

**CITY OF WARRENVILLE
PUBLIC SAFETY AND FINANCE
COMMITTEE OF THE WHOLE
REGULAR MEETING**

**Monday, September 28, 2020 at 7:00 p.m. at City Hall and Virtually
28W701 Stafford Place**

MINUTES

A. CALL TO ORDER

Chairman Goodman called the meeting to order at 7:00 p.m., explaining the virtual meeting protocol according to the Open Meetings Act and the Governor's Executive Orders.

B. ROLL CALL

Present: Chairman Leah Goodman, Mayor David Brummel, Aldermen: Stuart Aschauer, Clare Barry, Fred Bevier, Kathryn Davolos, Jeff Krischel, and Bob Wilson.

Absent: Bill Weidner

Also Present: City Administrator John Coakley, Assistant City Administrator Cristina White, Finance Director Kevin Dahlstrand, Police Chief Raymond Turano, Community and Economic Development Director Ron Mentzer, Senior Civil Engineer Kristine Hocking, Treasurer Larry Brenner, and Executive Assistant / Deputy City Clerk Dawn Grivetti.

Also Absent: City Clerk Emily Larson

C. PLEDGE OF ALLEGIANCE

Chairman Goodman recited the pledge.

D. CITIZENS COMMENTS

There were no comments from persons present. Emailed comments submitted prior to the meeting were read during topic discussions.

E. OFFICIALS AND STAFF COMMENTS

Chairman Goodman recognized the over 200,000 Americans who have died due to COVID-19 with a moment of silence.

F. BUSINESS OF MEETING

Agenda items 7 and 8 were discussed in reverse order.

1. Presentation of April 30, 2020 Police Pension Actuarial Valuation Report

Finance Director (FD) Dahlstrand introduced Bob Rietz, representative from Lauterbach and Amen LLP, to discuss the results of the 2020 Police Pension Actuarial report. In summarizing the report, Mr. Reitz stated the City's recommended pension contribution as a percent of expected payroll has increased by 4.6 percent from the prior

valuation, and that, although the City's funding level went down slightly from the previous valuation, it is still better funded than most police pension funds in Illinois.

Mr. Rietz described three substantial changes from last year that have caused an increase in the City's contribution requirement including:

- 1) reductions in annual investment returns due to COVID-19,
- 2) enhanced tier-2 member benefits as a result of the State's pension consolidation bill,
- 3) changes in mortality rate assumptions based on public sector employees

As a result of these changes, Mr. Rietz reported, the City's liability increased by \$500,000, and the contribution increased by approximately \$45,000. Demographic changes also decreased the contribution liability by \$49,000.

Ald. Davolos asked if Warrenville has been affected by the same challenges as other municipalities. Mr. Reitz replied yes; however, Warrenville's fund is in a better position to absorb changes due to the City's previous increased contributions.

Chairman Goodman asked how the actuarial value of assets is greater than the market value. Mr. Rietz explained the concept of actuarial value of assets as amortized investment gains and losses. There was further discussion of previous annual total gains and losses shown in the report, how they factor into the total amortization, and the difference in realized verses unrealized actuarial value of assets.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

2. Informational discussion on City-wide waste collection service

Assistant City Administrator (ACA) White stated the City's refuse collection service contract with Waste Management (WM) is set to expire April 30, 2021, and staff is seeking direction from the Council as to the type of program to offer residents beginning in May 2021. Four options were presented for consideration including cart-only and cart and refuse sticker programs.

A discussion ensued regarding the City's current refuse sticker program. ACA White stated stickers for refuse collection are not supported by other waste haulers, limiting the number of responses the City could receive if they were to seek bids for the service. Refuse sticker prices have increased substantially over the years with the current contract as well. And with increased sticker prices, haulers are seeing more contamination in recycling materials as customers combine refuse with recycling to save money. She added, service provided by WM has been satisfactory, and extending the current contract with WM provides consistency within the community.

