\$ 150,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Streets Department	MAINTENANCE - STREETS	01-52-41200	Mack Road Construction - Trail	Shared with STP Grant Funds and Rebuild Illinois (MFT) funds - Estimated City share is \$85,000 over FY25 and FY26	\$ -	\$ 15,000
	General Fund	Streets Department	MAINTENANCE - STREETS	01-52-41200	Batavia Road Path Connection	Connection between Alden Horizon and Blackwell Forest Preserve likely in FY26	\$ -	\$ -
			Sub total by MAINTENANCE - STREETS	01-52-41200			\$ 168,085	\$ 255,000
	General Fund	Streets Department	MAINTENANCE - GROUNDS	01-52-41300	Mowing and Landscape Maintenance	City-owned properties and Rt. 56 corridor, excludes parks, lift stations, and well-houses.	\$ 95,645	\$ 105,000
	General Fund	Streets Department	MAINTENANCE - GROUNDS	01-52-41300	Wetland Maintenance Home Avenue		\$ 2,500	\$ 1,350
	General Fund	Streets Department	MAINTENANCE - GROUNDS	01-52-41300	Wetland Maintenance Meadow Avenue		\$ 2,500	\$ 1,350
	General Fund	Streets Department	MAINTENANCE - GROUNDS	01-52-41300	Wetland Maintenance Public Works		\$ 9,238	\$ 3,150
	General Fund	Streets Department	MAINTENANCE - GROUNDS	01-52-41300	Wetland Maintenance Second Street Rain Gardens		\$ 4,025	\$ 2,850
	General Fund	Streets Department	MAINTENANCE - GROUNDS	01-52-41300	Wetland Maintenance Williams Road Bridge		\$ 850	\$ 1,700
	General Fund	Streets Department	MAINTENANCE - GROUNDS	01-52-41300	Tree & Shrub Replacements Aurora Way & Landon Avenue		\$ 5,180	\$ -
			Sub total by MAINTENANCE - GROUNDS	01-52-41300			\$ 119,938	\$ 115,400
	General Fund	Streets Department	MAINTENANCE - TREES	01-52-41315	Tree Trimming, Removal, and Replacement	Shared with MFT 013-700-709-45410	\$ 30,000	\$ 30,000
	General Fund	Streets Department	MAINTENANCE - TREES	01-52-41315	Parkway Tree Planting Program	City Council Approved 12-19-22	\$ 20,000	\$ 30,000
			Sub total by MAINTENANCE - TREES	01-52-41315			\$ 50,000	\$ 60,000
	General Fund	Streets Department	MAINTENANCE - STREAMS	01-52-41316	Stream Debris Removal and Wildlife Relocation		\$ 4,000	\$ 4,000
			Sub total by MAINTENANCE - STREAMS	01-52-41316			\$ 4,000	\$ 4,000
	General Fund	Streets Department	UTILITIES	01-52-43800	Electric and Gas for Cerny Park Lift Sta. and City Buildings	Natural gas for City Buildings on "Free Terms" per franchise agreement prior to late FY 2016	\$ 30,000	\$ 30,000
			Sub total by UTILITIES	01-52-43800			\$ 30,000	\$ 30,000
	General Fund	Streets Department	MAINTENANCE - STREET LIGHTS	01-52-44000	Street Light Knock Down Replacement	Usually reimbursed from drivers insurance.	\$ 25,000	\$ 25,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Streets Department	MAINTENANCE - STREET LIGHTS	01-52-44400	Street light Maintenance		\$ 30,000	\$ 30,000
	General Fund	Streets Department	MAINTENANCE - STREET LIGHTS	01-52-44400	Upgrade Special Events Panels	Replace boxes, transfer equipment, and paint 4 special events panels black to match decorative City street lights.	\$ 8,000	\$ -
			Sub total by MAINTENANCE - STREET LIGHTS	01-52-44400			\$ 63,000	\$ 55,000
	General Fund	Streets Department	RENT EXPENSE	01-52-44300	2 Golf Carts for 3rd and 4th of July Celebration		\$ 600	\$ 1,200
	General Fund	Streets Department	RENT EXPENSE	01-52-44300	Aerial Lift for Holiday Decorations	Police Station and Prairie Path trees require use of an eighty-foot aerial lift.	\$ 7,000	\$ 7,000
	General Fund	Streets Department	RENT EXPENSE	01-52-44300	Welding tanks and Specialty Equip.		\$ 4,000	\$ 4,000
			Sub total by RENT EXPENSE	01-52-44300			\$ 11,600	\$ 12,200
	General Fund	Streets Department	TRAVEL & MEETINGS	01-52-44400	Executive Coaching	PWD & MA shared with Water and Sewer 020-700-704-44400 and 020-700-706-44400. CMS & SDCL 100% here.	\$ 11,000	\$ 11,000
	General Fund	Streets Department	TRAVEL & MEETINGS	01-52-44400	IAFSM Conference	PWD shared with Water and Sewer 020-700-704-44400 and 020-700-706-44400.	\$ 300	\$ 500
	General Fund	Streets Department	TRAVEL & MEETINGS	01-52-44400	IPSI - Street Laborer	Street Division Laborer Year 1 of 3	\$ 2,000	\$ 2,000
	General Fund	Streets Department	TRAVEL & MEETINGS	01-52-44400	IPSI - Crew Leader	Street Division Crew Leader - Year 2 of 3	\$ 2,000	\$ 2,000
	General Fund	Streets Department	TRAVEL & MEETINGS	01-52-44400	Miscellaneous Meetings and Training	Includes Public Works Onsite Team and Crew Leader Training	\$ -	\$ 5,000
	General Fund	Streets Department	TRAVEL & MEETINGS	01-52-44400	Monthly APWA Meetings	Shared with Water and Sewer 020-700-704-44400 and 020-700-706-44400.	\$ 300	\$ 300
	General Fund	Streets Department	TRAVEL & MEETINGS	01-52-44400	Road Scholar APWA	Street Division Laborer Year 3 of 3	\$ 2,000	\$ 2,000
	General Fund	Streets Department	TRAVEL & MEETINGS	01-52-44400	Work Truck Conference	Capital Maintenance Superintendent	\$ 2,000	\$ 2,000
	General Fund	Streets Department	TRAVEL & MEETINGS	01-52-44400	Illinois Arborist Association Conference	Arborist CEU / Recertification	\$ -	\$ 500
			Sub total by TRAVEL & MEETINGS	01-52-44400			\$ 19,600	\$ 25,300
	General Fund	Streets Department	ENGINEERING	01-52-45300	Private Property Drainage Assistance Engineering		\$ -	\$ 5,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Streets Department	ENGINEERING	01-52-45300	Route 59 Multi-Use Path Final Engineering	DP COM 23.03. Expenses will be in FY26 (Est 284k)	\$ -	\$ -
	General Fund	Streets Department	ENGINEERING	01-52-45300	Route 59 Multi-Use Path Preliminary Engineering	DP COM 23.02	\$ 10,000	\$ -
	General Fund	Streets Department	ENGINEERING	01-52-45300	Route 59 Multi-Use Path ROW Acquisition		\$ -	\$ -
	General Fund	Streets Department	ENGINEERING	01-52-45300	Trailhead Construction Engineering	City share of construction to occur in fall 2022. Intended to be reimbursed with Park Developer Donations.	\$ 4,833	\$ -
	General Fund	Streets Department	ENGINEERING	01-52-45300	Batavia Road Sidewalk Design and Easement Exhibits	Cleanup and reconstruction of mixture of Public and Private sidewalk on "east" side of Batavia Road, to become all Public sidewalk between Tracy Place and the Illinois Prairie Path.	\$ 15,000	\$ 3,000
			Sub total by ENGINEERING	01-52-45300			\$ 29,833	\$ 8,000
	General Fund	Streets Department	OTHER PROFESSIONAL SERVICES	01-52-45400	GIS Management Services for ERP / EAM	FY25 Decision Package - PUB 25.01	\$ 12,500	\$ 60,000
	General Fund	Streets Department	OTHER PROFESSIONAL SERVICES	01-52-45400	NPDES Permit Fees Yearly (IEPA)		\$ 1,000	\$ 1,000
	General Fund	Streets Department	OTHER PROFESSIONAL SERVICES	01-52-45400	ERP System Software Selection Consultation Services	FY24 Decision Package - PUB 24.03	\$ 12,547	\$ -
	General Fund	Streets Department	OTHER PROFESSIONAL SERVICES	01-52-45400	RFP Assistance - GIS Services		\$ 2,618	\$ -
	General Fund	Streets Department	OTHER PROFESSIONAL SERVICES	01-52-45400	EAM Pre-Work		\$ 10,519	\$ -
	General Fund	Streets Department	OTHER PROFESSIONAL SERVICES	01-52-45400	DTS VUEWorks EAM Software Project Management		\$ 32,000	\$ 32,000
			Sub total by OTHER PROFESSIONAL SERVICES	01-52-45400			\$ 71,184	\$ 93,000
	General Fund	Streets Department	J.U.L.I.E.	01-52-45401	JULIE Locate Fee	Shared with Water and Sewer 020-700-704-45401 and 020-700-706-45401	\$ 3,000	\$ 3,000
	General Fund	Streets Department	J.U.L.I.E.	01-52-45401	Locate flags and Paint		\$ 4,000	\$ 4,000
			Sub total by J.U.L.I.E.	01-52-45401			\$ 7,000	\$ 7,000
	General Fund	Streets Department	DUES, SUBSCRIPTIONS & BOOKS	01-52-46900	APWA Dues	CMS, SDCL, PWD-50%, MA-50%	\$ 550	\$ 550
	General Fund	Streets Department	DUES, SUBSCRIPTIONS & BOOKS	01-52-46900	IAMMA Dues	Management Analyst	\$ 50	\$ -
	General Fund	Streets Department	DUES, SUBSCRIPTIONS & BOOKS	01-52-46900	ILCMA Membership	Management Analyst	\$ 120	\$ -

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Streets Department	DUES, SUBSCRIPTIONS & BOOKS	01-52-46900	Legacy Dues	Management Analyst	\$ 40	\$ 40
	General Fund	Streets Department	DUES, SUBSCRIPTIONS & BOOKS	01-52-46900	Professional Engineer License Registration	PWD, budget even fiscal years, and share with Water 001-700-704-46900 and Sewer 020-700-706-46900. \$50.00 in FY 2026	\$ 50	\$ -
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	01-52-46900			\$ 810	\$ 590
	General Fund	Streets Department	OTHER SUPPLIES	01-52-47200	Hardware Supplies, Coffee, Paper Towels, etc.		\$ 3,200	\$ 3,200
			Sub total by OTHER SUPPLIES	01-52-47200			\$ 3,200	\$ 3,200
	General Fund	Streets Department	SMALL TOOLS	01-52-47220	Fleet & Street Tools	Wrenches, diagnostic tools, etc. Tools need to be purchased for vehicle and equipment maintenance.	\$ 20,000	\$ 20,000
			Sub total by SMALL TOOLS	01-52-47220			\$ 20,000	\$ 20,000
	General Fund	Streets Department	UNIFORMS	01-52-47300	City Supplied Uniforms		\$ 8,000	\$ 8,000
			Sub total by UNIFORMS	01-52-47300			\$ 8,000	\$ 8,000
	General Fund	Streets Department	GAS/OIL EXPENSE	01-52-47600	Fuel and Oil Costs for Vehicles and Equipment	Costs fluctuate with market	\$ 45,000	\$ 45,000
			Sub total by GAS/OIL EXPENSE	01-52-47600			\$ 45,000	\$ 45,000
	General Fund	Streets Department	MISCELLANEOUS EXPENSE	01-52-48700	Capital Subsidy to Capital Maintenance and Replacement Fund	Transfer of all GF R&B Property Tax Revenue from 010030162, 010030163 & 30262	\$ 191,799	\$ 202,620
	General Fund	Streets Department	MISCELLANEOUS EXPENSE	01-52-48700	Holiday Decorations Replacement		\$ 20,000	\$ 20,000
	General Fund	Streets Department	MISCELLANEOUS EXPENSE	01-52-48700	Mosquito Larvicide for Catch Basins		\$ 5,000	\$ 5,000
	General Fund	Streets Department	MISCELLANEOUS EXPENSE	01-52-48700	Public Works Participation in National Night Out		\$ 1,000	\$ 2,000
	General Fund	Streets Department	MISCELLANEOUS EXPENSE	01-52-48700	River Road Path	Design and const. costs (per IGA with DuPage County, this cost will only be incurred if the City is required to issue a check)	\$ -	\$ 72,000
	General Fund	Streets Department	MISCELLANEOUS EXPENSE	01-52-48700	Small Unforeseen Items - Not in other categories		\$ 2,000	\$ 2,000
	General Fund	Streets Department	MISCELLANEOUS EXPENSE	01-52-48700	Special Events	Porta-potty's for 3rd and 4th of July Celebration, and Summer Daze	\$ 9,000	\$ 10,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Streets Department	MISCELLANEOUS EXPENSE	01-52-48700	IPASS	IPASS Replenishment	\$ 300	\$ 300
			Sub total by MISCELLANEOUS EXPENSE	01-52-48700			\$ 229,099	\$ 313,920
	General Fund	Streets Department	ROAD PROJECTS	01-52-49476	Prairie Path Solar Project	Intended to be reimbursed with community project funds from Electric Aggregation Contract.	\$ 10,000	\$ 10,000
					OTRS #2 Non-SRP Related Work	Funded with \$205K in Developer Park Donations Used for Parking Area	\$	\$ 205,000
	General Fund	Streets Department	ROAD PROJECTS	01-52-49476	Prairie Path Trailhead Project Construction	Intended to be reimbursed with Park Developer Donations. Waiting for Final Invoice from IDOT.	\$ 45,507	\$ 45,000
			Sub total by ROAD PROJECTS	01-52-49476			\$ 55,507	\$ 260,000
	General Fund	Streets Department	EQUIPMENT PURCHASE	01-52-49500	Type III Barricades		\$ 2,000	\$ 2,000
			Sub total by EQUIPMENT PURCHASE	01-52-49500			\$ 7,000	\$ 7,000
		Total by Streets Department					\$ 1,984,150	\$ 2,466,004

GENERAL FUND LINE ITEMS

Act #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-63-41000	Parks & Rec	MAINTENANCE - BUILDING	31,811	4,958	6,946	16,200	7,525	7,700	2.33%
01-63-41100	Parks & Rec	MAINTENANCE-EQUIPMENT	5,645	1,444	-	5,500	940	1,205,500	128144.68%
01-63-41300	Parks & Rec	MAINTENANCE GROUNDS	7,425	24,197	10,155	12,000	10,250	19,825	93.41%
01-63-41315	Parks & Rec	MAINTENANCE-TREES	-	-	-	1,000	-	1,000	
01-63-43800	Parks & Rec	UTILITIES	2,661	3,068	3,327	4,500	4,000	5,000	25.00%
01-63-45400	Parks & Rec	OTHER PROFESSIONAL SERVICES	9,695	25,057	13,122	12,000	3,450	-	-100.00%
01-63-46700	Parks & Rec	VETERANS MEMORIAL	7,522	311	5,051	27,000	5,200	16,000	207.69%
01-63-48700	Parks & Rec	MISCELLANEOUS EXPENSE	122	204	259	800	800	800	0.00%
01-63-48800	Parks & Rec	ALBRIGHT STUDIO EXPENSES	4,588	7,626	9,478	25,150	5,660	12,700	124.38%
01-63-49500	Parks & Rec	EQUIPMENT PURCHASE							
Totals			69,469	66,865	48,338	104,150	37,825	1,268,525	3253.67%

General Fund Line Items
Fiscal Year 2025

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request	
Public Works	General Fund	Park & Recreation	MAINTENANCE - BUILDING	01-63-41000	Janitorial Service		\$ 3,598	\$ 4,700	
	General Fund	Park & Recreation	MAINTENANCE - BUILDING	01-63-41000	Maintenance and Repairs	New Furnace 2023	\$ 3,927	\$ 3,000	
			Sub total by MAINTENANCE - BUILDING	01-63-41000			\$ 7,525	\$ 7,700	
	General Fund	Park & Recreation	MAINTENANCE - EQUIPMENT	01-63-41100	Certified Playground Mulch		\$ 740	\$ 2,500	
			MAINTENANCE - EQUIPMENT	01-63-41100	Cerny Park Improvement Project	FY 25 Decision Package PUB 25.04. Funded with \$600K OSRAD Grant and \$600K City Share Park Developer Donations		\$	\$ 1,200,000
	General Fund	Park & Recreation	MAINTENANCE - EQUIPMENT	01-63-41100	Playground Repairs		\$ 200	\$ 3,000	
			Sub total by MAINTENANCE - EQUIPMENT	01-63-41100			\$ 940	\$ 1,205,500	
	General Fund	Park & Recreation	MAINTENANCE - GROUNDS	01-63-41300	Mulch Installation as needed		\$ 2,000	\$ 2,000	
	General Fund	Park & Recreation	MAINTENANCE - GROUNDS	01-63-41300	Portion Grounds Maint. Contract		\$ 8,250	\$ 10,000	
	General Fund	Park & Recreation	MAINTENANCE - GROUNDS	01-63-41300	Natural Areas Maintenance	Cerny Park, Police Department, & Porter's Landing	\$ -	\$ 7,825	
			Sub total by MAINTENANCE - GROUNDS	01-63-41300			\$ 10,250	\$ 19,825	
	General Fund	Park & Recreation	MAINTENANCE - TREES	01-63-41315	Adjusting Mulch around Trees		\$ -	\$ 500	
	General Fund	Park & Recreation	MAINTENANCE - TREES	01-63-41315	Trimming, Replacement of Trees at All City Parks, as needed		\$ -	\$ 500	
			Sub total by MAINTENANCE - TREES	01-63-41315			\$ -	\$ 1,000	
	General Fund	Park & Recreation	UTILITIES	01-63-43800	Electricity, Park lights / Pavilion		\$ 2,500	\$ 3,000	
	General Fund	Park & Recreation	UTILITIES	01-63-43800	Natural Gas Service Pavilion	N. Gas rate to increase estimated 35%	\$ 1,500	\$ 2,000	
			Sub total by UTILITIES	01-63-43800			\$ 4,000	\$ 5,000	
	General Fund	Park & Recreation	OTHER PROFESSIONAL SERVICES	01-63-45400	Natural Areas Burns & Maintenance	Moving to 01-63-41300 for FY25	\$ 3,450	\$ -	
			Sub total by OTHER PROFESSIONAL SERVICES	01-63-45400			\$ 3,450	\$ -	
	General Fund	Park & Recreation	VETERANS MEMORIAL & TRAILHEAD	01-63-46700	General Memorial Maintenance	Cleaning , Electric	\$ 2,500	\$ 6,000	
	General Fund	Park & Recreation	VETERANS MEMORIAL	01-63-46700	New irrigation		\$ -	\$ 10,000	
	General Fund	Park & Recreation	VETERANS MEMORIAL	01-63-46700	Replace handrails (Gazebo)		\$ 2,700	\$ -	

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
			Sub total by VETERANS MEMORIAL	01-63-46700			\$ 5,200	\$ 16,000
General Fund		Park & Recreation	MEMORIALS	01-63-46750	MEMORIALS		\$ -	\$ -
			Sub total by MEMORIALS	01-63-46750			\$ -	\$ -
General Fund		Park & Recreation	MISCELLANEOUS EXPENSE	01-63-48700	Install, Maintain, and Repair	Flowers , Bush Replacement etc.	\$ 800	\$ 800
			Sub total by MISCELLANEOUS EXPENSE	01-63-48700			\$ 800	\$ 800
General Fund		Park & Recreation	ALBRIGHT EXPENSES	01-63-48800	Cleaning Services		\$ 1,000	\$ 1,500
General Fund		Park & Recreation	ALBRIGHT EXPENSES	01-63-48800	Fire Alarm Monitoring Service		\$ 660	\$ 800
General Fund		Park & Recreation	ALBRIGHT EXPENSES	01-63-48800	Fire Alarm Testing / Repair		\$ 600	\$ 700
General Fund		Park & Recreation	ALBRIGHT EXPENSES	01-63-48800	Fire Extinguisher Maintenance		\$ 100	\$ 500
General Fund		Park & Recreation	ALBRIGHT EXPENSES	01-63-48800	Natural Gas Service	Museum and Tavern Natural Gas increase 35%	\$ 2,000	\$ 5,000
General Fund		Park & Recreation	ALBRIGHT EXPENSES	01-63-48800	Pest Control		\$ 250	\$ 400
General Fund		Park & Recreation	ALBRIGHT EXPENSES	01-63-48800	Security Alarm Service	Monitoring ADS	\$ 450	\$ 1,000
General Fund		Park & Recreation	ALBRIGHT EXPENSES	01-63-48800	Supplies / Maintenance		\$ 200	\$ 2,000
General Fund		Park & Recreation	ALBRIGHT EXPENSES	01-63-48800	Wireless Fire Alarm Monitoring		\$ 400	\$ 800
			Sub total by ALBRIGHT EXPENSES	01-63-48800			\$ 5,660	\$ 12,700
			Total by Park & Recreation				\$ 37,825	\$ 1,268,525

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual	Actual	Actual	Budget	Projected	Budget	24-25
			2021	2022	2023	2024	2024	Growth	
01-65-40000	Bldgs & Grnds	SALARIES - BUILDINGS & GROUNDS	79,198	86,303	87,331	103,177	99,285	107,271	8.04%
01-65-40001	Bldgs & Grnds	OVERTIME - BUILDINGS & GROUNDS	4,424	2,698	4,607	3,000	1,249	3,000	140.19%
01-65-40100	Bldgs & Grnds	FICA EXPENSE	5,062	5,393	5,576	6,583	6,987	6,837	-2.15%
01-65-40101	Bldgs & Grnds	MEDICARE EXPENSE	1,184	1,261	1,304	1,540	1,433	1,599	11.58%
01-65-40200	Bldgs & Grnds	IMRF EXPENSE	8,300	7,703	6,977	7,492	6,375	7,763	21.77%
01-65-41000	Bldgs & Grnds	MAINTENANCE - BUILDINGS	81,641	137,439	182,799	369,500	253,550	314,700	24.12%
01-65-41110	Bldgs & Grnds	MAINTENANCE - AUTO	-	-	-	1,000	250	1,000	300.00%
01-65-44400	Bldgs & Grnds	TRAVEL, TRAINING & MEETINGS	390	595	557	3,000	2,000	3,000	50.00%
01-65-46900	Bldgs & Grnds	DUES & SUBSCRIPTIONS	390	403	238	450	350	450	28.57%
01-65-47200	Bldgs & Grnds	OTHER SUPPLIES	2,336	2,706	2,402	5,000	5,000	5,000	0.00%
01-65-47300	Bldgs & Grnds	UNIFORMS	703	847	893	1,000	1,000	1,000	0.00%
01-65-47600	Bldgs & Grnds	GAS/OIL EXPENSE	669	662	952	800	800	800	0.00%
01-65-49500	Bldgs & Grnds	EQUIPMENT PURCHASE	67	20	296	2,000	2,000	2,000	0.00%
Totals			183,974	246,030	293,932	504,542	380,279	454,420	19.50%

General Fund Line Items
Fiscal Year 2025

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Protection	FY 2025 Budget Request
Public Works	General Fund	Building & Grounds	SALARIES & WAGES	01-65-40000	Salaries & wages	Includes Season Part-time Workers	\$ 99,285	\$ 107,271
			Sub total by SALARIES & WAGES	01-65-40000			\$ 99,285	\$ 107,271
	General Fund	Building & Grounds	OVERTIME	01-65-40001	Overtime		\$ 1,249	\$ 3,000
			Sub total by OVERTIME	01-65-40001			\$ 1,249	\$ 3,000
	General Fund	Building & Grounds	FICA EXPENSE	01-65-40100	FICA EXPENSE		\$ 6,987	\$ 6,837
			Sub total by FICA EXPENSE	01-65-40100			\$ 6,987	\$ 6,837
	General Fund	Building & Grounds	MEDICARE EXPENSE	01-65-40101	MEDICARE EXPENSE		\$ 1,433	\$ 1,599
			Sub total by MEDICARE EXPENSE	01-65-40101			\$ 1,433	\$ 1,599
	General Fund	Building & Grounds	IMRF EXPENSE	01-65-40200	IMRF EXPENSE		\$ 6,375	\$ 7,763
			Sub total by IMRF EXPENSE	01-65-40200			\$ 6,375	\$ 7,763
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Backflow Testing and Repair	All Buildings & Irrigation Trailhead & Cerny Park	\$ 4,500	\$ 4,500
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Building Repair and Maintenance	All Buildings -new exterior lighting at P.D	\$ 24,000	\$ 25,000
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Carpet Cleanings (City Hall, Police)		\$ 1,000	\$ 2,000
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Cleaning Services	City Hall , Police Department , Public Works add Trailhead (New Contract)	\$ 58,000	\$ 65,000
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Cleaning Table Cloths		\$ 2,000	\$ 2,000
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Co2 / No2 Sensors Testing	Replacement (10) 2 to5 yr life span	\$ 3,000	\$ -
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Elevator Service and Repairs	City Hall , Police Station Quarterly PM's , HYD Testing , Fire Testing	\$ 6,000	\$ 10,000
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Fire & Panic Alarm Monitoring		\$ 700	\$ 1,000
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Fire Alarm Testing and Service	15yr heat detector replacement (15) 2023	\$ 5,000	\$ 5,000
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Fire Extinguisher Service	All buildings & vehicles	\$ 3,000	\$ 4,500
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Fire Sprinkler Testing and Repair	All Buildings - 5 Yr pressure Test	\$ 4,000	\$ 4,000
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Floor Mat Service		\$ 5,000	\$ 10,000
	General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Furniture	replacement chairs , file cabinets etc.	\$ 10,000	\$ 10,000
General Fund	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Garage Door and Gate Service and Repairs	Overhead Garage Doors	\$ 9,000	\$ 10,000	

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Protection	FY 2025 Budget Request
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Generator Service & Repair	New Radiator Police Department	\$ 5,000	\$ 5,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Green Building Enhancements		\$ 3,000	\$ 3,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	HVAC Maintenance & Repairs		\$ 30,000	\$ 30,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	IAQ Study City Hall	Contractual air quality assessment	\$ 250	\$ -
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Medical Supplies & AED, Eyewash	O.S.H.A compliance	\$ 2,200	\$ 3,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Miscellaneous	Locksmith , New Electronic lock , Keys, Etc.	\$ 2,500	\$ 4,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Miscellaneous Safety Issues	O.S.H.A etc.	\$ 3,500	\$ 10,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Office Furniture , Carpet	Police Department Request for the Evidence Technician	\$ 6,000	\$ -
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Pest Control	All Buildings	\$ 500	\$ 1,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Signage - Police Department		\$ 6,000	\$ 3,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Roof Inspections and Repairs		\$ 2,000	\$ 4,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Snowmelt System	New Bond Call Entrance	\$ 10,000	\$ 6,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Softener Salt	all buildings	\$ 100	\$ 1,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Exterior lighting	Police Dept.	\$ -	\$ 15,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Water Softener Police Dept.		\$ 1,000	\$ 1,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	VCT Plank Flooring	Police (Lunch room , Evidence room , stairwell)	\$ 14,700	\$ -
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Install air cleaning system	All Buildings	\$ 600	\$ -
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Painting		\$ 4,000	\$ 10,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Garage Floor Resurface / New Drain	Police Department Epoxy non-Slip	\$ 4,000	\$ -
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Office Furniture	New Chairs / Carpet protectors Records & Detective areas	\$ 7,500	\$ 2,000
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Carpet Replacement	Chief ,Deputy Chief , Conference Rm.	\$ 15,500	\$ 700
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - BUILDING	01-65-41000	Keyless Entry Upgrades for City Buildings	DP PUB 24.04 - Replace hardware and software for keypads for City Hall, Police, and Public Works.	\$ -	\$ 63,000
			Sub total by MAINTENANCE - BUILDING	01-65-41000			\$ 253,550	\$ 314,700
General Fund	Building & Grounds	Building & Grounds	MAINTENANCE - AUTOS	01-65-41110	Maintenance of Supervisor's Vehicle		\$ 250	\$ 1,000
			Sub total by MAINTENANCE - AUTOS	01-65-41110			\$ 250	\$ 1,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Protection	FY 2025 Budget Request
	General Fund	Building & Grounds	TRAVEL & MEETINGS	01-65-44400	Training and Seminars	AHR	\$ 2,000	\$ 3,000
			Sub total by TRAVEL & MEETINGS	01-65-44400			\$ 2,000	\$ 3,000
	General Fund	Building & Grounds	DUES, SUBSCRIPTIONS & BOOKS	01-65-46900	Certifications, etc.	R.S.E.S , Stationary Engineer etc.	\$ 350	\$ 450
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	01-65-46900			\$ 350	\$ 450
	General Fund	Building & Grounds	OTHER SUPPLIES	01-65-47200	Supplies for Buildings		\$ 2,500	\$ 2,500
	General Fund	Building & Grounds	OTHER SUPPLIES	01-65-47200	Tools, Ladders, Misc.		\$ 2,500	\$ 2,500
			Sub total by OTHER SUPPLIES	01-65-47200			\$ 5,000	\$ 5,000
	General Fund	Building & Grounds	UNIFORMS	01-65-47300	Uniforms	Hi-Visibility clothing, Safety Boots	\$ 1,000	\$ 1,000
			Sub total by UNIFORMS	01-65-47300			\$ 1,000	\$ 1,000
	General Fund	Building & Grounds	GAS/OIL EXPENSE	01-65-47600	Maintenance Van	new tires 2021	\$ 800	\$ 800
			Sub total by GAS/OIL EXPENSE	01-65-47600			\$ 800	\$ 800
	General Fund	Building & Grounds	EQUIPMENT PURCHASE	01-65-49500	Equipment Purchase			
			Sub total by EQUIPMENT PURCHASE	01-65-49500			\$ 2,000	\$ 2,000
		Total by Building & Grounds					\$ 380,279	\$ 454,420

GENERAL FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected 2024	Budget 2025	24-25 Growth
01-70-40400	Central Svcs	EMPLOYEE INSURANCE	983,179	928,843	856,091	1,092,564	923,395	1,021,448	10.62%
01-70-40403	Central Svcs	INSURANCE OPT-OUT PAYMENTS	2,996	5,250	11,374	12,430	20,436	18,368	-10.12%
01-70-41100	Central Svcs	MAINTENANCE - EQUIPMENT	182,001	132,757	151,103	222,040	234,114	261,702	11.78%
01-70-41103	Central Svcs	MAINTENANCE - SOFTWARE	232,719	343,041	501,267	182,452	575,813	549,466	-4.58%
01-70-43301	Central Svcs	INSURANCE - LIABILITY	101,020	115,803	129,966	133,775	163,557	172,935	5.73%
01-70-43302	Central Svcs	INSURANCE - WORKERS COMP	232,112	245,209	246,698	239,635	229,449	269,868	17.62%
01-70-43303	Central Svcs	INSURANCE - EE LIFE	2,363	2,473	3,837	3,200	2,978	2,586	-13.16%
01-70-43400	Central Svcs	TELEPHONE	37,515	57,679	59,523	60,660	62,150	64,817	4.29%
01-70-44300	Central Svcs	RENT EXPENSE	1,094	1,414	1,826	732	704	704	0.00%
01-70-44600	Central Svcs	POSTAGE	3,626	7,074	6,030	14,000	4,460	5,000	12.11%
01-70-44700	Central Svcs	PRINTING/PUBLISHING	2,074	1,263	1,693	2,000	1,000	2,000	100.00%
01-70-45210	Central Svcs	COMPUTER SOFTWARE							
01-70-45400	Central Svcs	OTHER PROFESSIONAL SERVICES	218,065	17,561	73,006	170,647	50,905	51,107	0.40%
01-70-47100	Central Svcs	OFFICE SUPPLIES	17,299	16,183	17,359	18,000	20,671	21,000	1.59%
01-70-49500	Central Svcs	EQUIPMENT PURCHASE		63,809	25,000	161,773	130,674	256,940	96.63%
Totals			2,016,063	1,938,359	2,084,773	2,313,908	2,420,306	2,697,941	11.47%

General Fund Line Items
Fiscal Year 2025

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Central Services	General Fund	Central Services	EMPLOYEE INSURANCE	01-70-40400	General Fund Share of Group Health Insurance	Net of employee contributions; additional amounts charged to water and sewer fund	\$ 923,395	\$ 1,021,448
			Sub total by EMPLOYEE INSURANCE	01-70-40400			\$ 923,395	\$ 1,021,448
General Fund	General Fund	Central Services	INSURANCE OPT-OUT PAYMENTS	01-70-40403	Annual Employee Health Insurance Optout payments	Payment to employees who have opted out of City insurance - 6 @ 01/23	\$ 20,436	\$ 18,368
			Sub total by INSURANCE OPT-OUT PAYMENTS	01-70-40403			\$ 20,436	\$ 18,368
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Additional IT Support	Special Projects as recommended by Orbis	\$ 20,000	\$ 20,000
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	IT Managed Support Services includes annual support, Email Security, EDR, Training, SIEM, and Datto	AIS ends 12-18-23 (8 mo.'s). Orbis begins 12-4-23 (5 mo.'s) + offboarding fee \$1575	\$ 144,014	\$ 174,660
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	AV Room Maintenance and Support	\$9915 annual maintenance plus support (AVI)	\$ 10,064	\$ 15,000
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Cannon I-825 Large Format Printer Maintenance	Community Development	\$ 600	\$ 600
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Fiber Internet Service	100 MBPS - annual cost for 5 year contract with Comcast Business	\$ 19,472	\$ 19,472
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Manning Copier Maintenance	BizHub 754e	\$ 420	\$ 440
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Security Camera Maintenance	Platinum CCTV annual service plan (PD - \$13,464, CH - 3264)	\$ 12,648	\$ 16,728
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Stafford Copier Maintenance	BizHub 808	\$ 540	\$ 567
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Telephone System Maintenance	Ficok	\$ 5,500	\$ 5,500
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Xerox Phaser Maint. Agreement	Community Development	\$ 600	\$ 600
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Axon PD Security Camera Maintenance	PD Interview Room recording system. 5 yr contract at \$38,074.14 (\$7614.83 p/yr) FY25 is yr 2 of 5	\$ 7,615	\$ 7,615
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Watchfire Digital City Message Board	Rt 56 and Batavia Rd sign support plan	\$ 520	\$ 520
General Fund	General Fund	Central Services	MAINTENANCE - EQUIPMENT	01-70-41100	Server Maintenance Surveillance System	Platinum CCTV Surveillance camera system server replacement for City Hall and Police Dept.	\$ 12,121	\$ -
			Sub total by MAINTENANCE EQUIPMENT	01-70-41100			\$ 234,114	\$ 261,702

