

CITY OF WARRENVILLE  
CITY COUNCIL

Minutes of Regular Meeting  
Held on Monday, September 21, 2020  
Virtually and at the Warrenville City Hall  
28W701 Stafford Place

In accordance with social distancing requirements, Governor Pritzker's Executive Orders 2020-43 and 2020-44, and Section 7(e) of the Illinois Open Meetings Act (see Public Act 1010640), this meeting was held virtually.

I. OPENING CEREMONIES

A. Call to Order

Mayor Brummel called the meeting to order at 7:00 p.m.

B. Roll Call

Present: Mayor David Brummel, Ald. Stu Aschauer, Clare Barry, Fred Bevier, Kathy Davolos, Leah Goodman, Jeff Krischel, Bill Weidner, and Robert Wilson

Absent: None

Also Present: City Administrator John Coakley, Assistant City Administrator Cristina White, Finance Director Kevin Dahlstrand, Community and Economic Development Director Ron Mentzer, Deputy Public Works Director Phil Kuchler, Police Chief Ray Turano, Treasurer Larry Brenner, Attorney Brooke Lenneman, and City Clerk Emily Larson

Also Absent: None

C. Pledge of Allegiance

II. CITIZENS COMMENTS

None

III. OFFICIALS AND STAFF COMMENTS

A. Mayor

Art on the Prairie

Mayor Brummel thanked the Warrenville Park District for hosting their annual Art on the Prairie last weekend. Attendees practiced social distancing.

Census 2020

Mayor Brummel announced September 30<sup>th</sup> is the last day to self-respond to the 2020 Census. Enumerators have been knocking on doors since early August to reach out to those families that have not yet self-responded. The census can be completed at [www.my2020census.gov](http://www.my2020census.gov) or by calling 1-844-330-2020.

Approximately 17 percent of Warrenville residents are still not counted. An undercount could cost a community millions of dollars in funding over the next ten years. Mayor Brummel encouraged everyone to complete the Census.

COVID-19 Update

Mayor Brummel reminded everyone to continue to follow the safety guidelines for the prevention and spread of COVID-19 by wearing a mask in public, washing hands, and practicing social distancing.

B. Clerk

2021 Consolidated Election

Clerk Larson announced that the election petition packets are now available for the consolidated Election on April 6, 2021. Municipal offices up for election include Mayor, City Clerk, Treasurer, and one alderman from each of the four City wards. The first day to circulate nomination petitions is September 22, and packets must be filed with the City Clerk December 14 – 21, 2020. Packets are available at the Manning Avenue entrance to City Hall and are on the City’s Election webpage at [www.warrenville.il.us/322/Elections](http://www.warrenville.il.us/322/Elections).

C. Treasurer

No report

D. Aldermen

Art on the Prairie

Ald. Barry thanked the Park District for hosting Art on the Prairie.

Art on the Prairie

Ald. Davolos attended Art on the Prairie and thanked the Park District staff for hosting another successful event.

Bike There Week

Ald. Weidner announced the week of September 21 – 25, 2020, is *Bike There Week* in Warrenville, he encouraged everyone to enjoy the local trails and ride bikes to school, work, and for exercise.

E. Administrator

COVID-19

City Administrator Coakley said that he and Executive Assistant Dawn Grivetti attended a virtual meeting with members of the DuPage Mayors and Managers Conference and DuPage County Health Department to produce social media messages on the prevention and spread of COVID-19.

Halloween

City Administrator Coakley said the City is awaiting State and Illinois Department of Public Health guidelines for Halloween and Trick or Treating.

F. Attorney  
No report

IV. APPROVAL OF AGENDA

ALD. WEIDNER MOVED, second by Ald. Wilson, to approve the items on the Consent Agenda for the September 21, 2020, City Council regular meeting.

ROLL CALL VOTE:

Aye: Ald. Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Bevier, and Davolos

Nay: None

MOTION ADOPTED

V. APPROVAL OF MINUTES

ALD. WEIDNER MOVED, second by Ald. Wilson, to approve:

A. Minutes of the September 8, 2020, City Council regular meeting

B. Minutes of the September 14, 2020, Community Development Committee regular meeting

ROLL CALL VOTE:

Aye: Ald. Krischel, Wilson, Bevier, Barry, Goodman, Davolos, Weidner, and Aschauer

Nay: None

MOTION ADOPTED

VI. CONSENT AGENDA – OMNIBUS VOTE

A. Accept Community Development Committee recommendation, waive second reading, and pass ordinance O2020-34, amending Section 8-14-8 of the Warrenville City Code regarding legal nonconforming signs

B. Accept Mayor Brummel’s recommendation and pass resolution R2020-55, extending the duration of the March 16, 2020, Declaration of Emergency until the adjournment of the next regular, special, or emergency meeting of the City Council

C. Accept Community Development Committee recommendation and approve resolution R2020-56, approving a liability transfer agreement with Phillips 66 Company for Old Town Redevelopment Site No. 2

D. Accept staff recommendation and pass a resolution R2020-57, approving a revised version of the intergovernmental agreement with the U.S. Department of Energy for Fermilab Village Sanitary Sewer Service, which includes a new Exhibit D to the Agreement and no longer includes a deadline to solicit bids for the Sanitary Sewer Improvement Plan

E. Accept Community Development Committee recommendation and authorize staff to implement the building inspector and code enforcement officer staffing recommendations, as outlined in Community and Economic Development Director Mentzer’s memo, dated September 9, 2020