Vaughn Kuerschner, Waste Management, offered background information of the past contract, and highlighted proposed services in the contract extension. He stated, during the past five years, refuse sticker purchases have dropped by over 50 percent. Cart usage has increased over the years, and new residents are overwhelmingly choosing

carts over stickers. He discussed the benefits of a cart program, and stated the contract extension proposal includes a curbside recycling education program. Additionally, yard waste collection would still be offered by either individual sticker or annual subscription. Mr. Kuerschner stated the extension also offers value added services such as a food scrap subscription, and a program offering year-round household hazardous waste, and electronics collection.

At this time, Chairman Goodman read the emailed comment submitted by resident, Laura Haule, stating her desire to see the City offer curbside food scrap composting.

Mayor Brummel and several aldermen stated their preference for staff option one to seek bids on the current program and cart-only service.

There was further discussion on the services proposed in the WM contract extension including the size and cost of carts provided for refuse and recycling, an electronics collection program, and yard waste removal. Mr. Kuerschner also replied to the emailed message by stating the food scrap organics collection service would be a subscription service option and can be combined with the yard waste subscription service, however, it would only be offered from April through November. Without the yard waste subscription, stickers would still be needed for yard waste disposal, he concluded.

Chairman Goodman asked why, with increases in contamination, the recycling education program is not currently provided. Mr. Kuerschner replied, Warrenville is one of the last remaining municipalities serviced by WM that uses recycle bins instead of carts. Educational information is provided by hanger attached to the cart to better inform residents and cannot be attached to bins. Chairman Goodman would like to see more recycling education information provided on the City website.

Chairman Goodman further asked about contaminants in recycling materials. Mr. Kuerschner stated the largest contaminate is plastic bags. He further explained what items are and are not accepted as recyclable. Chairman Goodman stated the local grocery store is no longer collecting plastic bags for recycling; a prior service that has been eliminated due to COVID-19. Continued discussion provided additional locations that continue to recycle plastic bags both in and around the City of Warrenville. Mr. Kuerschner stated COVID-19 has also caused an increase in the amount of refuse collected by twenty percent. He added, increased refuse and higher sticker prices have prompted some customers to mix refuse with recyclables in an effort to save on the purchase of individual refuse stickers.

It was further clarified, that with either proposal, Waste Management would continue to bill the collection service directly to residents.

ACA White added the Environmental Advisory Commission (EAC) had previously asked for the organic food scrap collection service to be made part of the City's collection contract, and requested Council offer staff direction regarding adding the service to any bid requirements.

ALDERMAN DAVOLOS MOVED, seconded by Ald. Aschauer to recommend the City Council direct staff to bid out refuse service as outlined in option one of Assistant City Administrator White's memo dated September 23, 2020, and to include an option for organic food scrap collection as well.

Following further discussion, ACA White stated the motion could be amended to include language in the RFP to encourage the inclusion of any recycling options the hauler can offer in the bid response for further evaluation. Ald. Davolos and Ald. Aschauer agreed with the amendment to the motion.

Mayor Brummel recognized the current difficulties in waste hauling and being competitive in the industry, and again thanked WM for their service and for the options presented in the contract extension proposal.

ROLL CALL VOTE ON AMENDED MOTION:

Aye: Aids: Aschauer, Barry, Bevier, Davolos, Goodman, Krischel, and Wilson

Nay: None

MOTION PASSES

3. Consideration of Consultant Services Agreement for the Mack Road Path and Bridge Replacement Project Phase II

Senior Civil Engineer (SCE) Hocking gave a comprehensive presentation of the Mack Road Path and Bridge Replacement project stating the historical need by residents for the path; the joint effort made by the City, Forest Preserve District of DuPage County, and Winfield Township; the funding obtained for the project; the determination for bridge replacement; and the contracts required to proceed. She added that currently, preliminary engineering for the joint project is 90 percent complete. She stated, the determination by consultants of the need for bridge replacement warrants another public information meeting on October 14 to discuss imminent property acquisition. The next phase of the project is final engineering.

SCE Hocking stated requests for qualifications of project engineers resulted in the selection of a proposal from Engineering Resource Associates. She concluded the proposed agreement includes final engineering, soils testing, and acquisition services for the project at a total cost of \$341,256.93. The City's portion of the total cost is approximately \$132,000 taking into consideration the cost sharing of federal funds.

