

**RESOLUTION NO. R2020-24**

**A RESOLUTION APPROVING A CONTRACT WITH ELITE EMISSION PRODUCTS FOR THE INSTALLATION OF DIESEL PARTICULATE FILTERS**

WHEREAS, the City is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, the City received a grant from the American Lung Association for the reimbursement of the cost to retrofit four City-owned vehicles with diesel particulate filters ("**Work**") in amount up to \$85,200; and

WHEREAS, pursuant to the City's purchasing procedures, the City issued a Request for Proposals for the Work on March 2, 2020 ("**RFP**"); and

WHEREAS, the City received one bid in response to the RFP, which bid was opened on April 8, 2020; and

WHEREAS, Elite Emission Products ("**Contractor**") submitted the lowest responsible bid to perform the Work in the amount of \$55,617.80; and

WHEREAS, City staff recommends that the City enter into a contract with Contractor for the Work in the not-to-exceed amount of \$55,617.80 ("**Contract**"); and

WHEREAS, the Mayor and the City Council have determined that it is in the best interest of the City and the public to approve the Contract with Contractor for the Work;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

**SECTION 1: Recitals.** The recitals listed above are incorporated in this Resolution as if fully set forth in this Resolution.

**SECTION 2: Approval of Contract.** The Contract with Contractor for the Work in the not-to-exceed amount of \$55,617.80 is hereby approved in the form attached to this Resolution as Exhibit A.

**SECTION 3: Execution.** The City Council hereby authorizes and directs the City Administrator to execute, on behalf of the City, the Contract.

**SECTION 4: Effective Date.** This Resolution shall be in full force and effect following its passage and approval in the manner provided by law.

*[Signatures and Voting Record on Following Page]*

PASSED THIS \_\_\_\_ day of \_\_\_\_\_, 2020.

AYES:

NAYS:

ABSENT:

ABSTAIN:

APPROVED THIS \_\_\_\_ day of \_\_\_\_\_, 2020.

---

MAYOR

ATTEST:

---

CITY CLERK

**EXHIBIT A**  
**CONTRACT**



April 6<sup>th</sup> 2020

Emily Larson

City Clerk

Bid Number: 2020-02

Solicitation Title: INSTALLATION OF DIESEL PARTICULATE FILTERS IN PUBLIC WORKS VEHICLES

Bids Due Date: 4/8/2020 10:00:00 AM

Dear Ms. Larson.

Thank you for the opportunity to submit Elite Emission Products proposal in response to your RFP to provide Diesel Particulate Filters in Public Works Vehicles.

Elite Emissions Products Washington office is a recent edition to the Elite family. Our manufacturing facility was established in 2016 and has since begun manufacturing for multiple OEM's and Retrofit companies including CDTi. Many of the staff at Elite Emission Products have been in the emissions control business for decades. Our years of experience has provided us in-depth knowledge and expertise to undertake this initiative on behalf of City of Warrenville – and to complete it effectively: on time and on budget.

Elite Emissions Products bid price for all items included in bid is **\$55,617.80**.

Please find the enclosed required documents;

- Attachment 1 – Bid Cover Sheet
- Attachment 2 – Contract Proposal - Signed (6 pages)
- Attachment B – Schedule of Prices
- Attachment C – Work Schedule
- Addendum No 1 – Signed (3 pages)

BID NO. 2020-02

A small, dark, illegible mark or signature located at the bottom center of the page.



Additional Documents;

- Evidence of Insurance – Included are copies of our evidence of insurance and auto ID card. Our insurance expires 2 days after the bid due date we are in the process of renewing our insurance. We will provide updated documents once available.

We would be pleased to answer any questions you might have regarding our submission.

Thank you for your consideration.