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	ADP	On-boarding	\$ -	\$ 4,900
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Annual ESRI (GIS) Maintenance	2 desktop licenses; 7 online licenses, and user credits (CD)	\$ 5,100	\$ 5,300
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	APBnet (critical reach)	PD	\$ 440	\$ 515
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Arbitrator Software (Squad Camera)	Squads 315 & 319	\$	\$ 8,000
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Evidence Synology Cloud Storage	Police Department	\$ 12,000	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Archive Social	social media archiving (Facebook, Youtube)	\$ 4,000	\$ 5,000
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	AutoCad	two user licenses - CD 3 yr license of \$5048.46 paid 6/21/22. Renew in FY26	\$ 5,049	\$ 5,049
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	BEAST Maintenance & Licenses	Police Evidence Software and Licenses (2)	\$ 1,770	\$ 3,680
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	BS&A ERP software		\$ 113,140	\$ 198,190
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Citrix FileShare	Sharefile - 1 personal use license	\$ 200	\$ 200
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Continuum Disaster Recovery	Backup system for offsite data duplication. (AIS 8 mo's @ \$2,140.76, Orbis 4 mo's @ \$1800 listed as Datto under managed services	\$ 17,127	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	MazikCity Microsoft Licensing	Quizitive (formerly Mazik) May - Dec \$12,960, Jan - April - \$3,200. Included 12 mo's @ \$3,200 for FY25	\$ 118,000	\$ 38,400
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	DNS Hosting	AIS managed through 3/31/24 for \$42. Future charges directly from GoDaddy	\$ 42	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Domain Registration	licensed by AIS through 3/31/24 for \$42.	\$ 35	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	DTS VUEworks EAM Software	Public Works software. \$88,750 yr 1 (FY24), \$44,150 yr 2 (FY25) \$29,900 yrs 3-5 (FY 26,27,28)not-to-exceed \$222,600	\$ 88,750	\$ 44,150
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	GoDaddy	GoDaddy Domain subscriptions and SSL licences (2) \$100 each tbd	\$ -	\$ 200
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Granicus Web Hosting Subscription Fees	FY 24 initial set up fees. FY 25 - annual subscription fees. FY 26 - \$34,550.05. FY 27 - \$35,586.56	\$ 24,760	\$ 23,835
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Granicus GovQA FOIA	Annual subscription fees. FY 24 initial setup. \$9,000. FY25, year 2 - \$9,270. FY 26 - \$9,548.10	\$ 9,000	\$ 9,270

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Granicus Software	Website / Citizen Engagement	\$ -	\$ 57,595
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Door lock system maintenance (Ccuere)	Securitas Co. All buildings - \$3156 2 yr support and includes \$6,000 move to new server & upgrade software	\$ 10,000	\$ 3,156
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Entersect On-Line Background/Investigations tool	PD all-in-one training tracker	\$ 1,200	\$ 1,200
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Frontline Training Tracker		\$	\$ 2,550
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	FTO Software (May 1 switching to Frontline FTO Tracker)	PD Field Training Officer tracking	\$ 785	\$ 1,275
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Internet Monitoring	Interguard licensed through AIS (8 mo.)	\$ 2,400	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Itouch Maintenance	fingerprinting (PD)	\$ 5,080	\$ 5,080
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Juniper J-Care 1 Year Extended Service EX3300-48P	(7) licensed through AIS - switches	\$ 3,401	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Juniper J-Care 1 Year Extended Service SRX220	(2) licensed through AIS - Firewalls	\$ 366	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Open VPN Project and Licensing	Project complete and licensed through AIS. Orbis will take over licensing. \$1,092 annually	\$ 2,142	\$ 1,150
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Lasefiche Annual Renewal	Includes upgrade to version 11.0 in FY24. For FY 25, includes upgrade to Cloud version for ERP integration. Annual subscription \$15,550	\$ 10,483	\$ 15,550
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	LEADS Online	PD	\$ 3,773	\$ 4,037
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Lexipol (PD)	PD (7,580 - training & policy 4,893 management support)	\$ 11,767	\$ 12,473
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Lexipol LocalGovU Full Library	Full training library for all depts.	\$ 2,480	\$ 2,480
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Microsoft Azure Fees	Billed to Finance credit card	\$ 62,400	\$ 62,400
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Mimecast Annual Service Cost (recurring)	Formerly licensed through AIS. Replaced by O365 shared mailboxes eff Jan 1. Orbis to manage. No addtl charges	\$ 3,150	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	MSI/Harris Software Maintenance	Assumes 7% increase for modules utilized	\$ 13,050	\$ 13,964
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Multiple Domain UCC SSL 1 Year	licensed through AIS. Orbis will migrate. No contract. Under GoDaddy Domain and Licensing	\$ 450	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	O365 Licensing	Year 3 of 3 year agreement with Dell for O365 licensing	\$ 13,286	\$ 14,000
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Pace Scheduler Software	Police	\$ 3,710	\$ 4,095

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Quicket	Never implemented. NEW Ticket writing software PD - Implementation \$4,200; annual maintenance \$19,800	\$ 24,000	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Single Domain Non-UCC SSL 1 Year	licensed through AIS. Orbis will migrate. No contract. Under GoDaddy Domain and Licensing	\$ 125	\$ -
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	Spam Titan Email Spam Filter	licensed through AIS. Orbis to take over. New name tbd	\$ 1,380	\$ 1,380
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	SSL Certificate (CivicPlus)	licensed through AIS	\$ 325	\$ 325
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	VMWare Subscription	licensed through AIS	\$ 147	\$ 67
	General Fund	Central Services	MAINTENANCE - SOFTWARE	01-70-41103	VPN	Replaced by OpenVPN in FY24	\$ 500	\$ -
			Sub total by MAINTENANCE SOFTWARE	01-70-41103			\$ 575,813	\$ 549,466
	General Fund	Central Services	INSURANCE - LIABILITY	01-70-43301	INSURANCE - LIABILITY	Assumes 5% increase 01/2025	\$ 163,557	\$ 172,935
			Sub total by INSURANCE - LIABILITY	01-70-43301			\$ 163,557	\$ 172,935
	General Fund	Central Services	INSURANCE - WORKERS COMP	01-70-43302	INSURANCE - WORKERS COMP	Assumes 6% increase 01/25	\$ 229,449	\$ 269,868
			Sub total by INSURANCE - WORKERS COMP	01-70-43302			\$ 229,449	\$ 269,868
	General Fund	Central Services	INSURANCE - EE LIFE	01-70-43303	Employee Life Insurance	Coverage \$50k per employee insured	\$ 2,978	\$ 2,586
			Sub total by INSURANCE - EE LIFE	01-70-43303			\$ 2,978	\$ 2,586
	General Fund	Central Services	TELEPHONE	01-70-43400	Cell Phone Services		\$ 21,383	\$ 22,500
	General Fund	Central Services	TELEPHONE	01-70-43400	Comcast - CH Services		\$ 260	\$ 260
	General Fund	Central Services	TELEPHONE	01-70-43400	Comcast - PD Services and IP Addresses		\$ 18,231	\$ 19,142
	General Fund	Central Services	TELEPHONE	01-70-43400	Comcast - PW Services and IP Addresses		\$ 3,729	\$ 3,915
	General Fund	Central Services	TELEPHONE	01-70-43400	Comcast for Business - Fiber	PEERLESS Networks	\$ 18,547	\$ 19,000
			Sub total by TELEPHONE	01-70-43400			\$ 62,150	\$ 64,817
	General Fund	Central Services	RENT EXPENSE	01-70-44300	Pitney Bowes Postage Machine	City Hall	\$ 704	\$ 704
			Sub total by RENT EXPENSE	01-70-44300			\$ 704	\$ 704
	General Fund	Central Services	POSTAGE	01-70-44600	City Wide, Less W&S		\$ 4,460	\$ 5,000
			Sub total by POSTAGE	01-70-44600			\$ 4,460	\$ 5,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Central Services	PRINTING/PUBLISHING	01-70-44700	Citywide Stationary and Publishing Costs	Letterhead, Envelopes, Business cards, etc	\$ 1,000	\$ 2,000
			Sub total by PRINTING/PUBLISHING	01-70-44700			\$ 1,000	\$ 2,000
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	Communications Training	Staff from multiple depts participated.	\$ 23,445	\$ -
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	DOT/Non-DOT Program and Post Offer Physicals		\$ 7,977	\$ 11,000
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	Flu Shots and Wellness Assessments	Eligible for partial reimbursement from Gallagher/IPBC	\$ 6,503	\$ 7,000
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	Recruitment Expenses	Advertisements	\$ 6,544	\$ 10,500
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	Language Testing Service	Per MAP 213 CBA and Employee Personnel Manual	\$ 680	\$ 800
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	New Employee Background Checks		\$ 581	\$ 1,500
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	Pre-Employment Competency Testing		\$ 597	\$ 1,500
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	Cyber Security Risk Assessment	Orbis Solutions - Follows CIS 20 Critical Controls framework and best practices	\$ -	\$ 14,000
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	TASC Flexible Spending - Admin Fee	Anticipates a 5% increase	\$ 2,932	\$ 3,079
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	TASC Flexible Spending - Annual Renewal Fee	Anticipates a 5% increase	\$ 648	\$ 680
	General Fund	Central Services	OTHER PROFESSIONAL SERVICES	01-70-45400	TASC Flexible Spending - Claim Card Fee	Anticipates a 5% increase	\$ 998	\$ 1,048
			Sub total by OTHER PROFESSIONAL SERVICES	01-70-45400			\$ 50,905	\$ 51,107
	General Fund	Central Services	OFFICE SUPPLIES	01-70-47100	General Fund Office Supplies		\$ 20,671	\$ 21,000
			Sub total by OFFICE SUPPLIES	01-70-47100			\$ 20,671	\$ 21,000
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Annual Computer Replacement	On a 3 yr schedule. Approximately 1/3 of computers replaced annually.	\$ 6,000	\$ 30,000
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Investigations Data Analysis Computer	Computer \$4300 (O365 licensing under software)	\$ -	\$ 5,000
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Touch Biometrics Computer	Touch fingerprinting computer replacement	\$ -	\$ 1,500
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Annual MDT Replacement	Switched to Getac in-car computers (2 per yr)	\$ 40,000	\$ 11,500
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Annual Mobile Device Replacements	Cell Phones, pocket wifi, etc. Under Verizon billing.	\$ -	\$ 3,000
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Axon Squad Car Camera Replacements - Annual	Squads 315 & 319 at \$6,446 annually over 5 yrs beginning FY25	\$ -	\$ 6,446

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Axon Squad Car Camera Replacements - Annual	Squads 216 & 217 at \$4,593 annually over 5 yrs beginning FY23	\$ 4,593	\$ 4,593
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Axon Squad Car Camera Replacements - Annual	Squads 211 & 213 at \$4,993 and Squads 210, 312 & 314 at \$6,888 beginning FY 23	\$ 11,881	\$ 11,881
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	AV Room Equipment Upgrades	FY 25 DP (ADM 25.01) Includes \$2,000 annual Telvue maintenance and support	\$ -	\$ 53,500
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Council Chambers - DAIS Tablets	FY 23 DP ADMIN 23.059 delayed to FY 25. Tablets plus labor to configure to network.	\$ -	\$ 25,000
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	General Printer Replacements		\$ -	\$ 4,000
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Fortinet Firewall and Switch Replacements	FY 25 DP (ADM 25.02) PLUS annual support \$6,020	\$ -	\$ 34,020
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Miscellaneous	keyboards, mice, monitors, etc.	\$ 30	\$ 1,500
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Multi-Factor Authentication (MFA) - Certificate Server	FY23 DP ADM 23.04: For all users - desktops, phones, tablets. Orbis to implement O365 MFA in FY24 - \$0 cost. Open VPN MFA in FY25	\$ -	\$ 35,000
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Server Replacement Project	FY22 DP: Not completed in FY22 - Re-budgeted for FY23 and FY24. CH server and O365 migration completed in FY24. Includes laserfiche move \$1,400. \$30,000 allocated for PD server for FY25	\$ 62,000	\$ 30,000
	General Fund	Central Services	EQUIPMENT PURCHASE	01-70-49500	Konica Minolta bizhub 224e	Public Works Copier purchase	\$ 6,170	\$ -
			Sub total by EQUIPMENT PURCHASE	01-70-49500			\$ 130,674	\$ 256,940
		Sub total by Central Services					\$2,420,306	\$ 2,691,841
Grand Total Central Services							\$2,420,306	\$ 2,691,841

City of Warrenville
General Fund Projections
Fiscal Year 2025

Revenues	Fiscal Year	Actual	Actual	Actual	Projected	Projected	Projected
		2021	2022	2023	2024	2025	2026
Tax Revenue		\$ 10,038,803	\$ 12,324,082	\$ 12,662,722	\$ 12,747,289	\$ 13,326,179	\$ 13,979,079
License, Permit & Fee Revenue		523,166	665,921	497,882	520,568	746,372	505,525
Fine Revenue		155,197	270,605	220,325	202,466	199,375	199,759
Reimbursement Revenue		258	-	528	-	-	-
Rental Revenue		36,707	37,736	25,103	39,443	40,004	41,164
Intrafund Revenue		49,600	81,850	153,364	148,419	151,836	153,469
Interest Revenue		6,897	(376,229)	289,240	372,272	75,000	75,000
Grant Revenue		729,154	15,857	183,182	305,417	627,500	168,150
Miscellaneous Revenue		163,062	259,032	103,918	356,135	917,755	60,005
Total Revenue		\$ 11,702,844	\$ 13,278,854	\$ 14,136,264	\$ 14,692,009	\$ 16,084,021	\$ 15,182,151
Growth from Previous Year		-10.4%	13.5%	8.2%	3.9%	9.5%	-5.6%

Expenses	Fiscal Year	Actual	Actual	Actual	Projected	Projected	Projected
		2021	2022	2023	2024	2025	2026
Total Salary & Wage Expense		\$ 6,046,268	\$ 6,214,825	\$ 6,849,693	\$ 7,315,841	\$ 7,604,932	\$ 7,985,179
Total Fringe Benefit Expense		2,759,919	2,872,028	2,785,484	2,890,620	3,131,563	3,288,141
Total Maintenance Expense		764,232	1,111,110	1,436,647	1,753,176	3,128,244	1,637,702
Total Supplies and Service Expense		2,104,129	2,043,012	2,413,197	3,099,437	3,191,371	2,452,652
Total Capital Expense		39,955	74,882	250,858	310,727	628,640	170,000
Total Expenditures		\$ 11,714,503	\$ 12,315,857	\$ 13,735,879	\$ 15,369,801	\$ 17,684,750	\$ 15,533,674
Growth from Previous Year		-11.9%	5.1%	17.3%	11.9%	15.1%	-12.2%

Revenues Greater/(Less Than) - Expenditures		\$ (11,659)	\$ 962,997	\$ 400,385	\$ (677,792)	\$ (1,600,729)	\$ (351,523)
Personnel proportion of Total		75%	74%	70%	66%	61%	73%
Total Ending Fund Balance		\$ 12,222,429	\$ 13,185,426	\$ 13,585,811	\$ 12,908,019	\$ 11,307,290	\$ 10,955,767
Non-Spendable Fund Balance for PrePays		65,048	227,689	245,439	245,439	245,439	245,439
Assigned Fund Balance		3,398,890	3,398,890	3,398,890	2,928,966	2,122,426	1,922,426
Non-Spendable Fund Balance		4,905,664	5,056,067	5,284,089	3,275,068	4,508,921	3,842,887
Unassigned Ending Fund Balance		\$ 3,852,827	\$ 4,502,780	\$ 4,657,393	\$ 6,458,546	\$ 4,430,504	\$ 4,945,015
UFB Expenditure Coverage		33%	37%	34%	42%	25%	32%



CAPITAL MAINTENANCE AND REPLACEMENT

FUND 02

FUND TYPE: Capital Projects

FUND PURPOSE – To account for the acquisition and improvement of City property including infrastructure, major general assets and equipment. This is the fund that is utilized to account for the Capital Maintenance and Replacement Plan (CMRP).

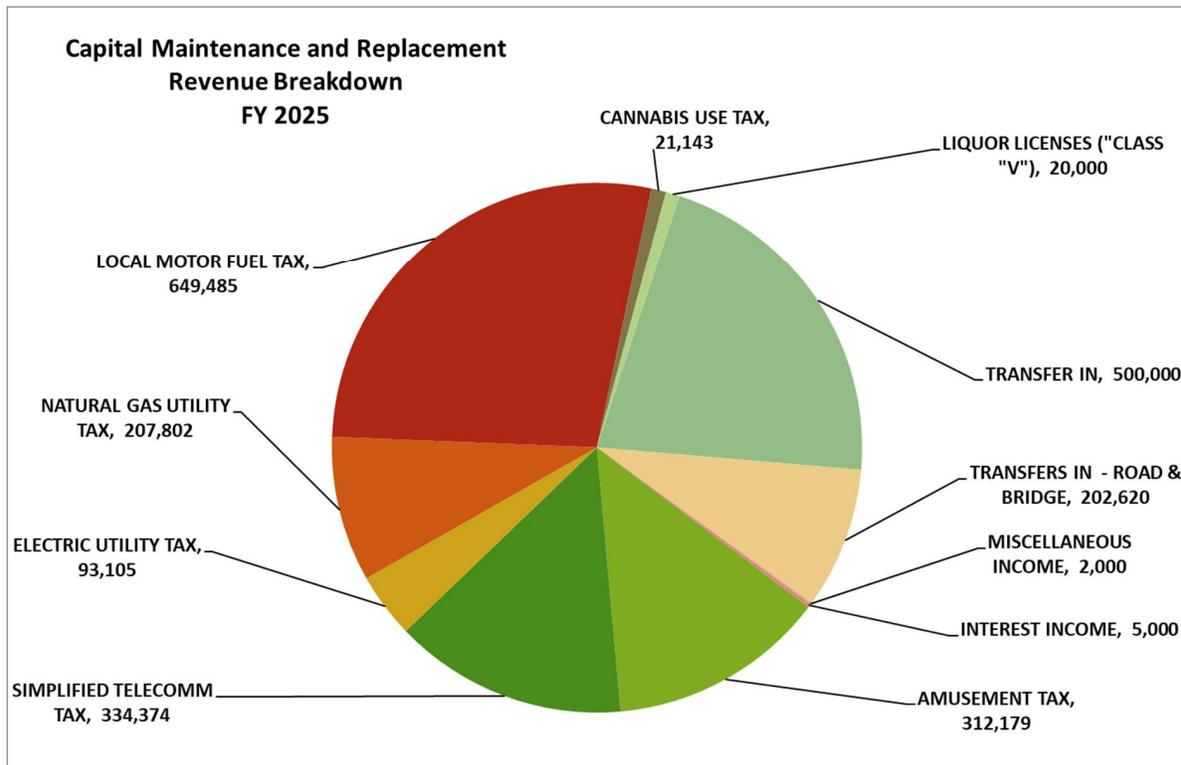
CAPITAL MAINTENANCE AND REPLACEMENT FUND HIGHLIGHTS

	2024 Budget	2024 Projected	2025 Proposed
Revenue	\$2,399,072	\$3,291,265	\$2,388,572
Expenditures	\$4,337,211	\$5,860,161	\$2,141,880
Surplus/(Deficit) ¹	(\$1,938,139)	(\$2,568,896)	\$246,692

1 – Deficits are planned and are in keeping with the CMRP plan

This fund is utilized to account for the revenues and expenditures for the Capital Maintenance and Replacement Plan (CMRP); a multi-year plan for all City non-enterprise fund infrastructure, vehicles, and equipment capital assets. The CMRP is reviewed no less than annually, and usually more frequently, to address long-term changes in the overall anticipated expenditures, and revenue sources, some of which have been declining. The average annual anticipated expenditures in the CMRP total \$3,237,345.

Revenue Sources



Revenue Breakdown

FY 2024 total revenue is projected to total \$3,291,265, which represents an increase of 51% from FY 2023, when revenue totaled \$2,178,198. This also represents a positive revenue budget variance of approximately \$892,193, from the original budget figure of \$2,399,072. FY 2025 revenue is projected to total \$2,388,572, a decrease of 27.4%, due to grant funding received in FY 2024, which will not be received again in FY 2025.

Amusement Tax revenue for FY 2024 is projected to total \$306,058, a year-to-year increase of about 10% or \$28,376 over the FY 2023 total of \$277,68. Projected revenue from this source for FY 2025, is \$312,179, or almost 2% growth over the FY 2024 year-end figure. The projected FY 2024 figure exceeds the last pre-pandemic fiscal year of 2019, when revenue totaled \$305,106. Main Event and Cinemark (previously Regal) generally produce about 98% of the annual revenue in this stream, and no additional revenue has been projected for any potential new venues which would collect and remit this tax.

Warrenville imposes a 6% Telecommunication Tax on telecommunications services. As noted in previous years, as recently as FY 2016, the revenue from this source was in excess of \$600,000. But since that time, has largely been on the decline. Revenue for FY 2024 is projected to total \$303,220, a decline of 17% from FY 2023 when total revenue was \$365,502. This specific year's decline is due, in part, to an \$11,619 "take back" by the Illinois Department of Revenue of an erroneous distribution made to the City earlier in the year. Without this "take back", the year-to-year decline would still have been projected at 7.3%. For FY 2025, it is projected that revenue source will return to a more normal anticipated level of \$334,374. The original revenue assumptions for this fund, from this tax revenue stream, were in excess of \$550,000 per year.

FY 2024 Electric Utility Tax revenue is projected to total \$92,216, while FY 2025 revenue is projected to total \$93,105. The original CMRP annual assumption for this revenue source was \$104,600. The revenue from this stream has shown little year-to-year variation and has yet to yield anticipated increases from new residential and commercial developments. The City may see additional revenue in the coming years due to population increases, but it is also possible the new revenues are being offset by increased efficiency of appliances and decreased usage across all customers, but particularly in the newer residences.

The Natural Gas Utility and Use Taxes are projected to end FY 2024 with total revenue of \$219,622, a year-to-year decrease of 12.4%, from the FY 2023 total of \$250,698, and for FY 2025 is projected to total \$207,802. These projected decreases are due to much milder than normal winter weather, with fewer periods of significant and sustained cold weather, which would have led to lower use of gas for heating. The original CMRP assumption for this revenue source was \$138,675, in annual revenue, an assumption made well before any of the recent development, mostly in the southwest section of the community, but in other areas of the community as well.

The City's original 4¢ per gallon Local Motor Fuel Tax was increased to 6¢ per gallon effective June 1, 2023. The FY 2024 revenue from this source is projected to total \$629,809, and for FY 2025, is projected to total \$649,485. There are six stations collecting and remitting this tax. The original revenue assumption for the CMRP from this revenue source was \$409,116 per year.

The CMRP was annually receiving a \$300,000, subsidy transfer from the Hotel Tax Fund. However, beginning with FY 2023, the annual capital subsidy transfer increased to \$400,000, and for FY 2025 and 2026, staff is recommending an increase to \$500,000 annually for at least two years, after which the amount of this transfer recommendation will be reassessed. The ability of the Hotel Tax Fund to make this transfer in future fiscal years will depend on the hotel tax revenue collections, which is addressed in the Hotel Tax Fund Highlights.

This fund receives all licensing and resulting tax revenue from Video Gaming which was first instituted during City FY 2022. For FY 2024 the revenue is projected to total \$57,863, and for FY 2025, 53,591. As of the end of FY 2024, there are four establishments that hold video gaming licenses, and a combined total of 16 video gaming machines operating, and up to an additional 6 soon to come online.

In FY 2024, the City also received \$938,255 in total grant revenue including \$594,744 in Community Development Block Grant (CDBG) funding in support of the Square Courts resurfacing project, and \$343,500 from DuPage County ARPA funding in support of the east side storm sewer project.

Beginning with FY 2024, State shared Cannabis Use Tax revenue is accounted for in this fund. Previously, this revenue source was accounted for in the General Fund. It is projected that FY 2024 revenue for this source would total \$20,058, or \$1.48 per capita, and for FY 2025 \$21,143, or \$1.56 capita, both based upon estimates provided by the Illinois Municipal League. No potential revenue from any cannabis dispensary, which could open within the City of Warrenville during FY 2025 or beyond, has been included in the projected revenue. However, if a dispensary or dispensaries were to open in Warrenville, any resulting revenue would be directed into this fund per previous direction.

This fund also receives Road and Bridge funding from the property tax levy, which through FY 2023, was done annually via a transfer from the General Fund in the amount of \$37,000. However, beginning with FY 2024, the Long-Range Financial Planning workgroup recommended, and City Council approved transferring 100% of the road and bridge property tax collections the General fund receives to this fund. In FY 2024, that amount is projected to total \$191,799, and for FY 2025, \$202,620.

Expenditure Breakdown

For FY 2024, fund expenditures are projected to total \$5,860,161, but were initially budgeted for \$4,337,211. The increase in expenditures is attributable to expanded pipelining projects, increased costs associated with the Square Courts resurfacing, the 2023 road program, and the East Side storm sewer project.

The proposed FY 2025 expenditures total \$2,141,880 and include the following:

- 1) Replacement of one Police interceptor vehicle – \$50,000

- 2) Cerny Park lift station pump and control panel – \$50,000
- 3) Annual road program, including inspections - \$1,728,000
- 4) Concrete light pole replacements - \$25,000
- 5) One-ton dump truck - \$75,000
- 6) Building maintenance - \$95,000
- 7) Street sweeper lease – year-four – \$43,780
(Note: One additional year (FY 2026) remaining at same cost)
- 8) Small Articulated Loader - \$60,000 (Decision Package **PUB 25.02**)

The planned decrease in budgeted expenditures is the result of careful staff planning, and project and equipment purchase assessments by staff, in the continuing effort to manage resources in this fund. Careful analysis and updating of all asset valuations and replacement schedules on the expense side, in an effort to live within the means of the revenues constraints of this fund is an on-going effort of the staff and the Capital Maintenance and Replacement Workgroup.

Overall Fund Assessment

The CMRP plan was originally designed for expenditures to vary from year-to-year. In some years those expenditures could exceed the planned average annual expenditures, while in other years, they could fall short of the planned average annual expenditures. FY 2024 is projected with total expenditures of \$5,860,161 but was initially budgeted with total FY 2024 expenditures of \$4,337,711. The result was in the initially projected use of \$1,938,139 in fund balance, is projected to finalize at \$2,568,896. FY 2025 is projected with total budgeted expenditures of \$2,141,880, or about \$1,100,000, less than the annual average.

With the comparatively large FY 2024 expenditure figure as noted above, and FY 2024 revenue exceeding budget by almost \$1,000,000, a total of \$2,568,896 of fund balance will be utilized, with the projected year end fund balance falling to \$698,094. FY 2025, on the other hand, will see a relatively small addition to fund balance of \$246,692, with total planned expenditures, as noted above, of just \$2,141,880, and projected revenue of \$2,388,572, leading to a projected year end fund balance of \$944,786.

The original assumptions of the CMRP were that plan revenues would cover expenditures, and whenever additional expenditures were added to the plan, additional revenues should be identified to cover those added expenditures. As has been an on-going concern, revenues have not kept pace with the original plan assumptions and are no longer sufficient to provide for the overall fund average annual expenditures. Given the long-term nature of this plan, there is still time to address the structural problems of this fund, and the CMRP workgroup (staff and designated elected officials) will continue working to address the long-term structural deficit, which could include recommending revenue adjustments to existing revenue streams, and the identification of potential new revenue streams.

CITY OF WARRENVILLE, ILLINOIS

**Capital Maintenance and Replacement Fund Activity
Fund 02**

FY 2025

Projected Beginning Fund Balance	\$ 698,094
Revenues	
Property Taxes	\$ -
Sales and Use Taxes	-
Amusement Taxes	312,179
Consumption Taxes	1,346,773
Income Taxes	-
Hotel Taxes	-
Motor Fuel Taxes	-
Connection Fees	-
Administrative Charges	-
Consumption Fees	-
Franchise Fees	-
Licensing Fees	20,000
Interest Income	5,000
Financing Proceeds	-
Misc. Revenues	2,000
Grant Revenue	-
Rental Income	-
Reimbursement Revenues	-
Fine Revenue	-
Transfers In	702,620
Total FY 2025 Revenue	\$ 2,388,572
Expenses/Expenditures	
Personnel	\$ -
Capital	1,860,000
Supplies and Services	186,880
Maintenance	95,000
Total FY 2025 Expenses/Expenditures	\$ 2,141,880
Variance - Add to/(Use of) Fund Balance	\$ 246,692
Projected Ending Fund Balance	\$ 944,786
Percent Change	35.34%

CAPITAL MAINTENANCE AND REPLACEMENT FUND LINE ITEMS

Cost Center	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
02-00-30704	35,535	179,668	277,683	238,200	306,058	312,179	2.00%
02-00-30706	413,319	387,366	365,502	348,489	303,220	334,374	10.27%
02-00-30710	91,531	95,396	93,278	95,000	92,216	93,105	0.96%
02-00-30711	146,454	214,435	250,698	326,477	219,622	207,802	-5.38%
02-00-30713	404,242	501,510	669,161	632,250	629,809	649,485	3.12%
02-00-30720				22,000	20,058	21,143	
02-00-32100	15,826	20,000	20,000	41,328	20,500	20,000	-2.44%
02-00-32101	29,819				40,459	40,864	
02-00-37700	2,861	(40,217)	12,770	1,000	25,000	5,000	-80.00%
02-00-38600	300,000	300,000	400,000	446,983	446,983	500,000	11.86%
02-00-38602	37,000	37,000	37,000	232,345	191,799	202,620	5.64%
02-00-39309	42,305	-	-	-	938,155	-	
02-00-39900	70,906	-	-	-	-	500	354.55%
02-00-39920	12,455	12,734	17,249	15,000	110		
02-00-39931	6,346	1,509	5,038	-	57,276	1,500	
Totals	1,562,954	1,705,227	2,178,198	2,399,072	3,291,265	2,388,572	-27.43%

Cost Center	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
02-00-41000	519,540	20,566	75,435	145,000	95,000	95,000	0.00%
02-00-44300	43,780	43,780	43,907	43,780	43,780	43,780	
02-00-45300	62,428	176,417	164,634	438,448	474,466	143,100	-69.84%
02-00-49402		900					
02-00-49476	780,046	1,074,961	211,955	3,140,500	4,818,585	1,625,000	-66.28%
02-00-49500	69,456	74,673	140,821	569,483	428,330	235,000	-45.14%
Totals	1,475,250	1,391,297	636,752	4,337,211	5,860,161	2,141,880	-63.45%
Fund Total Rev	1,562,954	1,705,227	2,178,198	2,399,072	3,291,265	2,388,572	-27.43%
Fund Total Exp	1,475,250	1,391,297	636,752	4,337,211	5,860,161	2,141,880	-63.45%
Variance	87,704	313,930	1,541,446	(1,938,139)	(2,568,896)	2,141,880	
Assigned Fund Balance @ 04/30	1,411,614	1,725,544	3,266,990		698,094	944,786	

**Capital Maintenance and Replacement Fund Line Items
Fiscal Year 2025**

City of Warrentonville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	Capital Maintenance and Replacement Fund	Expenditures	MAINTENANCE - BUILDING	02-00-41000	High Speed Garage Doors (2) at Public Works	FY 2023 Decision Package PUB 23.01	\$ 95,000	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	MAINTENANCE - BUILDING	02-00-41000	Four RTU's Public Works		\$ -	\$ 90,000
	Capital Maintenance and Replacement Fund	Expenditures	MAINTENANCE - BUILDING	02-00-41000	Public Works Paint Exterior Overhead Doors	Paint to match high speed doors.	\$ -	\$ 5,000
			Sub total by MAINTENANCE BUILDING	02-00-41000			\$ 95,000	\$ 95,000
	Capital Maintenance and Replacement Fund	Expenditures	RENT EXPENSE	02-00-44300	STREET SWEEPER LEASE PAYMENTS	FY 24 - PAYMENT #3 FY 25 - PAYMENT #4 26 - FINAL PAYMENT #5	\$ 43,780	\$ 43,780
			Sub total by RENT EXPENSE	02-00-44300			\$ 43,780	\$ 43,780
	Capital Maintenance and Replacement Fund	Expenditures	ENGINEERING	02-00-45300	Batavia Road Resurfacing Design	Construction to occur in FY 2024.	\$ 30,000	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ENGINEERING	02-00-45300	Square Courts Inspection		\$ 144,966	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ENGINEERING	02-00-45300	2023 Road Program Inspection		\$ 97,550	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ENGINEERING	02-00-45300	2024 Road Program Inspection		\$ -	\$ 128,000
	Capital Maintenance and Replacement Fund	Expenditures	ENGINEERING	02-00-45300	East Side Storm Sewer (Central & Virginia) Inspection		\$ 94,550	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ENGINEERING	02-00-45300	Batavia Road Inspection - STP Project	Route 59 - Fernilab, construction paid for by STP and MFT funding	\$ 81,500	\$ 10,000
	Capital Maintenance and Replacement Fund	Expenditures	ENGINEERING	02-00-45300	Bridge Inspections	Mack Rd. - Monthly, Williams Rd. Calendar year 2023	\$ 7,950	\$ 5,100
	Capital Maintenance and Replacement Fund	Expenditures	ENGINEERING	02-00-45300	Pavement Evaluation Update	Update original 2019 pavement evaluation study.	\$ 17,950	\$ -
			Sub total by ENGINEERING	02-00-45300			\$ 474,466	\$ 143,100
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	2024 Road Program	Branch and Courts and East Side	\$ -	\$ 1,600,000
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	2022 Road Program	Used \$500,000 of MFT funding. East Side streets, north of Gallusha (Greenville, Haylett, Parkview, Virginia).	\$ 225,000	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	CMRP Share of Batavia Road STP Project	For work outside project limits (west of CNRR and near Route 59)	\$ 26,751	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	Concrete Street Light Pole Replacement		\$ -	\$ 25,000
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	East Side Storm Replacement - West St	Project performed by City staff. Dead end of West St.	\$ 40,000	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	Pipe Lining - Culverts	Aurora Way Landon Dr. and Home Ave.	\$ 334,400	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	Pipe Lining 20" clay	Melcher	\$ 106,000	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	Pipe Lining Winchester and Lynn		\$ 188,360	\$ -

