

CITY OF WARRENVILLE
PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE OF THE WHOLE

Minutes of Regular Meeting
Monday, August 10, 2020, at 7:00 p.m.
Conducted virtually at City Hall
28W701 Stafford Place

A. CALL TO ORDER

Chairman Barry called the virtual meeting to order at 7:00 p.m., explaining the virtual meeting protocol of the Open Meetings Act.

B. ROLL CALL

Present: Mayor David Brummel, Ald.s: Stuart Aschauer, Clare Barry, Fred Bevier, Kathryn Davolos, Leah Goodman, Jeff Krischel, Bill Weidner, and Bob Wilson

Absent: None

Also Present: City Administrator John Coakley, Assistant City Administrator Cristina White, City Finance Director Kevin Dahlstrand, Deputy Public Works Director Phil Kuchler, Management Analyst Kristin Youngmeyer, City Clerk Emily Larson, and Executive Assistant / Deputy City Clerk Dawn Grivetti

Also Absent: Police Chief Raymond Turano and Community Development Director Ron Mentzer

C. PLEDGE OF ALLEGIANCE

Chairman Barry recited the pledge.

D. CITIZENS COMMENTS

There were no comments.

E. OFFICIALS AND STAFF COMMENTS

Mayor Brummel announced tonight is his and his wife's 52nd wedding anniversary, however, he is happy to attend tonight's meeting. Mayor Brummel and his wife were congratulated on their anniversary and Mayor was thanked for his attendance.

Ald. Bevier stated he attended the grand opening of Evolet Eve Wine Shop last weekend and was impressed with their presentation.

Ald. Goodman reminded everyone to continue practicing the three W's of washing hands, wearing a mask, and watching distances, to prevent the spread of COVID-19.

F. BUSINESS OF MEETING

1. Consideration of FY 2021 Water and Sewer Rate Increases

Finance Director (FD) Dahlstrand presented the proposed water and sewer rate increases for consideration. He stated the ten percent increases are included in the FY 2021 Budget,

and would have gone into effect in May, 2020, however they were delayed until September 2020, due to the coronavirus pandemic. Future increases are expected over the coming years, therefore, it is not advised to lower or delay these increases further. He offered examples of the average amount of the annual increases per household based on the number of residents per unit.

Ald. Aschauer suggested reducing the increases to five percent in further consideration of the financial effects of the pandemic. Chair Barry stated, that while some citizens are struggling, the proposed ten percent increase is not as bad as it could be, and ensures the enterprise fund will continue to function in a self-sustaining manner.

Ald. Davolos stated the City's utility rates are relatively low compared to surrounding communities. If the increase is postponed, at some point, the City will have to increase the rates by more than ten percent to make up the difference. She suggested distributing a list of comparable rates with the first increased invoice to show residents how low rates remain.

Ald. Goodman recalled the City's relatively low utility rates, and stated, even after the increase, the City will still have some of the lowest rates. She agreed the water and sewer enterprise must pay for itself. Delaying the increase would mean a loss in budgeted revenue that would have to be made up later. She stated she would be more concerned if the Council did not already take action to suspend water shutoffs for those most effected by the pandemic. A number of aldermen agreed the proposed increase is necessary, and the temporary suspension of shutoffs and waived penalties are sufficient aid.

FD Dahlstrand noted that there were many years without rate increases that make current and future rate increases necessary, therefore, staff would not recommend reducing the proposed increase at this time.

ALDERMAN GOODMAN MOVED, seconded by Ald. Wilson, to recommend the City Council approve an ordinance authorizing a ten percent water rate increase and a ten percent sewer rate increase effective September 1, 2020.

ROLL CALL VOTE:

Aye: Ald.s: Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Bevier, and Davolos

Nay: None

MOTION PASSES

2. Consideration of Access Agreement with Thorntons

Deputy Public Works Director (DPWD) Kuchler stated that staff and the City Attorney have been negotiating the purchase of 1.1 acres of property at the southwest corner of Route 59 and Duke Parkway from Thorntons LLC-Illinois. To facilitate access to the property for further due diligence investigations during purchase negotiations, the proposed access agreement will be necessary.