Sincerely,

Dave Scarfe

Sales/General Manager

Elite Emission Products

[Dave.s@eliteemission.com](mailto:Dave.s@eliteemission.com)

805-248-3460

**CITY OF WARRENVILLE**  
**CONTRACT/PROPOSAL FOR**  
**INSTALLATION OF DIESEL PARTICULATE FILTERS IN PUBLIC WORKS FLEET VEHICLES**

Full Name of Bidder  
Elite Emission Products Inc ("Bidder")  
Principal Office Address 4505 Pacific Hwy E STE C2, Fife, WA 98424  
Local Office Address \_\_\_\_\_  
Contact Person David Scarfe Telephone Number 805-248-3460

TO: City of Warrentville ("Owner")  
28W701 Stafford Place  
Warrentville, Illinois 60555

Attention: John M. Coakley  
City Administrator

*Bidder warrants and represents that Bidder has carefully examined the Work Sites described below and its environs and has reviewed and understood all documents included, referred to, or mentioned in this bound set of documents, including Addenda Nos. 1 [if none, write "NONE"], which are securely stapled to the end of this Contract/Proposal.*

**1. Work Proposal**

A. Contract and Work. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall, at its sole cost and expense, provide, perform, and complete, in the manner specified and described, and upon the terms and conditions set forth, in this Contract/Proposal and Owner's written notification of acceptance in the form included in this bound set of documents, all of the following, all of which is herein referred to as the "Work":

1. Labor, Equipment, Materials and Supplies. Provide, perform, and complete, in the manner specified and described in this Contract/Proposal, all necessary work, labor, services, transportation, equipment, materials, supplies, information, data, and other means and items necessary for the retro-fit installation of diesel particulate filters in the four Public Works fleet vehicles listed in the Specifications attached to and, by this reference, attached to this Contract as Attachments A and in the manner set forth in the Specifications;
2. Permits. Procure and furnish all permits, licenses, and other governmental approvals

and authorizations necessary in connection therewith;

3. Insurance. Procure and furnish all insurance certificates specified in this Contract/Proposal;
4. Safety Data Sheets. Furnish Safety Data Sheets for all chemicals and materials used in the performance of the work on this project;
5. Taxes. Pay all applicable federal, state, and local taxes;
6. Miscellaneous. Do all other things required of Bidder by this Contract/Proposal; and
7. Quality. Provide, perform, and complete all of the foregoing in a proper and workmanlike manner, consistent with highest standards of professional and construction practices, in full compliance with, and as required by or pursuant, to this Contract/Proposal, and with the greatest economy, efficiency, and expedition consistent therewith, with only new, undamaged, and first quality equipment, materials, and supplies.

B. Performance Standards. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that all Work shall be fully provided, performed, and completed in accordance with the Specifications. No provision of any referenced standard, specification, manual or code shall change the duties and responsibilities of Owner or Bidder from those set forth in this Contract. Whenever any equipment, materials, or

supplies are specified or described in this Contract by using the name or other identifying feature of a proprietary product or the name or other identifying feature of a particular manufacturer or vendor, the specific item mentioned shall be understood as establishing the type, function, and quality desired. Other manufacturers' or vendors' products may be accepted, provided that the products proposed are equivalent in substance and function to those named as determined by Owner in its sole and absolute discretion.

C. Responsibility for Damage or Loss. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall be responsible and liable for, and shall promptly and without charge to Owner repair or replace, any damage done to, and any loss or injury suffered by, Owner, the Work, the Work Sites, or other property or persons as a result of the Work.

D. Inspection/Testing/Rejection. Owner shall have the right to inspect all or any part of the Work and to reject all or any part of the Work that is, in Owner's judgment, defective or damaged or that in any way fails to conform strictly to the requirements of this Contract/Proposal and Owner, without limiting its other rights or remedies, may require correction or replacement at Bidder's cost, perform or have performed all Work necessary to complete or correct all or any part of the Work that is defective, damaged, or nonconforming and charge Bidder with any excess cost incurred thereby, or cancel all or any part of any order or this Contract/Proposal. Work so rejected may be returned or held at Bidder's expense and risk.