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	Square Courts Resurfacing	\$1,121,329.18 Final Construction Cost (\$594,755 CDBG Grant Funded)	\$ 1,121,329	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	2023 Road Program	Woodland Rd., Ivan Albright St., Patterman Rd., Chase Ct., Bella Vista, Weaver Pwky., Connector Rd. Needham Ct., and Bulger Ct. Curb Repairs and Patching Continental Dr. Johnson School Area Curb Replacement and Patching Police Parking Replacement and Stairs Tracy Place Side of Building	\$ 1,400,000	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	ROAD PROJECTS	02-00-49476	East Side Storm Central Ave. and Virginia Ave.	Total Cost \$1,376,745 (ARPA Grant Funded \$343,500) to reconstruct Virginia Ave. and Central Ave. Adjacent to Storm Sewer Project	\$ 1,376,745	\$ -
			Sub total by ROAD PROJECTS	02-00-49476			\$ 4,818,585	\$ 1,625,000
	Capital Maintenance and Replacement Fund	Expenditures	EQUIPMENT PURCHASE	02-00-49500	(#104) LT7501 Dump Snow Plow	City Council authorized staff to order cab and chassis for \$83,972 in November 2021, to be paid upon delivery in FY 2023. Additional \$66,000 to add body and make ready for snow.	\$ 77,000	\$ -
	Capital Maintenance and Replacement Fund	Expenditures	EQUIPMENT PURCHASE	02-00-49500	(#106) Ford LCS - 1 Ton Dump	Split 25% Sewer / 25% Water / 50% CMRP	\$ -	\$ 75,000
	Capital Maintenance and Replacement Fund	Expenditures	EQUIPMENT PURCHASE	02-00-49500	Cerny Park Stormwater Lift Station Pump & Control Panel	Third pump of three.	\$ -	\$ 50,000
	Capital Maintenance and Replacement Fund	Expenditures	EQUIPMENT PURCHASE	02-00-49500	(#210) Ford Utility Police Interceptor AWD	Eight police interceptors (204, 205, 211, 212, 213, 214, 218, and 221) were purchased. One (210) needed for FY25	\$ 351,330	\$ 50,000
			Sub total by EQUIPMENT PURCHASE	02-00-49500	New Small Articulated Loader (Bobcat L28)	FY25 Decision Package - PUB 25.02	\$ -	\$ 60,000
							\$ 428,330	\$ 235,000
			Sub total by Expenditures				\$ 5,860,161	\$ 2,141,880
	Total by Capital Maintenance and Replacement Fund						\$ 5,860,161	\$ 2,141,880

**City of Warrenville
Capital Maintenance and Replacement Fund- Projections**

Revenues	Fiscal Year				
	Actual	Actual	Actual	Projected	Projected
	2021	2022	2023	2024	2025
Tax Revenue	\$ 1,091,081	\$ 1,378,375	\$ 1,686,141	\$ 1,611,442	\$ 1,658,952
License, Permit & Fee Revenue	-	15,826	20,000	20,500	20,000
Fine Revenue	-	-	-	-	-
Reimbursement Revenue	-	-	-	-	-
Rental Revenue	-	-	-	-	-
Intrafund Revenue	337,000	337,000	437,000	638,782	702,620
Interest Revenue	2,861	(40,217)	12,770	25,000	5,000
Grant Revenue	42,305	-	-	938,155	-
Miscellaneous Revenue	89,707	14,243	22,287	57,386	2,000
Total Revenue	\$ 1,562,954	\$ 1,705,227	\$ 2,178,198	\$ 3,291,265	\$ 2,388,572
Growth from Previous Year	-18.3%	9.1%	27.7%	51.1%	-27.4%

Expenses	Fiscal Year				
	Actual	Actual	Actual	Projected	Projected
	2021	2022	2023	2024	2025
Total Salary & Wage Expense	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fringe Benefit Expense	-	-	-	-	-
Total Maintenance Expense	519,540	20,566	75,435	95,000	95,000
Total Supplies and Service Expense	106,208	220,197	208,541	518,246	186,880
Total Capital Expense	849,502	1,150,534	352,776	5,246,915	1,860,000
Total Expenses	\$ 1,475,250	\$ 1,391,297	\$ 636,752	\$ 5,860,161	\$ 2,141,880
Growth from Previous Year	-27.8%	-5.7%	-54.2%	820.3%	-63.5%

Revenues Greater/(Less Than) - Expenditures	Fiscal Year				
	Actual	Actual	Actual	Projected	Projected
	2021	2022	2023	2024	2025
	\$ 87,704	\$ 313,930	\$ 1,541,446	\$ (2,568,896)	\$ 246,692
Assigned Fund Balance	\$ 1,411,614	\$ 1,725,544	\$ 3,266,990	\$ 698,094	\$ 944,786
Expenditure Coverage	96%	124%	513%	12%	44%
					\$ 585,472
					21%

Revenues Greater/(Less Than) - Expenditures	Fiscal Year				
	Actual	Actual	Actual	Projected	Projected
	2021	2022	2023	2024	2025
	\$ 87,704	\$ 313,930	\$ 1,541,446	\$ (2,568,896)	\$ 246,692
Assigned Fund Balance	\$ 1,411,614	\$ 1,725,544	\$ 3,266,990	\$ 698,094	\$ 944,786
Expenditure Coverage	96%	124%	513%	12%	44%
					\$ 585,472
					21%



MOTOR FUEL TAX

FUND 13

FUND TYPE: Special Revenue

FUND PURPOSE – To account for the maintenance and construction of City road and bridge improvement projects as approved by the Illinois Department of Transportation. This is a statutorily required fund to account for State-shared motor-fuel tax monies.

MOTOR FUEL TAX FUND HIGHLIGHTS

	2024 Budget	2024 Projected	2025 Proposed
Revenue	\$577,867	\$680,022	\$661,161
Expenditures	\$1,957,760	\$616,250	\$1,110,758
Surplus/(Deficit)	(\$1,379,893)	\$63,772	(\$449,597)

The Motor Fuel Tax Fund is a Special Revenue fund, utilized to account for the maintenance and construction costs of City roads and bridges, and pays for street lighting costs, as approved by the Illinois Department of Transportation.

Revenue Sources

The City receives a per capita share of Motor Fuel Taxes (MFT) imposed by the State of Illinois. For FY 2024, it is projected that Illinois municipalities, including Warrenville, will receive an allocation of \$22.59 per capita. For FY 2025, the MFT per capita figure is projected to be \$22.53.

Additionally, the City receives State-shared Transportation Renewal Fund (TRF) revenue on a per-capita basis. For FY 2024, the projected per-capita revenue estimate is \$20.44, and \$21.07 for FY 2025.

The combined MFT and TRF revenue for FY 2024 is projected to total \$583,186, and for FY 2025 is projected to total \$590,911, based upon the City population of 13,553 resulting from the 2020 census. While the City is currently implementing a “special census” it will be many months until any new population figure can be included in these calculations, and as such no new revenue is included for FY 2025 projections.

The estimates of the municipal share of MFT and TRF funding are determined and supplied by the Illinois Municipal League.

Finally, due to the retention of REBUILD Illinois funding in the overall fund balance, and more favorable interest rates, the larger fiscal year fund balance allowed for interest income of a projected \$96,581, in FY 2024, and with the projected use of fund balance in FY 25, interest income is projected at \$70,250 for FY 2025.

Expenditures

Maintenance expenditures

The regular expenditures accounted for in this fund include roadway-related maintenance costs, such as storm inlet repairs, street patching, lane striping, traffic signal maintenance for four signalized intersections, maintenance of regulatory and informational street signs, as well as right-of-way tree removal, trimming, and replacement throughout the City. Finally, road salt is the largest single budgeted annual maintenance expense. The FY 2024 and FY 2025 maintenance expenses are projected to total \$247,250 each year.

Supplies and Services Expenditures

This fund is also utilized to budget and account for the electricity and related costs associated with street lighting throughout the City, which, for FY 2024 and FY 2025, are projected to total \$69,500 for street lighting per year.

Capital Expenditures

For FY 2024, total capital expenditures are projected to total 306,000, with \$106,000 for Mack Road bridge and trail engineering, and right-of-way acquisition, and \$200,000 for the Batavia Road STP project.

For FY 2025, these expenses are projected to total \$800,508 to complete the aforementioned Mack Road ROW acquisition, bridge and trail construction, and related engineering. The funding for the Mack Road related capital expenditures is coming from REBUILD Illinois grant funding currently a part of fund balance, and STP funding.

Expenditures Summary

Overall expenditures for FY 2024 are projected to total \$616,250, and 1,110,758 for FY 2025.

Fund Balance

The fund balance at the end of FY 2023 totaled \$1,765,637. By the end of FY 2024 fund balance is projected to finish at a total of \$1,829,409, and by the end of FY 2025, to a total of \$1,379,812, with FY 2025 expenditures to exceed fiscal year revenue by \$449,597, mostly through the planned use of REBUILD Illinois funding for the Mack Road bridge and trails project as previously noted.

CITY OF WARRENVILLE, ILLINOIS

Motor Fuel Tax Fund Activity
Fund 13

FY 2025

Projected Beginning Fund Balance	\$ 1,829,409
Revenues	
Property Taxes	\$ -
Sales and Use Taxes	-
Amusement Taxes	-
Consumption Taxes	-
Income Taxes	-
Hotel-Motel Taxes	-
Motor Fuel Taxes	590,911
Connection Fees	-
Administrative Charges	-
Consumption Fees	-
Franchise Fees	-
Licensing Fees	-
Interest Income	70,250
Financing Proceeds	-
Misc. Revenues	-
Grant Revenue	-
Rental Income	-
Reimbursement Revenues	-
Fine Revenue	-
Transfers In	-
Total FY 2025 Revenue	\$ 661,161
Expenses/Expenditures	
Personnel	\$ -
Capital	800,508
Supplies and Services	69,500
Maintenance	240,750
Total FY 2025 Expenses/Expenditures	\$ 1,110,758
Variance - Add to/(Use of) Fund Balance	\$ (449,597)
Projected Ending Fund Balance	\$ 1,379,812
Percent Change	-24.58%

MOTOR FUEL TAX FUND LINE ITEMS

Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
13-00-31100	Revenue MOTOR FUEL ALLOTMENT	470,466	523,823	547,625	575,867	583,186	590,911	1.32%
13-00-31101	Revenue SUPPLEMENTAL ALLOTMENT			945		255		-100.00%
13-00-31500	Revenue INSURANCE REIMBURSEMENT	1,302	1,420	54,634	2,000	96,581	70,250	-27.26%
13-00-37700	Revenue INTEREST INCOME	432,988	288,659	391,406				
13-00-39309	Revenue GRANTS							
Totals		904,756	813,902	994,610	577,867	680,022	661,161	-2.77%

Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
13-00-41200	Streets MAINTENANCE - STREETS		-		17,500	17,500	17,500	0.00%
13-00-41201	Streets MAINTENANCE STREETS-STRIPING	19,850	18,700	17,334	19,500	19,500	19,500	0.00%
13-00-41205	Streets MAINTENANCE STR-SWEEPING		-					
13-00-41210	Streets MAINTENANCE STS-SALT	151,136	87,371	79,061	180,000	180,000	180,000	0.00%
13-00-44000	Streets MAINTENANCE-STREET LIGHTS	8,199	6,149	6,947	10,000	8,500	8,500	0.00%
13-00-44010	Streets MAINTENANCE STREET SIGNS	14,093	9,838	15,541	15,250	15,250	15,250	0.00%
13-00-44020	Streets STREET LIGHTING-COMM ED	41,802	49,271	44,871	50,000	50,000	50,000	0.00%
13-00-45410	Streets TREE REMOVAL	20,790	18,980	8,950	19,500	19,500	19,500	0.00%
13-00-48600	Streets TRANSFER OUT							
13-00-49476	Streets ROAD PROJECTS		-	808,913	1,646,010	306,000	800,508	161.60%
Totals		255,870	190,309	981,617	1,957,760	616,250	1,110,758	80.24%

Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
	Fund Total Rev	904,756	813,902	994,610	577,867	680,022	661,161	-2.77%
	Fund Total Exp	255,870	190,309	981,617	1,957,760	616,250	1,110,758	80.24%
	Variance	648,886	623,593	12,993	(1,379,893)	63,772	(449,597)	
Restricted Fund Balance @ 4/30		1,129,051	1,752,644	1,765,637		1,829,409	1,379,812	

Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
	Fund Total Rev	904,756	813,902	994,610	577,867	680,022	661,161	-2.77%
	Fund Total Exp	255,870	190,309	981,617	1,957,760	616,250	1,110,758	80.24%
	Variance	648,886	623,593	12,993	(1,379,893)	63,772	(449,597)	
Restricted Fund Balance @ 4/30		1,129,051	1,752,644	1,765,637		1,829,409	1,379,812	

Motor Fuel Tax Fund Line Items
Fiscal Year 2025

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Public Works	Motor Fuel Tax	Motor Fuel	MAINTENANCE - STREETS	13-00-41200	Storm Inlet Repair, Street Patching		\$ 17,500	\$ 17,500
			Sub total by MAINTENANCE - STREETS	13-00-41200			\$ 17,500	\$ 17,500
	Motor Fuel Tax	Motor Fuel	MAINTENANCE-STREETS/STRIPING	13-00-41201	Road Striping		\$ 19,500	\$ 19,500
			Sub total by MAINTENANCE-STREETS/STRIPING	13-00-41201			\$ 19,500	\$ 19,500
	Motor Fuel Tax	Motor Fuel	MAINTENANCE STS- SALT	13-00-41210	Rock Salt and Liquid Enhancer		\$ 180,000	\$ 180,000
			Sub total by MAINTENANCE STS- SALT	13-00-41210			\$ 180,000	\$ 180,000
	Motor Fuel Tax	Motor Fuel	MAINTENANCE - STREET LIGHTS	13-00-44000	Maintenance Contract for Shared traffic Signals	Rt.59 and Mack Rd., Rt.59 and Batavia Rd., Rt.59 and Continental Dr./Meadow Ave., Rt. 56 and Batavia Rd.	\$ 8,500	\$ 8,500
			Sub total by MAINTENANCE - STREET LIGHTS	13-00-44000			\$ 8,500	\$ 8,500
	Motor Fuel Tax	Motor Fuel	MAINTENANCE - STREET SIGNS	13-00-44010	Replacement of Regulatory and Information Signs		\$ 15,250	\$ 15,250
			Sub total by MAINTENANCE - STREET SIGNS	13-00-44010			\$ 15,250	\$ 15,250
	Motor Fuel Tax	Motor Fuel	STREET LIGHTING - COMED	13-00-44020	Electric Cost	Electric for City street lights	\$ 50,000	\$ 50,000
			Sub total by STREET LIGHTING - COMED	13-00-44020			\$ 50,000	\$ 50,000
	Motor Fuel Tax	Motor Fuel	TREE REMOVAL	13-00-45410	Tree Removal, Replacement and Trimming		\$ 19,500	\$ 19,500
			Sub total by TREE REMOVAL	13-00-45410			\$ 19,500	\$ 19,500
	Motor Fuel Tax	Motor Fuel	ROAD PROJECTS	13-00-49476	RI - Mack Road Final Engineering - Bridge	REBUILD ILLINOIS FUNDS	\$ 25,000	\$ 15,000
	Motor Fuel Tax	Motor Fuel	ROAD PROJECTS	13-00-49476	RI - Mack Road Final Engineering - Trail	REBUILD ILLINOIS FUNDS	\$ 5,000	\$ -
	Motor Fuel Tax	Motor Fuel	ROAD PROJECTS	13-00-49476	RI - Mack Road ROW Acquisition - Bridge	REBUILD ILLINOIS FUNDS	\$ 16,000	\$ 16,000
	Motor Fuel Tax	Motor Fuel	ROAD PROJECTS	13-00-49476	RI - Mack Road ROW Acquisition - Trail	REBUILD ILLINOIS FUNDS	\$ 60,000	\$ 60,000
	Motor Fuel Tax	Motor Fuel	ROAD PROJECTS	13-00-49476	MFT - Batavia Road STP Project	MFT Route 59 to Fermilab - Final Contract Amount is \$597,588, STP Maximum Funding is \$303,080.	\$ 200,000	\$ 94,508
	Motor Fuel Tax	Motor Fuel	ROAD PROJECTS	13-00-49476	RI - Mack Road Construction Engineering - Bridge	REBUILD ILLINOIS FUNDS	\$ -	\$ 90,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	Motor Fuel Tax	Motor Fuel	ROAD PROJECTS	13-00-49476	RI - Mack Road Construction Engineering - Trail	REBUILD ILLINOIS FUNDS	\$ -	\$ 10,000
	Motor Fuel Tax	Motor Fuel	ROAD PROJECTS	13-00-49476	RI - Mack Road Construction - Trail	REBUILD ILLINOIS FUNDS	\$ -	\$ 51,000
	Motor Fuel Tax	Motor Fuel	ROAD PROJECTS	13-00-49476	RI - Mack Road Construction - Bridge	REBUILD ILLINOIS FUNDS	\$ -	\$ 464,000
			Sub total by ROAD PROJECTS	13-00-49476			\$ 306,000	\$ 800,508
							\$ 616,250	\$ 1,110,758
			Sub total by Motor Fuel				\$ 616,250	\$ 1,110,758
	Total by Motor Fuel Tax						\$ 616,250	\$ 1,110,758

**City of Warrenville
Motor Fuel Tax Fund - Projections**

Revenues	Fiscal Year					
	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Projected 2025	Projected 2026
Tax Revenue	\$ 470,466	\$ 523,823	\$ 547,625	\$ 583,186	\$ 590,911	\$ 590,911
License, Permit & Fee Revenue	-	-	-	-	-	-
Fine Revenue	-	-	-	-	-	-
Reimbursement Revenue	-	-	-	-	-	-
Rental Revenue	-	-	-	-	-	-
Intrafund Revenue	-	-	-	-	-	-
Interest Revenue	1,302	1,420	54,634	96,581	70,250	59,713
Grant Revenue	432,988	288,659	391,406	-	-	-
Miscellaneous Revenue	-	-	945	255	-	-
Total Revenue	\$ 904,756	\$ 813,902	\$ 994,610	\$ 680,022	\$ 661,161	\$ 650,624
Growth from Previous Year	162.6%	-10.0%	22.2%	-31.6%	-2.8%	-1.6%

Expenses	Fiscal Year					
	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Projected 2025	Projected 2026
Total Salary & Wage Expense	-	-	-	-	-	-
Total Fringe Benefit Expense	-	-	-	-	-	-
Total Maintenance Expense	193,278	122,058	118,883	240,750	240,750	240,750
Total Supplies and Service Expense	62,592	68,251	53,821	69,500	69,500	69,500
Total Capital Expense	-	-	808,913	306,000	800,508	200,000
Total Expenses	\$ 255,870	\$ 190,309	\$ 981,617	\$ 616,250	\$ 1,110,758	\$ 510,250
Growth from Previous Year	49.7%	-25.6%	415.8%	-37.2%	80.2%	-54.1%
Revenues - Expenditures	\$ 648,886	\$ 623,593	\$ 12,993	\$ 63,772	\$ (449,597)	\$ 140,374

Restricted Fund Balance for Roadways	Expenditure Coverage	
	Actual	Projected
	\$ 1,129,051	\$ 1,829,409
	441%	297%
		\$ 1,379,812
		124%
		\$ 1,520,186
		298%



HOTEL TAX

FUND 14

FUND TYPE: Special Revenue

FUND PURPOSE – To account for the costs of public relations, community events, civic promotion and tourism related activities.

HOTEL TAX FUND HIGHLIGHTS

	2024 Budget	2024 Projected	2025 Proposed
Revenue	\$749,296	\$856,105	\$880,406
Expenditures	\$842,295	\$823,925	\$887,587
Surplus/(Deficit)	(\$92,999)	\$32,180	(\$7,181)

The Hotel Tax Fund is a Special Revenue fund, utilized to account for the costs of public relations, community events, civic promotion, and tourism-related activities.

Revenue Sources

The City imposes a 5% tax on hotel stays of less than 30 days. There are currently six hotels located within Warrenville, which collect and remit this tax monthly. For FY 2024, this tax is projected to total \$843,528, or about 97% of the FY 2019 pre-pandemic fiscal year total of \$863,374. FY 2025, it is projected to total \$873,051, based upon the current trend of collected and remitted tax revenue.

Additionally, the average annual interest income earned has been approximately \$2,000 per year. For FY 2024 it is currently projected that interest income will total \$12,577, and for FY 2025, \$7,355.

Expenditures

Interfund Transfers

The largest expenditure line items in this fund are transfers to other City funds. For FY 2023 and FY 2024, a transfer of \$400,000 was made to the Capital Maintenance and Replacement Fund to help fund the maintenance of the City assets through the Capital Maintenance and Replacement Plan (CMRP). For FY 2025 and FY 2026, the Capital Maintenance and Replacement Plan workgroup and staff have recommended increasing the transfer to \$500,000. The amount of the transfer will be reassessed for FY 2027. The level of the recommended transfer in future fiscal years remains contingent upon the continued recovery of the local hotel revenue, as well as the on-going assessment of the needs of the Capital Maintenance and Replacement fund and the CMRP.

It should also be noted that beginning with FY 2023, the annual budget will include the transfer of fifty percent (50%) of the Communication Coordinator position salary, to the General Fund to partially fund that position. The related transfers total \$43,343 and \$46,600, for FY 2024, and FY 2025, respectively.

Community Events Programming Grants

The next largest expenditure is Hotel Tax grants, which the City Council approves annually for the coming fiscal year. The grants are awarded to support local events and activities, with the goal of promoting tourism and increasing the number of stays at Warrentville hotels. A total of 16 events, including one new event, and one new publication, were recommended for funding in the FY 2025 budget, totaling \$146,900.

Outside of the grant process, annually, the City directly funds two major and long-standing community events: the annual Fourth of July celebration, and Summer Daze, with funding of \$40,000 and \$30,000, respectively, plus up to \$11,000 for City in-kind support services for each event.

Additionally, this fund, is utilized to annually support the *Holly Days* community event with a funding commitment of \$6,000, and also provides funding to the Warrentville Historical Society to support the costs associated with the museum curator/director position in an amount of \$20,000.

Finally, previous years budgets have included financial support of the Warren Tavern, to assist in covering capital improvement costs, and at least one year, assistance with the cost of increased liability insurance premium expenses. However, for FY 2025, and as of the writing of this summary, the City is in discussions with the Warrentville Tavern Preservationists group on the possibility of the City taking ownership of the tavern property. An additional request for \$3,750 to fund minor building maintenance costs was still being considered at the time of this writing.

Promoting Tourism

The FY 2025 expenditures include an estimated \$42,177, in funding for the renewal of the City partnership with the DuPage Convention and Visitors Bureau (DCVB) to promote tourism and hotel stays within Warrentville. The partnership fees are equal to 25% of one-percentage point of the hotel tax revenue collected. When the revenue increases, as is currently the case, so does the DCVB partnership cost. The FY 2024 amount represents an increase of approximately 12.6%, or \$4,722, over the projected FY 2024 figure of \$37,455.

Other FY 2025 expenditures include \$7,600, to fund the continued promotion of the City through its branding program, \$2,500 for Visitor Guides, \$8,000, for City website support, maintenance, and online hosting.

Fund Balance

At the end of FY 2023, the overall total fund balance was \$1,639,951, of which \$782,466, was considered “non-spendable”, as the figure represented the amount that was “loaned” to TIF#4, in support of a developer agreement with Lexington Trace LLC. Based upon the current financial position of TIF#4, staff is projecting and recommending that the full outstanding balance of \$782,466 interfund loan will be repaid for fiscal year ending 2024.

As a result, the full fund balance will return to its normal state of *Committed*, and the full fund balance will again be available to meet the financial needs of the fund. This was a contributing

factor in the staff recommendation to increase the transfer to the Capital Maintenance and Replacement Fund from \$400,000 to \$500,000, for the next two years, as noted above.

For FY 24 the fund balance is projected to show a positive variance of \$32,180, and fiscal year end fund balance of \$1,672,131. FY 2025 is projected to show a very slight negative variance of \$7,181, and a projected fiscal-year end fund balance of \$1,664,950.

CITY OF WARRENVILLE, ILLINOIS

Hotel Tax Fund Activity
Fund 14

FY 2025

Projected Beginning Fund Balance	<u>\$ 1,672,131</u>
Revenues	
Property Taxes	\$ -
Sales and Use Taxes	-
Amusement Taxes	-
Consumption Taxes	-
Income Taxes	-
Hotel-Motel Taxes	873,051
Motor Fuel Taxes	-
Connection Fees	-
Administrative Charges	-
Consumption Fees	-
Franchise Fees	-
Licensing Fees	-
Interest Income	7,355
Financing Proceeds	-
Misc. Revenues	-
Grant Revenue	-
Rental Income	-
Reimbursement Revenues	-
Fine Revenue	-
Transfers In	-
	<hr/>
Total FY 2025 Revenue	<u>\$ 880,406</u>
Expenses/Expenditures	
Personnel	\$ -
Capital	16,600
Supplies and Services	870,987
Maintenance	-
	<hr/>
Total FY 2025 Expenses/Expenditures	<u>\$ 887,587</u>
Variance - Add to/(Use of) Fund Balance	\$ (7,181)
Non-Spendable Fund Balance	-
Projected Ending Fund Balance	<u><u>\$ 1,664,950</u></u>
Percent Change	<u><u>-0.43%</u></u>

HOTEL TAX FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
14-00-30703	Revenue	HOTEL TAX	305,057	605,908	749,106	748,546	843,528	873,051	3.50%
14-00-37700	Revenue	INTEREST INCOME	1,028	(14,436)	8,739	750	12,577	7,355	-41.52%
14-00-39309	Revenue	GRANTS							
14-00-39900	Revenue	MISCELLANEOUS INCOME							
Totals			306,085	591,472	757,845	749,296	856,105	880,406	2.84%

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
14-00-46401	Finance	CITY WEB PAGE	7,455	7,828	8,219	8,000	8,000	8,000	0.00%
14-00-46810	Council	GRANTS	127,427	135,366	218,836	268,852	265,508	268,650	1.18%
14-00-48600	Council	TRANSFERS OUT	300,000	300,000	450,000	447,516	443,343	546,660	23.30%
14-00-48702	Council	PUB. RELATIONS & PROMOTION	15,253	33,683	28,000	39,927	39,955	47,677	19.33%
14-00-48735	Council	CITY PROJECTS	3,082	4,514	6,103	78,000	67,119	16,600	-75.27%
Totals			453,217	481,391	711,158	842,295	823,925	887,587	7.73%
Fund Total Rev			306,085	591,472	757,845	749,296	856,105	880,406	2.84%
Fund Total Exp			453,217	481,391	711,158	842,295	823,925	887,587	7.73%
Variance			(147,132)	110,081	46,687	(92,999)	32,180	(7,181)	
Total Fund Balance			1,483,183	1,593,264	1,639,951	1,672,131	1,672,131	1,664,950	
Non-spendable Fund Balance			673,788	782,465	782,466	-	-	-	
Committed Fund Balance @ 4/30			809,395	810,799	857,485	1,672,131	1,672,131	1,664,950	

*Hotel Tax Fund Line Items
Fiscal Year 2025*

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	Hotel Tax	Expenditures	CITY WEB PAGE	14-00-46401	City Website	Maintenance and Hosting of the website - CivicPlus/Granicus	\$ 8,000	\$ 8,000
			Sub total by CITY WEB PAGE	14-00-46401			\$ 8,000	\$ 8,000
	Hotel Tax	Expenditures	GRANTS	14-00-46810	4TH OF JULY CELEBRATION	OUTSIDE OF TAC GRANT CYCLE-INCLUDED UP TO \$11K IN CITY SERVICES	\$ 51,000	\$ 51,000
	Hotel Tax	Expenditures	GRANTS	14-00-46810	ACTIVATING HISTORY (NEW)	TAC RECOMMENDATION	\$ 2,100	\$ 1,915
	Hotel Tax	Expenditures	GRANTS	14-00-46810	ART ON THE PRAIRIE	TAC RECOMMENDATION	\$ 13,847	\$ 18,430
	Hotel Tax	Expenditures	GRANTS	14-00-46810	ALBRIGHT INSPIRED	TAC RECOMMENDATION	\$ 2,100	\$ 2,000
	Hotel Tax	Expenditures	GRANTS	14-00-46810	CEMETERY WALK	TAC RECOMMENDATION	\$ 225	\$ 225
	Hotel Tax	Expenditures	GRANTS	14-00-46810	COFFEE-CON	TAC RECOMMENDATION	\$ 35,000	\$ 33,500
	Hotel Tax	Expenditures	GRANTS	14-00-46810	CONCERTS IN THE COMMONS	TAC RECOMMENDATION	\$ 9,020	\$ 11,096
	Hotel Tax	Expenditures	GRANTS	14-00-46810	FALL FEST	TAC RECOMMENDATION	\$ 10,485	\$ 11,538
	Hotel Tax	Expenditures	GRANTS	14-00-46810	HISTORICAL SOCIETY CURATOR	PER COUNCIL APPROVAL	\$ 20,000	\$ 20,000
	Hotel Tax	Expenditures	GRANTS	14-00-46810	HOLLY DAYS	ANNUAL EVENT	\$ 6,000	\$ 6,000
	Hotel Tax	Expenditures	GRANTS	14-00-46810	LUNCHTIME LIVE	TAC RECOMMENDATION	\$ 3,125	\$ 3,275
	Hotel Tax	Expenditures	GRANTS	14-00-46810	MOBILE WALKING TOUR	TAC RECOMMENDATION	\$ 2,112	\$ 2,112
	Hotel Tax	Expenditures	GRANTS	14-00-46810	MOVIES IN THE PARK	TAC RECOMMENDATION	\$ 1,587	\$ 1,665
	Hotel Tax	Expenditures	GRANTS	14-00-46810	MULTI-CULTURAL FESTIVAL	TAC RECOMMENDATION	\$ 17,916	\$ 20,668
	Hotel Tax	Expenditures	GRANTS	14-00-46810	MUSICAL MATINEES	TAC RECOMMENDATION	\$ 3,871	\$ 3,446
	Hotel Tax	Expenditures	GRANTS	14-00-46810	SPRING TEA	TAC RECOMMENDATION	\$ 750	\$ 700
	Hotel Tax	Expenditures	GRANTS	14-00-46810	SUMMER DAZE	INCLUDES UP TO \$11K IN CITY SERVICES	\$ 41,000	\$ 41,000
	Hotel Tax	Expenditures	GRANTS	14-00-46810	WARREN TAVERN	PER COUNCIL APPROVAL - INCLUDED LIABILITY INSURANCE FUNDING	\$ 10,000	\$ 3,750
	Hotel Tax	Expenditures	GRANTS	14-00-46810	WARRENVILLE IN BLOOM	TAC RECOMMENDATION	\$ 31,420	\$ 30,830
	Hotel Tax	Expenditures	GRANTS	14-00-46810	WARRENVILLE IN BLOOM	CALENDAR (NEW)	\$	\$ 4,500
	Hotel Tax	Expenditures	GRANTS	14-00-46810	PAINT THE VILLE	TAC RECOMMENDATION	\$ 1,150	\$ 1,000
	Hotel Tax	Expenditures	GRANTS	14-00-46810	PROJECTING ART	TAC RECOMMENDATION	\$ 2,800	\$ -
			Sub total by GRANTS	14-00-46810			\$ 265,508	\$ 268,650
	Hotel Tax	Expenditures	TRANSFERS OUT	14-00-48600	TRANSFER TO CMRP	Increase to \$500K for FY25 & FY26 - ReAssess for FY27	\$ 400,000	\$ 500,000
	Hotel Tax	Expenditures	TRANSFERS OUT	14-00-48600	TRANSFER TO GENERAL FUND	To Assist In Funding 50% Of Communications Coordinator Wages & Roll-Up Costs	\$ 43,343	\$ 46,660
			Sub total by TRANSFERS OUT	14-00-48600			\$ 443,343	\$ 546,660

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	Hotel Tax	Expenditures	PUBLIC RELATIONS	14-00-48702	DCVB Contribution	Based on 25% of 1 percentage point of the tax FY24 - based upon FY23 actual of \$749,106 FY 25 based upon projected FY 24 revenue of \$843,528	\$ 37,455	\$ 42,177
	Hotel Tax	Expenditures	PUBLIC RELATIONS	14-00-48702	Branding & Promotional Items	For distribution at Health and Wellness Fair, NNO, Job Shadowing and misc. events	\$	\$ 3,000
	Hotel Tax	Expenditures	PUBLIC RELATIONS	14-00-48702	TAC Visitor Guides/PR Ads		\$ 2,500	\$ 2,500
			Sub total by PUBLIC RELATIONS	14-00-48702			\$ 39,955	\$ 47,677
	Hotel Tax	Expenditures	CITY PROJECTS	14-00-48735	Aesthetic Enhancement	Budget again in FY 2026 (\$60,000)	\$ 60,000	\$ -
	Hotel Tax	Expenditures	CITY PROJECTS	14-00-48735	Officials And Employees Apparel Items	\$50 per apparel item	\$ 7,119	\$ 4,600
	Hotel Tax	Expenditures	CITY PROJECTS	14-00-48735	Signage	Design and Purchase of Signage for Public Art - carried over from FY23 & FY 24	\$	\$ 12,000
			Sub total by CITY PROJECTS	14-00-48735			\$ 67,119	\$ 16,600
			Sub total by Expenditures				\$ 823,925	\$ 887,587
	Total by Hotel Tax						\$ 823,925	\$ 887,587

**City of Warrenville
Hotel Tax Fund - Projections**

Revenues	Fiscal Year			
	Actual 2021	Actual 2022	Actual 2023	Projected 2024
Tax Revenue	\$ 305,057	\$ 605,908	\$ 749,106	\$ 843,528
License, Permit & Fee Revenue	-	-	-	-
Fine Revenue	-	-	-	-
Reimbursement Revenue	-	-	-	-
Rental Revenue	-	-	-	-
Intrafund Revenue	-	-	-	-
Interest Revenue	1,028	(14,436)	8,739	12,577
Grant Revenue	-	-	-	-
Miscellaneous Revenue	-	-	-	-
Total Revenue	\$ 306,085	\$ 591,472	\$ 757,845	\$ 856,105
Growth from Previous Year	-66.4%	93.2%	28.1%	13.0%
				\$ 880,406
				2.8%
				\$ 897,941
				2.0%

Expenses	Fiscal Year			
	Actual 2021	Actual 2022	Actual 2023	Projected 2024
Total Salary & Wage Expense	-	-	-	-
Total Fringe Benefit Expense	-	-	-	-
Total Maintenance Expense	-	-	-	-
Total Supplies and Service Expense	450,135	476,877	705,055	756,806
Total Capital Expense	3,082	4,514	6,103	67,119
Total Expenses	\$ 453,217	\$ 481,391	\$ 711,158	\$ 823,925
Growth from Previous Year	-24.1%	6.2%	47.7%	15.9%
				\$ 887,587
				7.7%
				\$ 947,587
				6.8%

Revenues - Expenditures	Growth from Previous Year			
	2021	2022	2023	2024
	\$ (147,132)	\$ 110,081	\$ 46,687	\$ 32,180
		7.42%		
Total Fund Balance	\$ 1,483,183	\$ 1,593,264	\$ 1,639,951	\$ 1,672,131
Non-spendable Balance	830,177	782,465	782,465	-
Committed Fund Balance	\$ 653,006	\$ 810,799	\$ 857,486	\$ 1,672,131
Expenditure Coverage	144%	168%	121%	203%
				\$ (7,181)
				\$ 1,664,950
				\$ 1,615,304
				\$ 1,615,304
				170%

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WATER AND SEWER

FUND 20

FUND TYPE: Enterprise

FUND PURPOSE – To account for the provision of potable water and wastewater treatment services to the residents of the City. Activities necessary to provide such services in this fund are, including but not limited to, daily operations, systems maintenance, administration, billing and collection, the replacement and acquisition of fixed assets, and the long-term capital replacement of the system.