SCE Hocking addressed resident concerns regarding utilities located on both sides of Mack Road within the project area, which have been taken into consideration for both preliminary and final engineering. She also noted that the Forest Preserve District does not want the path on the south side of Mack Road due to environmentally sensitive areas on the south side of Mack Road.

Mayor Brummel and several aldermen expressed their agreement with the need for both portions of the project, and additional concerns for the final location of the path, total cost to the City, and public input.

Ald. Aschauer addressed the property acquisition aspect of the joint project, and asked what would happen if residents refused to sell. SCE Hocking replied, if property owners cannot come to an agreement with the City, the City Council would have to condemn the necessary amount of property in order for the project to continue, as the path and bridge replacement both require some amount of property acquisition. She added that, depending on the location of the property within the project area, at least ten feet of property would have to be acquired per lot.

There was continued discussion regarding bridge safety. SCE Hocking stated, due to the bridge deterioration, the load rating of the bridge has been reduced significantly, causing additional concern for continued public use. Consultants have indicated it can remain open until the project is completed in 2023, but the bridge will need to be raised and widened to meet minimum bridge standards resulting in some amount of property acquisition to improve the right-of-way. SCE Hocking stated, project construction could result in a bridge closure of approximately six to seven months.

CA Coakley stated the City is partnering with other agencies on the project. He added, the City cannot legally force any other government body to cooperate with the City's plan. Therefore, if the Forest Preserve will not allow the path to be located on the south side, it will have to be located on the north side if it is to be included in the project.

SCE Hocking added, staff has preliminarily identified Rebuild Illinois funds as a source of revenue to further reduce the City's financial liability for this project.

Mayor Brummel stated, contrary to property owners' concerns of a negative impact on property valuation, he sees the path as an asset or enhancement to the property. Additionally, he addressed residential landscaping concerns by reminding citizens of the City's track record of performing similar projects with minimal impact to property owners.

ALDERMAN DAVOLOS MOVED, seconded by Ald. Barry, to recommend the City Council pass a resolution approving the engineering agreement with Engineering Resource Associates, Inc., for the final engineering Phase II design of the Mack Road Path and Bridge Replacement Project, in the amount of \$341,256.93.

ROLL CALL VOTE:

Aye: Aids: Aschauer, Barry, Bevier, Davolos, Krischel, Wilson, and Goodman

Nay: None

MOTION PASSES

4. Consideration of Local Agency Agreement with IDOT for the Mack Road Path and Bridge Replacement Project Phase II

SCE Hocking stated this item is a continuation of the previously discussed item on the agenda. She added, this proposed agreement with IDOT identifies the cost sharing of the final engineering agreement between the Federal Government, the City, and DuPage Forest Preserve District, and is necessary for continuation of the joint project. There were no additional comments from the Committee.

ALDERMAN DAVOLOS MOVED, seconded by Ald. Aschauer, to recommend the City Council pass a resolution approving the Local Agency Agreement for federal participation for the final engineering Phase II design of the Mack Road Path and Bridge Replacement Project, in the amount of \$341,256.93 that will be cost-shared with \$209,005.55 of STP-Bridge funds and \$132,251.38 for the local share.

ROLL CALL VOTE:

Aye: Aids: Aschauer, Barry, Bevier, Davolos, Goodman, Krischel, and Wilson

Nay: None

MOTION PASSES

5. Discussion of alternative electrical aggregation agreement

ACA White stated that, in June 2020, the City Council directed staff to look into an alternate electrical aggregation program that includes up to 100 percent green energy for all accounts in the program, and a rate match with the ComEd rate. However, staff determined this program does not fit with the intent of the City’s plan of operation and governance for an opt-out electric aggregation program. Because State law does not provide for an amendment to the plan, ACA White stated, if the City wants the option to consider this program in the future, the amended plan of operation and governance will have to be re-adopted in the same manner in which it was first adopted. This process includes the holding of two public hearings and additional Council steps over the next several months according to a timeline provided by staff.