- F. Accept Community Development Committee recommendation and direct staff to conduct a public information and input meeting on the potential Warrenville Grove Trail Connection Project
- G. Accept Community Development Committee recommendation and approve a authorizing use of Ride DuPage for travel outside of DuPage County on a limited basis for medical appointments only
- H. Accept Community Development Committee recommendation and authorize staff to partner with the Metropolitan Mayors Caucus, Chicago Metropolitan Agency for Planning, and Metropolitan Planning Council for a *Homes for a Changing Region* study specific to Warrenville; create a local workgroup to provide input; and designate Ald. Davolos as a City Council representative
- I. Accept Community Development Committee recommendation and accept Matrix Consulting Group’s Analysis of the City’s Services and Impacts on Staffing Needs report, dated August 26, 2020, and direct City staff to consider the recommendations when preparing annual budgets
- J. Accept Community Development Committee recommendation and approve a policy to honor current and former City of Warrenville elected officials upon their passing
- K. Receive and file minutes of the Plan Commission / Zoning Board of Appeals regular meeting held on August 20, 2020
- L. Receive and file minutes of the Environmental Advisory Commission regular meeting held on July 21, 2020
- M. Receive and file report of invoices paid up to September 16, 2020, in the amount of \$37,491.83
- N. Authorize expenditures for invoices due on or before October 5, 2020, in the amount of \$92,286.26
- O. Receive and file report of Master Debit Card Expenditures for the month of August 2020, in the amount of \$7,133.96

ALD. WEIDNER MOVED, second by Ald. Wilson, to approve the items on the Consent Agenda as presented.

ROLL CALL VOTE:

Aye: Ald. Aschauer, Goodman, Weidner, Bevier, Wilson, Barry, Davolos, and Krischel

Nay: None

MOTION ADOPTED

VII. REGULAR AGENDAFY 2021 Financial Update and Discussion

City Administrator Coakley reported that due to the economic impacts of the ongoing and evolving pandemic, he and Finance Director Dahlstrand will continue to keep the Council apprised on the fiscal impacts of the pandemic on the City's financial picture at the second regular Council meeting every month. He noted that there has been a modest improvement across all funds. However, he stated there are still significant revenue losses in several funds.

Finance Director Dahlstrand reported the projected General Fund FY 2021 revenue loss currently stands at approximately \$1,150,429. He said this figure represents a very slight improvement of about \$192,258 from the August update, when the loss was projected at \$1,342,687.

The State shared Income tax receipts continue to out-perform projections, in four out of the five months reported so far, with a combined positive fiscal-year-to-date variance of \$83,425.

The property tax revenue has been largely unaffected. DuPage County did have a delayed property tax payment program in place for taxpayers, and reported that 95 percent of the taxes have been received to date.

Through September 2020, the Amusement Tax revenue was projected at \$0, but the City did receive some delinquent remittances totaling \$9,296 during July. He noted the City did not receive any revenue from this source for the first four months of the fiscal year due to the pandemic.

The Hotel Tax fund losses for the fiscal year are currently projected at \$601,000, or 73 percent of budgeted amounts, compared to the August 17, 2020, update where the fiscal year loss was projected at almost \$614,000, or 75 percent.

Finally, he said the Motor Fuel Tax fund is currently projected with no loss in revenue for the fiscal year. Mayor Brummel noted that the Thornton's gas station is open and will be another source of revenue for the City. Finance Director Dahlstrand said the City will collect Motor Fuel Tax from Thornton's.

Ald. Davolos thanked Director Dahlstrand for listing the expenditure reduction steps that have been taken as part of the FY 2021 budget preparation and reaction to the COVID-19 pandemic. She asked how is the amusement tax revenue calculated. Director Dahlstrand said the August revenue is posted in September and now that Main Event and Regal Theater are open, he expects the revenue to increase.

Ald. Goodman noted that the City should be reviewing the possibility of bigger losses and consider policy changes to fill in the gaps. She said there needs to be conversations now rather than later to discuss financial options.

City Administrator Coakley said he will continue to meet with Finance Director Dahlstrand and work on the financial options for the City. He noted that staff is working on finishing FY 2020 and will have a report for the Council at the October meeting.

Finance Director Dahlstrand said staff's goal is to present the 2020 audit report, which should provide answers to many of the aldermen's questions.

Ald. Goodman suggested adding a discussion on some of the options for borrowing funds. Director Dahlstrand said the audit will be completed by the end of October and will provide a report to the Council at that time.

City Administrator Coakley suggested the Fund Balance Workgroup meet to discuss the budget options.

Ald. Krischel noted that it is encouraging seeing more people out at businesses in Warrenville.

Ald. Weidner asked to see a report showing the potential impact of revenue from the State.

Ald. Wilson asked about the schedule for receiving Motor Fuel Tax from the State. Director Dahlstrand said the revenues are received from the previous month, both from the State and local businesses. Ald. Wilson agreed that the workgroup should meet to look at the figures.

VII. UNFINISHED BUSINESS

None

VIII. NEW BUSINESS

None

IX. CLOSED SESSION

None

XI. ADJOURN

ALD. DAVOLOS MOVED, second by Ald. Wilson, to adjourn.

ROLL CALL VOTE:

Aye: Ald. Aschauer, Barry, Bevier, Davolos, Goodman, Krischel, Weidner, and Wilson

Nay: None

MOTION ADOPTED

The regular Council meeting adjourned at 7:45 p.m.

Approved: \_\_\_\_\_

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Emily J. Larson, City Clerk