WATER AND SEWER FUND

HIGHLIGHTS

	2024 Budget	2024 Projected	2025 Proposed
Revenue	\$7,448,074	\$6,769,153	\$6,981,179
Expenditures	\$7,122,496	\$5,408,988	\$6,202,966
Surplus/(Deficit)	\$325,578	\$1,360,165	\$778,213

The Water and Sewer Fund is an enterprise fund, which must be operated like a business, and cover the costs associated with the water and sewer operations with user fees, or consumption fees, charged to its customers. Additional revenues also support the fund and allow the water and sewer rates (consumption fees), to be less volatile to short-term influences. The Fund is divided into four major areas: 1) Water Operations and Maintenance, 2) Water Capital Reserve, 3) Sewer Capital Reserve, and 4) Sewer Operations and Maintenance.

Revenue Sources

Total budgeted revenue for FY 2025 is \$6,981,179 and is divided among the four major areas.

Water Operations and Maintenance revenue is comprised of water sales revenue, based on a commodity rate charged to water users for metered water usage, and a bi-monthly base service charge. For FY 2024, revenue from water sales is projected to total \$1,528,312. Water-sales revenue is a function of actual billed water usage, which varies from year to year, based on customer usage. The current water rates for most residential customers that went into effect May 1, 2023, are \$2.26 per 1,000 gallons of water used, plus a bi-monthly base charge of \$14.72. Rates for commercial accounts and users vary based upon meter and service size. The FY 2025 Budget includes a proposed ten percent (10%) water rate increase to \$2.49, per 1,000 gallons of water used, and a bi-monthly base charge of \$16.19. Water sales revenue for FY 2025 is projected to total \$1,681,143.

The second largest component of Water Operations and Maintenance revenue is rental income received from cellular communication antennas placed on City-owned water towers. The projected rental income for FY 2024 is \$384,199, and \$399,567 for FY 2025. This rental income helps the City maintain lower water rates, than would otherwise be possible. Additional sources of revenue come from turn-on fees, processing fees, interest income, metered sales (through use of rented hydrant meters), and late-payment fees, and are projected at \$19,300.

Water Capital Reserve revenue for FY 2024, largely from tap-on fee (water system connections) revenue, is projected to total \$37,018, and \$10,000, for FY 2025. The projected FY 2024 figure of \$37,018 is a 42% decrease from the FY 2023 figure of \$64,000. FY 2024 included tap-on fee revenue at a lower level, due to the year-to-year decrease in development around the community, which had previously occurred largely in the southwest district of the community. Additional

revenue is received from interest income, projected at 37,018 for 2024, and budgeted at \$10,000 for 2025. Water tap-on surcharge recapture payments are projected at \$6,023 for 2024 and 2025.

Included in Sewer Capital Reserve revenue is projected sewer connection (tap-on) fee revenue. As noted above, FY 2024 saw lower connection fee revenue of \$31,000, for FY 2025 this figure is projected at \$10,000. Additional revenue is received from interest income which for FY 2024 is projected at 40,095 and \$4,200 for FY 2025. Finally, a small amount of recapture revenue is projected for a total of \$2,170 for FY 2024, and \$2,500 for 2025.

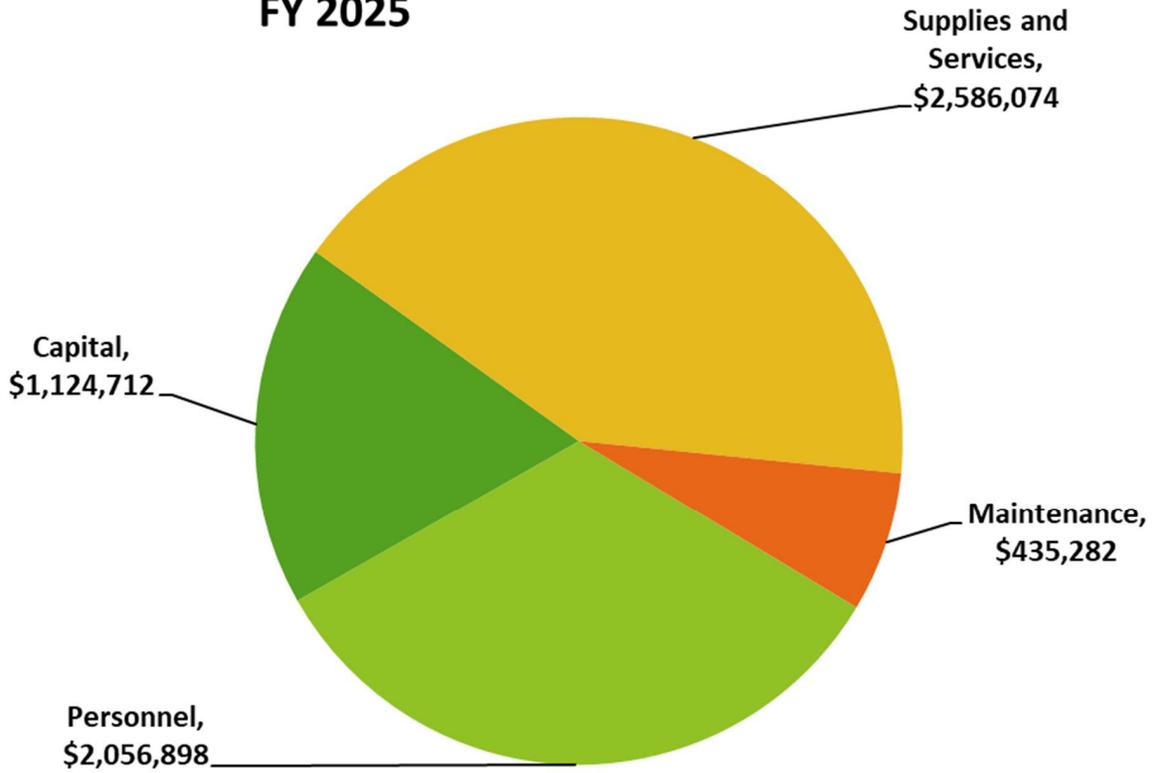
Sewer Operations and Maintenance is the final, and largest component of revenue for this fund. This revenue comes from rates charged to system users based on metered water usage. For specific instances where a residence is not connected to water, “sewer-only” customers are charged a flat bi-monthly rate. The largest component of this revenue comes from sewer-system user fees, which for FY 2024, is projected to total \$3,379,793. The proposed FY 2025 Budget includes a five percent (5%) rate increase from the current \$5.23, per 1,000 gallons of water used, plus a bi-monthly base charge of \$40.36, to a rate of \$5.49, per 1,000 gallons of water used, plus a bi-monthly base charge of \$42.38. Sewer sales revenue for FY 2025 is projected to total \$3,548,783.

Beginning with FY 2024, the City implemented a new user commodity fee to address the City’s contractual share of fees associated with the City of Naperville Wastewater Treatment Capital Plan fee. The fee is a flat fee charged to each utility billing customer and will vary by water meter size. This fee will be on-going for a number of years, as City staff have been working with City of Naperville staff to allow the City to spread the City’s share of the fees over as many years as possible, currently projected at 20 years. Those efforts will allow the commodity fee to remain unchanged for FY 2025. For FY 2024 the projected revenue from this fee is \$1,179,400 and for FY 2025 \$1,196,491.

Expenditures

Budgeted Water and Sewer Fund expenditures across all fund categories for FY 2024, are projected to total \$5,408,988, while for FY 2025 expenditures are projected at \$6,202,966, a budgeted increase of 14.67%, or \$793,978 49.5% over the 2024 projected figure.

**Water & Sewer Fund
Expenses/Expenditures
FY 2025**



Water Operations and Maintenance (O&M) (20-00) provides for the operations and maintenance of the potable (drinking) water system within the City. The City operates a series of four wells, located at various points around the City. A fifth well will be built in the southwest district of the City, which is slated to be on-line within the next couple of years. The costs associated with operating that system for FY 2024 are projected to total \$2,707,823, and for FY 2025 are projected to decrease about 21%, or \$566,545, to a projected total of \$2,143,778. The largest part of this decrease is attributable to water tower maintenance on the Country Ridge Drive water tower projected to total \$728,375 for FY 2024, which will not be re-occurring in FY 2025.

Approximately 33% of Water O&M expenses are personnel related, including wages, benefits, and other related employment costs. The remaining 61% is the costs of operating the water system, including water treatment costs and system maintenance costs as noted above.

Water Capital Reserve (20-02) expenditures are projected to total \$428,750 for FY 2025, including the following, including engineering costs where applicable:

- 1) Water main improvements – \$166,250
Main replacement or lining
- 2) Valve replacements or exercising - \$50,000
- 3) Ford F550 and 1-ton dump truck – cost allocated also to CMRP and Sewer – \$102,500
- 4) Well pump inspections or well motor - \$60,000

Sewer Capital Reserve expenditures for FY 2025 are projected to total \$462,500, and include the following expenditures:

- 1) Ford F550 and 1-ton dump truck – cost allocated also to CMRP and Water – \$102,500
- 2) Sanitary sewer system flow monitoring engineering - \$120,000
- 3) Natural Gas generator – Fox Hollow Lift Station - \$75,000
- 4) Manhole grouting work; I/I Reduction Program – \$80,000
- 5) Wet well rehab -\$40,000
- 6) Spare pump – Cantera sanitary sewer lift station - \$25,000
- 7) Sanitary sewer pump – \$20,000

Note: the Water Capital Reserve (20-02) and Sewer Capital Reserve (20-03) account groups also include expenditures that are not classified as “capital” expenditures, such as engineering design. However, these figures are included within each account group.

Sewer Operation and Maintenance (20-04) provides funding for the City’s sanitary sewer collection and transmission system, as well as the cost of wastewater treatment under the existing intergovernmental agreement with the City of Naperville.

For FY 2024, the projected expenditures will total \$2,203,715, while for FY 2025 the total expenditures are projected to total \$3,167,938. Within this account group, personnel costs make up approximately 24% of the total, while costs associated with the treatment of wastewater make up approximately 58% of the expenditures, projected at \$1,808,555, for FY 2025. These figures are based on rates charged by the City of Naperville to Warrenville for its proportional share of capital system maintenance and replacement costs incurred by Naperville. The remaining 18% is for costs of operating the sewer system, including system maintenance and administrative costs, and utilities, such as electricity needed to power pumping and lift stations.

FY 2024 initially included expenditures for the City's contractual share, approximately, 9%, of City of Naperville Wastewater Treatments Plant upgrades, which for the fiscal year were projected to total \$1,135,269 out of this account group. City staff have been working with the City of Naperville to achieve a long-range financial plan to address this cost, which is currently projected to extend out approximately 20 years. Based upon those on-going efforts, the annual amount the City is anticipated to need to pay Naperville could be \$1,250,000 annually, of which \$808,555 will come from this account group for FY 2025 and be supplemented with additional amounts from the TIF#3 and TIF #4 for FY 2025, with no payment due to Naperville for FY 2024.

Fund Balance (Net position)

The Total Net position as of the end of FY 2023 was \$23,612,084, with Investment in Capital Assets totaling \$16,769,945, and an ending Unrestricted Net Position of \$6,842,139. For FY 2024 the Total Net Position is projected at \$24,972,249, with the final Investment in Capital Assets projected to be determined during the annual audit process, after accounting for all expenditures for the fiscal year. FY 2025 is projected to finish the fiscal year with a Total Net Position of \$25,750,462.

As a reminder, when FY 2023 was closed out, and with the completion of the repayment of \$198,000 in non-spendable net position (fund balance) from TIF #4 for tap-on fees which were waived as part of the developer agreement with Lexington Trace LLC, this fund no longer contains the non-spendable component of Total Net.

At the end of FY 2023, the *Unrestricted* Net Position in this fund totaled \$6,842,139. By the end of FY 2024 is projected to total \$8,202,304, and by the end of FY 2025, \$8,980,517. The current increases in fund balance are due in largest part to collection of the aforementioned Naperville Wastewater Treatment Capital Plan fee (NPRVIL-WTC on the actual bills) which will be fully utilized in the coming years to make the City payments due to Naperville.

Fund notes

The City's long-term capital plan for Water and Sewer Fund assets, the *Enterprise Maintenance and Replacement Plan* (EMRP) was adopted in August 2015, and is reviewed and updated no less than annually by staff and the City's EMRP workgroup, comprised of staff and elected officials, to address the long-term fiscal health of the enterprise fund. The EMRP updates include changes to the comprehensive inventory of fund assets, system replacement costs, and service-life projections, and the establishment of a long-term rate structure plan, for water and sewer rates, and the Naperville Wastewater Treatment Capital Plan fee.

The long-term fiscal health of the Water and Sewer Fund is contingent upon the ability to effectively set rates to meet the operational costs and capital costs needed for system replacement and expansion, including covering the City share of the aforementioned Naperville Treatment plant upgrades.

Costs associated with the sanitary sewer maintenance program will continue as the program identifies and addresses deficiencies in the sanitary sewer system. A byproduct of the program is the reduction of total volume of storm water in the sanitary sewer system from Warrenville to the City of Naperville for treatment. The program typically includes data collection and evaluation work in two separate basins. Construction projects to line pipe or manholes occur every two to three years, grouping two or three basins together to create more cost-effective projects. Staff perform repairs annually that can be handled in-house. This work could ultimately lead to a reduction in wastewater treatment costs as the volume of flows to Naperville is reduced. During FY 2025, testing will be conducted to assess the effectiveness of the work completed to date.

Based on the long-term planning and fiscal projections, both water and sewer rates will continue to increase each year for a sustained period to meet that long-term need for sustaining the enterprise fund. As of the writing of this document, the Naperville Wastewater Treatment Capital Plan fee is not currently anticipated to need to increase for FY 2025. The overall fund health will require the need for the ongoing work by the EMRP workgroup to review and update the *Enterprise Maintenance and Replacement Plan* (EMRP) and adjust user rates and the Naperville Wastewater Treatment Capital Plan fee accordingly.

Finally, in conjunction with the upcoming implementation of the City's new Enterprise Resource Planning (ERP) system, staff and the City's contractual project management consultant, are recommending moving to change the utility billing cycles from bi-monthly billing to monthly billing. Currently half of the approximately 5,000 utility accounts are billed in one month, the remaining half of the accounts are billed the next month. Under the proposed planning, all 5,000 accounts would be billed each month. This would allow for more regular cashflows for the City, and also allow for smaller monthly payments for the customers, as opposed to having to come up with larger amounts every other month.

CITY OF WARRENVILLE, ILLINOIS

Water and Sewer Fund Activity
Fund 20

FY 2025

Projected Beginning Unrestricted Net Assets	<u>\$ 8,202,304</u>
Revenues	
Property Taxes	\$ -
Sales and Use Taxes	-
Amusement Taxes	-
Consumption Taxes	-
Income Taxes	-
Hotel-Motel Taxes	-
Motor Fuel Taxes	-
Connection Fees	20,000
Administrative Charges	1,200
Consumption Fees	6,451,022
Franchise Fees	-
Licensing Fees	-
Interest Income	50,268
Financing Proceeds	-
Misc. Revenues	8,523
Grant Revenue	-
Rental Income	399,567
Reimbursement Revenues	-
Fine Revenue	50,599
Transfers In	-
	<hr/>
Total FY 2025 Revenue	<u>\$ 6,981,179</u>
Expenses/Expenditures	
Personnel	\$ 2,056,898
Capital	1,124,712
Supplies and Services	2,581,074
Maintenance	435,282
	<hr/>
Total FY 2025 Expenses/Expenditures	<u>\$ 6,197,966</u>
Variance - Add to/(Use of) Fund Balance	\$ 783,213
Projected Ending Unrestricted Net Assets	<u>\$ 8,985,517</u>
Percent Change	<u>9.55%</u>

WATER and SEWER FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
20-00-35100	Water Revenue	WATER SALES	1,087,698	1,268,375	1,457,072	1,565,605	1,528,312	1,681,143	10.00%
20-00-35200	Water Revenue	TURN-ON FEES - WATER	2,563	1,363	1,713	1,500	1,875	1,880	0.27%
20-00-35300	Water Revenue	PROCESSING FEE - WATER	3,650	6,050	12,400	8,200	11,100	8,300	-25.23%
20-00-37503	Water Revenue	RENTAL-INCOME - CELL TOWERS	363,901	344,221	241,352	451,999	384,199	399,567	4.00%
20-00-37700	Water Revenue	INTEREST INCOME	6,148	(43,305)	132,070	1,000	21,409	24,000	12.10%
20-00-37900	Water Revenue	METER SALES	30,203	20,470	21,928	10,000	21,534	10,000	-53.56%
20-00-39600	Water Revenue	PENALTY INCOME	4,323	12,351	13,460	8,500	10,409	10,136	-2.62%
20-00-39900	Water Revenue	MISCELLANEOUS INCOME	1,233	435	3,935	100	(600)	1,200	-300.00%
20-00-39920	Water Revenue	SALE OF SURPLUS PROPERTY							
Totals			1,499,719	1,609,960	1,883,930	2,046,904	1,978,238	2,136,226	7.99%

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
20-00-40000	WO&M Expense	SALARIES - WATER	526,685	559,274	626,700	659,737	662,215	701,082	5.87%
20-00-40001	WO&M Expense	OVERTIME - WATER	36,272	42,129	43,741	39,000	62,091	46,000	-25.92%
20-00-40100	WO&M Expense	FICA EXPENSE	33,684	35,880	39,887	43,322	43,549	46,319	6.36%
20-00-40101	WO&M Expense	MEDICARE EXPENSE	7,929	8,604	9,463	10,132	10,228	10,833	5.92%
20-00-40200	WO&M Expense	IMRF EXPENSE	(21,291)	(119,054)	116,015	85,000	86,532	93,054	7.54%
20-00-40400	WO&M Expense	EMPLOYEE INSURANCE	88,548	117,857	172,665	97,267	175,333	175,000	-0.19%
20-00-40600	WO&M Expense	ACCRUED SICK / COM TIME EXPENSE	19,671	62,505	9,216	-	30,465	32,000	5.04%
20-00-40601	WO&M Expense	ACCRUED OPEB EXPENSE	19,454	-	142,102	-	142,102	125,000	-12.04%
20-00-41000	WO&M Expense	MAINTENANCE - BUILDING	8,605	2,868	20,808	23,000	22,400	53,250	137.72%
20-00-41001	WO&M Expense	MAINTENANCE - WATER TOWERS	226,725	34,242	312,157	753,300	753,300	71,250	-90.54%
20-00-41100	WO&M Expense	MAINTENANCE - EQUIPMENT	10,374	8,840	24,363	17,000	17,000	55,000	223.53%
20-00-41103	WO&M Expense	MAINTENANCE - SOFTWARE	15,359	13,144	13,263	10,595	35,678	25,123	-29.58%
20-00-41300	WO&M Expense	MAINTENANCE - GROUNDS	2,700	2,800	5,166	3,600	3,000	4,600	53.33%
20-00-41400	WO&M Expense	MAINTENANCE - UTILITY SYSTEM	37,278	64,458	49,468	70,000	100,000	80,000	-20.00%
20-00-42700	WO&M Expense	MAINTENANCE - COMMUNICATIONS	4,532	8,047	25,175	12,363	18,288	19,408	6.12%
20-00-43300	WO&M Expense	INSURANCE - GENERAL	3,787	3,862	3,953	3,775	3,817	4,046	6.00%
20-00-43301	WO&M Expense	INSURANCE - LIABILITY	9,013	9,192	9,418	9,889	9,999	10,600	6.01%
20-00-43302	WO&M Expense	INSURANCE - WORKERS COMP	29,014	32,257	31,154	29,953	26,148	27,717	6.00%
20-00-43400	WO&M Expense	TELEPHONE	5,344	4,750	5,379	6,000	6,000	6,000	0.00%
20-00-43800	WO&M Expense	UTILITIES	64,429	53,245	38,630	88,834	59,847	65,000	8.61%
20-00-44300	WO&M Expense	RENT EXPENSE	6,410	6,776	7,017	6,350	8,650	8,650	0.00%
20-00-44400	WO&M Expense	TRAVEL, TRAINING & MEETINGS	3,151	8,388	9,951	12,450	11,450	16,700	45.85%
20-00-44600	WO&M Expense	POSTAGE	7,377	7,076	10,114	11,875	10,978	11,455	4.35%
20-00-44700	WO&M Expense	PRINTING/PUBLISHING	6,103	7,536	7,329	9,000	9,000	9,500	5.56%
20-00-45010	WO&M Expense	LIENS	255	195	460	200	285	275	-3.51%
20-00-45100	WO&M Expense	LEGAL EXPENSE	1,034	-	-	9,500	-	7,000	
20-00-45200	WO&M Expense	AUDIT EXPENSE	2,500	2,600	2,600	2,660	2,660	2,725	2.44%

Water and Sewer Fund Line Items
Fiscal Year 2025

WATER and SEWER FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024
20-00-45210	WO&M Expense	COMPUTER SOFTWARE					
20-00-45300	WO&M Expense	ENGINEERING	6,108	20,669	26,726	6,000	10,000
20-00-45400	WO&M Expense	OTHER PROFESSIONAL SERVICES	11,306	28,752	23,064	21,350	54,782
20-00-45401	WO&M Expense	J.U.L.I.E.	1,664	984	1,530	2,500	2,500
20-00-46900	WO&M Expense	DUES, SUBSCRIPTIONS & BOOKS	711	591	1,798	1,200	1,625
20-00-47100	WO&M Expense	OFFICE SUPPLIES					
20-00-47200	WO&M Expense	OTHER SUPPLIES	373	582	623	1,155	2,000
20-00-47220	WO&M Expense	SMALL TOOLS	1,207	750	995	1,300	3,000
20-00-47300	WO&M Expense	UNIFORMS	2,477	3,996	3,208	4,000	4,000
20-00-47600	WO&M Expense	GAS / OIL EXPENSE	7,798	9,142	10,926	10,600	10,600
20-00-47700	WO&M Expense	CHLORINATION SUPPLIES	37,465	75,704	53,501	65,000	69,000
20-00-48100	WO&M Expense	CONTINGENCY					
20-00-48300	WO&M Expense	ADMINISTRATIVE CHARGES	20,070	20,070	20,070	20,070	20,070
20-00-48410	WO&M Expense	DEPRECIATION EXPENSE	234,713	215,432	201,731	234,713	201,731
20-00-48700	WO&M Expense	MISCELLANEOUS EXPENSE	113	1,845	788	1,000	1,000
20-00-49300	WO&M Expense	BUILDING IMPROVEMENTS		1,482			
20-00-49301	WO&M Expense	IMPROVEMENTS OTHER THAN BLDG					
20-00-49500	WO&M Expense	EQUIPMENT PURCHASE		5,366			
20-00-49503	WO&M Expense	EQUIPMENT-MAINTENANCE SUPRV		2,773			
20-00-49700	WO&M Expense	METERS	26,632	31,866	37,362	16,500	16,500
Totals			1,505,579	1,392,109	2,123,882	2,400,190	2,707,823
Budget 2025							24-25 Growth
10,000							-72.99%
500							-98.32%
6,023							0.00%
16,523							-77.32%

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024
20-02-35400	Water	WATER CONNECTIONS	68,500	62,000	64,000	10,000	37,018
20-02-37700	Capital	INTEREST INCOME	(6,338)	(60,075)	14,545	500	29,798
20-02-39404	Revenue	RECAPTURE PAYMENTS - WATER	15,597	15,002	6,685	5,000	6,023
Totals			77,759	16,927	85,230	15,500	72,839

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024
20-02-45300	W. Cap Res. Expense	ENGINEERING		4,437	-	69,300	30,000
20-02-49422	W. Cap Res. Expense	WATER MAIN IMPROVEMENTS		160,033	27,301	125,000	116,785
20-02-49495	W. Cap Res. Expense	CAPITAL OPERATING COSTS	139,150	58,350	57,236	25,000	25,000
20-02-49500	W. Cap Res. Expense	EQUIPMENT PURCHASE				66,250	-
Totals			139,150	222,820	84,537	285,550	171,785

**Water and Sewer Fund Line Items
Fiscal Year 2025**

WATER and SEWER FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
20-03-35400	Sewer Capital Res	SEWER CONNECTIONS	65,500	64,000	70,000	10,000	31,000	10,000	-67.74%
20-03-37700	Revenue	INTEREST INCOME	(3,301)	(45,730)	27,983	1,000	40,095	4,200	-89.52%
20-03-39309	Sewer Capital Res	GRANTS				880,465			
20-03-39404	Revenue	RECAPTURE PAYMENTS - SEWER	563	20,579	22,928	5,000	2,170	2,500	15.21%
Totals			62,762	38,849	120,911	896,465	73,265	16,700	-77.21%
Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
20-03-45300	S. Cap Res. Expense	ENGINEERING	58,012	107,796	58,344	127,325	58,200	120,000	106.19%
20-03-49401	S. Cap Res. Expense	INFILTRATION ANALYSIS	19,259	1,475					
20-03-49422	S. Cap Res. Expense	SEWER MAIN IMPROVEMENTS	26,352	352,362	185,878	811,100	267,465	165,000	-38.31%
20-03-49500	S. Cap Res. Expense	EQUIPMENT PURCHASED		5,633		146,250	-	177,500	
Totals			103,623	467,266	244,222	1,084,675	325,665	462,500	42.02%
Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
20-04-35100	Sewer Revenue	SEWER SALES	2,180,509	2,802,209	3,310,307	3,307,483	3,379,793	3,548,783	5.00%
20-04-35150	Sewer Revenue	NAPERVILLE TREATMENT PLANT FEE				1,135,272	1,179,400	1,196,491	1.45%
20-04-35200	Sewer Revenue	TURN-ON FEES - SEWER	2,313	1,363	513	750	-	-	
20-04-35300	Sewer Revenue	PROCESSING FEE - SEWER	3,150	6,050	4,075	8,200	4,425	4,425	0.00%
20-04-37700	Sewer Revenue	INTEREST INCOME	(270)	(3,695)	1,155	500	1,915	500	-73.89%
20-04-37702	Sewer Revenue	INTEREST INCOME - SEWER SURPLUS							
20-04-37900	Sewer Revenue	METER SALES - SEWER	27,557	20,470	11,808	5,000	-	-	
20-04-39600	Sewer Revenue	PENALTY INCOME	13,636	39,129	56,202	30,000	52,884	40,463	-23.49%
Totals			2,226,895	2,865,526	3,384,060	4,487,205	4,618,417	4,790,662	3.73%
Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
20-04-40000	S O&M Expense	SALARIES - SEWER	398,632	422,919	471,338	501,778	480,302	535,721	11.54%
20-04-40001	S O&M Expense	OVERTIME - SEWER	24,605	28,435	30,339	28,000	52,695	40,000	-24.09%
20-04-40100	S O&M Expense	FICA EXPENSE	25,274	27,195	29,466	32,846	31,961	35,695	11.68%
20-04-40101	S O&M Expense	MEDICARE EXPENSE	5,962	6,358	7,077	7,682	7,525	8,348	10.94%
20-04-40200	S O&M Expense	IMRF EXPENSE	(36,307)	(135,470)	101,869	75,000	71,578	78,590	9.80%
20-04-40400	S O&M Expense	EMPLOYEE INSURANCE	65,941	89,718	129,538	72,015	130,842	73,822	-43.58%
20-04-41000	S O&M Expense	MAINTENANCE - BUILDING	3,227	2,376	4,185	12,500	600	13,500	2150.00%
20-04-41100	S O&M Expense	MAINTENANCE - EQUIPMENT	15,422	19,443	15,657	10,000	2,109	90,000	4167.43%

WATER and SEWER FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
20-04-41103	S O&M Expense	MAINTENANCE - SOFTWARE	5,388	10,306	9,931	7,895	8,162	8,559	4.86%
20-04-41300	S O&M Expense	MAINTENANCE - GROUNDS	3,235	3,395	2,950	3,240	2,700	4,000	48.15%
20-04-41400	S O&M Expense	MAINTENANCE - UTILITY SYSTEM	22,560	19,285	19,381	30,000	30,000	30,000	0.00%
20-04-42700	S O&M Expense	MAINTENANCE - COMMUNICATIONS	2,232	5,270	6,755	8,900	9,625	10,624	10.38%
20-04-43300	S O&M Expense	INSURANCE - GENERAL	5,280	5,385	5,523	5,800	5,867	6,219	6.00%
20-04-43301	S O&M Expense	INSURANCE - LIABILITY	2,412	2,461	2,523	2,650	2,681	2,842	6.01%
20-04-43302	S O&M Expense	INSURANCE - WORKERS COMP	29,014	32,257	31,154	29,953	26,147	27,717	6.00%
20-04-43400	S O&M Expense	TELEPHONE	14,467	4,726	5,379	6,000	5,136	6,000	16.82%
20-04-43800	S O&M Expense	UTILITIES	21,905	25,115	32,034	35,000	36,502	41,000	12.32%
20-04-44300	S O&M Expense	RENT EXPENSE	6,383	6,776	7,143	6,350	8,650	8,650	0.00%
20-04-44400	S O&M Expense	TRAVEL, TRAINING & MEETINGS	3,130	7,749	10,455	9,550	9,050	9,650	6.63%
20-04-44600	S O&M Expense	POSTAGE	7,377	7,065	8,931	7,955	10,978	11,455	4.35%
20-04-44700	S O&M Expense	PRINTING / PUBLISHING	6,103	7,187	7,329	8,375	7,500	8,000	6.67%
20-04-45010	S O&M Expense	LIENS	255	206	460	200	285	275	-3.51%
20-04-45100	S O&M Expense	LEGAL SERVICES	-	-	-	9,500	-	7,000	-
20-04-45200	S O&M Expense	AUDIT EXPENSE	2,500	2,600	2,600	2,660	2,660	2,725	2.44%
20-04-45300	S O&M Expense	ENGINEERING	161	64	-	-	2,500	2,500	0.00%
20-04-45400	S O&M Expense	OTHER PROFESSIONAL SERVICE	706	2,174	704	7,100	35,282	36,190	2.57%
20-04-45401	S O&M Expense	J.U.L.I.E.	1,274	984	806	2,500	2,500	2,500	0.00%
20-04-45420	S O&M Expense	NAPERVILLE SEWAGE TREATMENT	854,374	895,475	1,136,101	2,137,269	960,702	1,808,555	88.25%
20-04-45700	S O&M Expense	TRAINING & SEMINARS	-	-	-	-	-	1,000	-46.67%
20-04-46900	S O&M Expense	DUES, SUBSCRIPTIONS & BOOKS	1,739	591	1,834	1,925	1,875	1,000	-46.67%
20-04-47100	S O&M Expense	OFFICE SUPPLIES	24	160	58	58	1,500	1,500	0.00%
20-04-47200	S O&M Expense	OTHER SUPPLIES	1,498	577	623	1,155	1,500	1,500	0.00%
20-04-47220	S O&M Expense	SMALL TOOLS	2,391	1,475	2,661	2,500	3,000	5,000	66.67%
20-04-47300	S O&M Expense	UNIFORMS	2,428	366	1,805	2,500	2,500	2,500	0.00%
20-04-47600	S O&M Expense	GAS / OIL EXPENSE	7,798	9,142	10,917	11,000	11,000	11,000	0.00%
20-04-48100	S O&M Expense	CONTINGENCY	-	-	-	-	-	20,070	0.00%
20-04-48300	S O&M Expense	ADMINISTRATIVE CHARGES	20,070	20,070	20,070	20,070	20,070	20,070	0.00%
20-04-48410	S O&M Expense	DEPRECIATION EXPENSE	234,712	215,432	201,732	234,713	201,731	201,731	0.00%
20-04-48700	S O&M Expense	MISCELLANEOUS EXPENSE	113	385	33	1,000	1,000	1,000	0.00%
20-04-49700	S O&M Expense	METERS	18,422	27,201	37,362	16,500	16,500	14,000	-15.15%
Totals			1,780,707	1,774,853	2,356,723	3,352,081	2,203,715	3,167,938	43.75%

WATER and SEWER FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
20-06-37700	Water Capital	INTEREST INCOME	(2,230)	(30,569)	9,538	1,000	15,828	12,600	-20.39%
Totals			(2,230)	(30,569)	9,538	1,000	15,828	12,600	-20.39%
20-07-37700	Sewer Capital	INTEREST INCOME	(1,488)	(20,399)	6,369	1,000	10,566	8,468	-19.86%
Totals			(1,488)	(20,399)	6,369	1,000	10,566	8,468	-19.86%
		Fund Total Rev	3,863,417	4,480,294	5,490,038	7,448,074	6,769,153	6,981,179	3.13%
		Fund Total Exp	3,529,059	3,857,048	4,809,364	7,122,496	5,408,988	6,202,966	14.68%
		Variance	334,358	623,246	680,674	325,578	1,360,165	778,213	
		Total Net Position	22,308,164	22,931,410	23,612,084		24,972,249	25,750,462	
		Investment in Capital Assets	17,484,157	17,083,367	16,769,945		16,769,945	16,769,945	
		Non-spendable net-position	198,000	198,000	-				
		Unrestricted Net Position @ 4/30	4,626,007	5,650,043	6,842,139		8,202,304	8,980,517	