## 2. Contract Price Proposal

A. SCHEDULE OF PRICES. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall take in full payment for all Work and other matters set forth under Section 1 above, including overhead and profit; taxes, contributions, and premiums; and compensation to all subcontractors and suppliers, the compensation set forth in the Schedule of Prices attached to and, by this reference, made a part of this Contract as Attachment B.

### B. BASIS FOR DETERMINING PRICES

It is expressly understood and agreed that:

1. All prices stated in the Schedule of Prices are firm and shall not be subject to escalation or change;
2. Owner is not subject to state or local sales, use, and excise taxes, that no such taxes are included in the Schedule of Prices, and that all claim or right to claim any additional

compensation by reason of the payment of any such tax is hereby waived and released;

3. All other applicable federal, state, and local taxes of every kind and nature applicable to the Work are included in the Schedule of Prices; and
4. Any items of Work not specifically listed or referred to in the Schedule of Prices, or not specifically included for payment under any Unit Price Item, shall be deemed incidental to the Contract Price, shall not be measured for payment, and shall not be paid for separately except as incidental to the Contract Price, including without limitation extraordinary equipment repair, the cost of transportation, packing, cartage, and containers, the cost of preparing schedules and submittals, the cost or rental of small tools or buildings, the cost of utilities and sanitary conveniences, and any portion of the time of Bidder, its superintendents, or its office and engineering staff.

C. TIME OF PAYMENT. It is expressly understood and agreed that all payments shall be made in accordance with the Pricing/Invoicing/Payment Section of the Specifications.

All payments may be subject to deduction or setoff by reason of any failure of Bidder to perform under this Contract/Proposal. Each payment shall include Bidder's certification of the value of, and partial or final waivers of lien covering, all Work for which payment is then requested and Bidder's certification that all prior payments have been properly applied to the payment or reimbursement of the costs with respect to which they were paid.

### 3. Contract Time Proposal

If this Contract/Proposal is accepted, and provided Bidder has furnished to Owner all insurance certificates and the bond specified in this Contract/Proposal, Bidder proposes, and agrees, that Bidder shall begin to perform the Work JUNE 3RD, 2020 (the "Commencement Date") and shall diligently and continuously prosecute the Work in substantial conformance with the Work Schedule attached to and, by this reference, made a part of this Contract as Attachment C, until JULY 24TH, 2020 ("Completion Date"), but in any event the Work shall be completed by September 1, 2020.

### 4. Financial Assurance

A. Bond. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall provide a Labor and Material Payment Bond, on a form provided by,

or otherwise acceptable to, Owner, from a surety company acceptable to Owner, in the penal sum of the Contract Price, within 10 days following Owner's acceptance of this Contract/Proposal.

B. Insurance. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall provide certificates of insurance evidencing the minimum insurance coverages and limits set forth below within 10 days following Owner's acceptance of this Contract/Proposal. Such policies shall be in form, and from companies, acceptable to Owner and shall name Owner, its elected and appointed officials, officers, employees, agents, attorneys, consultants and representatives as additional insureds. The insurance coverages and limits set forth below shall be deemed to be minimum coverages and limits and shall not be construed in any way as a limitation on Bidder's duty to carry adequate insurance or on Bidder's liability for losses or damages under this Contract/Proposal. The minimum insurance coverages and limits that shall be maintained at all times while providing, performing, or completing the Work are as follows:

1. Workers' Compensation and Employer's Liability

Limits shall not be less than:

Worker's Compensation: Statutory

Employer's Liability: \$500,000 each accident-injury  
\$500,000 each employee-disease  
\$500,000 disease-policy

Such insurance shall evidence that coverage applies to the State of Illinois.

2. Commercial Motor Vehicle Liability

Limits for vehicles owned, non-owned or rented shall not be less than:

\$1,000,000 Bodily Injury and Property Damage Combined Single Limit

3. Commercial General Liability

Limits shall not be less than:

\$1,000,000 Bodily Injury and Property Damage Combined Single Limit.

