

**CITY OF WARRENVILLE
PUBLIC WORKS AND INFRASTRUCTURE
COMMITTEE OF THE WHOLE**

**Minutes of Regular Meeting
Monday, October 12, 2020, at 7:00 p.m., at City Hall and Virtually
28W701 Stafford Place**

A. CALL TO ORDER

Chairman Barry called the meeting to order at 7:00 p.m., explaining the virtual meeting protocol pursuant to Section 7(e) of the Illinois Open Meetings Act.

B. ROLL CALL

Present: Mayor David Brummel, Aids: Stuart Aschauer, Clare Barry, Fred Bevier, Kathryn Davolos, Leah Goodman, Jeff Krischel, Bill Weidner, and Bob Wilson

Absent: None

Also Present: City Administrator John Coakley, Assistant City Administrator Cristina White, Deputy Public Works Director Phil Kuchler, Senior Engineer Kristine Hocking, Management Analyst Kristin Youngmeyer, Clerk Emily Larson, and Executive Assistant / Deputy Clerk Dawn Grivetti

Also Absent: None

C. PLEDGE OF ALLEGIANCE

Chairman Barry recited the pledge.

D. CITIZENS COMMENTS

There were no comments from the public.

E. OFFICIALS AND STAFF COMMENTS

Mayor Brummel reminded residents that COVID-19 still requires due diligence in practicing the three W's of wearing a mask, washing hands, and watching social distances.

Clerk Larson reminded residents to vote, and offered early voting times for The Courtyard banquet facility in Warrenville.

Ald. Goodman shared that she saw a bald eagle while walking in the forest preserve this weekend, and commented on the natural amenities within the area.

Ald. Weidner stated early voting at The Courtyard begins October 19. He also complimented staff for the design and placement of the fall banners, adding they are a nice accent to the community.

F. BUSINESS OF MEETING**1. Consideration of Resolution committing funding to the Route 59 Multi-Use Paths project for ITEP grant submission**

Senior Civil Engineer (SCE) Hocking stated the City recently received Surface Transportation (STP) funding for the Route 59 multi-use paths project located on Route 59 between Continental Road and Batavia Road. She noted the scope of the project is to install two ten-foot wide paths on either side of the road. STP funding covers 75 percent of construction and construction engineering costs of the project, while the City would be responsible for the remaining 25 percent as well as 100 percent of preliminary and final design engineering costs.

SCE Hocking stated staff was recently made aware the Illinois Transportation Enhancement Program (ITEP) also has funding for similar projects. Staff determined this project is eligible for ITEP grant funding and could save the City \$275,000 in total project costs. She noted the application for the grant requires a resolution committing funding to the project. This project will not be built until FY 2025, therefore, funding will be spread out over several fiscal years, with the majority being paid in FY 2025.

Several members of the Committee voiced their support for the project, which has been part of the bikeway plan for several years, as well as concern for safety and cost. Ald. Weidner added he anticipates many residents will use the path, as he feels it will make the City more accessible.

Ald. Aschauer asked, once the City's portion of funding is committed by this resolution and application, would the City have a way out if future funding is not available. SCE Hocking replied the City could change plans later, but would have to let ITEP know the project is halted due to a lack of funding, however, she also noted that such a decision may impact the awarding of future grant funding.

On a separate issue, Ald. Bevier asked when information would be presented to Council regarding the Mack Road path and bridge project. SCE Hocking noted on October 5, Council approved a contract for final engineering and preparation of bid documents. Staff is hosting a public meeting for the project, which will be held Wednesday, October 14. She does not anticipate returning to Council with further information any time soon.

ALDERMAN WEIDNER MOVED, seconded by Ald. Davolos, to recommend the City Council approve a resolution authorizing staff to apply for the ITEP grant and pledging to provide the City funds necessary for the local share for the Route 59 Multi-Use Paths project.

ROLL CALL VOTE:

Aye: Alds: Barry, Weidner, Krischel, Wilson, Aschauer, Goodman, Bevier, and Davolos

Nay: None

MOTION PASSES

2. Consideration of Staff Recommendation for City Council to Assign Two Aldermen to work with Staff to Review and Update the Capital Maintenance and Replacement Plan and Develop Recommendations for City Council Consideration

Deputy Public Works Director (DPWD) Kuchler stated, as part of the Public Works departmental work plan, staff is anticipating an update to the Capital Maintenance and Replacement Plan (CMRP), which was first adopted by Council in 2011. He noted some minor issues with the plan, and more specifically, stated it lacks an annual escalator to reflect increasing costs from year to year. Lost revenues in 2020 due to the coronavirus pandemic have also affected the plan. At this time, he stated, staff is looking for two aldermen to work with staff on the review and update of the CMRP, and to develop recommendations to be presented at a future City Council meeting.