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Public Works	Water and Sewer Fund	Water - O&M	SALARIES & WAGES	20-00-40000	Salaries - Water		\$ 662,215	\$ 701,082
			Sub total by SALARIES & WAGES	20-00-40000			\$ 662,215	\$ 701,082
	Water and Sewer Fund	Water - O&M	OVERTIME	20-00-40001	Overtime		\$ 62,091	\$ 46,000
			Sub total by OVERTIME	20-00-40001			\$ 62,091	\$ 46,000
	Water and Sewer Fund	Water - O&M	FICA EXPENSE	20-00-40100	FICA Expense		\$ 43,549	\$ 46,319
			Sub total by FICA EXPENSE	20-00-40100			\$ 43,549	\$ 46,319
	Water and Sewer Fund	Water - O&M	MEDICARE EXPENSE	20-00-40101	Medicare Expenses		\$ 10,228	\$ 10,833
			Sub total by MEDICARE EXPENSE	20-00-40101			\$ 10,228	\$ 10,833
	Water and Sewer Fund	Water - O&M	IMRF EXPENSE	20-00-40200	IMRF Expense		\$ 86,532	\$ 93,054
			Sub total by IMRF EXPENSE	20-00-40200			\$ 86,532	\$ 93,054
	Water and Sewer Fund	Water - O&M	EMPLOYEE INSURANCE	20-00-40400	City Share of Employee Health Insurance		\$ 175,333	\$ 175,000
			Sub total by EMPLOYEE INSURANCE	20-00-40400			\$ 175,333	\$ 175,000
	Water and Sewer Fund	Water - O&M	ACCRUED SICK/COMP TIME EXPENSE	20-00-40600	ACCRUED SICK/COMP TIME EXPENSE		\$ 30,465	\$ 32,000
			Sub total by ACCRUED SICK/COMP TIME EXPENSE	20-00-40600			\$ 30,465	\$ 32,000
	Water and Sewer Fund	Water - O&M	ACCRUED OPEB EXPENSE	20-00-40601	OPEB EXPENSE		\$ 142,102	\$ 125,000
			Sub total by ACCRUED OPEB EXPENSE	20-00-40601			\$ 142,102	\$ 125,000
	Water and Sewer Fund	Water - O&M	MAINTENANCE - BUILDING	20-00-41000	General Upkeep of Public Works Garage	Includes mat service and janitorial services	\$ 600	\$ 750
			MAINTENANCE - BUILDING	20-00-41000	Keyless Entry Upgrades for City Buildings	PUB 24.04 - Replace hardware and software for keypads for City Hall, Police, and Public Works.	\$ -	\$ 6,000
	Water and Sewer Fund	Water - O&M	MAINTENANCE - BUILDING	20-00-41000	Wells and lift stations		\$ 21,800	\$ 21,500
			MAINTENANCE - BUILDING	20-00-41000	Filter Media	This is for the Iron removal at the well sites	\$ -	\$ 25,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
			Sub total by MAINTENANCE - BUILDING	20-00-41000			\$ 22,400	\$ 53,250
	Water and Sewer Fund	Water - O&M	MAINTENANCE - WATER TOWERS	20-00-41001	Interior tower inspection	Need to have cert to climb tower.	\$ -	\$ 12,000
	Water and Sewer Fund	Water - O&M	MAINTENANCE - WATER TOWERS	20-00-41001	SCADA Controls South EWST	West Street water tower	\$ -	\$ 15,000
	Water and Sewer Fund	Water - O&M	MAINTENANCE - WATER TOWERS	20-00-41001	SCADA Controls West EWST	Country Ridge water tower	\$ -	\$ 15,000
	Water and Sewer Fund	Water - O&M	MAINTENANCE - WATER TOWERS	20-00-41001	Visual Inspection West ESWT	Country Ridge water tower	\$ -	\$ 4,325
	Water and Sewer Fund	Water - O&M	MAINTENANCE - WATER TOWERS	20-00-41001	Visual Inspection South ESWT	West Street water tower	\$ 4,925	\$ 4,925
	Water and Sewer Fund	Water - O&M	MAINTENANCE - WATER TOWERS	20-00-41001	West EWST Renovation		\$ 728,375	\$ -
	Water and Sewer Fund	Water - O&M	MAINTENANCE - WATER TOWERS	20-00-41001	Maintenance and Repairs		\$ 20,000	\$ 20,000
			Sub total by MAINTENANCE - WATER TOWERS	20-00-41001			\$ 753,300	\$ 71,250
	Water and Sewer Fund	Water - O&M	MAINTENANCE - EQUIPMENT	20-00-41100	Repair of Water Equipment	Generators for wells - 4 generator with well 13 to be added later	\$ 7,000	\$ 45,000
			Sub total by MAINTENANCE - EQUIPMENT	20-00-41100			\$ 7,000	\$ 45,000
	Water and Sewer Fund	Water - O&M	MAINTENANCE - SOFTWARE	20-00-41103	Financial System Annual Maintenance Agreement	Harris/MSI - Share with Sewer 20-04-41103	\$ 8,501	\$ 9,096
	Water and Sewer Fund	Water - O&M	MAINTENANCE - SOFTWARE	20-00-41103	Waterworth Software Annual Subscription	Share with Sewer 020-700-706-41103	\$ 4,990	\$ 4,990
	Water and Sewer Fund	Water - O&M	MAINTENANCE - SOFTWARE	20-00-41103	DTS VUEWorks EAM Software	Share with 01-70-41103 and 20-04-41103	\$ 22,187	\$ 11,037
			Sub total by MAINTENANCE - SOFTWARE	20-00-41103			\$ 35,678	\$ 25,123
	Water and Sewer Fund	Water - O&M	MAINTENANCE - AUTOS	20-00-41110	Repair of Water Vehicles	Also shared equipment and Vehicles with Streets.	\$ 10,000	\$ 10,000
			Sub total by MAINTENANCE - AUTOS	20-00-41110			\$ 10,000	\$ 10,000
	Water and Sewer Fund	Water - O&M	MAINTENANCE - GROUNDS	20-00-41300	Mowing and Landscape Maintenance		\$ 3,000	\$ 4,600
			Sub total by MAINTENANCE - GROUNDS	20-00-41300			\$ 3,000	\$ 4,600

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	Water and Sewer Fund	Water - O&M	MAINTENANCE - UTILITY SYSTEM	20-00-41400	Leak Detection	Contracted leak detection on City water main and services	\$ 20,000	\$ -
	Water and Sewer Fund	Water - O&M	MAINTENANCE - UTILITY SYSTEM	20-00-41400	Utility Repairs and General Maintenance	Includes landscape restoration for water main breaks.	\$ 80,000	\$ 80,000
			Sub total by MAINTENANCE - UTILITY SYSTEM	20-00-41400			\$ 100,000	\$ 80,000
	Water and Sewer Fund	Water - O&M	MAINTENANCE - COMMUNICATIONS	20-00-42700	Neptune Annual Maintenance - Gateways and Portable Collector	Split with 20-04-42700	\$ 7,625	\$ 8,624
	Water and Sewer Fund	Water - O&M	MAINTENANCE - COMMUNICATIONS	20-00-42700	Neptune Annual Hosting Fee	Split with 20-04-42700	\$ 6,919	\$ 7,040
	Water and Sewer Fund	Water - O&M	MAINTENANCE - COMMUNICATIONS	20-00-42700	Verizon	Verizon fees are around \$310.80 per month.	\$ 3,744	\$ 3,744
			Sub total by MAINTENANCE - COMMUNICATIONS	20-00-42700			\$ 18,288	\$ 19,408
	Water and Sewer Fund	Water - O&M	INSURANCE - GENERAL	20-00-43300	INSURANCE - GENERAL	Assumes a 6% increase at 01/25	\$ 3,817	\$ 4,046
			Sub total by INSURANCE - GENERAL	20-00-43300			\$ 3,817	\$ 4,046
	Water and Sewer Fund	Water - O&M	INSURANCE - LIABILITY	20-00-43301	INSURANCE - LIABILITY	Assumes a 6% increase at 01/25	\$ 9,999	\$ 10,600
			Sub total by INSURANCE - LIABILITY	20-00-43301			\$ 9,999	\$ 10,600
	Water and Sewer Fund	Water - O&M	INSURANCE - WORKERS COMP	20-00-43302	Workers Comp	Assumes a 6% increase at 01/25	\$ 26,148	\$ 27,717
			Sub total by INSURANCE - WORKERS COMP	20-00-43302			\$ 26,148	\$ 27,717
	Water and Sewer Fund	Water - O&M	TELEPHONE	20-00-43400	Verizon Phone Cost - SCADA System	Increase due to switching to phone calls for alarms, instead of text messages.	\$ 6,000	\$ 6,000
			Sub total by TELEPHONE	20-00-43400			\$ 6,000	\$ 6,000
	Water and Sewer Fund	Water - O&M	UTILITIES	20-00-43800	Electric and Natural Gas Expenses	Includes pumping stations.	\$ 59,847	\$ 65,000
			Sub total by UTILITIES	20-00-43800			\$ 59,847	\$ 65,000
	Water and Sewer Fund	Water - O&M	RENT EXPENSE	20-00-44300	Airgas - Cylinder rentals		\$ 3,150	\$ 3,150
	Water and Sewer Fund	Water - O&M	RENT EXPENSE	20-00-44300	Rent to City (Office / Building Space Usage)	Split \$11,000 annual cost 50/50 with Sewer 020-700-706-44300	\$ 5,500	\$ 5,500

City of Warrentonville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
			Sub total by RENT EXPENSE	20-00-44300			\$ 8,650	\$ 8,650
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	Executive Coaching / Training	PWD & MA shared with Street and Sewer - 01-52-44400 and 20-04-44400. UMS & UDCL 50/50 Water / Sewer.	\$ 6,750	\$ 6,750
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	IAFSM Conference	PWD shared with Street and Sewer - 001-700-701-44400 and 020-700-706-44400	\$ 150	\$ 250
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	I-Pass Replenishment		\$ 50	\$ 50
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	IPSI - Utility Crew Leader	Shared with 20-04-44400	\$ 750	\$ 750
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	MAPSI - Utility Maintenance Superintendent	Shared with 20-04-44400	\$ 750	\$ 750
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	Miscellaneous Meetings and Training	Includes Public Works Onsite Team and Crew Leader Training	\$ -	\$ 3,000
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	Water Conference - Utility Maintenance and Crew Leader / Water, Certified Employee	Water Conference	\$ 2,000	\$ 2,000
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	Miscellaneous Technical Training	Split with Sewer - 20-04-44400.	\$ 500	\$ 500
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	Monthly APWA Meetings	Also shared with Street 01-52-44400 and Sewer - and 20-04-44400.	\$ 150	\$ 150
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	Road Scholar APWA	Utility Division Laborer - Yr 3 of 3	\$ -	\$ 2,000
	Water and Sewer Fund	Water - O&M	TRAVEL & MEETINGS	20-00-44400	Training - BBP, CPR, ETC	CEU Training Classes	\$ 350	\$ 500
			Sub total by TRAVEL & MEETINGS	20-00-44400			\$ 11,450	\$ 16,700
	Water and Sewer Fund	Water - O&M	POSTAGE	20-00-44600	Annual Lock Box Fee	Split with Sewer - 20-04-44600.	\$ 730	\$ 730
	Water and Sewer Fund	Water - O&M	POSTAGE	20-00-44600	General Mail Cost for Late Notices		\$ 8,700	\$ 9,100
	Water and Sewer Fund	Water - O&M	POSTAGE	20-00-44600	General Mail Cost for Utility Bills		\$ 1,548	\$ 1,625
			Sub total by POSTAGE	20-00-44600			\$ 10,978	\$ 11,455
	Water and Sewer Fund	Water - O&M	PRINTING/PUBLISHING	20-00-44700	Public Notices, Door Hangers, Boil Order notices, etc.		\$ 500	\$ 500
	Water and Sewer Fund	Water - O&M	PRINTING/PUBLISHING	20-00-44700	Utility Bill and Late Notice Processing	Third Millennium	\$ 7,500	\$ 8,000
	Water and Sewer Fund	Water - O&M	PRINTING/PUBLISHING	20-00-44700	Water Quality Report		\$ 1,000	\$ 1,000
			Sub total by PRINTING/PUBLISHING	20-00-44700			\$ 9,000	\$ 9,500

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	Water and Sewer Fund	Water - O&M	LIENS	20-00-45010	Lien Charge for Delinquent Accounts		\$ 285	\$ 275
			Sub total by LIENS	20-00-45010			\$ 285	\$ 275
	Water and Sewer Fund	Water - O&M	LEGAL FEES	20-00-45100	Legal Coverage (if necessary)		\$ -	\$ 2,500
	Water and Sewer Fund	Water - O&M	LEGAL FEES	20-00-45100	Monthly Legal Services - City Attorney on Retainer	Share of Monthly Retainer if needed	\$ -	\$ 4,500
			Sub total by LEGAL FEES	20-00-45100			\$ -	\$ 7,000
	Water and Sewer Fund	Water - O&M	AUDIT EXPENSE	20-00-45200	Share of Annual Audit	Shared with (01-45-45200), (20-04-45400), (73-00-45200), (74-00-45200)	\$ 2,660	\$ 2,725
			Sub total by AUDIT EXPENSE	20-00-45200			\$ 2,660	\$ 2,725
	Water and Sewer Fund	Water - O&M	ENGINEERING	20-00-45300	As needed for General Engineering Reports		\$ 10,000	\$ 15,000
			Sub total by ENGINEERING	20-00-45300			\$ 10,000	\$ 15,000
	Water and Sewer Fund	Water - O&M	OTHER PROFESSIONAL SERVICES	20-00-45400	CDL Reimbursements		\$ 190	\$ 190
	Water and Sewer Fund	Water - O&M	OTHER PROFESSIONAL SERVICES	20-00-45400	City Sample Supplies for Testing		\$ 10,000	\$ 20,000
	Water and Sewer Fund	Water - O&M	OTHER PROFESSIONAL SERVICES	20-00-45400	Landscape Architect Consulting	Work with staff to recommend landscaping replacements / improvements at water tower and well sites.	\$ -	\$ 5,000
	Water and Sewer Fund	Water - O&M	OTHER PROFESSIONAL SERVICES	20-00-45400	GIS Management Services for ERP / EAM	FY25 Decision Package - PUB 25.01	\$ 6,250	\$ 15,000
	Water and Sewer Fund	Water - O&M	OTHER PROFESSIONAL SERVICES	20-00-45400	IEPA Required Backflow Survey Consultant	Mailing every 3 years. Next mailing is FY26.	\$ -	\$ -
	Water and Sewer Fund	Water - O&M	OTHER PROFESSIONAL SERVICES	20-00-45400	Standard Water Testing Charges & UCMR - 5 Sampling	Waiting on Suburban labs	\$ 9,500	\$ 22,300
	Water and Sewer Fund	Water - O&M	OTHER PROFESSIONAL SERVICES	20-00-45400	ERP System Software Selection Consultation Services	FY24 Decision Package - PUB 24.03	\$ 6,274	\$ -
	Water and Sewer Fund	Water - O&M	OTHER PROFESSIONAL SERVICES	20-00-45400	RFP Assistance - GIS Services		\$ 1,309	\$ -
	Water and Sewer Fund	Water - O&M	OTHER PROFESSIONAL SERVICES	20-00-45400	EAM Pre-Work		\$ 5,260	\$ -
	Water and Sewer Fund	Water - O&M	OTHER PROFESSIONAL SERVICES	20-00-45400	DTS VUEWorks EAM Software Project Management		\$ 16,000	\$ 16,000
			Sub total by OTHER PROFESSIONAL SERVICES	20-00-45400			\$ 54,782	\$ 78,490
	Water and Sewer Fund	Water - O&M	J.U.L.I.E.	20-00-45401	JULIE Locate Fee	Split with 020-700-706-45401, and Street Division.	\$ 1,000	\$ 1,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	Water and Sewer Fund	Water - O&M	J.U.L.I.E.	20-00-45401	Locate Flags and paint	Split with 020-700-706-45401.	\$ 1,500	\$ 1,500
			Sub total by J.U.L.I.E.	20-00-45401			\$ 2,500	\$ 2,500
	Water and Sewer Fund	Water - O&M	DUES, SUBSCRIPTIONS & BOOKS	20-00-46900	APWA Dues	Utility Maintenance Superintendent - 50%, Public Works Director - 25%, Management Analyst - 25%	\$ 300	\$ 300
	Water and Sewer Fund	Water - O&M	DUES, SUBSCRIPTIONS & BOOKS	20-00-46900	AWWA Membership	Entire Division	\$ 800	\$ 850
	Water and Sewer Fund	Water - O&M	DUES, SUBSCRIPTIONS & BOOKS	20-00-46900	Books for Education Reimbursement	Water Certification	\$ 500	\$ 3,000
	Water and Sewer Fund	Water - O&M	DUES, SUBSCRIPTIONS & BOOKS	20-00-46900	Professional Engineer License Registration	PWD, budget even fiscal years, and share with Street 01-52-46900 and Sewer 20-04-46900. \$25.00 in FY 2026	\$ 25	\$ -
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	20-00-46900			\$ 1,625	\$ 4,150
	Water and Sewer Fund	Water - O&M	OTHER SUPPLIES	20-00-47200	Hardware Supplies, Coffee, Paper Towels, etc..		\$ 2,000	\$ 2,000
			Sub total by OTHER SUPPLIES	20-00-47200			\$ 2,000	\$ 2,000
	Water and Sewer Fund	Water - O&M	SMALL TOOLS	20-00-47220	Small Tools as Needed	Had to replace more tools than expected this year.	\$ 3,000	\$ 6,000
			Sub total by SMALL TOOLS	20-00-47220			\$ 3,000	\$ 6,000
	Water and Sewer Fund	Water - O&M	UNIFORMS	20-00-47300	City Supplied Uniforms - Annual	Includes adding a new Utility Maintenance Worker.	\$ 4,000	\$ 4,000
			Sub total by UNIFORMS	20-00-47300			\$ 4,000	\$ 4,000
	Water and Sewer Fund	Water - O&M	GAS/OIL EXPENSE	20-00-47600	Fuel and Oil Cost for Vehicles and Equipment		\$ 10,600	\$ 10,600
			Sub total by GAS/OIL EXPENSE	20-00-47600			\$ 10,600	\$ 10,600
	Water and Sewer Fund	Water - O&M	CHLORINATION SUPPLIES	20-00-47700	Chemical Feed Pump	For polymer at well # 10.	\$ -	\$ 2,500
	Water and Sewer Fund	Water - O&M	CHLORINATION SUPPLIES	20-00-47700	Chemical Feed Tank	For polymer at well # 10	\$ -	\$ 650
	Water and Sewer Fund	Water - O&M	CHLORINATION SUPPLIES	20-00-47700	Chemical Scale	For polymer at well # 10.	\$ -	\$ 4,500

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	Water and Sewer Fund	Water - O&M	CHLORINATION SUPPLIES	20-00-47700	Chlorination Supplies	Sodium Hypochlorite, Fluoride, Polymer, Phosphate	\$ 65,000	\$ 65,000
	Water and Sewer Fund	Water - O&M	CHLORINATION SUPPLIES	20-00-47700	Monitor Reagents		\$ 4,000	\$ 4,000
			Sub total by CHLORINATION SUPPLIES	20-00-47700			\$ 69,000	\$ 76,650
	Water and Sewer Fund	Water - O&M	ADMINISTRATIVE CHARGES	20-00-48300	City Overhead Charge		\$ 20,070	\$ 20,070
			Sub total by ADMINISTRATIVE CHARGES	20-00-48300			\$ 20,070	\$ 20,070
	Water and Sewer Fund	Water - O&M	DEPRECIATION EXPENSE	20-00-48410	DEPRECIATION AND AMORTIZATION EXPENSE	Amortization per GASB 83 - started FY 21	\$ 201,731	\$ 201,731
			Sub total by DEPRECIATION EXPENSE	20-00-48410			\$ 201,731	\$ 201,731
	Water and Sewer Fund	Water - O&M	MISCELLANEOUS EXPENSE	20-00-48700	Miscellaneous Expense		\$ 1,000	\$ 1,000
			Sub total by MISCELLANEOUS EXPENSE	20-00-48700			\$ 1,000	\$ 1,000
	Water and Sewer Fund	Water - O&M	METER PURCHASES	20-00-49700	Meter Change-Out and Replacement Program	Share with Sewer 20-00-04-49700	\$ 16,500	\$ 14,000
			Sub total by METER PURCHASES	20-00-49700			\$ 16,500	\$ 14,000
		Sub total by Water-O&M					\$ 2,707,823	\$ 2,143,778
		Total by Water - O&M					\$ 2,707,823	\$ 2,143,778

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Public Works	Water and Sewer Fund	Water - Capital Reserve	ENGINEERING	20-02-49300	Update Water System Model	DECISION PACKAGE PUB 24.05	\$ 30,000	\$ 50,000
			Sub total by ENGINEERING				\$ 30,000	\$ 50,000
	Water and Sewer Fund	Water - Capital Reserve	WATER MAIN IMPROVEMENTS	20-02-49422	Water Main Replacement or Lining		\$ 116,785	\$ 166,250
	Water and Sewer Fund	Water - Capital Reserve	WATER MAIN IMPROVEMENTS	20-02-49422	Valve Exercising (4-year cycle)	FY25 Decision Package - PUB 25.03	\$	\$ 50,000
			Sub total by WATER MAIN IMPROVEMENTS				\$ 116,785	\$ 216,250
	Water and Sewer Fund	Water - Capital Reserve	CAPITAL OPERATING COSTS	20-02-49495	Well / pump inspections / 60Hp Motor 460v 8" well motor	Place Holder	\$ -	\$ 60,000
	Water and Sewer Fund	Water - Capital Reserve	CAPITAL OPERATING COSTS	20-02-49495	Replace Valves at Wells		\$ 25,000	\$ -
			Sub total by CAPITAL OPERATING COSTS				\$ 25,000	\$ 60,000
	Water and Sewer Fund	Water - Capital Reserve	EQUIPMENT PURCHASE	20-02-49500	(#125) Ford F-550	Split 50% Sewer / 50% Water	\$	\$ 65,000
	Water and Sewer Fund	Water - Capital Reserve	EQUIPMENT PURCHASE	20-02-49500	(#106) Ford LCS - 1 Ton Dump	Split 25% Sewer / 25% Water / 50% CMRP	\$	\$ 37,500
			Sub total by EQUIPMENT PURCHASE				\$ -	\$ 102,500
			Sub total by Water-Capital Reserve				\$ 171,785	\$ 428,750
			Total by Water - Capital Reserve				\$ 171,785	\$ 428,750

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Public Works	Water and Sewer Fund	Sewer - Capital Reserve	ENGINEERING	20-03-45300	I/I Reduction Program - Basin 5, Phase 2	Central 2 Basin	\$ 53,200	\$ -
	Water and Sewer Fund	Sewer - Capital Reserve	ENGINEERING	20-03-45300	Sanitary Sewer System Flow Monitoring	Evaluate progress of sanitary sewer maintenance program and impact of new developments.	\$ 5,000	\$ 120,000
			Sub total by ENGINEERING	20-03-45300			\$ 58,200	\$ 120,000
	Water and Sewer Fund	Sewer - Capital Reserve	SEWER MAIN IMPROVEMENTS	20-03-49422	Grouting Manholes to address I/I Issues	Staff will be doing more repairs so phase 3 cost will be lower.	\$ 60,000	\$ 80,000
	Water and Sewer Fund	Sewer - Capital Reserve	SEWER MAIN IMPROVEMENTS	20-03-49422	Spare Pump for Cantera Sanitary Sewer Lift Station			\$ 25,000
			SEWER MAIN IMPROVEMENTS	20-03-49423	Wet Well Rehab	Lift Station		\$ 40,000
	Water and Sewer Fund	Sewer - Capital Reserve	SEWER MAIN IMPROVEMENTS	20-03-49422	Sanitary Sewer Pump	Spare for shelf		\$ 20,000
	Water and Sewer Fund	Sewer - Capital Reserve	SEWER MAIN IMPROVEMENTS	20-03-49422	I/I Reduction Program Phase 3	Central 1 & West 1 Basins	\$ 207,465	\$ -
			Sub total by SEWER MAIN IMPROVEMENTS	20-03-49422			\$ 267,465	\$ 165,000
	Water and Sewer Fund	Sewer - Capital Reserve	EQUIPMENT PURCHASE	20-03-49500	(#125) Ford F-550	Split 50% Sewer / 50% Water		\$ 65,000
	Water and Sewer Fund	Sewer - Capital Reserve	EQUIPMENT PURCHASE	20-03-49500	(#106) Ford LCS - 1 Ton Dump	Split 25% Sewer / 25% Water / 50% CMRP		\$ 37,500
	Water and Sewer Fund	Sewer - Capital Reserve	EQUIPMENT PURCHASE	20-03-49500	Natural Gas Generator	Fox Hollow Lift Station		\$ 75,000
	Water and Sewer Fund	Sewer - Capital Reserve	EQUIPMENT PURCHASE	20-03-49500	Sewer Flow Monitors		\$ -	\$ -
			Sub total by EQUIPMENT PURCHASE	20-03-49500			\$ -	\$ 177,500
			Sub total by Sewer-Capital				\$ 325,665	\$ 462,500
		Total by Sewer - Capital				\$ 325,665	\$ 462,500	

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Protection	FY 2025 Budget Request
Public Works	Water and Sewer Fund	Sewer - O&M	SALARIES & WAGES	20-04-40000	Salaries & Wages		\$ 480,302	\$ 535,721
			Sub total by SALARIES & WAGES	20-04-40000			\$ 480,302	\$ 535,721
	Water and Sewer Fund	Sewer - O&M	OVERTIME	20-04-40001	Overtime		\$ 52,695	\$ 40,000
			Sub total by OVERTIME	20-04-40001			\$ 52,695	\$ 40,000
	Water and Sewer Fund	Sewer - O&M	FICA EXPENSE	20-04-40100	FICA Expense		\$ 31,961	\$ 35,695
			Sub total by FICA EXPENSE	20-04-40100			\$ 31,961	\$ 35,695
	Water and Sewer Fund	Sewer - O&M	MEDICARE EXPENSE	20-04-40101	Medicare Expense		\$ 7,525	\$ 8,348
			Sub total by MEDICARE EXPENSE	20-04-40101			\$ 7,525	\$ 8,348
	Water and Sewer Fund	Sewer - O&M	IMRF EXPENSE	20-04-40200	IMRF Expense		\$ 71,578	\$ 78,590
			Sub total by IMRF EXPENSE	20-04-40200			\$ 71,578	\$ 78,590
	Water and Sewer Fund	Sewer - O&M	EMPLOYEE INSURANCE	20-04-40400	City Share of Employee Health Insurance		\$ 130,842	\$ 73,822
			Sub total by EMPLOYEE INSURANCE	20-04-40400			\$ 130,842	\$ 73,822
	Water and Sewer Fund	Sewer - O&M	MAINTENANCE - BUILDING	20-04-41000	General Upkeep of Public Works Garage	Includes mat service and janitorial services	\$ 600	\$ 7,500
	Water and Sewer Fund	Sewer - O&M	MAINTENANCE - BUILDING	20-04-41000	Keyless Entry Upgrades for City Buildings	PUB 24.04 - Replace hardware and software for keypads for City Hall, Police, and Public Works.	\$ -	\$ 6,000
			Sub total by MAINTENANCE - BUILDING	20-04-41000			\$ 600	\$ 13,500
	Water and Sewer Fund	Sewer - O&M	MAINTENANCE - EQUIPMENT	20-04-41100	Generator Maintenance (Lift Stations)	Load testing and repairs 9 generators	\$ -	\$ 45,000
			MAINTENANCE - EQUIPMENT	20-04-41101	Truck #115	Repairs - Sewer Only vehicle	\$ -	\$ 15,000
Water and Sewer Fund	Sewer - O&M	MAINTENANCE - EQUIPMENT	20-04-41100	Repair of Sewer Equipment		\$ -	\$ 20,000	
		Sub total by MAINTENANCE - EQUIPMENT	20-04-41100			\$ -	\$ 80,000	
Water and Sewer Fund	Sewer - O&M	MAINTENANCE - SOFTWARE	20-04-41103	Financial System Annual maintenance Agreement	Harris/MSI - Share with Water 020-700-704-41103	\$ 5,667	\$ 6,064	
Water and Sewer Fund	Sewer - O&M	MAINTENANCE - SOFTWARE	20-04-41103	Waterworth Software Annual Subscription	Share with Water 020-700-704-41103	\$ 2,495	\$ 2,495	
Water and Sewer Fund	Sewer - O&M	MAINTENANCE - SOFTWARE	20-04-41103	DTS VUEWorks EAM Software	Share with 01-70-41103 and 20-00-41103	\$ 22,187	\$ 11,038	

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
			Sub total by MAINTENANCE - SOFTWARE	20-04-41103			\$ 8,162	\$ 8,559
	Water and Sewer Fund	Sewer - O&M	MAINTENANCE - AUTOS	20-04-41110	Repair and Maintenance Sewer Vehicles		\$ 2,109	\$ 10,000
			Sub total by MAINTENANCE - AUTOS	20-04-41110			\$ 2,109	\$ 10,000
	Water and Sewer Fund	Sewer - O&M	MAINTENANCE - GROUNDS	20-04-41300	Mowing and Landscape Maintenance		\$ 2,700	\$ 4,000
			Sub total by MAINTENANCE - GROUNDS	20-04-41300			\$ 2,700	\$ 4,000
	Water and Sewer Fund	Sewer - O&M	MAINTENANCE - UTILITY SYSTEM	20-04-41400	General Utility System Maintenance		\$ 30,000	\$ 30,000
			Sub total by MAINTENANCE - UTILITY SYSTEM	20-04-41400			\$ 30,000	\$ 30,000
	Water and Sewer Fund	Sewer - O&M	MAINTENANCE - COMMUNICATIONS	20-04-42700	Neptune Annual Maintenance - Gateways and Portable Collector	Split with 020-700-704-42700	\$ 7,625	\$ 8,624
	Water and Sewer Fund	Sewer - O&M	MAINTENANCE - COMMUNICATIONS	20-04-42700	Neptune Annual Hosting Fee	Split with Water - 020-700-704-42700.	\$ 500	\$ 500
	Water and Sewer Fund	Sewer - O&M	MAINTENANCE - COMMUNICATIONS	20-04-42700	Verizon		\$ 1,500	\$ 1,500
			Sub total by MAINTENANCE - COMMUNICATIONS	20-04-42700			\$ 9,625	\$ 10,624
	Water and Sewer Fund	Sewer - O&M	INSURANCE - GENERAL	20-04-43300	INSURANCE GENERAL	Assumes a 6% increase at 01/25	\$ 5,867	\$ 6,219
			Sub total by INSURANCE - GENERAL	20-04-43300			\$ 5,867	\$ 6,219
	Water and Sewer Fund	Sewer - O&M	INSURANCE - LIABILITY	20-04-43301	INSURANCE - LIABILITY	Assumes a 6% increase at 01/25	\$ 2,681	\$ 2,842
			Sub total by INSURANCE - LIABILITY	20-04-43301			\$ 2,681	\$ 2,842
	Water and Sewer Fund	Sewer - O&M	INSURANCE - WORKERS COMP	20-04-43302	Workers Comp	Assumes a 6% increase at 01/25	\$ 26,147	\$ 27,717
			Sub total by INSURANCE - WORKERS COMP	20-04-43302			\$ 26,147	\$ 27,717
	Water and Sewer Fund	Sewer - O&M	TELEPHONE	20-04-43400	Verizon Phone Cost - SCADA System		\$ 5,136	\$ 6,000
			Sub total by TELEPHONE	20-04-43400			\$ 5,136	\$ 6,000
	Water and Sewer Fund	Sewer - O&M	UTILITIES	20-04-43800	Electricity Cost for Pumping Stations		\$ 36,502	\$ 41,000
			Sub total by UTILITIES	20-04-43800			\$ 36,502	\$ 41,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	Water and Sewer Fund	Sewer - O&M	RENT EXPENSE	20-04-44300	Airgas - Cylinder Rentals		\$ 3,150	\$ 3,150
	Water and Sewer Fund	Sewer - O&M	RENT EXPENSE	20-04-44300	Rent to City (Office / Building Space Usage)		\$ 5,500	\$ 5,500
			Sub total by RENT EXPENSE	20-04-44300			\$ 8,650	\$ 8,650
	Water and Sewer Fund	Sewer - O&M	TRAVEL & MEETINGS	20-04-44400	Executive Coaching / Training	PWD & MA shared with Street and Water - 01-52-44400 and 20-00-44400. UMS & UDCL 50/50 Water / Sewer.	\$ 6,750	\$ 6,750
	Water and Sewer Fund	Sewer - O&M	TRAVEL & MEETINGS	20-04-44400	IPSI - Utility Division Crew Leader	Shared with 20-00-44400	\$ 750	\$ 750
	Water and Sewer Fund	Sewer - O&M	TRAVEL & MEETINGS	20-04-44400	IAFSM Conference	Public Works Director shared with Streets 01-52-44400, and Water 20-00-44400	\$ 150	\$ 250
	Water and Sewer Fund	Sewer - O&M	TRAVEL & MEETINGS	20-04-44400	MAPSI - Utility Maintenance Superintendent	Shared with 20-00-44400	\$ 750	\$ 750
	Water and Sewer Fund	Sewer - O&M	TRAVEL & MEETINGS	20-04-44400	Miscellaneous Meetings and Training	Includes Public Works Onsite Team and Crew Leader Training	\$ -	\$ 500
	Water and Sewer Fund	Sewer - O&M	TRAVEL & MEETINGS	20-04-44400	Miscellaneous Technical Training	Split with 20-00-44400	\$ 500	\$ 500
	Water and Sewer Fund	Sewer - O&M	TRAVEL & MEETINGS	20-04-44400	Monthly APWA Meetings	Also shared with Streets and Water - 01-52-44400 and 20-00-44400	\$ 150	\$ 150
			Sub total by TRAVEL & MEETINGS	20-04-44400			\$ 9,050	\$ 9,650
	Water and Sewer Fund	Sewer - O&M	POSTAGE	20-04-44600	Annual lock Box Fee	Split with Water 20-00-44600	\$ 730	\$ 730
	Water and Sewer Fund	Sewer - O&M	POSTAGE	20-04-44600	General Mail Cost for Late Notices		\$ 8,700	\$ 9,100
	Water and Sewer Fund	Sewer - O&M	POSTAGE	20-04-44600	General Mail Cost for Utility Bills		\$ 1,548	\$ 1,625
			Sub total by POSTAGE	20-04-44600			\$ 10,978	\$ 11,455
	Water and Sewer Fund	Sewer - O&M	PRINTING/PUBLISHING	20-04-44700	Utility Bill and Late Notice Processing	Third Millennium	\$ 7,500	\$ 8,000
			Sub total by PRINTING/PUBLISHING	20-04-44700			\$ 7,500	\$ 8,000
	Water and Sewer Fund	Sewer - O&M	LIENS	20-04-45010	Lien Charge for Delinquent Accounts		\$ 285	\$ 275
			Sub total by LIENS	20-04-45010			\$ 285	\$ 275
	Water and Sewer Fund	Sewer - O&M	LEGAL FEES	20-04-45100	Legal Coverage (if necessary)		\$ -	\$ 2,500
	Water and Sewer Fund	Sewer - O&M	LEGAL FEES	20-04-45100	Monthly Legal Services - City Attorney on Retainer	Share of Monthly Retainer if needed	\$ -	\$ 4,500
			Sub total by LEGAL FEES	20-04-45100			\$ -	\$ 7,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Protection	FY 2025 Budget Request
	Water and Sewer Fund	Sewer - O&M	AUDIT EXPENSE	20-04-45200	Enterprise Share of Annual Audit	Shared with Finance (01-45-45200), Water (20-00-45400), TIF#3 (73-00-45200), TIF#4 (74-00-45200)	\$ 2,660	\$ 2,725
			Sub total by AUDIT EXPENSE	20-04-45200			\$ 2,660	\$ 2,725
	Water and Sewer Fund	Sewer - O&M	ENGINEERING	20-04-45300	For General Engineering Requests		\$ 2,500	\$ 2,500
			Sub total by ENGINEERING	20-04-45300			\$ 2,500	\$ 2,500
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	CDL Reimbursements		\$ 190	\$ 190
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	Landscape Architect Consulting	Work with staff to recommend landscaping replacements / improvements at lift stations	\$ -	\$ 5,000
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400			\$ 6,250	\$ 15,000
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	ERP System Software Selection Consultation Services	FY25 Decision Package - PUB 25.0X	\$ 6,274	\$ -
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	RFP Assistance - GIS Services	FY24 Decision Package - PUB 24.03	\$ 1,309	\$ -
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	EAM Pre-Work		\$ 5,260	\$ -
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	DTS VUEworks EAM Software Project Management		\$ 16,000	\$ 16,000
			Sub total by OTHER PROFESSIONAL SERVICES	20-04-45400			\$ 35,282	\$ 36,190
	Water and Sewer Fund	Sewer - O&M	J.U.L.I.E.	20-04-45401	JULIE Locate Fee	Split with 20-00-45401, and Street Division.	\$ 1,000	\$ 1,000
	Water and Sewer Fund	Sewer - O&M	J.U.L.I.E.	20-04-45401	Locate Flags and paint		\$ 1,500	\$ 1,500
			Sub total by J.U.L.I.E.	20-04-45401			\$ 2,500	\$ 2,500
	Water and Sewer Fund	Sewer - O&M	NAPERVILLE SEWAGE TREATMENT	20-04-45420	Naperville Sewage Treatment		\$ 960,702	\$ 1,000,000
	Water and Sewer Fund	Sewer - O&M	NAPERVILLE SEWAGE TREATMENT	20-04-45420	Naperville Treatment Plant Upgrades	City share (Approx 9%) of Naperville costs.	\$ -	\$ 808,555
			Sub total by NAPERVILLE SEWAGE TREATMENT	20-04-45420			\$ 960,702	\$ 1,808,555
	Water and Sewer Fund	Sewer - O&M	DUES, SUBSCRIPTIONS & BOOKS	20-04-46900	APWA Dues	Utility Maintenance Superintendent - 50%, Public Works Director - 25%, Management Analyst - 25%.	\$ 300	\$ 300
	Water and Sewer Fund	Sewer - O&M	DUES, SUBSCRIPTIONS & BOOKS	20-04-46900	DuPage River Salt Creek Workgroup Dues	Split 50% here and 50% in 01-53-46900.	\$ 1,550	\$ 1,600