Coverage is to be written on an "occurrence" basis.

Coverage to include:

- Premises Operations
- Products/Completed Operations
- Independent Contractors
- Personal Injury (with Employment Exclusion deleted)
- Broad Form Property Damage Endorsement
- "X," "C," and "U"
- Contractual Liability

Contractual Liability coverage shall specifically include the indemnification set forth below.

4. Umbrella Liability

Limits shall not be less than:

\$2,000,000 Bodily Injury and Property Damage Combined Single Limit.

This Policy shall apply in excess of the limits stated in 1, 2, and 3 above.

C. Indemnification. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall indemnify, save harmless, and defend Owner against all damages, liability, claims, losses, and expenses (including attorneys' fees) that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance of, or failure to perform, the Work or any part thereof, or any failure to meet the representations and warranties set forth in Section 6 of this Contract/Proposal.

D. Penalties. If this Contract/Proposal is accepted, Bidder proposes, and agrees, that Bidder shall be solely liable for any fines or civil penalties that are imposed by any governmental or quasi-governmental agency or body that may arise, or be alleged to have arisen, out of or in connection with Bidder's performance of, or failure to perform, the Work or any part thereof.

5. Firm Proposal

All prices and other terms stated in this Contract/Proposal are firm and shall not be subject to withdrawal, escalation, or change provided Owner accepts this Contract/Proposal within 60 days after the date this sealed Contract/Proposal is opened.

6. Bidder's Representations and Warranties In order to induce Owner to accept this Contract/Proposal, Bidder hereby represents and warrants as follows:



A. The Work. The Work, and all of its components, shall be of merchantable quality; shall be free from any latent or patent defects and flaws in workmanship, materials, and design; shall strictly conform to the requirements of this Contract/Proposal, including, without limitation, the performance standards set forth in Subsection 1B of this Contract/Proposal; and shall be fit, sufficient, and suitable for the purposes expressed in, or reasonably inferred from, this Contract/Proposal and the warranties expressed herein shall be in addition to any other warranties expressed or implied by law, which are hereby reserved unto Owner.

B. Compliance with Laws. The Work, and all of its components, shall be provided, performed, and completed in compliance with, and Bidder agrees to be bound by, all applicable federal, state, and local laws, orders, rules, and regulations, as they may be modified or amended from time to time; any statutes requiring preference to laborers of specified classes; the Illinois Steel Products Procurement Act, 30 ILCS 565/1 et seq.; any statutes prohibiting discrimination because of, or requiring affirmative action based on, race, creed, color, national origin, age, sex, or other prohibited classification; and any statutes regarding safety or the performance of the Work.

C. Reserved.

D. Not Barred. Bidder is not barred by law from contracting with Owner or with any other unit of state or local government as a result of (i) a delinquency in the payment of any tax administered by the Illinois Department of Revenue unless Bidder is contesting, in accordance with the procedures established by the appropriate Revenue Act, its liability for the tax or the amount of tax, as set forth in 65 ILCS 5/11-42.1-1; or (ii) a violation of either Section 33E-3 or Section 33E-4 of Article 33 of the Criminal Code of 1961, 720 ILCS 5/33E-1 et seq. Bidder is not acting, directly or indirectly, for or on behalf of any person, group, entity or nation named by the United States Treasury Department as a Specially Designated National and Blocked Person, or for or on behalf of any person, group, entity or nation designated in Presidential Executive Order 13224 as a person who commits, threatens to commit, or supports terrorism; and Bidder is not engaged in this transaction directly or indirectly on behalf of, or facilitating this transaction directly or indirectly on behalf of, any such person, group, entity or nation.

E. Qualified. Bidder has the requisite experience, ability, capital, facilities, plant, organization, and staff to enable Bidder to perform the Work successfully and promptly and to commence and complete the Work within the Contract Price and Contract Time Proposals set forth above.