Ald. Goodman raised several issues with the written agreement that would need further review by the City Attorney in order for the City to have the necessary access and

indemnifications required to continue investigations. DPWD Kuchler will consult with the City Attorney about the concerns and revise the agreement as needed prior to presentation to the Council for approval.

ALDERMAN DAVOLOS MOVED, seconded by Ald. Wilson, to recommend the City Council pass a resolution approving an access, indemnity, and release agreement with TZBP Warrenville LLC and Thorntons LLC-Illinois.

ROLL CALL VOTE:

Aye: Ald.s: Krischel, Wilson, Bevier, Barry, Davolos, Weidner, and Aschauer

Nay: Ald. Goodman

MOTION PASSES

3. Consideration of Agreement for Sanitary Manhole Rehabilitation

DPWD Kuchler stated that, as part of the City's ongoing infiltration and inflow reduction program, staff has identified 60 sanitary sewer manholes in two basins that need to be repaired. He said the consultants and staff agree the City should combine the two basins into one maintenance contract for better pricing. The proposed contract with Engineering Enterprises, Inc. would facilitate bid and construction observation services that would occur between late fall 2020, and summer 2021.

There was some discussion regarding the actual number of manholes needing repair and the possibility of a future change order. DPWD Kuchler stated the final number of manholes will be in the bid documents and does not anticipate a change from this estimate.

ALDERMAN DAVOLOS MOVED, seconded by Ald. Wilson, to recommend the City Council pass a resolution approving a professional services agreement with Engineering Enterprises, Inc. for the West 2 and 3 Basins Manhole Rehabilitation in the amount of \$54,382.

ROLL CALL VOTE:

Aye: Ald.s: Aschauer, Goodman, Weidner, Bevier, Wilson, Barry, Davolos, and Krischel

Nay: None

MOTION PASSES

4. Update on Mack Road Bridge Condition

DPWD Kuchler informed the Committee that following a recent inspection of the Mack Road Bridge, the Illinois Department of Transportation (IDOT) has reduced the weight limit of the bridge to four tons, and is requiring the City conduct monthly inspections until it is repaired. The City has notified frequent users of the bridge about the reduced weight limit.

DPWD Kuchler stated federal grant funding is available for bridge and path improvements, but bridge replacement is not likely to occur until 2022. If the bridge continues to deteriorate, it may have to be closed to traffic before funding is available to replace it. Deterioration of the support beams is too costly to repair on a short-term basis, and is not

recommended. Staff has accelerated the preliminary engineering process and is seeking a consulting engineer for final engineering as well. Requests for qualifications were distributed today. Staff anticipates presenting a contract for final engineering to Council for approval in September, which will then require further approval by IDOT. Preliminary engineering design and the final engineering contract should be approved by IDOT at the same time in the fall of 2020. Construction bidding could occur in late calendar year 2021 with construction in calendar year 2022.

Chair Barry indicated several residents have commented about the path being proposed for the north side of the road instead of the south side on forest preserve property, and questioned why it was designed that way. DPWD Kuchler replied the Forest Preserve District made a compelling argument to preserve the existing ecosystem and to avoid path construction over a high pressure gas main on the south side of the road. He further stated that adding a mid-block pedestrian crossing on a high speed road is not desirable. Following a presentation to the Bicyclist and Pedestrian Advisory Commission (BPAC), a recommendation was forwarded to the City Council for the north side path option as it is the safest choice.

There was discussion regarding the forest preserve having allowed the use of that area for construction staging for the river clean-up work in the past. However, Ald. Weidner explained that it was not the same area, and it has a different ecosystem. DPWD Kuchler stated he can re-address the proposed path location with the Forest Preserve District, but again advised against a mid-block pedestrian crossing at that area as it is not safe. A consensus of the ensuing discussion was not in favor of a mid-block crossing.

