


CITY OF WARRENVILLE
MEMORANDUM

TO: Mayor and City Council
FROM: John M. Coakley, City Administrator 
SUBJECT: SUMMARY OF AGENDA ITEMS FOR JULY 6, 2020, CITY COUNCIL REGULAR MEETING
DATE: July 2, 2020

Please contact the City Administrator with questions pertaining to agenda items by noon on the day of the meeting.

VI. **CONSENT AGENDA – OMNIBUS VOTE**

A. Resolution R2020-39 – Emergency Declaration Extension (Attachment)

In accordance with Ordinance No. O2020-15, Mayor Brummel issued a Declaration of Local Emergency following the conclusion of the City Council meeting on March 16, 2020, due to the local impacts of the coronavirus (COVID-19). The City Council has subsequently approved extensions to the declaration on March 23, April 6, April 13, April 20, May 4, May 18, June 1, and June 15. Because the COVID-19 pandemic is ongoing, Mayor Brummel is requesting the City Council approve R2020-39, extending the local emergency declaration until the end of the next City Council meeting, which is scheduled for July 20, 2020. In accordance with state law, the Mayor or three Aldermen may call for a special meeting of the City Council to end the extension if deemed necessary.

Council Action Requested: Accept Mayor Brummel’s recommendation and pass resolution R2020-39 extending the duration of the March 16, 2020, Declaration of Emergency until the adjournment of the next regular, special, or emergency meeting of the City Council.

Staff Recommendation: City Administrator Coakley concurs with the Mayor’s request and recommends this action.

Budgetary Impact: None from this action. Budgetary impacts related to the City’s response to the COVID-19 pandemic will be tracked for possible federal and state reimbursement.

Other Resources Required: A minimal amount staff time to record and publish the emergency declaration. Significant staff time and other resources have been committed to address the COVID-19 pandemic impacts at the local level.

Strategic Plan Goal: #5 Public Safety.

B. Resolution R2020-40 – AVI Agreement for Audio Equipment Upgrades (Attachment)

Staff has been working with AVI, the City’s audio and visual technology consultant, to evaluate what additional equipment may be needed to ensure social distancing protocols can be in place when in-person meetings resume with more participants. To expedite completion of the project, on June 25, 2020, Mayor Brummel signed the agreement with

AVI for the purchase and installation of the equipment in the not-to-exceed amount of \$44,973. The resolution with a copy of the AVI agreement are included in the agenda back-up material.

Council Action Requested: Accept Mayor Brummel's recommendation and pass resolution R2020-40, approving and ratifying an agreement with AVI Systems for the purchase and installation of additional microphones in the City Council Chambers.

Staff Recommendation: Assistant City Administrator White and Mayor Brummel recommend this action.

Budgetary Impact: There are sufficient funds in the FY 2021 budget to cover the expense of this project. However, staff intends to include this expense in the request for CARES Act Funding from DuPage County, as it is directly related to COVID-19.

Other Resources Required: Staff time to coordinate the project with AVI.

Strategic Plan Goal: Not applicable.

C. Appointment of Amy Murphy to Environmental Advisory Commission (Attachment)

City Code requires commissioners of the Environmental Advisory Commission (EAC) to be appointed by the Mayor and to serve three-year terms. Amy Murphy was recently reappointed as commissioner of the Bicyclist and Pedestrian Advisory Commission (BPAC), however, her interest has now turned to the Environmental Advisory Commission. Mayor Brummel has accepted her resignation from the BPAC and recommends her appointment to the EAC to fill a recent vacancy. Her term will expire April 30, 2023.

Council Action Requested: Accept Mayor Brummel's recommendation and approve the appointment of Amy Murphy, commissioner of the Environmental Advisory Commission for a three-year term set to expire April 30, 2023.

Staff Recommendation: Not applicable.

Budgetary Impact: Other Resources Required: None.

Strategic Plan Goal: Not applicable.

D. Appointment of Kirk Tate to Bicyclist and Pedestrian Advisory Commission (Attachment)

Following the expiration of commissioner terms on April 30, 2020, one vacancy existed on the Bicyclist and Pedestrian Advisory Commission. City Code requires commissioners of the Bicyclist and Pedestrian Advisory Commission (BPAC) to be appointed by the Mayor and to serve three-year terms. After receiving the attached interest letter and resume, Mayor Brummel interviewed and now recommends the appointment of Kirk Tate to the BPAC to fill the recent vacancy. His term will expire April 30, 2023.

Council Action Requested: Accept Mayor Brummel's recommendation and approve the appointment of Kirk Tate, commissioner of the Bicyclist and Pedestrian Advisory Commission for a three-year term set to expire April 30, 2023.

Staff Recommendation: Not applicable.

Budgetary Impact: Other Resources Required: None.

Strategic Plan Goal: Not applicable.

E. Expiration and Re-evaluation of Electric Aggregation Program

On June 15, 2020, the City Council provided direction to proceed with evaluating an alternative electric aggregation program as described in option #3 of Assistant City Administrator White's June 11, 2020, memorandum. The item was listed as information only, and therefore Council action is needed to allow the current aggregation program to expire.

Council Action Requested: Authorize staff to allow the current electric aggregation contract to expire and evaluate the alternative aggregation program as described as option #3 in Assistant City Administrator White's June 11, 2020 memorandum.

Staff Recommendation: Assistant City Administrator White recommends this action.

Budgetary Impact: None.

Other Resources Required: Staff and City Attorney time to evaluate the alternative aggregation program.

Strategic Plan Goal: Open Space and Environment

F. Minutes of the Board of Fire and Police Commission Regular Meeting (Attachment)

Receive and file minutes of the Board of Fire and Police Commission regular meeting held on March 26, 2020.

G. Minutes of the Board of Fire and Police Commission Special Meeting (Attachment)

Receive and file minutes of the Board of Fire and Police Commission regular meeting held on March 30, 2020.

H. Minutes of the Tourism and Arts Commission Regular Meeting (Attachment)

Receive and file minutes of the Tourism and Arts Commission regular meeting held on May 14, 2020.

I. Invoices Paid (Attachment)

Receive and file report of invoices paid up to July 1, 2020, in the amount of \$171,938.53

J. Invoices Due (Attachment)

Authorize expenditures for invoices due on or before July 20, 2020, in the amount of \$251,776.62