## 7. Acknowledgements

In submitting this Contract/Proposal, Bidder acknowledges and agrees that:

A. Reliance. Owner is relying on all warranties, representations, and statements made by Bidder in this Contract/Proposal.

B. Reservation of Rights. Owner reserves the right to reject any and all proposals, reserves the right to reject the low price proposal, and reserves such other rights as are set forth in the Instructions to Bidders.

C. Acceptance. If this Contract/Proposal is accepted, Bidder shall be bound by each and every term, condition, or provision contained in this Contract/Proposal and in Owner's written notification of acceptance in the form included in this bound set of documents.

D. Remedies. Each of the rights and remedies reserved to Owner in this Contract/Proposal shall be cumulative and additional to any other or further remedies provided in law or equity or in this Contract/Proposal.

E. Time. Time is of the essence in the performance of all terms and conditions of this Contract/Proposal and, except where stated otherwise, references in this Contract/Proposal to days shall be construed to refer to calendar days.

F. No Waiver. No examination, inspection, investigation, test, measurement, review, determination, decision, certificate, or approval by Owner, whether before or after Owner's acceptance of this Contract/Proposal; nor any information or data supplied by Owner, whether before or after Owner's acceptance of this Contract/Proposal; nor any order by Owner for the payment of money; nor any payment for, or use, possession, or acceptance of, the whole or any part of the Work by Owner; nor any extension of time granted by Owner; nor any delay by Owner in exercising any right under this Contract/Proposal; nor any other act or omission of Owner shall constitute or be deemed to be an acceptance of any defective, damaged, or nonconforming Work, nor operate to waive or otherwise diminish the effect of any representation or warranty made by Bidder; or of any requirement or provision of this Contract/Proposal; or of any remedy, power, or right of Owner.

G. Severability. The provisions of this Contract/Proposal shall be interpreted when possible to sustain their legality and enforceability as a whole. In the event any provision of this Contract/Proposal shall be held invalid, illegal, or unenforceable by a court of competent jurisdiction, in whole or in part, neither the validity of the remaining part of such provision, nor the validity of any other provisions of this Contract/Proposal shall be in any

way affected thereby, and the remaining provisions shall be interpreted, applied and enforced so as to achieve, as near as may be, the purpose and interest of this Contract/Proposal to the greatest extent permitted by applicable law.

H. Assignment. Neither this Contract/Proposal, nor any interest herein, shall be assigned or subcontracted, in whole or in part, by Bidder except upon the prior written consent of Owner.

I. Governing Law. This Contract/Proposal, and the rights of the parties under this Contract/Proposal shall be governed by, construed and enforced in accordance with the internal laws, but not the conflicts of laws rules, of the State of Illinois. Every provision of law required by law to be inserted into this Contract/Proposal shall be deemed to be inserted herein.

DATED this 6TH day of APRIL,  
**2020**

Bidder's Status: ( ) Washington Corporation ( ) \_\_\_\_\_ Partnership ( ) Individual Proprietor  
(State) (State)

Bidder's Name: Elite Emission Products Inc

Doing Business As (if different): \_\_\_\_\_

Signature of Bidder or Authorized Agent: \_\_\_\_\_

(corporate seal)  
(if corporation)

Printed Name: David Scarfe

Title/Position: General Manager

Bidder's Business Address: 4505 Pacific Hwy E STE C2, Fife, WA 98424

Bidder's Business Telephone: 805-248-3460

Facsimile: \_\_\_\_\_

If a Corporation or Partnership, list all Officers or Partners:

NAME	TITLE	ADDRESS
Mark Kopsala	President	1210 Kerrisdale Blvd #1, Newmarket, ON L3Y 8Z9, Canada

**ACCEPTANCE**

The Contract/Proposal attached hereto and by this reference incorporated herein and made a part hereof is hereby accepted by the order of the City of Warrentville ("Owner") this [ ] day of [MONTH], [20\_\_].