At this time, Chairman Goodman read an emailed public comment submitted from resident Laura Haule, detailing her concerns about renewable energy options in municipal aggregation contracts and desire for the city to take more aggressive action in support of renewable energy.

Mayor Brummel stated his support for the staff recommendation.

Chairman Goodman stated she received comments from residents concerned about the environment regarding the reputation of the current energy supplier, Eligo. ACA White replied that, with the inclusion of the alternate program, the City would bid electric supply in 2021, and would presumably have other suppliers to choose from at that time.

ALDERMAN BARRY MOVED, seconded by Ald. Davolos, to recommend the City Council direct the City Attorney to draft amendments to the City’s Electric Power Aggregation Plan of Operation and Governance to allow an alternate aggregation model, and direct staff to proceed with the public hearing process.

ROLL CALL VOTE:

Aye: Aids: Aschauer, Barry, Bevier, Davolos, Goodman, Krischel, and Wilson

Nay: None

MOTION PASSES

6. Consideration of Fiscal Year 2022 Budget Preparation and Adoption Timeline

FD Dahlstrand presented the annual adoption of budget timeline and discussed key dates in the proposed timeline.

ALDERMAN ASCHAUER MOVED, seconded by Ald. Davolos, to recommend the City Council approve the Fiscal 2022 Budget Preparation and Adoption Timeline as presented, including a City Council Budget Workshop on Saturday, March 13, 2021.

ROLL CALL VOTE:

Aye: Aids: Aschauer, Barry, Bevier, Davolos, Goodman, Krischel, and Wilson

Nay: None

MOTION PASSES

8. Discussion of City Holiday schedule for calendar year 2021 and beyond

Executive Assistant (EA) Grivetti presented the proposed holiday schedule with comparable State and Federal holiday lists presented for reference. CA Coakley discussed concerns for adding or changing any of the recommended holidays for calendar year 2021, and offered comparisons to other local municipalities' holiday schedules as surveyed by the DuPage Mayors and Managers Conference. He recommended the City not add more holidays, and if the Council is considering changes, to keep in mind that employee collective bargaining agreements would need to be renegotiated, because they each include the list of agreed upon holidays. He further stated, for administrative consistency, it would be best for all employees to follow the same holiday schedule.

Mayor Brummel and several aldermen expressed their content with the holiday schedule as presented.

Chairman Goodman stated she and Ald. Weidner expressed interest in discussing the holiday schedule following the State's recognition of Election Day as a State holiday, however, given that the holiday schedule is tied to some City contracts, it does not seem like an urgent matter at this time. She stated, if there is interest in changing the holiday schedule in the future, the City can have this discussion again prior to future contract negotiations. There was further discussion of holidays observed by other agencies that are not observed by Warrenville.

ALDERMAN WILSON MOVED, seconded by Ald. Krischel to recommend the City Council adopt the proposed holiday schedule for calendar year 2021.

ROLL CALL VOTE:

Aye: Aids: Aschauer, Barry, Bevier, Davolos, Goodman, Krischel, and Wilson

Nay: None

MOTION PASSES

7. Consideration of calendar year 2021 City Council and Committee of the Whole meetings schedule

EA Grivetti stated, given the approval of the proposed holiday schedule, the City Council and Committee of the Whole meeting schedule is offered as presented. There was no further discussion.

ALDERMAN BARRY MOVED, seconded by Ald. Wilson, to recommend the City Council approve the Calendar Year 2021 City Council and Committee of the Whole meeting schedule.

ROLL CALL VOTE:

Aye: Aids: Aschauer, Barry, Bevier, Davolos, Krischel, Wilson, and Goodman

Nay: None

MOTION PASSES

9. Informational updates on Administration, Finance, and Police Department FY 2021 Work Plans and Decision Packages

Chairman Goodman thanked the departments for the updated documents. There were no further comments.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

G. MISCELLANEOUS

H. CLOSED SESSION

I. ADJOURN

Ald. WILSON MOVED, seconded by Ald. Aschauer to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 9:10 p.m.

Approved: _____

Dawn R. Grivetti, Executive Assistant/Deputy Clerk