

**CITY OF WARRENVILLE  
BICYCLE AND PEDESTRIAN ADVISORY COMMISSION  
REGULAR MEETING  
Tuesday, November 12, 2019 at 7:00 p.m.  
Warrenville City Hall Council Chambers  
28W701 Stafford Place  
Warrenville, IL 60555**

**MINUTES**

**A. CALL TO ORDER**

Chairman Sugrue called the meeting to order at 7:00 p.m.

**B. ROLL CALL**

Members Present: Chair Jerry Sugrue, Commissioners Amy Murphy, Kate Perkins, Harlan Davis, Julie Lin

Members Absent: N/A

Also Present: Staff Liaison Kristin Youngmeyer, Council Liaison Alderman Bill Weidner

**C. APPROVAL OF MINUTES**

Commissioner Perkins made a motion to approve the minutes of the September 10, 2019, meeting, seconded by Commissioner Murphy. Motion was approved.

**D. CITIZEN COMMENTS**

None.

**E. STAFF REPORT**

Staff Liaison Youngmeyer presented the Staff Report which included a link to the most recent Illinois Prairie Path Organization (IPPO) Newsletter, information about the Elmhurst Park District: Great Western Prairie Work Day, and a schedule of upcoming City events.

The group discussed a path through Cantigny. A member of the Wheaton Bike Commission, Michelle Dunlop, approached Commissioner Perkins about a project to put a biking/walking path through Cantigny. Staff Liaison Youngmeyer followed up and learned from Sidney Kenyon that while Cantigny is still intent on constructing the path through their property, it remains at the conceptual stage for now.

Staff Liaison Youngmeyer also reported on a question Commissioner Perkins received about a multi-use path along the west side of Highway 59 in the vicinity of Carmel Montessori School. If this were to happen, it would probably have to be part of the Two Brothers complex at Highway 59 and Highway 56. This project is currently on hold.

Commissioner Lin stated that her neighborhood would greatly benefit from a sidewalk along the south side of Butterfield Road. It was noted that this area is in unincorporated Warrenville.

Alderman Weidner stated that the Complete Streets Plan was presented to the City Council on the night before the BPAC meeting. The Council approved the plan at the Community Development meeting. The plan will be presented to the Council at the City Council meeting next week. Staff Liaison Youngmeyer stated that she would email the slides to the BPAC Commissioners.

## **F. BUSINESS OF MEETING**

### **1. FY 2020 Work Plan**

- a) **Annual Bike Rodeo:** Commissioners discussed buying the bikes on Black Friday in order to save money. Staff Liaison Youngmeyer said she would ask John Coakley if money could be spent this fiscal year. Alderman Weider offered to assist with this.
  - b) **Annual Bike and Walk to School Days:** Commissioners Perkins and Murphy will continue to work on this event.
  - c) **Coordination and Preparation of Bicyclist and Pedestrian Booth at Annual National Night Out Event:** The commissioners discussed how to communicate to attendees who we are and why we are at the event. The BPAC would like better signage to identify their booth.
  - d) **Coordination and Installation of Bicycle Friendly Community Road Signage:** This is included in the current City Bicycle Plan.
  - e) **Joint BPAC and Warrenville Historical Society Bike Ride:** Commissioner Perkins presented information about the ride. Alderman Weidner noted that using the City insurance would have to be agreed to by the Council. Commissioner Murphy made a motion that Commissioner Perkins write a request to the City Council for support of the ride. Commissioner Davis seconded, and it passed. Staff Liaison Youngmeyer will find out the timeframe for this to be presented.
  - f) **Other Initiatives:** Alderman Weidner suggested some new initiatives. He has noticed many people biking at dusk and dawn, when they can be very hard to see. One example is people who bike to the summer library concerts. He suggested, "Light Up, Warrenville", a program where BPAC might give away lights to people biking without sufficient lights. Alderman Weidner also suggested conducting surveys of trail usage of trails that pass through the city, i.e., the Illinois Prairie Path and the West DuPage River Trail. The 2020 work plan item would be researching how and where to do the survey, and the 2021 work plan item would be conducting the survey.
2. **2020 Meeting Dates:** Staff Liaison Youngmeyer shared the proposed meeting dates for 2020. It was noted that none of the dates conflict with election dates.
  3. **Annual Report and Budget:** Staff Liaison Youngmeyer will find out the cost of obtaining a sign for National Night Out and add it to the budget.

4. **Bike Week with Schools Discussion:** There are 2 days each year, one in October and one in May, where the BPAC works with local PTAs to promote biking and walking to school. Commissioners Murphy and Perkins commented that both Bower and Johnson Elementary Schools participate in the event.

## **G. COMMISSIONER COMMENTS**

Chairman Sugrue asked about the status of the trail head by the Prairie Path in downtown Warrenville. The City did not receive the grant that it had applied for. However, there is still funding to carry out the project, and the City can re-apply for the grant. Ground breaking could be in two to three years. Commissioner Lin and the rest of those present talked about the pros and cons of Commissioner's Lin's neighborhood being annexed into the City so that the residents would have Council representation when issues that affect the neighborhood are being considered by the City.

## **H. ACTION ITEMS**

The following action items were assigned to Staff Liaison Youngmeyer:

1. Bike Rodeo – check with Finance on idea of purchasing bikes at the end of the year and storage options
2. Historic Bike Ride – Develop timeline and identify ideal time to bring to City Council
3. Research funding needed to have a Bike Survey completed in 2021 and add to work plan and 2020 goals
4. Review Bikeway Implementation Plan add to work plan and 2020 goals
5. Quarterly Bike Ride Log – check with Adam at the Park District to get update on this program
6. Add campaign that focuses use of bike lights and add to work plan and goals
7. Hometown Happenings – clarify process on submitting content

## **I. ADJOURN**

Commissioner Perkins made a motion to adjourn the meeting at 8:10 p.m., Commissioner Murphy seconded the motion, and it was unanimously approved.

Respectfully Submitted  
Commissioner Perkins