There was discussion regarding the availability of funds for both the bridge project and the path project. DPWD Kuchler stated staff's preference is to do both projects together, however, grant funding for each project is scheduled for alternate years. DPWD Kuchler will look into the possibility of reprioritizing projects with the grant funding agencies in an effort to construct them both at the same time. DPWD Kuchler will also look into funding for property acquisition for the path on the north side.

Mayor Brummel stated there are a number of compelling reasons to locate the path on the north side and suggested that residents consider the path in front of their property as an amenity. He reiterated the intent of the City to complete the path project in the best interest and safety of residents and users of the path.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

5. Discuss Rigi Road and Barclay Avenue Future Maintenance and Ownership

DPWD Kuchler stated Rigi Road and Barclay Avenue are privately owned roads that are in need of repair. In the past, Council assigned Aldermen Aschauer and Bevier to work with staff and property owners regarding ownership and maintenance of another private road. For consistency, DPWD Kuchler requested the same two aldermen work with staff and residents on the ownership and maintenance of these two roads as well. If residents collectively decide to continue ownership of the private roads, the City would have to

establish agreements with the property owners for future snow removal and road repair. As this will not be a formal subsidiary group of the Council, CA Coakley recommended the proposed motion be modified to simply designate the aldermen to work with the staff, not to create a workgroup.

ALDERMAN GOODMAN MOVED, seconded by Ald. Davolos, to recommend the City Council assign Aldermen Aschauer and Bevier to work with staff and property owners to develop recommendations for City Council consideration at a future committee of the whole meeting regarding the future ownership and maintenance of Rigi Road and Barclay Avenue.

ROLL CALL VOTE:

Aye: Ald.s: Barry, Goodman, Weidner, Krischel, Bevier, Davolos, Aschauer, and Wilson

Nay: None

MOTION PASSES

6. Consideration of Crystal Maintenance Contract Extension

Management Analyst (MA) Youngmeyer stated the City's cleaning contract with Crystal Maintenance Services will expire soon. She discussed the pre- and post-pandemic costs, the increased cost of the extension, and stated the service is still cost effective and thorough. Staff is recommending a two year contract extension. A noted typographical error in the contract expiration will be corrected before Council presentation for approval.

ALDERMAN DAVOLOS MOVED, seconded by Ald. Goodman, to recommend the City Council approve the contract extension with Crystal Maintenance Services for two years.

ROLL CALL VOTE:

Aye: Ald.s: Davolos, Aschauer, Krischel, Weidner, Wilson, Barry, Goodman, and Bevier

Nay: None

MOTION PASSES

7. Consideration of BPAC Attendance at the Ride Illinois Virtual Summit and Becoming a Ride IL Affiliate

MA Youngmeyer stated BPAC commissioners are interested in attending Ride Illinois 2020 virtual summit. Registration expenses have been budgeted, however, due to changes in Ride Illinois membership qualifications and event registration, changing membership levels may benefit organizations like BPAC. She stated affiliate membership for the City will decrease registration costs for commissioners and expand networking opportunities for BPAC. There was discussion regarding other levels of membership and the benefits of each. MA Youngmeyer stated the affiliate level is the most appropriate for the City at this time.

ALDERMAN DAVOLOS MOVED, seconded by Ald. Weidner to recommend the City Council approve BPAC attendance of the Ride Illinois 2020 Bike Summit and for the City of Warrenville to become an affiliate of Ride Illinois.

ROLL CALL VOTE:

Aye: Ald.s: Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Bevier, and Davolos

Nay: None

MOTION PASSES

8. Review and File Public Works Department FY 2021 Work Plan Status Report (FYI)
The Public Works Department FY 2021 Work Plan Status Report was presented for informational purposes only. Staff was thanked for presenting such a thorough update. There were no further comments.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

G. MISCELLANEOUS

No additional items were discussed.

H. ADJOURN

Ald. GOODMAN MOVED, seconded by Ald. Wilson to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 8:12 p.m.

Approved: _____

Dawn R. Grivetti, Executive Assistant/Deputy Clerk