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Protection	FY 2025 Budget Request
	Water and Sewer Fund	Sewer - O&M	AUDIT EXPENSE	20-04-45200	Enterprise Share of Annual Audit	Shared with Finance (01-45-45200), Water TIF#3 (73-20-00-45400), TIF#4 (74-00-00-45200), TIF#4 (74-00-45200)	\$ 2,660	\$ 2,725
			Sub total by AUDIT EXPENSE	20-04-45200			\$ 2,660	\$ 2,725
	Water and Sewer Fund	Sewer - O&M	ENGINEERING	20-04-45300	For General Engineering Requests		\$ 2,500	\$ 2,500
			Sub total by ENGINEERING	20-04-45300			\$ 2,500	\$ 2,500
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	CDL Reimbursements		\$ 190	\$ 190
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	Landscape Architect Consulting	Work with staff to recommend landscaping replacements / improvements at lift stations	\$ -	\$ 5,000
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400			\$ -	\$ -
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	GIS Management Services for ERP / EAM	FY25 Decision Package - PUB 25.0X	\$ 6,250	\$ 15,000
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	ERP System Software Selection Consultation Services	FY24 Decision Package - PUB 24.03	\$ 6,274	\$ -
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	RFP Assistance - GIS Services		\$ 1,309	\$ -
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	EAM Pre-Work		\$ 5,260	\$ -
	Water and Sewer Fund	Sewer - O&M	OTHER PROFESSIONAL SERVICES	20-04-45400	DTS VUEworks EAM Software Project Management		\$ 16,000	\$ 16,000
			Sub total by OTHER PROFESSIONAL SERVICES	20-04-45400			\$ 35,282	\$ 36,190
	Water and Sewer Fund	Sewer - O&M	J.U.L.I.E.	20-04-45401	JULIE Locate Fee	Split with 20-00-45401, and Street Division.	\$ 1,000	\$ 1,000
	Water and Sewer Fund	Sewer - O&M	J.U.L.I.E.	20-04-45401	Locate Flags and paint		\$ 1,500	\$ 1,500
			Sub total by J.U.L.I.E.	20-04-45401			\$ 2,500	\$ 2,500
	Water and Sewer Fund	Sewer - O&M	NAPERVILLE SEWAGE TREATMENT	20-04-45420	Naperville Sewage Treatment		\$ 960,702	\$ 1,000,000
	Water and Sewer Fund	Sewer - O&M	NAPERVILLE SEWAGE TREATMENT	20-04-45420	Naperville Treatment Plant Upgrades	City share (Approx 9%) of Naperville costs.	\$ -	\$ 808,555
			Sub total by NAPERVILLE SEWAGE TREATMENT	20-04-45420			\$ 960,702	\$ 1,808,555
	Water and Sewer Fund	Sewer - O&M	DUES, SUBSCRIPTIONS & BOOKS	20-04-46900	APWA Dues	Utility Maintenance Superintendent - 50%, Public Works Director - 25%, Management Analyst - 25%.	\$ 300	\$ 300
	Water and Sewer Fund	Sewer - O&M	DUES, SUBSCRIPTIONS & BOOKS	20-04-46900	DuPage River Salt Creek Workgroup Dues	Split 50% here and 50% in 01-53-46900.	\$ 1,550	\$ 1,600

**City of Warrenville
Water and Sewer Enterprise Fund - Projections**

Revenues	Fiscal Year					
	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Projected 2025	Projected 2026
Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
License, Permit & Fee Revenue	3,471,643	4,252,350	4,953,816	6,194,457	6,471,022	6,669,682
Fine Revenue	17,959	51,480	69,662	63,293	50,599	50,599
Reimbursement Revenue	-	-	-	-	1,200	1,200
Rental Revenue	363,901	344,221	241,352	384,199	399,567	399,567
Intrafund Revenue	-	-	-	-	-	-
Interest Revenue	(7,479)	(203,773)	191,660	119,611	50,268	50,268
Grant Revenue	-	-	-	-	-	-
Miscellaneous Revenue	17,393	36,016	33,548	7,593	8,523	8,523
Total Revenue	\$ 3,863,417	\$ 4,480,294	\$ 5,490,038	\$ 6,769,153	\$ 6,981,179	\$ 7,179,839
Growth from Previous Year	-11.3%	16.0%	22.5%	51.1%	3.1%	2.8%

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Expenses	Fiscal Year					
	Actual 2021	Actual 2022	Actual 2023	Projected 2024	Projected 2025	Projected 2026
Total Salary & Wage Expense	\$ 986,194	\$ 1,052,757	\$ 1,172,118	\$ 1,257,303	\$ 1,322,803	\$ 1,375,715
Total Fringe Benefit Expense	266,893	158,107	819,606	782,410	734,095	763,459
Total Maintenance Expense	350,873	183,930	477,329	974,949	435,282	457,046
Total Supplies and Service Expense	1,270,913	1,452,055	1,661,067	1,581,614	2,586,074	2,715,378
Total Capital Expense	654,186	1,010,199	679,244	812,712	1,124,712	1,124,712
Total Expenses	\$ 3,529,059	\$ 3,857,048	\$ 4,809,364	\$ 5,408,988	\$ 6,202,966	\$ 6,436,310
Growth from Previous Year	-8.7%	9.3%	24.7%	40.2%	14.7%	3.8%

Revenues - Expenditures	\$ 334,358	\$ 623,246	\$ 680,674	\$ 1,360,165	\$ 778,213	\$ 743,530
<i>Net Adj for Net Capitalized Assets</i>	-	-	-	-	-	-
Total Fund Balance	\$ 22,308,163	\$ 22,931,410	\$ 23,612,084	\$ 24,972,249	\$ 25,750,462	\$ 26,493,991
Investment in Capital Assets	17,484,157	17,083,367	16,769,945	16,769,945	16,769,945	16,769,945
Non-Spendable Fund Balance	198,000	198,000	-	-	-	-
Unrestricted Net Position	\$ 4,626,006	\$ 5,650,043	\$ 6,842,139	\$ 8,202,304	\$ 8,980,517	\$ 9,724,047

UNFB Expenditure Coverage

131%

146%

152%

145%

151%



TAX INCREMENT FINANCE DISTRICT #3

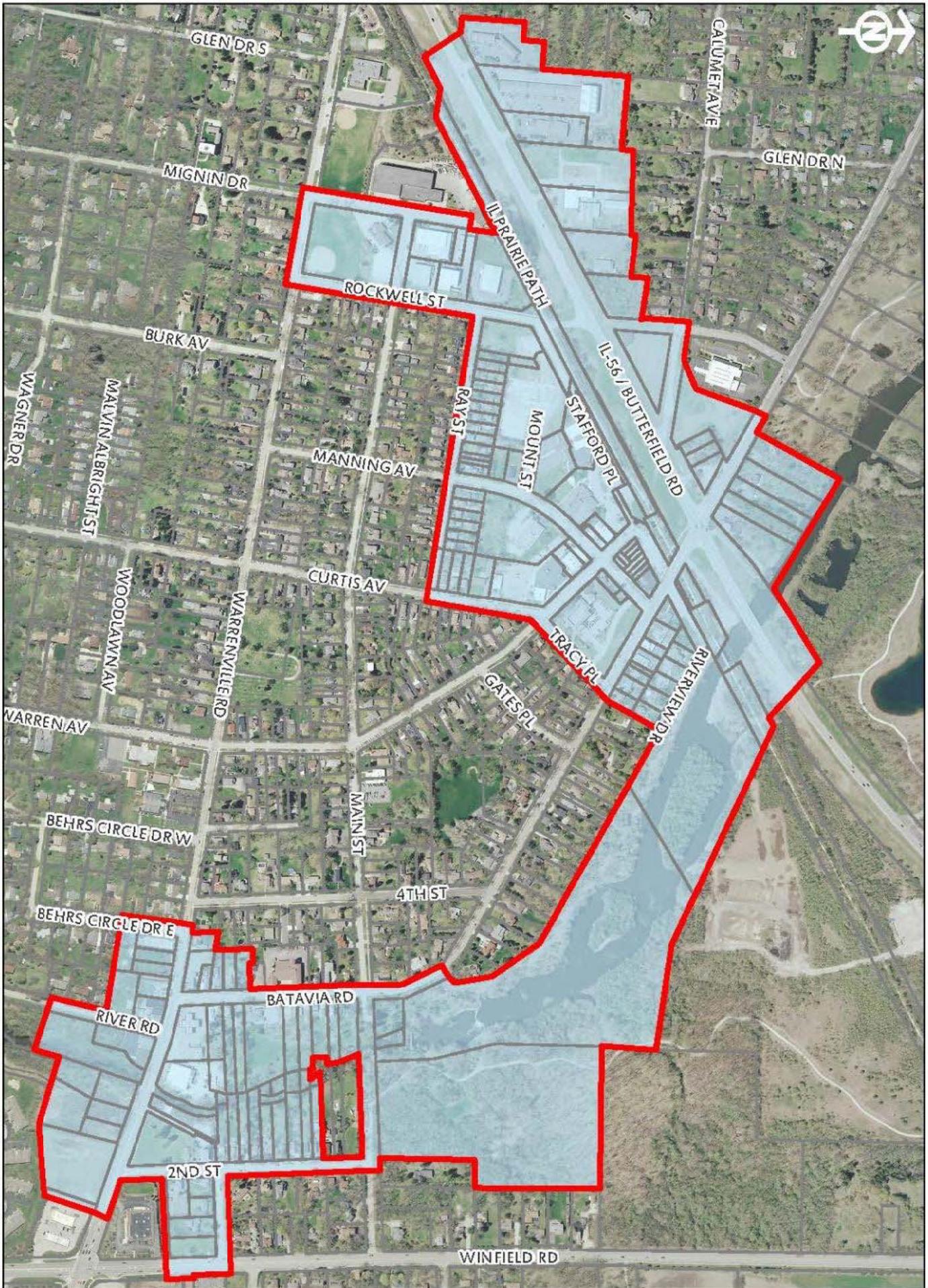
FUND 73

FUND TYPE: Capital Projects

FUND PURPOSE – To account for the activities associated with improvements within the Tax Increment Financing (TIF) Districts #3

TIF #3

1 in = 600 ft



TAX INCREMENT FINANCING DISTRICT No. 3 FUND HIGHLIGHTS

	2024 Budget	2024 Projected	2025 Proposed
Revenue	\$1,084,724	\$569,671	\$1,234,602
Expenditures	\$972,763	\$702,266	\$2,468,455
Surplus/(Deficit)	\$111,961	(\$132,595)	(\$1,233,853)

The Tax Increment Financing (TIF) District #3 Fund is a capital projects fund, utilized to account for the incremental property tax revenues received from the City’s designated Old Town Civic Center TIF District (TIF #3), established during calendar year 2013. These funds are restricted by statute for certain types of development-related expenditures in the designated TIF district.

Revenue

The TIF #3 Fund annually receives incremental property tax revenue produced on the equalized assessed valuation (EAV) of all taxable properties within the district, above the frozen property equalized assessed valuation (EAV) that existed prior to the establishment of the TIF district.

For the 2022 levy year, which was collected during FY 2024, the most recent year available, the TIF #3 EAV was \$16,567,910, with a revised frozen value of \$6,577,409. The resulting incremental EAV resulted in \$569,671 in incremental property tax revenue. At the time this document was drafted, final 2023 levy year EAV and property tax extensions were not yet available. However, staff has projected that the 2023 levy will result in FY 2025 incremental property tax revenue of approximately \$786,302.

During FY 2025, the City is projected to receive \$448,300 in State Capital Funding grant revenue in support of the Batavia Rd resurfacing project.

Expenditures

Budgeted expenditures for FY 2025 include general legal services for TIF #3 matters, environmental remediation consultation services, annual audit expenses, and a prorated share of the Illinois Tax Increment Association (ITIA) annual dues.

Professional Services

FY 2025 budgeted expenditures include \$84,760 for costs associated with the related reporting and planning for the ongoing environmental remediation of the former Citgo gas station property (OTRS #2), which was purchased during FY 2021. Many of these costs will be fully, or partially, covered through the use of Leaking Underground Storage Tank (LUST) funding, or through the use of State Revolving Loan Fund (RLF) funding, as previously mentioned. Portions of the RLF funding will be forgivable loans and not require future repayment. Finally, this group of budgeted expenditures includes \$120,000 for the construction inspection for the Batavia Road, Warrenville Road, and River Road rights-of-way.

City Projects

The FY 2024 expenditures include \$106,500 for the final payout for costs associated with the final phase of the Route 56 Streetscape Enhancement project, as the State finally invoiced the City for those FY 2020 and prior expenses during FY 2024.

For FY 2025, this category of expenditures also includes on-going costs of \$577,000 associated with the remediation of environmental issues on the former Citgo property as noted above. The projects include remediation, roadwork, including curb, gutter, pavement patching and sidewalk work. Some of the specific expenses will be partially funded by an Illinois Environmental Protection Agency (IEPA) low-interest revolving loan fund, part of which will be forgiven in the future.

A total of \$1,504,500 is included for the Batavia Rd. Resurfacing project, including sidewalk and parking area replacement on Tracy Place, which is partially funded by \$448,300 in State Capital Bill funding, leading to a net project cost of \$2,056,200, which had not previously been included in TIF #3 projections.

FY 2025 also includes a proportional share of Naperville Treatment Plant Capital upgrade charges, which will supplement fees also budgeted in the TIF#4 and Water and Sewer Funds.

Finally, the TIF #3 fund is required to remit TIF impact payments to Community Unit School District 200 (CUSD #200), and the Warrenville Public Library District. For FY 2024, the amounts were \$69,629 and \$5,798 respectively. For FY 2025, the projected figures are \$79,200 and \$6,378.

Fund Balance

At the end of FY 2023, the TIF #3 Fund had an audited, deficit fund balance of \$3,142,473. By the end of FY 2024, the fund balance deficit is projected to slightly increase to \$3,275,068 and increase again to \$4,508,921 by the end of FY 2025.

The City Council previously authorized interfund loans to the TIF #3 Fund to cover expenditures. Based upon current projections, the return of the complete balance of the interfund loan from the General fund is projected to be complete by the end of FY 2032.

OLD TOWN/CIVIC CENTER TIF 3 FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024
73-00-30100	Revenue	PROPERTY TAX-TIF #3	212,150	348,228	439,908	519,224	569,671
73-00-37700	Revenue	INTEREST INCOME					
73-00-39900	Revenue	MISCELLANEOUS	90,000	100,125		565,500	
73-00-39925	Revenue	SALE OF LAND					
Totals			302,150	448,353	439,908	1,084,724	569,671

Budget 2025	24-25 Growth
786,302	38.03%
448,300	
1,234,602	116.72%

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024
73-00-45100	Administration	LEGAL	19,385	5,651	515	9,000	9,000
73-00-45105	Finance	OVERLAPPING DISTRICT PAYMENTS	23,233	63,158	71,354	84,788	75,427
73-00-45200	Administration	AUDIT EXPENSE	1,350	1,410	1,470	1,530	1,530
73-00-45400	Administration	OTHER PROFESSIONAL SERVICES	96,425	101,899	110,234	197,500	158,484
73-00-46900	Administration	DUES, SUBSCRIPTIONS., BOOKS	325	325	325	325	325
73-00-48735	Streets	CITY PROJECTS	100,918	67,824		679,620	457,500
73-00-49200	Administration	LAND PURCHASE					
73-00-49476	Streets	ROAD PROJECTS	63,693				
Totals			305,329	240,267	183,898	972,763	702,266

Budget 2025	24-25 Growth
6,000	-33.33%
85,578	13.46%
1,690	10.46%
215,260	35.82%
325	0.00%
2,159,602	372.04%
2,468,455	251.50%
1,234,602	116.72%
2,468,455	251.50%
(1,233,853)	
(4,508,921)	

Fund Total Rev	302,150	448,353	439,908	1,084,724	569,671
Fund Total Exp	305,329	240,267	183,898	972,763	702,266
<i>Variance</i>	(3,179)	208,086	256,010	111,961	(132,595)
Unassigned Fund Balance @ 4/30	(3,606,569)	(3,398,483)	(3,142,473)		(3,275,068)

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
TIF #3								
	TIF # 3 Old Town / Civic Center	TIF	LEGAL FEES	73-00-45100	General Legal Assistance		\$ 2,000	\$ 2,000
	TIF # 3 Old Town / Civic Center	TIF	LEGAL FEES	73-00-45100	OTRS #2/Vogtle Property/Easement Acquisition Agreement Related	Actual agreement FY24, ongoing assistance FY25	\$ 5,000	\$ 2,000
	TIF # 3 Old Town / Civic Center	TIF	LEGAL FEES	73-00-45100	TIF #3 OTRS #2 Property General Legal Services	Related to any private redevelopment	\$ 2,000	\$ 2,000
			Sub total by LEGAL FEES	73-00-45100			\$ 9,000	\$ 6,000
	TIF # 3 Old Town / Civic Center	TIF	OVERLAPPING DISTRICT PMTS	73-00-45105	CUSD 200 - IMPACT PAYMENTS		\$ 69,629	\$ 79,200
	TIF # 3 Old Town / Civic Center	TIF	OVERLAPPING DISTRICT PMTS	73-00-45105	WPLD - IMPACT PAYMENTS		\$ 5,798	\$ 6,378
			Sub total by OVERLAPPING DISTRICT PMTS	73-00-45105			\$ 75,427	\$ 85,578
	TIF # 3 Old Town / Civic Center	TIF	AUDIT EXPENSE	73-00-45200	Annual TIF #3 Compliance Report & Letter		\$ 380	\$ 390
	TIF # 3 Old Town / Civic Center	TIF	AUDIT EXPENSE	73-00-45200	TIF #3 Share of Annual Audit Expense		\$ 1,150	\$ 1,300
			Sub total by AUDIT EXPENSE	73-00-45200			\$ 1,530	\$ 1,690
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	CCRS #1 Off-site 4Y Close-Out Activities with IEPA		\$ -	\$ 2,500
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	Misc. TIF Economic Dev. / Admin. Consultation Services		\$ 1,000	\$ 5,000
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	OTRS #2 Detailed Prelim. Civil/Env. Eng. Redev. Plan Prep.	Estimate approximately \$15,000 reimbursed by IEPA RLF loan/funding - DP COM 23.01	\$ 21,450	\$ -
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	OTRS #2 IEPA RLF Admin./Reporting	These costs will be 100% reimbursed by IEPA RLF loan/funding	\$ 5,000	\$ 5,000
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	OTRS #2 IEPA SRP RAP Addendum, Coord./report./Gmd. H2O Iron Study	These costs will be 100% reimbursed by IEPA RLF loan/funding	\$ 11,000	\$ -
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	OTRS #2 LUST CAP, Reporting, CACR, NFR and closeout	Decision Package COM 24.02 - Estimate that approx. 75% of these costs will be reimbursed by IEPA LUST Program - Work expected in FY 24 and in FY25	\$ 20,000	\$ 20,000
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	OTRS #2 Related Traffic Engineering Assistance		\$ 274	\$ -
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	TIF #3 Zoning Overlay District Planning Process	DP COM 23.04	\$ 60,000	\$ 3,000

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	OTRS #2 SRP Construction Bidding, Oversight, Reporting and RACR	Decision Package COM 24.03 - A substantial portion of these costs will be reimbursed by the RLF. CD 24.03 DP	\$ 30,000	\$ 30,000
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	Construction Inspection for OTRS #2 Water and Sanitary Sewer Extensions - Batavia, Warrenville, River Rd	This work is part of remediation - construction project.	\$ 9,760	\$ 9,760
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	OTRS #2 NFR and closeout		\$ -	\$ 20,000
	TIF # 3 Old Town / Civic Center	TIF	OTHER PROFESSIONAL SERVICES	73-00-45400	Construction Inspection for Batavia, Warrenville, River Rd ROW Improvements	Includes sidewalk and parking area replacement on Tracy Place by Police Department.	\$ -	\$ 120,000
			Sub total by OTHER PROFESSIONAL SERVICES	73-00-45400			\$ 158,484	\$ 215,260
	TIF # 3 Old Town / Civic Center	TIF	DUES, SUBSCRIPTIONS & BOOKS	73-00-46900	TIF #3 ITIA Membership Dues	SPLIT 50/50 WITH TIF#4	\$ 325	\$ 325
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	73-00-46900			\$ 325	\$ 325
	TIF # 3 Old Town / Civic Center	TIF	CITY PROJECTS	73-00-48735	OTRS #2 SRP Related Remediation Work	COM 24.03 DP. Covered by RLF loan - Work expected to overlap FY 24 and in FY25. \$273k total.	\$ 88,000	\$ 88,000
	TIF # 3 Old Town / Civic Center	TIF	CITY PROJECTS	73-00-48736	OTRS #2 Non-SRP Related Work	FY 25 NOT funded by Park Developer Donations.	\$ -	\$ 236,000
	TIF # 3 Old Town / Civic Center	TIF	CITY PROJECTS	73-00-48734	OTRS #2 Misc. Roadwork (curb, pavement patch, sidewalk) - Batavia, Warrenville, River Rd	This work is part of remediation construction project. - Work expected to overlap FY 24 and in FY25. \$152k total.	\$ 65,000	\$ 65,000
	TIF # 3 Old Town / Civic Center	TIF	CITY PROJECTS	73-00-48735	OTRS #2 Water and Sanitary Sewer Extensions - Batavia, Warrenville, River Rd	This work is part of remediation construction project. - Work expected to overlap FY 24 and in FY25. \$376K total.	\$ 188,000	\$ 188,000
	TIF # 3 Old Town / Civic Center	TIF	CITY PROJECTS	73-00-48735	Naperville Treatment Plant Upgrades	Based upon Proportional Share of estimated population-220 of 15,803	\$ -	\$ 78,102
	TIF # 3 Old Town / Civic Center	TIF	CITY PROJECTS	73-00-48735	TIF #3 Final Ph. Rt. 56 Streetscape Enhancement Local Cost Share	Final Invoicing received in FY24	\$ 106,500	\$ -

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
	TIF # 3 Old Town / Civic Center	TIF	CITY PROJECTS	73-00-48735	Batavia, Warrenville, River Rd ROW Improvements (Road, Parking, Sidewalk)	Batavia Rd. resurface special RL56 to Warrenville Rd.. Sidewalk and parking area replacement Tracy Pl. to Riverview. Police Station Tracy Pl. parking replacement. Budget amount to be partially funded with \$448,300.00 State Capital Bill funding. Net anticipated expense is \$1,056,200	\$ 10,000	\$ 1,504,500
			Sub total by CITY PROJECTS	73-00-48735			\$ 457,500	\$ 2,159,602
		Sub total by TIF					\$ 702,266	\$ 2,468,455
	Total by TIF # 3 Old Town / Civic Center						\$ 702,266	\$ 2,468,455

**City of Warrenville
Tax Increment Finance Fund -TIF #3 - Projections**

Revenues	Fiscal Year	Actual	Actual	Actual	Projected	Projected	Projected
		<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Tax Revenue	\$	212,150	\$ 348,228	\$ 439,908	\$ 569,671	\$ 786,302	\$ 799,257
License, Permit & Fee Revenue			-	-	-	-	-
Fine Revenue			-	-	-	-	-
Reimbursement Revenue			-	-	-	-	-
Rental Revenue			-	-	-	-	-
Intrafund Revenue			-	-	-	-	-
Interest Revenue			-	-	-	-	-
Grant Revenue			-	-	-	-	-
Miscellaneous Revenue		90,000	100,125	-	-	448,300	-
Total Revenue	\$	<u>302,150</u>	<u>448,353</u>	<u>439,908</u>	<u>569,671</u>	<u>1,234,602</u>	<u>799,257</u>
Growth from Previous Year		<u>204.5%</u>	<u>48.4%</u>	<u>-1.9%</u>	<u>27.1%</u>	<u>116.7%</u>	<u>-35.3%</u>

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Expenses	Fiscal Year	Actual	Actual	Actual	Projected	Projected	Projected
		<u>2021</u>	<u>2022</u>	<u>2023</u>	<u>2024</u>	<u>2025</u>	<u>2026</u>
Total Salary & Wage Expense	\$						
Total Fringe Benefit Expense							
Total Maintenance Expense		117,485	109,285	112,544	169,339	223,275	47,645
Total Supplies and Service Expense		187,844	130,982	71,354	532,927	2,245,180	85,578
Total Capital Expense							
Total Expenses	\$	<u>305,329</u>	<u>240,267</u>	<u>183,898</u>	<u>702,266</u>	<u>2,468,455</u>	<u>133,223</u>
Growth from Previous Year		<u>53.7%</u>	<u>-21.3%</u>	<u>-23.5%</u>	<u>192.3%</u>	<u>251.5%</u>	<u>-94.6%</u>
Revenues - Expenditures	\$	<u>(3,179)</u>	<u>208,086</u>	<u>256,010</u>	<u>(132,595)</u>	<u>(1,233,853)</u>	<u>666,034</u>
Total Fund Balance	\$	<u>(3,606,570)</u>	<u>(3,398,483)</u>	<u>(3,142,473)</u>	<u>(3,275,068)</u>	<u>(4,508,921)</u>	<u>(3,842,887)</u>



TAX INCREMENT FINANCE DISTRICT #4

FUND 74

FUND TYPE: Capital Projects

FUND PURPOSE – To account for the activities associated with improvements within the Tax Increment Financing (TIF) Districts #4

TIF #4



TAX INCREMENT FINANCING DISTRICT No. 4 FUND HIGHLIGHTS

	2024 Budget	2024 Projected	2025 Proposed
Revenue	\$1,931,811	\$2,963,394	\$3,353,076
Expenditures	\$3,336,838	\$1,829,657	\$5,315,513
Surplus/(Deficit)	(\$1,405,027)	\$1,133,737	(\$1,962,437)

The TIF District # 4 (TIF #4) Fund is a Capital Projects fund, utilized to account for the incremental property tax revenues received from the City’s designated Southwest/Route 59 Corridor TIF district established during calendar year 2016. These funds are restricted for TIF-related expenditures within the designated area.

Revenue

The TIF #4 Fund annually receives incremental property tax revenue produced on the equalized assessed valuation (EAV) of all taxable properties within the district, above the frozen equalized assessed valuation (EAV), that existed prior to the establishment of the TIF district.

For the 2022 property tax levy year, which was collected during FY 2024, the most recent year available based upon the State property tax cycle, the TIF #4 EAV was \$42,381,422, with a revised frozen value of \$7,702,270, yielding an incremental EAV of \$34,679,1523, and \$2,657,774, in incremental property tax revenue for FY 2024. This figure brings the total TIF #4 increment received since its inception to \$4,869,926.

At the time this document was being written, levy year 2023 EAV and property tax extensions were not yet available. However, staff has projected \$3,053,076, in incremental property tax revenue for FY 2025.

Finally, interest income for FY 2024, is projected at \$305,620 and \$300,000 for FY 2025, through the investment of the proceeds from the 2023 bond issue.

Expenditures

Budgeted expenditures for FY 2024 are projected to total \$1,829,657 and include general legal assistance for anything within the district. Also included is payment of impact fees to the Warrenville Public Library District of \$43,356 for FY 2024, and a projected \$47,692 for FY 2025, and to Community Unit School District #200, \$236,735 for 2024, and a projected \$306,364 for FY 2025. A prorated share of the Illinois Tax Increment Association (ITIA) membership dues, and annual audit expenses are also included.

Engineering expenditures related to the Well No. 13, Water Tower, and Iron filtration project are projected to total \$412,194 for FY 2024, and an additional \$385,000 has been budgeted in FY 2025 for construction engineering, Iron Filtration Building design engineering, and on-going well monitoring.

Additionally, \$817,582 has been projected in FY 2024 for construction of the well, water towers and iron filtration projects. These are partial costs of this project, as \$3,315,000 has been budgeted for the on-going construction related costs. A total of \$55,000, \$5,000 and \$50,000 in FY 2024 and FY 2025, respectively, has been projected for a new City entry monument sign in front of the Everton development. Finally, for FY 2025, \$363,343 has been budgeted to assist the Water and Sewer Fund, as a proportional share of the costs associated with Naperville Treatment Plant Upgrades.

Beginning in FY 2023, expenditures in this fund include principal and interest debt service payments, for the debt issued in late FY 2023. For FY 2024, the first debt service interest payment was made in December 2023, in the amount of \$307,395. For FY 2025, two debt service interest payments will be made, payable on 06/15/24 and 12/15/2024, in equal installments of \$228,100, for a fiscal year total of \$456,200. Additionally, the first debt service principal payment will also be due on 12/15/2024 in the amount of \$380,000. While the bonds were issued as general obligation bonds, it is the intent of the City to utilize the incremental revenue generated by this TIF district, to make the principal and interest payments on the bonds, through the end of this TIF district in FY 2040.

Fund Balance

The City Council previously authorized interfund loans to the TIF #4 Fund to cover expenditures up to a maximum of \$2.8 million. At the end of FY 2023, the TIF#4 Fund owed \$1,836,921 to the General Fund, and \$782,465 to the Hotel Tax Fund. Due to the successful redevelopment and growing TIF incremental property tax revenue now being generated, as well as the debt proceeds, the TIF #4 fund is projected to repay the remaining \$1,836,921 owed to the General Fund as well as the \$782,465 owed to the Hotel Tax Fund by the end of FY 2024. These repayments will conclude the repayment of all of the loans made in support of TIF#4, by other City funds.

At the end of FY 2023, TIF #4 had an audited year-end fund balance of \$8,694,690. The fund balance is projected to total \$9,828,427 at the end of FY 2024, and \$7,865,989 by the end of FY 2025. This fund balance includes the bond proceeds received in FY 2023.