Following further discussion of meeting schedules and availability, Aldermen Weidner and Krischel volunteered.

Chair Barry recommended a cost of living calculation be built into the plan to keep costs current.

ALDERMAN DAVOLOS MOVED, seconded by Ald. Bevier, to recommend the City Council assign Aldermen Weidner and Krischel to work with staff to review and update the Capital Maintenance and Replacement Plan and develop recommendations for City Council consideration.

ROLL CALL VOTE:

Aye: Aids: Krischel, Wilson, Bevier, Barry, Goodman, Davolos, Weidner, and Aschauer

Nay: None

MOTION PASSES

3. Consideration of Sewer and Water Connection Incentive Program

DPWD Kuchler stated staff has been meeting with Aldermen Wilson and Goodman to update the Enterprise Maintenance and Replacement Plan (EMRP), recently focusing on ways to entice residents to connect to the available sewer and water extensions provided by the City over the past 15 years. He noted the City does not require residents to connect to City sewer and water, and the numbers of connections completed to date remain low due to the extensive cost for residents to connect to a stub. Staff has determined 75 percent of stubs remain unused, resulting in limited revenue from connections, which is necessary to partially reimburse the enterprise fund for the extensions.

To give residents an incentive to connect, DPWD Kuchler stated staff recommends offering residents a temporary discount of 50 percent off the City's surcharge connection fees now through December 31, 2023. If approved, he stated that staff would send mailings directly to residents who could benefit from this program.

Several members of the Committee commended staff for developing the idea as a worthy opportunity, and offered at a good time for both residents and the City. Additionally, the extended time would allow current and new residents time to save money to take

advantage of the program. DPWD Kuchler further added that residents also have an opportunity to finance the surcharge fees with the City at a low interest rate. DPWD Kuchler reiterated this program is available strictly for existing residents connecting to existing infrastructure (or new owners of such property), and only to residents who would be charged surcharge fees.

Following a discussion regarding qualified local contractors, DPWD Kuchler stated, due to the potential for liability, the City could not provide a list of preferred contractors to residents for connections. However, Assistant City Administrator (ACA) White reminded the Committee the City has a comprehensive local business directory on the City website for residents to choose from.

ALDERMAN DAVOLOS MOVED, seconded by Ald. Bevier, to recommend the City Council direct staff to implement a sewer and water incentive program, discounting the surcharge fees for future sewer and water connections by 50%, effective immediately, and ending on December 31, 2023.

ROLL CALL VOTE:

Aye: Aids: Aschauer, Goodman, Weidner, Bevier, Wilson, Barry, Davolos, and
Krischel

Nay: None

MOTION PASSES

4. Consideration of recommendation for City Council adoption of the Safe Lifting policy effective immediately

ACA White stated the safety committee has resumed reviewing safety policies and recommends the Council adopt the *Safe Lifting* policy to minimize and reduce the possibility of injuries caused by improper lifting.

ALDERMAN KRISCHEL MOVED, seconded by Ald. Wilson, to recommend the City Council adopt the Safety Committee's *Safe Lifting* policy, effective immediately.

ROLL CALL VOTE:

Aye: Aids: Barry, Goodman, Weidner, Krischel, Bevier, Davolos, Aschauer, and
Wilson

Nay: None

MOTION PASSES

5. Review and File Public Works Department FY 2021 Work Program and Decision Package Status Report

Ald. Goodman asked when the department would be discussing with Council item T1-16, "a decision process to connect a pedestrian trail between Fox Hollow and Maple Hill." She stated she has received a lot of feedback from residents asking for more trail connections in Maple Hill and supporting the Mack Road path. SCE Hocking replied the Community Development department is waiting for a response from the Forest Preserve District for an appropriate date for further discussions.

NO COMMITTEE ACTION WAS TAKEN NOR REQUESTED

G. MISCELLANEOUS

H. ADJOURN

ALDERMAN WEIDNER MOVED, seconded by Ald. Davolos to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 7:57p.m.

Approved: _____

Dawn R. Grivetti, Executive Assistant/Deputy Clerk

PK = Deputy Public Works Director **Phil Kuchler**
CW = Assistant City Administrator **Cristina White**
KH = Senior Civil Engineer **Kristine Hocking**