This Acceptance, together with the Contract/Proposal attached hereto, constitutes the entire and only agreement between the parties relating to the accomplishment of the Work and the compensation therefor and supersedes and merges any other prior or contemporaneous discussions, agreements, or understandings, whether written or oral, and shall prevail over any contradictory or inconsistent terms or conditions contained in any purchase order, acceptance, acknowledgement, invoice, or other standard form used by the parties in the performance of the Contract/Proposal. Any such contradictory or inconsistent terms or conditions shall be deemed objected to by Owner without further notice of objection and shall be of no effect nor in any circumstances binding upon Owner unless accepted by Owner in a written document plainly labeled "Amendment to Contract/Proposal." Acceptance or rejection by Owner of any such contradictory or inconsistent terms or conditions shall not constitute acceptance of any other contradictory or inconsistent terms or conditions.

**CITY OF WARRENVILLE**

By: \_\_\_\_\_  
John M. Coakley  
City Administrator

**ATTACHMENT B**

**SCHEDULE OF PRICES**

<b>Vehicle Information</b>	<b>Make/Model of Diesel Particulate Filter</b>	<b>Material Cost</b>	<b>Labor Cost</b>	<b>Total</b>
2001 Ford F550 Flatbed	Make: CDTi Model: Purifilter EGR	\$12,113.20	\$1200.00	\$13,313.20
2005 Sterling Acterra Snow Plow	Make: CDTi Model: Purifilter EGR	\$12,113.20	\$1200.00	\$13,313.20
2003 Sterling Acterra Snow Plow	Make: CDTi Model: Purifilter EGR	\$12,113.20	\$1200.00	\$13,313.20
2005 Sterling L 7501 Vactor Truck	Make: CDTi Model: Purifilter EGR	\$12,113.20	\$1200.00	\$13,313.20
			<b>Total Material and Labor Cost</b>	<b>\$53,252.80</b>

**Total Travel Cost:**           \$2,365.00          

**Total Project Cost (Total Material and Labor Cost plus Total Travel Cost):**           \$55,617.80            
 (In numerals)

FIFTY FIVE THOUSAND SIX HUNDRED AND SEVENTEEN DOLLARS AND EIGHTY CENTS  
 (In words)

**ATTACHMENT C**

**WORK SCHEDULE**

1. Proposed timeframe for the purchase of the necessary equipment to perform the Work:

DATA LOGGER INSTALLATION/EQUIPMENT SURVEY - JUNE 3RD 2020  
DATA LOGGER REMOVAL - JUNE 30TH 2020  
DIESEL PARTICULATE FILTER SHIP DATE - JULY 10TH 2020

2. Proposed timeframe to complete the installation of the diesel particulate filters in the Vehicles once all equipment is delivered to the Work Site:

- a. Start Date:

JULY 21ST 2020

- b. Completion Date:

JULY 24TH 2020

- c. Total number of days:

4

3. Proposed number of days each Vehicle will be unavailable for City use:

ONE

**CITY OF WARRENVILLE**

**ADDENDUM NO. 1**

**PROJECT: Installation of Diesel Particulate Filters in Public Works**

**Fleet Vehicles - B2020-02**

**DATE:** April 3, 2020

**FROM:** City of Warrenville  
28W701 Stafford Place  
Warrenville, IL 60555  
Tel – (630) 393-9050  
Fax – (630) 393-1531

**BID OPENING:** Wednesday, April 8, 2020 at 10:00 a.m.

**TO:** All Prospective Bidders

All BIDDERS for the above contract shall carefully read the enclosed Addendum and consider its impact in the preparation of their bid proposal.

This Addendum is provided to inform you of any changes or clarifications to the Contract Documents for the Installation of Diesel Particulate Filters in Public Works Fleet Vehicles– Bid Number 2020-02

**This Addendum shall be included with and is considered part of the BID DOCUMENT. Failure to return this form may result in disqualification of the BIDDER. Include this original in your bid.**

Please find below the details of the Addendum. We ask that you please review this information and include the changes or clarifications in your bid proposal.