CITY OF WARRENVILLE, ILLINOIS

Tax Increment Finance Fund Activity-TIF #4
Fund 74

FY 2025

Projected Beginning Fund Balance	\$ 9,828,427
Revenues	
Property Taxes	\$ 3,053,076
Sales and Use Taxes	-
Amusement Taxes	-
Consumption Taxes	-
Income Taxes	\$ 300,000
Hotel-Motel Taxes	-
Motor Fuel Taxes	-
Connection Fees	-
Administrative Charges	-
Consumption Fees	-
Franchise Fees	-
Licensing Fees	-
Interest Income	-
Financing Proceeds	-
Misc. Revenues	-
Grant Revenue	-
Rental Income	-
Reimbursement Revenues	-
Fine Revenue	-
Transfers In	-
	<hr/>
Total FY 2025 Revenue	\$ 3,353,076
Expenses/Expenditures	
Personnel	\$ -
Capital	4,918,598
Supplies and Services	396,915
Maintenance	0
	<hr/>
Total FY 2025 Expenses/Expenditures	\$ 5,315,513
Variance - Add to/(Use of) Fund Balance	\$ (1,962,437)
End Fund Balance	\$ 7,865,990
Percent Change	-19.97%

SOUTHWEST/ROUTE 59 CORRIDOR TIF 4 FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
74-00-30100	Revenue	PROPERTY TAX-TIF #4	204,200	398,924	1,352,817	1,931,811	2,657,774	\$ 3,053,076	14.87%
74-00-37700	Revenue	INTEREST INCOME			(28,815)		305,620	300,000	
74-00-38600	Revenue	TRANSFERS IN							
74-00-39900	Revenue	MISCELLANEOUS		10,647,946			-		
Totals			204,200	398,924	11,971,948	1,931,811	2,963,394	3,353,076	13.15%

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
74-00-44700	Administration	PRINTING/PUBLISHING							
74-00-45100	Administration	LEGAL	19,560	2,956	21,838	10,000	5,000	10,000	100.00%
74-00-45105	Finance	OVERLAPPING DISTRICT PAYMENTS		26,580	126,553	179,000	280,091	354,055	26.41%
74-00-45200	Administration	AUDIT EXPENSE	1,350	1,410	1,470	1,530	1,530	1,590	3.92%
74-00-45300	Streets	ENGINEERING	39,258	10,624	196,141	520,160	412,194	385,000	-6.60%
74-00-45400	Administration	OTHER PROFESSIONAL SERVICES		350	22				0.00%
74-00-46900	Administration	DUES, SUBSCRIPTIONS., BOOKS	325	325	325	325	325	325	0.00%
74-00-48600	Finance	TRANSFERS OUT							
74-00-48735	Streets	CITY PROJECTS	156,390		244,221	2,311,273	822,582	3,728,343	353.25%
74-00-49101	Finance	PRINCIPAL EXPENSE		55,108	351,075	-		380,000	
74-00-49102	Finance	INTEREST EXPENSE		21,554	23,575	314,550	307,935	456,200	48.15%
74-00-49200	Administration	LAND PURCHASE			432,152				
74-00-49476	Streets	ROAD PROJECTS							
Totals			216,883	118,907	1,397,372	3,336,838	1,829,657	5,315,513	190.52%
		Fund Total Rev	204,200	398,924	11,971,948	1,931,811	2,963,394	3,353,076	13.15%
		Fund Total Exp	216,883	118,907	1,397,372	3,336,838	1,829,657	5,315,513	190.52%
		<i>Variance</i>	(12,683)	280,017	10,574,576	(1,405,027)	1,133,737	(1,962,437)	
		Unassigned Fund Balance @ 4/30	(2,159,903)	(1,879,886)	8,694,690		9,828,427	7,865,990	

TIF 4 Fund Line Items
Fiscal Year 2025

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
TIF #4	TIF # 4 Southwest / RT-59 Corridor	Revenues	PROPERTY TAX - TIF#4	74-00-30174	INCREMENTAL PROPERTY TAXES		\$ 2,963,394	\$ 3,053,076
			Sub total by PROPERTY TAX - TIF#4	74-00-30174			\$ 2,963,394	\$ 3,053,076
		Sub total by Revenues					\$ 2,963,394	\$ 3,053,076
	TIF # 4 Southwest / RT-59	TIF	LEGAL FEES	74-00-45100	General TIF Legal Assistance		\$ 5,000	\$ 10,000
			Sub total by LEGAL FEES	74-00-45100			\$ 5,000	\$ 10,000
	TIF # 4 Southwest / RT-59 Corridor	TIF	OVERLAPPING DISTRICT PMTS	74-00-45105	School District 200 TIF Assisted Housing Reimb. Payment		\$ 236,735	\$ 306,364
	TIF # 4 Southwest / RT-59 Corridor	TIF	OVERLAPPING DISTRICT PMTS	74-00-45105	Warrenville Library TIF Assisted Housing Reimb. Payment	Limited by 2% total TIF Revenue Cap	\$ 43,356	\$ 47,692
			Sub total by OVERLAPPING DISTRICT PMTS	74-00-45105			\$ 280,091	\$ 354,056
	TIF # 4 Southwest / RT-59 Corridor	TIF	AUDIT EXPENSE	74-00-45200	ANNUAL TIF COMPLIANCE REPORT & LETTER		\$ 380	\$ 390
	TIF # 4 Southwest / RT-59 Corridor	TIF	AUDIT EXPENSE	74-00-45200	SHARE OF ANNUAL AUDIT EXPENSE		\$ 1,150	\$ 1,200
			Sub total by AUDIT EXPENSE	74-00-45200			\$ 1,530	\$ 1,590
	TIF # 4 Southwest / RT-59 Corridor	TIF	ENGINEERING	74-00-45300	Water Tower Design Engineering		\$ 119,318	\$ -
	TIF # 4 Southwest / RT-59 Corridor	TIF	ENGINEERING	74-00-45300	Well No. 13 Construction Engineering & Well Monitoring	Includes private well monitoring during construction.	\$ 79,117	\$ -
	TIF # 4 Southwest / RT-59 Corridor	TIF	ENGINEERING	74-00-45300	Well No. 13 Design Engineering		\$ 108,759	\$ -
	TIF # 4 Southwest / RT-59 Corridor	TIF	ENGINEERING	74-00-45300	Water Tower Construction Engineering		\$ 5,000	\$ 220,000
	TIF # 4 Southwest / RT-59 Corridor	TIF	ENGINEERING	74-00-45300	Iron Filtration Building Design Engineering		\$ 70,000	\$ 135,000
	TIF # 4 Southwest / RT-59 Corridor	TIF	ENGINEERING	74-00-45300	Well No. 13 Ongoing Well Monitoring	Private well monitoring after construction to drill well.	\$ 30,000	\$ 30,000
			Sub total by ENGINEERING	74-00-45300			\$ 412,194	\$ 385,000
	TIF # 4 Southwest / RT-59 Corridor	TIF	DUES, SUBSCRIPTIONS & BOOKS	74-00-46900	ITIA MEMBERSHIP SHARE		\$ 325	\$ 325
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	74-00-46900			\$ 325	\$ 325
	TIF # 4 Southwest / RT-59 Corridor	TIF	CITY PROJECTS	74-00-48735	Well No. 13 Construction		\$ 742,582	\$ -
	TIF # 4 Southwest / RT-59 Corridor	TIF	CITY PROJECTS	74-00-48735	Water Tower Construction		\$ 75,000	\$ 3,200,000
	TIF # 4 Southwest / RT-59 Corridor	TIF	CITY PROJECTS	74-00-48735	Well No. 13 Water Treatment Construction		\$ -	\$ 115,000
	TIF # 4 Southwest / RT-59 Corridor	TIF	CITY PROJECTS	74-00-48735	New Masonry City Entry Sign in Front of Everton Project	COM 24.05 DP	\$ 5,000	\$ 50,000
	TIF # 4 Southwest / RT-59 Corridor	TIF	CITY PROJECTS	74-00-48735	Naperville Treatment Plant Upgrades	Based upon Proportional Share of estimated population-1,002 of 15,803	\$ -	\$ 363,343

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
			Sub total by CITY PROJECTS	74-00-48735			\$ 822,582	\$ 3,728,343
	TIF # 4 Southwest / RT-59 Corridor	TIF	PRINCIPAL EXPENSE	74-00-49101	GO Bonds 2023 Series	FY24-12/15/23 FY25- 12/15/24 - \$380,000		\$ 380,000
			Sub total by PRINCIPAL EXPENSE	74-00-49101			\$ -	\$ 380,000
	TIF # 4 Southwest / RT-59 Corridor	TIF	INTEREST EXPENSE	74-00-49102	GO Bonds 2023 Series	FY24-12/15/23 FY 25-6/15/24 - \$228,100 AND 12/15/24 - \$228,100	\$ 307,935	\$ 456,200
			Sub total by INTEREST EXPENSE	74-00-49102			\$ 307,935	\$ 456,200
	TIF # 4 Southwest / RT-59	TIF	LAND PURCHASE	74-00-49200	Not Budgeted FY25		\$ -	\$ -
			Sub total by LAND PURCHASE	74-00-49200			\$ -	\$ -
		Sub total by TIF					\$ 1,829,657	\$ 5,315,514
	Total by TIF # 4						\$ 1,829,657	\$ 5,315,514

**City of Warrenville
Tax Increment Finance Fund -TIF #4 - Projections**

Revenues	Fiscal Year	Actual	Actual	Actual	Projected	Projected	Projected
		2021	2022	2023	2024	2025	2026
Tax Revenue	\$ 204,200	\$ 398,924	\$ 1,352,817	\$ 2,657,774	\$ 3,053,076	\$ 3,118,877	
License, Permit & Fee Revenue		-	-	-	-	-	-
Fine Revenue		-	-	-	-	-	-
Reimbursement Revenue		-	-	-	-	-	-
Rental Revenue		-	-	-	-	-	-
Intrafund Revenue		-	-	-	-	-	-
Interest Revenue		(28,815)	305,620	300,000	250,000		
Grant Revenue		-	-	-	-	-	-
Miscellaneous Revenue	-	10,647,946	-	-	-	-	-
Total Revenue	\$ 204,200	\$ 398,924	\$ 11,971,948	\$ 2,963,394	\$ 3,353,076	\$ 3,368,877	\$ 3,368,877
Growth from Previous Year	-60.9%	95.4%	2901.1%	642.8%	13.1%	0.5%	

Expenses	Fiscal Year	Actual	Actual	Actual	Projected	Projected	Projected
		2021	2022	2023	2024	2025	2026
Total Salary & Wage Expense							
Total Fringe Benefit Expense							
Total Maintenance Expense							
Total Supplies and Service Expense	60,493	15,665	219,796	419,049	396,915	80,491	
Total Capital Expense	156,390	103,242	1,177,576	1,410,608	4,918,598	3,813,995	
Total Expenses	\$ 216,883	\$ 118,907	\$ 1,397,372	\$ 1,829,657	\$ 5,315,513	\$ 3,894,486	\$ 3,894,486
Growth from Previous Year	-87.4%	-45.2%	1075.2%	1438.7%	190.5%	-26.7%	

Revenues - Expenditures	\$ (12,683)	\$ 280,017	\$ 10,574,576	\$ 1,133,737	\$ (1,962,437)	\$ (525,609)	
Total Fund Balance	\$ (2,159,903)	\$ (1,879,886)	\$ 8,694,690	\$ 9,828,427	\$ 7,865,989	\$ 7,340,379	

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POLICE PENSION

FUND 05

FUND TYPE: Fiduciary

FUND PURPOSE – To account for the accumulation of resources to be used for future disability or retirement annuity payments to sworn police department personnel. Resources are contributed by employees at rates fixed by law and by the City at amounts determined by an independent actuary from a specific property tax levy.

CITY OF WARRENVILLE, ILLINOIS

Police Pension Fund Activity
Fund 05

FY 2025

Projected Beginning Fund Balance	\$ 28,493,045
Revenues	
Property Taxes	\$ -
Sales and Use Taxes	-
Amusement Taxes	-
Consumption Taxes	-
Income Taxes	-
Hotel-Motel Taxes	-
Motor Fuel Taxes	-
Connection Fees	-
Administrative Charges	-
Consumption Fees	-
Franchise Fees	-
Licensing Fees	-
Interest Income	1,500,000
Financing Proceeds	-
Misc. Revenues	1,606,160
Grant Revenue	-
Rental Income	-
Reimbursement Revenues	-
Fine Revenue	-
Transfers In	-
Total FY 2025 Revenue	\$ 3,106,160
Expenses/Expenditures	
Personnel (Pension payments)	\$ 1,412,962
Capital	-
Supplies and Services	84,195
Maintenance	-
Total FY 2025 Expenses/Expenditures	\$ 1,497,157
Variance - Add to/(Use of) Fund Balance	\$ 1,609,003
Projected Ending Fund Balance	\$ 30,102,048
Percent Change	5.65%

POLICE PENSION FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
05-00-31900	Revenue	MEMBER CONTRIBUTIONS	374,243	340,141	326,780	332,285	362,267	366,838	1.26%
05-00-31901	Revenue	CITY CONTRIBUTION	1,038,504	1,225,301	1,211,281	1,178,167	1,176,999	1,239,322	5.30%
05-00-37700	Revenue	INVESTMENT INCOME	4,399,615	(1,886,186)	830,154	1,000,000	2,078,203	1,500,000	-27.82%
Totals			5,812,362	(320,744)	2,368,215	2,510,452	3,617,469	3,106,160	-14.13%

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
05-00-44400	Pension Admin.	TRAVEL & MEETINGS	2,474	1,971	2,350	2,575	3,257	4,100	25.88%
05-00-45100	Pension Admin.	LEGAL EXPENSE	12,771	17,931	4,500	12,000	7,850	10,000	27.39%
05-00-45400	Pension Admin.	OTHER PROFESSIONAL SERVICES	69,509	79,247	68,160	57,000	60,228	69,300	15.06%
05-00-46900	Pension Admin.	DUES, SUBSCRIPTIONS & BOOKS	795	795	795	795	795	795	0.00%
05-00-47400	Pension Admin.	PENSION REFUNDS	8,638	444,966	76,729	-	-	-	-
05-00-47500	Pension Admin.	PENSION PAYMENTS	1,042,845	1,216,674	1,310,005	1,388,384	1,376,740	1,412,962	2.63%
Totals			1,137,032	1,761,584	1,462,539	1,460,754	1,448,870	1,497,157	3.33%

Fund Total Rev	5,812,362	(320,744)	2,368,215	2,510,452	3,617,469
Fund Total Exp	1,137,032	1,761,584	1,462,539	1,460,754	1,448,870
Variance	4,675,330	(2,082,328)	905,676	1,049,698	2,168,599
Net Position @ April 30	27,501,098	25,418,770	26,324,446	28,493,045	30,102,048

City of Warrenville

Budget plan cycle: **FY2025**

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Protection	FY 2025 Budget Request
	Police Pension	Police Pension	TRAVEL & MEETINGS	05-00-44400	REQUIRED TRAINING AND TRAVEL EXPENSES - INCL IPPFA CONF		\$ 3,257	\$ 4,100
			Sub total by TRAVEL & MEETINGS	05-00-44400			\$ 3,257	\$ 4,100
	Police Pension	Police Pension	LEGAL FEES	05-00-45100	ATTORNEY CHARGES TO PENSION BOARD		\$ 7,850	\$ 10,000
			Sub total by LEGAL FEES	05-00-45100			\$ 7,850	\$ 10,000
	Police Pension	Police Pension	OTHER PROFESSIONAL SERVICES	05-00-45400	PROFESSIONAL SERVICES	ACTUARIAL, COMPLIANCE FEE, ACCOUNTING SERVICES, BANKING AND INVESTMENT SERVICES	\$ 60,228	\$ 69,300
			Sub total by OTHER PROFESSIONAL SERVICES	05-00-45400			\$ 60,228	\$ 69,300
	Police Pension	Police Pension	DUES, SUBSCRIPTIONS & BOOKS	05-00-46900	IPPFA DUES		\$ 795	\$ 795
			Sub total by DUES, SUBSCRIPTIONS & BOOKS	05-00-46900			\$ 795	\$ 795
	Police Pension	Police Pension	PENSION REFUNDS	05-00-47400	PENSION REFUNDS AND TRANSFERS		\$ -	\$ -
			Sub total by PENSION REFUNDS	05-00-47400			\$ -	\$ -
	Police Pension	Police Pension	PENSION PAYMENTS	05-00-47500	ANNUAL PENSION PAYMENTS TO RETIREES		\$ 1,376,740	\$ 1,412,962
			Sub total by PENSION PAYMENTS	05-00-47500			\$ 1,376,740	\$ 1,412,962
		Sub total by Police Pension					\$ 1,448,870	\$ 1,497,157



SEIZED ASSETS

FUND 60

FUND TYPE: Special Revenue

FUND PURPOSE – To account for the monetary and physical assets seized during drug-related arrests. This fund is statutorily required for this purpose.

CITY OF WARRENVILLE, ILLINOIS

Seized Assets Activity
Fund 60

FY 2025

Projected Beginning Fund Balance	\$ 90,711
Revenues	
Property Taxes	\$ -
Sales and Use Taxes	-
Amusement Taxes	-
Consumption Taxes	-
Income Taxes	-
Hotel-Motel Taxes	-
Motor Fuel Taxes	-
Connection Fees	-
Administrative Charges	-
Consumption Fees	-
Franchise Fees	-
Licensing Fees	-
Interest Income	15
Financing Proceeds	-
Misc. Revenues	-
Grant Revenue	-
Rental Income	-
Reimbursement Revenues	-
Fine Revenue	5,300
Transfers In	-
	<hr/>
Total FY 2025 Revenue	\$ 5,315
Expenses/Expenditures	
Personnel	\$ -
Capital	-
Supplies and Services	43,036
Maintenance	-
	<hr/>
Total FY 2025 Expenses/Expenditures	\$ 43,036
Variance - Add to/(Use of) Fund Balance	\$ (37,721)
Projectd Ending Fund Balance	\$ 52,990
Percent Change	-41.58%

SEIZED ASSETS FUND LINE ITEMS

Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
60-00-34310	Revenue	DRUG FINES							
60-00-34400	Revenue	FEDERAL FORFEITURE		1,214			48		-100.00%
60-00-34401	Revenue	STATE FORFEITURE	3,101	6,346	4,269	2,500	7,519	5,300	-29.51%
60-00-34404	Revenue	DUI/C				200			
60-00-34405	Revenue	COURT SUPERVISION FEE	596	386	158				
60-00-37700	Revenue	INTEREST INCOME	11	19	14	10	14	15	7.14%
60-00-39920	Revenue	SALE OF SURPLUS PROPERTY	1,503	28,989					
Totals			5,211	36,954	4,441	2,710	7,581	5,315	-29.89%
Acct #	Cost Center	Description	Actual 2021	Actual 2022	Actual 2023	Budget 2024	Projected Year-End 2024	Budget 2025	24-25 Growth
60-00-48600	Police	TRANSFERS OUT	8,160	41,410	42,036	89,019	89,019	42,036	-52.78%
60-00-48700	Police	MISCELLANEOUS						1,000	
60-00-49500	Police	EQUIPMENT PURCHASE							
Totals			8,160	41,410	42,036	89,019	89,019	43,036	-51.66%
Fund Total Rev			5,211	36,954	4,441	2,710	7,581	5,315	-29.89%
Fund Total Exp			8,160	41,410	42,036	89,019	89,019	43,036	-51.66%
Variance			(2,949)	(4,456)	(37,595)	(86,309)	(81,438)	(37,721)	
Restricted Fund Balance @ 4/30			214,200	209,744	172,149	90,711	90,711	52,990	

Seized Assets Fund Line Items
Fiscal Year 2025

City of Warrenville

Budget plan cycle: FY2025

Department	Fund Name	Sub Department	Main Account Description	Ledger Dimension	Description	Notes	FY 2024 Projection	FY 2025 Budget Request
Police	Seized Assets	Seized Assets	TRANSFERS OUT	60-00-48600	TRANSFER TO GENERAL FUND- BODY WORN CAMERAS LEASE REIMB	FY 22 - AXON YR 1=\$75,243 FY 23 - AXON YR 2 =\$33,876 FY 24 - AXON YR 3=\$33,876 FY 25 - AXON YR 4 = \$33,876	\$ 33,876	\$ 33,876
	Seized Assets	Seized Assets	TRANSFERS OUT	60-00-48600	TRANSFER TO GENERAL FUND- DIRECTED PATROLS		\$ 2,500	\$ 2,500
	Seized Assets	Seized Assets	TRANSFERS OUT	60-00-48600	TRANSFER TO GENERAL FUND- POLICE VEHICLE MAINT		\$ 5,000	\$ 5,000
	Seized Assets	Seized Assets	TRANSFERS OUT	60-00-48600	TRANSFER TO GENERAL FUND- RADAR RE-CERTS		\$ 660	\$ 660
	Seized Assets	Seized Assets	TRANSFERS OUT	60-00-48600	TRANSFER TO CAPITAL MAINTENANCE AND REPLACEMENT FUND - FOR VEHICLE REPLACEMENT		\$ 46,983	\$ -
			Sub total by TRANSFERS OUT				\$ 89,019	\$ 42,036
	Seized Assets	Seized Assets	MISCELLANEOUS EXPENSE	60-00-48700	MISCELLANEOUS EXPENSE		\$ -	\$ 1,000
			Sub total by MISCELLANEOUS EXPENSE				\$ -	\$ 1,000
		Sub Total by Seized Assets					\$ 89,019	\$ 43,036
	Total by Seized Assets						\$ 89,019	\$ 43,036



DECISION PACKAGES

The following, present requests made by City staff and individual elected officials for funding consideration. These requests are made for all personnel, programming, equipment, one-time funding requests generally exceeding \$25,000, and significant modifications to existing programs or services.

The requesting party is required to answer a series of questions, and provide specific details, which allow the City Administrator the ability to review the merits of the request. Meetings with department heads, or elected official, who initiated the idea, are held with the City Administrator to discuss the request and determine if it can be recommended or if additional information is needed.

It is from the responses listed on the Decision Package sheets, the meetings with applicable personnel, and a review of the status of available funding from which the City Administrator's recommendation to fund a request, or not, is made.

Whether or not the item is recommended for inclusion in the budget – the City Council makes the final determination on all decision packages. It is with this in mind that these packages are presented, in effect to “call out” certain expenses within the budget.

A spreadsheet lists the individual requests, which summarizes all the requests that follow. Because the requests vary in detail, questions should be directed to the City Administrator.

**CITY OF WARRENVILLE
DECISION PACKAGES SUBMISSION SUMMARY
FISCAL YEAR 2025**

<u>ADMINISTRATION</u>	DECISION		REQUEST	FUNDED	
ITEM REQUESTED	PKG REF #	FUND	AMOUNT	YES	NO
Audio Visual Equipment Upgrade	<i>ADM 25.01</i>	General	\$ 53,500	X	
Network Firewall Replacement	<i>ADM 25.02</i>	General	28,000	X	
<u>FINANCE</u>	DECISION		REQUEST	FUNDED	
ITEM REQUESTED	PKG REF #	FUND	AMOUNT	YES	NO
Departmental Reorganization - Personnel Changes	<i>FIN 25.01</i>	General & Water and Sewer	\$ 50,903	X	
<u>COMMUNITY DEVELOPMENT</u>	DECISION		REQUEST	FUNDED	
ITEM REQUESTED	PKG REF #	FUND	AMOUNT	YES	NO
Retail Recruitment Plan	<i>COM 25.01</i>	General	\$ 25,000	X	
<u>PUBLIC WORKS</u>	DECISION		REQUEST	FUNDED	
ITEM REQUESTED	PKG REF #	FUND	AMOUNT	YES	NO
GIS Management Services	<i>PUB 25.01</i>	General & Water and Sewer	\$ 100,000	X	
Small Articulated Loader	<i>PUB 25.02</i>	Capital Maintenance & Replacement	60,000	X	
Assessment Program	<i>PUB 25.03</i>	Water and Sewer	50,000	X	
Cerny Park Improvements Project	<i>PUB 25.04</i>	General	1,200,000	X	
DECISION PACKAGES TOTAL			\$ 1,567,403		

**CITY OF WARRENVILLE
 DECISION PACKAGES
 RECOMMENDED FOR FUNDING
 SUMMARY - BY SUBMITTING DEPARTMENT
 FISCAL YEAR 2025**

<u>ADMINISTRATION (50)</u>	DECISION				
ITEM REQUESTED	PKG REF #	COST	ACCOUNT #	ALLOCATION	AMOUNT
Audio Visual Equipment Upgrade	<i>ADM 25.01</i>	\$ 53,500	01-70-49500	100.0%	\$ 53,500
Network Firewall Replacement	<i>ADM 25.02</i>	28,000	01-70-41100	100.0%	28,000
Department Subtotal					\$ 81,500

<u>FINANCE (45)</u>	DECISION				
ITEM REQUESTED	PKG REF #	COST	ACCOUNT #	ALLOCATION	AMOUNT
Departmental Reorganization - Personnel Changes	<i>FIN 25.01</i>	\$ 50,903	01-45-4XXXX	80%	\$ 40,621
			20-0X-4XXXX	20%	\$ 10,282
Department Subtotal					\$ 50,903

<u>COMMUNITY DEVELOPMENT (53)</u>	DECISION				
ITEM REQUESTED	PKG REF #	COST	ACCOUNT #	ALLOCATION	AMOUNT
Retail Recruitment Plan	<i>COM 25.01</i>	25,000	01-53-45400	100%	\$ 25,000
Department Subtotal					\$ 25,000

**CITY OF WARRENVILLE
 DECISION PACKAGES
 RECOMMENDED FOR FUNDING
 SUMMARY - BY SUBMITTING DEPARTMENT
 FISCAL YEAR 2025**

<u>PUBLIC WORKS (52)</u>	DECISION				
ITEM REQUESTED	PKG REF #	COST	ACCOUNT #	ALLOCATION	AMOUNT
GIS Management					
Services	<i>PUB 25.01</i>	100,000	01-52-45400	50%	50,000
			01-53-45400	25%	25,000
			20-00-45400	12.5%	12,500
			20-04-45400	12.5%	12,500
Small Articulated Loader	<i>PUB 25.02</i>	60,000	02-00-49500	100%	60,000
Water System Valve					
Assessment Program	<i>PUB 25.03</i>	50,000	20-02-49422	100%	50,000
Cerny Park					
Improvements Project	<i>PUB 25.04</i>	1,200,000	01-63-41100	100%	1,200,000
				Department Subtotal	<u>\$ 1,410,000</u>
				Total Decision Packages Recommended for Funding	<u><u>\$ 1,567,403</u></u>

Note: Where account numbers end in 4xxxx, this is an indication that multiple line items within this department are used to budget the overall expense

**CITY OF WARRENVILLE
 DECISION PACKAGES
 RECOMMENDED FOR FUNDING
 SUMMARY - BY FUND
 FISCAL YEAR 2025**

DECISION	PKG REF #	COST	ACCOUNT #	ALLOCATION	AMOUNT
<u>GENERAL FUND - (01)</u>					
<u>ITEM REQUESTED</u>					
Audio Visual Equipment Upgrade	ADM 25.01	\$ 53,500	01-70-49500	100%	\$ 53,500
Network Firewall Replacement	ADM 25.02	28,000	01-70-41100	100%	28,000
Departmental Reorganization - Personnel Changes	FIN 25.01	50,903	01-45-4XXXX	80%	40,621
Retail Recruitment Plan	COM 25.01	25,000	01-53-45400	100%	25,000
GIS Management Services	PUB 25.01	100,000	01-52-45400	50%	50,000
		-	01-53-45400	25%	25,000
Cerny Park Improvements Project	PUB 25.04	1,200,000	01-63-41100	100%	1,200,000
Fund Subtotal					<u>\$ 1,422,121</u>

**CITY OF WARRENVILLE
 DECISION PACKAGES
 RECOMMENDED FOR FUNDING
 SUMMARY - BY FUND
 FISCAL YEAR 2025**

**DECISION
 PKG REF #**

**CAPITAL
 MAINTENANCE and
 REPLACEMENT FUND
 - (02)
 ITEM REQUESTED**

Small Articulated Loader	PUB 25.02	60,000	02-00-49500	100%	60,000
Fund Subtotal					\$ 60,000

**WATER AND SEWER
 FUND (20)**

ITEM REQUESTED		COST	ACCOUNT #	ALLOCATION	AMOUNT
Departmental Reorganization - Personnel Changes	FIN 25.01	50,903	20-0X-XXXXX	20%	\$ 10,282
GIS Management Services	PUB 25.01	\$ 100,000	20-00-45400 20-04-45400	12.5% 12.5%	12,500 12,500
Water System Valve Assessment Program	PUB 25.03	\$ 50,000	20-02-49422	100%	50,000
Fund Subtotal					\$ 85,282

Total Decision Packages Recommended for Funding \$ 1,567,403

**CITY OF WARRENVILLE
2025
DECISION PACKAGE**

ADM 25.01

Title of Request : Audio Visual Equipment Upgrade (Revised FY20 ADM 20.01 Decision Package)

Department: Administration

Division: _____

Prepared by: Alma Morgan

Request Type : Other

Request Frequency: One-Time

Total 2025 Request (\$):	53,500
On-going Costs (\$):	\$ 2,000
On-going Costs Period:	Indefinite

Total Estimated Revenue/Savings (\$):		
If Cost Increase over Prior FY, enter (\$):		Savings Period

JUSTIFICATION

Complete the following questions that are applicable to your request

1. **Describe the organizational need/benefit of this request:**
 This request is a revision from the original Decision Package ADM 20.01, Council approved in FY 2020 for \$150,000. Several components of the Audio Visual system that the City uses to record and transmit public meetings were at near or end of life in fiscal year 2020. This project was not implemented due to several factors including the COVID pandemic, the D365 ERP project, and other competing departmental priorities. The equipment still needs to be replaced and upgraded. The AV room was recently evaluated by the new IT Managed Services provider, Orbis Solutions, and they have submitted two options for consideration.

2. **Describe the anticipated outcomes should this request be funded:**
 The upgrades would provide better visual and audio quality for the recordings to Channel 10 and to YouTube, and would reduce the likelihood of unexpected system component failures. Additionally, the Telvue recording equipment and software is easier to use in comparison to the existing equipment and Leightronix software. For example, live broadcasts can take place simultaneously through Channel 10 and the City's YouTube channel. This would eliminate the need to create a GoTo meeting link for every Council meeting. In the event someone needed to participate remotely, a Microsoft Teams meeting could be created and the individual could call in to participate or provide presentations remotely. Additionally, depending on the option selected by Council, AV Technician staff costs could be eliminated resulting in annual savings of up to \$5,000.

3. **Describe the impact of not funding this request:**
 If upgrades are not completed, there is high probability that additional equipment failures will occur in the upcoming fiscal year that will impede the ability to record and/or transmit the public meetings. Increased staffing costs to fill vacant AV Tech position with external candidates.

4. **Describe the on-going costs associated with this request:**
 The ongoing costs provide Telvue equipment and software support. Orbis Solutions would provide day-to-day AV support and costs are included in the existing IT Managed Services Agreement.

5. **Identify the relation to specific adopted plans and/or City Council priorities:**
 The City's strategic plan states that fiscal conservatism is an ongoing goal and principle of City operations. It costs the City more to react in an emergency to equipment failure, then it does to proactively address equipment upgrades.

6. Identify the analysis done to determine the need and cost effectiveness of the request:

A quote from AVI Systems, Inc. was provided to the City in Feb. 2022 for \$111,739.00, which included 3 new monitor displays, 4 new cameras, 1 new SDI router, and 1 new web-based content server.

Orbis Solutions provided two quote options.

1. Full replacement of four (4) cameras to allow multiple camera views, a new video mixer, wiring, miscellaneous parts, and installation of Telvue (replaces Leightronix) at \$53,500. This option would require AV Tech staffing.

2. Scale down to one (1) camera to allow a single view, a new video mixer, wiring, miscellaneous parts, installation of Telvue (replaces Leightronix) at \$26,000. This option does not require AV Tech staffing.

Both include \$2,000 annual Telvue support costs. Details are attached to this DP.

7. Does the request involve new technology or automation?

Yes

If yes, explain how.

All of the upgrades would include the most up to date AV technology and software available.

8. Is the program/project fully or partially funded by a grant?

No

If yes, provide the following information:

Grant Funding Source:

When will Funds be Available?

Type of fund(s) or in-kind services used for match:

9. If request results in revenue or on-going savings:

Describe revenue source -

Describe savings and account # -

BUDGET IMPACT

a	Total Cost or (Total Savings)	\$	53,500
b	Grant Funding Amount		
c	Grant Match Amount		

FUND NAME	FUND	DEPT	ACCT #	LINE ITEM TITLE	PCT	2025 Amount \$	On-Going Amount \$
General	01	70	41100	EQUIPMENT PURCHASE	100%	53,500	
General	01	70	41103	MAINTENANCE - SOFTWARE			2,000

CITY ADMINISTRATOR'S NOTES:

City Administrator Use:	
Recommended:	X
Not Recommended:	
Other:	

**CITY OF WARRENVILLE
2025
DECISION PACKAGE**

ADM 25.02

Title of Request : Network and Firewall Replacement

Department: Administration

Division: _____

Prepared by: Alma Morgan

Request Type : Other

Request Frequency: One-Time

Total 2025 Request (\$):	28,000
On-going Costs (\$):	\$ 6,020
On-going Costs Period:	Indefinite

Total Estimated Revenue/Savings (\$):		
If Cost Increase over Prior FY, enter (\$):		Savings Period

JUSTIFICATION

Complete the following questions that are applicable to your request

1. **Describe the organizational need/benefit of this request:**
 The City's existing eight (8) network switches and two (2) firewalls reached end of life in 2018 and 2019 respectively, but have continued to be maintained and serviced with an extended service contract. Those service contracts expire in 2024 and cannot be renewed, because the manufacturer will no longer service devices that are no longer made. The switches and firewalls were originally purchased between 2011 and 2017. A network switch connects network devices such as computers, printers, phones, internet service, and wireless devices back to the City's network and allows information to go back and forth. Installing new network switches and firewalls will ensure continuity of operations, reliability of network, improve network security, speed and performance. The average life of network switches is approximately five (5) years. These devices are long overdue to be replaced.

2. **Describe the anticipated outcomes should this request be funded:**
 The City will need to coordinate purchase and installation of the new equipment with Orbis Solutions staff. Additionally, the City will need to purchase annual support contracts from the equipment manufacturer, which Orbis Solutions will manage. The total cost includes purchase of the equipment, annual support agreements, and installation costs.

