

POLICE DEPARTMENT
MEMO

TO: Chief Raymond Turano
FROM: Deputy Chief Jacobson
SUBJECT: DISPOSAL REQUEST OF SURPLUS CITY PROPERTY
DATE: May 21, 2019

The Police Department has some miscellaneous broken or outdated equipment that is no longer in use, and will not be accepted for disposal/sale by our usual auction vendor (Propertyroom.com). The equipment (see also Exhibit A) consists of the following items:

- Panasonic TL Time Lapse VHS video viewer
- Sony Color video printer
- Sony printer paper film packs x2
- Sony cassette tapes x2
- Pelco monitor
- Robot Multi-Vision Board
- Various cables
- Traffic counters x7 with Traffic counter covers x10
- Stackon nail gun

Some items listed in Exhibit A will be disposed of as scrap metal. Unfortunately, I will not know which items until the day of disposal. In the event that items would not be accepted as scrap metal, they would be disposed of through the City's regular waste collection service or possibly through electronic recycling.

After discussing this situation with the City attorneys, their office has drafted an ordinance to dispose of these items according to any of the manners described above (regular waste collection service, scrap metal, or electronic recycling). Attached to this memo is that draft ordinance, and the exhibit list prepared by the Police Department.

A request to the Public Safety & Finance Committee is being made to adopt the attached ordinance to dispose of the listed surplus City property.

**AN ORDINANCE APPROVING THE DISPOSAL OF
SURPLUS PERSONAL PROPERTY OWNED BY THE CITY OF WARRENVILLE**

WHEREAS, the City is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the City is the owner of certain personal property described in detail in Exhibit A, attached to and, by this reference, made a part of this Ordinance (“Surplus Property”); and

WHEREAS, pursuant to the City’s power under applicable law, including Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, and the home rule powers of the City, the Mayor and the City Council have determined that the Surplus Property is no longer necessary or useful to, or for the best interests of the City because it is either outdated or broken and the Surplus Property should be disposed of in the manner set forth in this Ordinance;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Ordinance as if fully set forth in this Ordinance.

SECTION 2: Declaration of Surplus Property. Pursuant to Section 11-76-4 of the Illinois Municipal Code, 65 ILCS 5/11-76-4, and the City’s home rule powers, the City Council declares that the Surplus Property is no longer necessary or useful to, or in the best interests of, the City.

SECTION 3: Authorization to Dispose of Surplus Property. The Chief of Police, or his designee, is hereby authorized to dispose of the Surplus Property by any combination of the following disposal methods to be determined at the discretion of the Chief of Police, or his designee: regular waste collection services, disposal as scrap metal, or electronic recycling.

SECTION 4: Execution of Required Documentation. The Chief of Police, or his designee, is authorized to execute, on behalf of the City, the documents necessary to complete the disposition of the Surplus Property authorized pursuant to Section 3 of this Ordinance.

SECTION 5: Effective Date. This Ordinance shall be in full force and effect following its passage by a majority of the members of the city council then holding office and approval in the manner provided by law.

[Signatures and Voting Record on Following Page]

PASSED THIS ____ day of _____, 2019.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED THIS ____ day of _____, 2019.

MAYOR

ATTEST:

CITY CLERK

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Exhibit A – Miscellaneous property to be destroyed

Miscellaneous broken or outdated equipment to be disposed of through routine City garbage service.

Surplus outdated or broken equipment

- Panasonic TL Time Lapse VHS video viewer
- Sony Color video printer
- Sony printer paper film packs x2
- Sony cassette tapes x2
- Pelco monitor
- Robot Multi-Vision Board
- Various cables
- Traffic counters (7) and covers (10) - broken