1. Including this page, this Addendum is 3 pages, including the Bidder's Acknowledgement of Receipt.
2. This addendum updates the request for qualifications and bids as follows: City Hall is currently closed to the public due to the coronavirus outbreak and pursuant to Gov. Pritzker's Executive Order No. 10. Bids will no longer be accepted at the City Clerk's Office in City Hall. Instead, all bids should be in a sealed envelope bearing the label "Sealed Bid Number 2020-02" and either (i) deposited in the drop box located at the Manning Avenue entrance of City Hall, or mailed to City Hall. All bids must be received by or before April 8, 2020 at 10:00 a.m.

This addendum updates the request for qualifications and bids as follows: City Hall is closed to the public due to the coronavirus outbreak and pursuant to Gov. Pritzker's Executive Order No. 10, bidders will not be present at the bid opening. The bid opening, which will take place on April 8, 2020 at approximately 10:00 a.m., will be video recorded and the video recording will be made available on the City's website as soon as possible.

**CITY OF WARRENVILLE**

Applicants will be promptly notified where they can view the video.

3. This updates the request for qualifications and bids as follows: The requirement that Bidders shall provide documentation that they have “maintained a permanent place of business for at least five (5) years” is modified as follows: Bidders shall provide documentation that they have “maintained a permanent place of business for at least three (3) years.”



**CITY OF WARRENVILLE  
BIDDER'S ACKNOWLEDGMENT OF RECEIPT**

**ADDENDUM NO. 1  
2020 Installation of Diesel Particulate Filters in Public Works  
Fleet Vehicles – B2020-02**

BIDDER hereby acknowledges receipt of Addendum No. 1

Company Name .....: Elite Emission Products Inc

By.....:  \_\_\_\_\_

Print Name .....: David Scarfe

Position/Title.....: General Manager

Date .....: April 4th 2020



ELITEMI-01

LAURA

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/9/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER...

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed.

PRODUCER: Griffin MacLean Inc, 2340 130th Ave NE D150, Bellevue, WA 98005. CONTACT NAME: Carol Hollis, E-MAIL ADDRESS: carol@griffinmaclean.com. INSURER(S) AFFORDING COVERAGE: National Fire & Marine Ins Co, National Indemnity Company.

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL SUBR INSD, WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Includes sections for Commercial General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Auto coverage included for 2010 Dodge Ram 1500 #04291 - Comp/Coll \$1,000/\$1,000

CERTIFICATE HOLDER: Evidence of Insurance. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: Laura Kanik

**WASHINGTON INSURANCE IDENTIFICATION CARD**

(STATE)

COMPANY NUMBER  
**20087**COMPANY  
**National Indemnity Company**

COMMERCIAL



PERSONAL

POLICY NUMBER  
**70APS086152**EFFECTIVE DATE  
**04/10/2019**EXPIRATION DATE  
**04/10/2020**YEAR  
**2010**MAKE/MODEL  
**Dodge Ram 1500**VEHICLE IDENTIFICATION NUMBER  
**1D7RV1CT7AS104291**AGENCY/COMPANY ISSUING CARD  
**Griffin MacLean Inc  
2340 130th Ave NE D160  
Bellevue, WA 98005****(425) 822-1368**INSURED **Elite Emission Products  
1301 Officers Row, Unit 1325B  
Vancouver, WA 98661**

L

SEE IMPORTANT NOTICE ON REVERSE SIDE

**THIS CARD MUST BE KEPT IN THE INSURED  
VEHICLE AND PRESENTED UPON DEMAND****IN CASE OF ACCIDENT: Report all accidents to your Agent/Company as soon as possible. Obtain the following information:**

1. Name and address of each driver, passenger and witness.
2. Name of Insurance Company and policy number for each vehicle involved.