3. **Describe the impact of not funding this request:**
 There is great risk that network communications will fail, including loss of internet and phone service. This will impact the ability to provide continuity of operations throughout the City. There is great risk that data breaches and data loss could occur.

4. **Describe the on-going costs associated with this request:**
 The first year cost is \$28,000, which includes eight (8) switch devices, two (2) firewall devices, and 1 year of support from the manufacturer for each device.
 The ongoing costs for this request include annual support contracts from the manufacturer for all devices beginning in year two (FY 2026). Annual switch support cost is: \$2,240 (\$280 x 8) and may change in future years based on manufacturer increases.
 Annual firewall support cost is: \$3,780 (\$1,890 x 2) and may change in future years based on manufacturer increases.

5. **Identify the relation to specific adopted plans and/or City Council priorities:**
 Strategic Plan - Fiscal Conservatism

6. Identify the analysis done to determine the need and cost effectiveness of the request:

The City's IT Managed Services provider, Orbis Solutions, provided the project cost estimates based on their experience implementing similar projects in other communities.

**7. Does the request involve new technology or automation?
If yes, explain how.**

No

**8. Is the program/project fully or partially funded by a grant?
If yes, provide the following information:**

No

Grant Funding Source:

When will Funds be Available?

Type of fund(s) or in-kind services used for match:

9. If request results in revenue or on-going savings:

Describe revenue source -

Describe savings and account # -

BUDGET IMPACT

a	Total Cost or (Total Savings)	\$	28,000
b	Grant Funding Amount		
c	Grant Match Amount		

FUND NAME	FUND	DEPT	ACCT #	LINE ITEM TITLE	PCT	2025 Amount \$	On-Going Amount \$
General	01	70	41100	EQUIPMENT PURCHASE	100%	28,000	
General	01	70	41103	MAINTENANCE - SOFTWARE			6,020

CITY ADMINISTRATOR'S NOTES:

City Administrator Use:

Recommended:	X
Not Recommended:	
Other:	

**CITY OF WARRENVILLE
2025
DECISION PACKAGE**

FIN 25.01

Title of Request : Department Reorganization - Personnel Changes

Department: Finance

Division: _____

Prepared by: Kevin Dahlstrand - Finance Director

Request Type : Personnel

Request Frequency: On-Going

			Savings Period
Total 2025 Request (\$):	50,903	Total Estimated Revenue/Savings (\$):	
On-going Costs (\$):		If Cost Increase over Prior FY, enter (\$):	
On-going Costs Period:			

JUSTIFICATION

Complete the following questions that are applicable to your request

1. **Describe the organizational need/benefit of this request:**
 An outside consultant, with many years of Municipal Finance Director experience, was brought in to perform an assessment of the Finance Department operations and staffing. The functional recommendations include upgrading current Senior Accountant position to a new Accounting Supervisor position, reporting to the Finance Director, and taking on greater responsibility for the day-to-day departmental operations, thereby, freeing up the Finance Director for higher level projects and management. It also included the need to redefine the Accounting Clerk I position (currently vacant) to a part-time position, and replace the full-time Accounting Clerk I position with a full-time staff accountant to handle some of the more day-to-day accounting activities, pushed down from the Senior Accountant/Accounting Supervisor, freeing that position to also assist the Finance Director in higher level projects and management.

2. **Describe the anticipated outcomes should this request be funded:**
 This reorganization plan calls an increase in departmental staff of .5 FTE, and elevate the current Senior Accountant to a new Accounting Supervisor position, responsible for the day-to-day operation and supervision of the Finance Department, reporting directly to the Finance Director.

3. **Describe the impact of not funding this request:**
 If not funded, the Finance Department will continue to operate as currently staffed, limiting opportunity for efficiency, succession planning, etc.

4. **Describe the on-going costs associated with this request:**
 The new part-time position would be limited to less than 30 hours per week, and thereby, would be a position which would not qualify for most benefits, such as health insurance. Also, due to the anticipated annual hours not exceeding the 1,000 hour standard, enrollment in IMRF would also not be applicable.

5. **Identify the relation to specific adopted plans and/or City Council priorities:**
 This reorganization would improve the Finance Departments ability provide the level of service both internally, and externally, in more a efficient and comprehensive manner, and allow the Finance Director to address higher level financial management projects and assessments, instead of such a high degree of focus on operations, which the current departmental organizational structure and workload do not allow. The abilities and skills of the current Senior Accountant, who would be promoted into the new Accounting Supervisor position, would make this a smooth transition.

6. **Identify the analysis done to determine the need and cost effectiveness of the request:**
 As noted above an outside consultant, with many years of Municipal Finance Director experience, was brought in to perform an assessment of the Finance Department operations and staffing. With the change in responsibilities the Senior Accountant would receive a 5% increase in base pay, as has been standard practice with staffing promotions.

7. **Does the request involve new technology or automation?** No
 If yes, explain how.

8. **Is the program/project fully or partially funded by a grant?** No
 If yes, provide the following information:

Grant Funding Source:

When will Funds be Available?

Type of fund(s) or in-kind services used for match:

9. **If request results in revenue or on-going savings:** Not applicable

Describe revenue source -

Describe savings and account # -

BUDGET IMPACT

a	Total Cost or (Total Savings)	\$	50,903
b	Grant Funding Amount		
c	Grant Match Amount		

FUND NAME	FUND	DEPT	ACCT #	LINE ITEM TITLE	PCT	2025 Amount \$	On-Going Amount \$
General	01	45	40000	SALARIES - FINANCE DEPT	71.4%	36,345	
General	01	45	40100	FICA EXPENSE	4.40%	2,240	
General	01	45	40101	MEDICARE EXPENSE	1.00%	509	
General	01	45	40200	IMRF EXPENSE	3.0%	1,527	
Water-Sewer	20	00	40000	SALARIES - WATER	9.00%	4,581	
Water-Sewer	20	00	40100	FICA EXPENSE	0.50%	255	
Water-Sewer	20	00	40101	MEDICARE EXPENSE	0.1%	51	
Water-Sewer	20	00	40200	IMRF EXPENSE	0.50%	255	
Water-Sewer	20	04	40000	SALARIES - SEWER	9.00%	4,581	
Water-Sewer	20	04	40100	FICA EXPENSE	0.50%	255	
Water-Sewer	20	04	40101	MEDICARE EXPENSE	0.10%	51	
Water-Sewer	20	04	40200	IMRF EXPENSE	0.5%	255	

100.0%

CITY ADMINISTRATOR'S NOTES:

City Administrator Use:

Recommended:	X
Not Recommended:	
Other:	

**CITY OF WARRENVILLE
2025
DECISION PACKAGE**

COM 25.01

Title of Request : Retail Recruitment Plan

Department: Community Development

Division: Economic Development

Prepared by: Amy Emery, Community & Economic Development Director

Request Type : Project

Request Frequency: One-Time

Total 2025 Request (\$):	25,000
On-going Costs (\$):	\$ -
On-going Costs Period:	

Total Estimated Revenue/Savings (\$):
If Cost Increase over Prior FY, enter (\$):

	Savings Period

JUSTIFICATION

Complete the following questions that are applicable to your request

1. Describe the organizational need/benefit of this request:

Warrenville has a number of prime sites that have long-been identified for future development (e.g., IL 56/IL 59, IL 59/Batavia, OTRS), yet remain vacant. There are also new opportunities for infill development with the soft office market in Cantera and changing shopping patterns impacting tenancy in retail centers along IL Route 59. Development in these locations has the potential to provide desired goods, services, and employment opportunities for Warrenville residents and invigorate the local tax base to support necessary city services and infrastructure. Historically, Warrenville has benefited time and again from developers contacting the City about projects. However, the City is also frequently approached about uses that are not aligned with the city's vision and goals. As economic competition escalates in the region, having a clear plan for occupancy and an active strategy to recruit desired businesses at specific locations is more important than ever.

2. Describe the anticipated outcomes should this request be funded:

Hire a consultant with a proven track record of creating successful Retail Recruitment Plans for local government. A Retail Recruitment Plan will provide an analysis of spending patterns, gaps in the market by product line and establishment type, household and demographic statistics, retail trends and more with specific restaurant, grocery, home improvement, entertainment and hospitality targets. Most importantly, this data will be specific, not only to Warrenville, but to particular real estate sites in Warrenville (including vacant parcels, underutilized spaces, and spaces ready for redevelopment). The plan will provide a detailed comparison of Warrenville data to active national retailers, restaurant operators, etc., location criteria to identify those that would be a great fit for the city based on their particular business models. The resulting Retail Recruitment Plan will lay the foundation for connecting retailers, brokers, and property owners to generate development at desired locations. This tool will also support efforts to connect with Warrenville's network of home-based businesses to offer insights into the area market to benefit their bottom line.

3. Describe the impact of not funding this request:

If no funding is provided for this request, staff will continue efforts to prepare marketing materials for release on the City's web page, coordinate efforts to market regionally by leveraging partnerships with Choose DuPage, Discover DuPage, and the Western DuPage Chamber, and respond to development inquiries as they arrive. This approach has been historically effective in achieving successful development projects in Warrenville. However, the sites that remain vacant represent key intersections where a more aggressive approach provides the best chance for seeing desired project proposal submittals. Moreover, as the OTRS site becomes ready for development, the timing of this initiative would further enhance efforts to see the expedited occupancy of that area.

4. Describe the on-going costs associated with this request:

There would be no on-going expenditures with implementing this planning process. While staff time would be devoted on an on-going basis to administering the proposed zoning regulations, staff believes there would be a long-term net savings in staff time due to the reduced need for such projects to be reviewed and approved through the City standard and site consuming PUD process.

5. Identify the relation to specific adopted plans and/or City Council priorities:

Strategic Plan Goal #1 Economic Development

6. Identify the analysis done to determine the need and cost effectiveness of the request:

Community Development staff have received a quote from one reputable vendor in the amount of \$25,000 a Retail Recruitment Plan. Staff is actively engaging with communities to identify other potential vendors based on their positive experiences. We believe that \$25,000 is an adequate budget for this project.

**7. Does the request involve new technology or automation?
If yes, explain how.**

No

**8. Is the program/project fully or partially funded by a grant?
If yes, provide the following information:**

No

Grant Funding Source:

When will Funds be Available?

Type of fund(s) or in-kind services used for match:

9. If request results in revenue or on-going savings:

Describe revenue source -

Describe savings and account # -

BUDGET IMPACT

a	Total Cost or (Total Savings)	\$	25,000
b	Grant Funding Amount		
c	Grant Match Amount		

FUND NAME	FUND	DEPT	ACCT #	LINE ITEM TITLE	PCT	2025 Amount \$	On-Going Amount \$
General	01	53	45400	OTHER PROFESSIONAL SERVICES	100%	25,000	

CITY ADMINISTRATOR'S NOTES:

City Administrator Use:	
Recommended:	X
Not Recommended:	
Other:	

**CITY OF WARRENVILLE
2025
DECISION PACKAGE**

PUB 25.01

Title of Request : GIS Management Services

Department: Public Works

Division: Street and Utility

Prepared by Public Works Director Phil Kuchler

Request Type :

Other

Request Frequency:

On-Going

Total 2025 Request (\$):	120,000
On-going Costs (\$):	120,000
On-going Costs Period:	Annual

Total Estimated Revenue/Savings (\$):		
If Cost Increase over Prior FY, enter (\$):		

Savings Period

JUSTIFICATION

Complete the following questions that are applicable to your request

1. **Describe the organizational need/benefit of this request:**
 City Council approved a \$50,000 contract for Geographic Information System (GIS) Management Services for the last four months of FY24. The purpose of these services is to evaluate and update the City's GIS maps to support the implementation of the BS&A Enterprise Resource Planning (ERP) software, the VUEWorks Enterprise Asset Management (EAM) software, and the Granicus citizen engagement software solutions. The updated GIS will also support the Community Development and Public Works departments in performance of their regular duties.

2. **Describe the anticipated outcomes should this request be funded:**
 Improved data in the City's GIS mapping, and development of a strategic plan to build on the existing data, and development of dashboards to meet staff needs. The ERP, EAM, and Citizen Engagement software solutions rely on accurate and complete GIS data to fully utilize those software solutions.

3. **Describe the impact of not funding this request:**
 The City will not be able to fully utilize the ERP, EAM, and Citizen Engagement solutions, resulting in the City paying money for software features it would not be using. Residents and staff would not benefit from the convenience that accurate mapping and data will provide.

4. **Describe the on-going costs associated with this request:**
 The City is spending \$50,000 in FY24 for these services, and staff is recommending evaluating the needs for these services annually, so the City can adequately budget expenses based on the actual needs for these services each year. It is anticipated that the annual costs for these services will be \$100,000 for FY26, FY27, and FY28. These could change, based on the amount of progress in FY24 and FY25, or if City staff capabilities evolve.

5. **Identify the relation to specific adopted plans and/or City Council priorities:**
 The City Strategic Plan has an objective of maintaining fiscal conservatism. Providing cost effective City services is a component of maintaining and improving that level of fiscal conservatism, through more cost effective use of City staff time to provide the services. Another Strategic Plan objective is City Infrastructure which will be more efficiently maintained and replaced with asset management software and a work order system. An accurate and complete GIS is critical to supporting the significant investments the City is making in these ERP, EAM, and Citizen Engagement software solutions.

6. Identify the analysis done to determine the need and cost effectiveness of the request:

Utilizing a consultant that has depth of experience in the different components of GIS, as well as coordinating with ERP, EAM, and Citizen Engagement software solutions is a more efficient use of City dollars than hiring staff. The existing City staff person with GIS responsibilities, is a split position between Planner and GIS Technician, and does not have the depth of knowledge or experience to effectively evaluate and update the City's GIS. Spending an average of \$100,000 per year for FY24 - FY28 on a consultant is less expensive than hiring one person fulltime on staff, and the consultant has far more experience and knowledge than any one person on staff would possess.

7. Does the request involve new technology or automation?

No

If yes, explain how.

8. Is the program/project fully or partially funded by a grant?

No

If yes, provide the following information:

Grant Funding Source:

When will Funds be Available?

Type of fund(s) or in-kind services used for match:

9. If request results in revenue or on-going savings:

Describe revenue source -

Describe savings and account # -

BUDGET IMPACT

a	Total Cost or (Total Savings)	\$	120,000
b	Grant Funding Amount		
c	Grant Match Amount		

FUND NAME	FUND	DEPT	ACCT #	LINE ITEM TITLE	PCT	2025 Amount \$	On-Going Amount \$
General	01	52	45400	OTHER PROFESSIONAL SERVICES	50%	60,000	60,000
General	01	53	45400	OTHER PROFESSIONAL SERVICES	25%	30,000	30,000
Water-Sewer	20	00	45400	OTHER PROFESSIONAL SERVICES	12.5%	15,000	15,000
Water-Sewer	20	04	45400	OTHER PROFESSIONAL SERVICES	12.5%	15,000	15,000

CITY ADMINISTRATOR'S NOTES:

City Administrator Use:	
Recommended:	X
Not Recommended:	
Other:	

**CITY OF WARRENVILLE
2025
DECISION PACKAGE**

PUB 25.02

Title of Request : Small Articulated Loader (Bobcat L28)

Department: Public Works

Division: Street

Prepared by: Capital Maintenance Superintendent Jamie Clark

Request Type : Other

Request Frequency: On-Going

Total 2025 Request (\$): 60,000
 On-going Costs (\$): 1,000
 On-going Costs Period: Annual

Total Estimated Revenue/Savings (\$):
 If Cost Increase over Prior FY, enter (\$):

Savings Period	

JUSTIFICATION

Complete the following questions that are applicable to your request

1. **Describe the organizational need/benefit of this request:**
 This piece of equipment would improve productivity and employee safety of sidewalk snow removal around and near the City owned buildings. City staff currently spends approximately 4 hours per storm, approximately 15 times per winter season, removing snow around City buildings. Safety will be improved for users of the sidewalks and for staff performing snow removal operations. The equipment would also be used for cleaning surfaces after water main breaks and other staff construction projects throughout the year, so it is not just a winter piece of equipment. Included with this price are attachments that will allow the equipment to be used for projects that are challenging to access, and will allow staff to minimize landscape restoration, when compared to other existing City equipment.

2. **Describe the anticipated outcomes should this request be funded:**
 Public Works crews would be able to remove snow from sidewalks around City owned buildings more efficiently and safely. Staff currently uses shovels and snow blowers to remove the snow from sidewalks. This piece of equipment will allow the removal to occur mechanically, rather than manually, which will save time (estimated 3 hours per storm), reduce chance of injuries to staff, and reduce the use of salt. The improved sidewalk conditions will reduce chances of pedestrian injuries around City buildings. It is important to note that staff is not proposing to expand snow removal operations above the current service levels. Purchasing this piece of equipment will allow the City to reduce its fleet by one skidsteer, which will be traded in on the new piece of equipment or sold at auction.

3. **Describe the impact of not funding this request:**
 Current methods would continue, and the City fleet will continue with the same number of skidsteers.

4. **Describe the on-going costs associated with this request:**
 Purchasing this piece of equipment to replace a skid steer in the CMRP will be a slight savings to the CMRP. This piece of equipment is will cost \$60,000 versus \$100,000 for a skid steer. Both have a useful life of 10 years, so the average annual savings will be approximately \$4,000 to the CMRP. Annual maintenance costs for both are approximately \$1,000 per year.

5. **Identify the relation to specific adopted plans and/or City Council priorities:**
 The City's Strategic Plan Goal #4: City Infrastructure is to "repair, maintain, replace and strategically upgrade and expand the City's physical infrastructure assets in a well planned, coordinated, and timely manner that is fiscally responsible, enhances public safety, supports increased private property values and enhances quality of life for residents." This piece of equipment would improve the safety of the sidewalks around City buildings for pedestrians, and increase the service life of those sidewalks by reducing the use of salt. Additionally, this will improve safety for staff performing the snow removal.

6. Identify the analysis done to determine the need and cost effectiveness of the request:

Staff considered two different pieces of equipment, including functionality, ability to use new attachments on both the new equipment and existing equipment, and cost. Staff estimates the new piece of equipment will save approximately 3 staff hours per storm for 15 storms per winter, and an undetermined amount of salt per storm. This is approximately \$2,500 per winter. It is difficult to estimate the costs of worker's compensation for injuries due to slips, trips, and falls, or straining during manual snow removal efforts, but the risks of those injuries would be greatly reduced. Worker's compensation claims can be very costly for the City, depending on the injury. The equipment is versatile and can be used throughout the year to support staff efforts on water main breaks or rear yard storm sewer installation. This machine replacing a skid steer will be a cost savings to the CMRP of an average of \$4,000 per year.

7. Does the request involve new technology or automation?

No

If yes, explain how.

8. Is the program/project fully or partially funded by a grant?

No

If yes, provide the following information:

Grant Funding Source:

When will Funds be Available?

Type of fund(s) or in-kind services used for match:

9. If request results in revenue or on-going savings:

Describe revenue source -

Describe savings and account # -

BUDGET IMPACT

a	Total Cost or (Total Savings)	\$	60,000
b	Grant Funding Amount		
c	Grant Match Amount		

FUND NAME	FUND	DEPT	ACCT #	LINE ITEM TITLE	PCT	2025 Amount \$	On-Going Amount \$
CM&R	02	00	49500	EQUIPMENT PURCHASE	100%	60,000	
General	01	52	41100	MAINTENANCE - EQUIPMENT			1,000

CITY ADMINISTRATOR'S NOTES:

City Administrator Use:	
Recommended:	X
Not Recommended:	
Other:	

**CITY OF WARRENVILLE
2025
DECISION PACKAGE**

PUB 25.03

Title of Request : Water System Valve Assessment Program

Department: Public Works

Division: Utility

Prepared by: Utility Maintenance Superintendent Zachary T. Jardine

Request Type : New Program

Request Frequency: On-Going

Total 2025 Request (\$):	50,000
On-going Costs (\$):	\$ 50,000
On-going Costs Period:	Annual

Total Estimated Revenue/Savings (\$):		Savings Period	
If Cost Increase over Prior FY, enter (\$):			

JUSTIFICATION

Complete the following questions that are applicable to your request

1. **Describe the organizational need/benefit of this request:**
 The assessment of each valve in the water distribution system will confirm defects with the valves and any discrepancies in mapping and data. By each valve being hand turned in accordance with the American Water Work Association guidelines, staff will collect updated turn number data, operation status, and maintenance needs. All of this data is needed to ensure the accuracy of the City's GIS, water model, and the results from the water model.

2. **Describe the anticipated outcomes should this request be funded:**
 An accurate assessment and operation of the City's valves will help staff address repair needs, vulnerabilities within the distribution system, and accuracy of the City's GIS and water model. Ultimately this will improve water quality, pressures in the system, fire flows, and reduce service disruptions to customers.

3. **Describe the impact of not funding this request:**
 Not funding this service could lead to increased service interruptions, unforeseen loss of pressure during fire fighting, increased costs for installation of insertion valves in emergency situations, and the inability to isolate water leaks or shut them down, all of which could result in safety issues.

4. **Describe the on-going costs associated with this request:**
 The initial costs will continue annually for at least 4 years. Staff will then have time for repairs and maintenance. Costs after the first four years will depend on the results of the initial valve assessment. The water system valves have never been exercised on a schedule. Staff anticipates a significant amount of repairs will result from the first assessment. The program will be reassessed after the first four years, to determine the structure and costs moving forward. Depending on the results the City may need to adjust its budget for valve repairs, valve exercising, and assessment.

5. **Identify the relation to specific adopted plans and/or City Council priorities:**
 The City Council Vision Statement includes a commitment to continuously enhance city services and improve local infrastructure at a fair cost. The Valve Assessment program would improve the City's infrastructure and its operability. The City Council Values Statement includes delivering quality city services. The Valve Assessment program would help the City's ability to deliver a high quality of service with less interruptions, more adequate pressures and flows, and safety to Utility Division staff during repairs. The City's Strategic Plan Goal #4: City Infrastructure is to "repair, maintain, replace and strategically upgrade and expand the City's physical infrastructure assets in a well planned, coordinated, and timely manner that is fiscally responsible, enhances public safety, supports increased private property values and enhances quality of life for residents."

6. **Identify the analysis done to determine the need and cost effectiveness of the request:**

Staff obtained a proposal from a contractor for this work which was used to develop the proposed program. The costs are consistent with staff's previous experience with this type of program.

7. **Does the request involve new technology or automation?**
If yes, explain how.

No

8. **Is the program/project fully or partially funded by a grant?**
If yes, provide the following information:

No

Grant Funding Source:

When will Funds be Available?

Type of fund(s) or in-kind services used for match:

9. **If request results in revenue or on-going savings:**

Describe revenue source -

Describe savings and account # -

BUDGET IMPACT

a	Total Cost or (Total Savings)	\$	50,000
b	Grant Funding Amount		
c	Grant Match Amount		

FUND NAME	FUND	DEPT	ACCT #	LINE ITEM TITLE	PCT	2025 Amount \$	On-Going Amount \$
Water-Sew	20	02	49422	WATER MAIN IMPROVEMENTS	100%	50,000	50,000

CITY ADMINISTRATOR'S NOTES:

City Administrator Use:	
Recommended:	X
Not Recommended:	
Other:	

**CITY OF WARRENVILLE
2025
DECISION PACKAGE**

PUB 25.04

Title of Request : Cerny Park Improvement Project

Department: Public Works

Division: Facilities

Prepared by: Public Works Director Phil Kuchler

Request Type : Project

Request Frequency: One-Time

Total 2025 Request (\$):	600,000
On-going Costs (\$):	
On-going Costs Period:	

Total Estimated Revenue/Savings (\$):		Savings Period
If Cost Increase over Prior FY, enter (\$):		

JUSTIFICATION

Complete the following questions that are applicable to your request

1. **Describe the organizational need/benefit of this request:**
 The Cerny Park playground equipment has outlived its useful life, and pieces of it are breaking and staff is having an increasingly difficult time finding replacement parts. As replacement parts for the obsolete equipment become impossible to find, parts of the playground will need to be closed or removed. The shelter building is in need of a new roof and some general maintenance and repairs, as well. Finally, to increase the possibility of a Cerny Park transfer to the Park District, these maintenance and replacement items need to be completed, and the pickleball courts need to be constructed. These proposed improvements are the result of a collaboration between the City and Park District, and are required elements, as part of the OSLAD grant awarded to the City.

2. **Describe the anticipated outcomes should this request be funded:**
 The shelter building will be renovated with a new roof, the playground and playground surface will be replaced with new equipment a surface that is accessible to all, the basketball court will receive a color coating and striping, interpretive signage will be installed at the detention pond, and two new pickleball courts will be added to Cerny Park. These proposed improvements were based on collaborative input from City and Park District staff and elected officials, with an ultimate goal of transferring Cerny Park from the City to the Park District.

3. **Describe the impact of not funding this request:**
 Piece by piece, the Cerny Park playground equipment will need to be closed or removed, as replacement parts for the obsolete equipment is no longer available. Additionally, the City will have a difficult time convincing the Park District to accept a transfer of Cerny Park, without performing the needed maintenance and replacement of the playground and shelter, and making the improvements the City agreed to include in its grant application, which are all included in the OSLAD grant awarded to the City.

4. **Describe the on-going costs associated with this request:**
 The goal is to transfer Cerny Park to the Park District, so long term, the Cerny Park expenses would be removed from the Capital Maintenance and Replacement Plan (CMRP). Based on the useful life, and the difference in estimate construction cost for this project and the existing replacement value for the park in the CMRP, the average annual cost for Cerny Park would increase by \$15,305.

5. **Identify the relation to specific adopted plans and/or City Council priorities:**
 Cerny Park is part of the City's CMRP, and falls under Strategic Plan Goal #4: City Infrastructure. The City has a long-term goal to divest itself of parks, and transfer its parks to the Park District.

6. Identify the analysis done to determine the need and cost effectiveness of the request:

The project construction cost is estimated at \$1.2 million. The OSLAD grant will pay for up to 50% of the costs or a maximum of \$600,000, whichever is less. The City's \$600,000 share is planned to be paid with Developer Park Donation fees. The consulting costs to develop bid documents, assist with the bidding process, and provide construction services is estimated to cost \$120,000 and be paid from the Capital Maintenance and Replacement (CM&R) Fund. If the City is successful in implementing this project, and transferring Cerny Park to the Park District, there will be a savings to the struggling CM&R fund going forward.

**7. Does the request involve new technology or automation?
If yes, explain how.**

No

**8. Is the program/project fully or partially funded by a grant?
If yes, provide the following information:**

Yes

Grant Funding Source:

Illinois Department of Natural Resources (IDNR)
Open Space Land Acquisition and Development (OSLAD) grant
FY 25

When will Funds be Available?

Type of fund(s) or in-kind services used for match:

Grant covers 50% of project, up to \$600,000 maximum. Estimated total cost is \$1.2 million. The City's share would be \$600,000.

9. If request results in revenue or on-going savings:

Describe revenue source -

Describe savings and account # -

BUDGET IMPACT

a	Total Cost or (Total Savings)	\$	600,000
b	Grant Funding Amount		
c	Grant Match Amount		

FUND NAME	FUND	DEPT	ACCT #	LINE ITEM TITLE	PCT	2025 Amount \$	On-Going Amount \$
General	01	63	41100	MAINTENANCE - EQUIPMENT	100%	600,000	

CITY ADMINISTRATOR'S NOTES:

City Administrator Use:

Recommended:	X
Not Recommended:	
Other:	

GLOSSARY

Abatement: A complete or partial cancellation of a tax bill imposed by a governmental unit; applicable to tax levies and special assessments.

American Rescue Plan Act (ARPA): The American Rescue Plan Act (ARPA) was signed into law by the President in March 2021. Section 9901 of ARPA amended Title VI of the Social Security Act to establish two Fiscal Recovery Funds with the intended purpose of providing support to State, local, and Tribal governments in responding to the impact of COVID-19 and in their efforts to contain COVID-19 on their communities, residents, and businesses.

Amusement Tax: a locally administered tax on all persons operating amusements within the corporate limits of the City, and upon all persons operating places of amusement or amusement facilities

Assigned Fund Balance: the portion of the City's net assets that are constrained by the government's intent to utilize fund balance for a specific purpose. An example would be the use of General Fund balances designated for one-time projects or purchases.

Balanced Budget: a budget is balanced when planned revenues of existing fund balances equal or exceed planned expenditures, that is, total outlays or disbursements

Budget: a financial plan for a specific period of time, which matches projected revenue and planned expenditures to City services, goals and objectives. The City of Warrenville utilizes a budget covering one fiscal year, May 1 through the following April 30.

Budget Message: provides the City Council and the public with a general summary and overview of the most important aspects of the budget, and the views and recommendations of the City Administrator/Budget Officer

Capital Asset: City infrastructure, equipment, or other item with a life-expectancy generally exceeding three years for vehicles or ten years for infrastructure and a value equal to or greater than \$10,000

Capital Expenditure: any expense which results in the acquisition of capital assets such as equipment, vehicles, or infrastructure

Capital Maintenance and Replacement Plan (CMRP): a multi-year financial plan for the systematic maintenance and replacement of City capital assets, including: equipment, vehicles, and infrastructure

Capitalization: an accounting method used to delay the recognition of expenses by recording the expense as long-term assets

City Code: a collection of City Council approved ordinances which are currently in effect

Committed Fund Balance: the portion of the City's net assets that are subject to self-imposed constraints on spending due to formal action of the highest level of decision making authority (the City Council). An example would be the Hotel Tax fund balance committed for tourism related activities.

Consumption Tax: a tax on the purchase of a good or service, where users are taxed based upon how much they consume rather than how much they add to the economy

Cost Center: any unit of activity, group of employees, or set of programs, etc. (other than specific departments) isolated in order to assign costs more clearly

Debt Service: the funding required to cover interest and principal payments on an outstanding bond issuance other debt

Electric Utility Tax: a user tax imposed upon the privilege of using or consuming electricity acquired in a purchase at retail and used or consumed within the corporate limits of the City

Enterprise Resource Planning (ERP): a software system that manages and integrates the important parts of a business. An ERP management information system integrates areas such as planning, purchasing, inventory, finance and human resources.

Expenditure: the outflow of funds paid or to be paid for an asset, good, or service obtained, without regard to when the expense is actually paid

Fiduciary Fund: used to account for assets held on behalf of outside parties, or on behalf of other funds within the government

Fiscal Year: a 12-month period of time to which the budget applies. The fiscal year for the City of Warrentville is May 1 through the following April 30.

Fund: a self-balancing set of accounts, which is an independent fiscal and accounting entity used to record the financial transactions related to the specific purpose for which the fund was established

Fund Balance: the amount of financial resources available for use, defined as the excess of assets over liabilities

General Accepted Accounting Principles (GAAP): uniform minimum standards and guidelines for financial accounting and reporting

General Obligation (GO) Debt: debt secured by the full faith and credit of the local government issuing the debt. The municipality pledges its tax revenues unconditionally to pay the interest and principal on the debt as it matures.

Grant: contributions of cash or other assets from another entity, usually governmental, to be used or expended for a specific purpose

Hotel Tax: a tax imposed upon all persons engaged in the business of renting, leasing, or letting rooms in a hotel in the City

Income Tax: tax revenue collected by the State of Illinois on personal income, and distributed to municipalities on a per capita basis (see *Local Government Distributive Fund*)

Interfund Transfers: monies moved from one fund to another. Money is transferred to provide funding for the operations of another fund or to reimburse the fund for expenses incurred.

Local Government Distributive Fund (LGDF): the State repository of state income tax dollars allocated to each municipality based on its population in proportion to the total state population.

Local Motor Fuel Tax: a per-gallon tax imposed and collected by each dealer upon the privilege of purchasing motor fuel at retail in the City

Modified Accrual Basis of Accounting: an adaptation of the accrual basis of accounting for governmental fund types – revenues and other funding sources are recognized when they become available to finance expenditures of the current period

Motor Fuel Tax (State Shared): tax revenue collected by the State of Illinois and shared with municipalities on a per capita basis

Natural Gas Use Tax: a tax imposed on the privilege of using or consuming natural gas that is purchased in a sale at retail in the City

Natural Gas Utility Tax: a tax imposed on all persons engaged in the business of distributing, supplying, furnishing, or selling natural gas for use or consumption within the corporate limits of the City

Non-spendable Fund Balance: that portion of a the City's net assets that are not in a spendable form (i.e. land, prepaid items, loans, etc.) or which are legally or contractually required to be maintained intact.

Operating Budget: Annual allocation of funds for ongoing programs and services

Ordinance: a formal legislative enactment by the City Council, which is the full force and effect of law within the City boundaries

Personal Property Replacement Tax: revenues collected by the state of Illinois and paid to local governments to replace money that was lost by local governments when their powers to impose personal property taxes on corporations, partnerships, and other business entities were taken away. Corporations, partnerships, trusts, S corporations and public utilities pay these taxes.

Property tax: tax assessed on real estate, which is based on the value of the property (including the land) owned

Reserves: the amount of financial resources available for use, defined as the excess of assets over liabilities (see *Fund Balance*)

Restricted Fund Balance: the portion of the City's net assets that are subject to externally enforceable limitations by law, enabling legislation or limitations imposed by creditors or grantors

Revenue: amounts received for taxes, fees, permits, licenses, interest, and intergovernmental sources during the given fiscal year

Sales Tax: an occupation tax imposed on a seller's receipts from sales of tangible personal property for use or consumption. Tangible personal property does not include real estate, stocks, bonds, or other "paper" assets representing an interest.

Simplified Telecommunications Tax: a tax on the act or privilege of originating or receiving telecommunications in the City, typically for cellular and land line phones and data transmission

Tax Increment Financing (TIF): is a public financing method that is used as a subsidy for redevelopment, infrastructure, and other community improvement projects

Traffic Impact Fee Credit: a fee charged by the County to developers at the time of building permit issuance to account for the impacts the additional traffic generated by the new development will have on the County roadway infrastructure

Road and Bridge Property Tax: a component of property tax revenue, utilized to provide support funding for road and bridge work

Unassigned Fund Balance: the portion of a Governmental Fund's net assets that are available expendable resources; generally, the remaining fund balance

User Fees: payment of a fee or direct receipt of a public service by benefitting from the service for a specific purpose

Use Tax: taxes that are imposed on amounts paid by purchasers of goods from outside the state, for use within the state