

MASTER SERVICES AGREEMENT

CHANGE ORDER

TASK ORDER

This TASK ORDER is issued under the MASTER SERVICES AGREEMENT dated 11/14/2014 between City of Warrenville IL ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Former Citgo Gas Station, Warrenville, IL - LUST project ("Project"), as described in the Project Information section of the Consultant's Task Order Proposal dated 10/28/2020 ("Task Order Proposal") unless the Project is otherwise described below or in Exhibit A to this Task Order (which section or Exhibit are incorporated into this Task Order). This Task Order is incorporated into and part of the Master Services Agreement.

1. Project Information

Former Citgo Gas Station
28W244 Warrenville Road
Warrenville, Illinois 60555

2. Scope of Services The scope of Services to be provided under this Task Order are described in the Scope of Services section of the Consultant's Task Order Proposal, unless Services are otherwise described below or in Exhibit B to this Task Order.

Change order for underground storage tank (UST) system removal bid package preparation – Terracon Consultants, Inc. (Terracon) prepared an original time and materials (T&M) budget for this task of \$5,000. The budget for this task was prepared assuming a standard Bid Package document. Terracon spent additional time on the bid package on activities including: revising the bid package based on requests from the City; revising the bid document to incorporate it into the City's bid document format (two rounds of revisions); reviewing the City's bid document and making edits; preparing a list of UST removal contractors, editing/revising the advertisement for bids document; and communications and calls related to the bid package.

3. Compensation Client shall pay compensation for the Services performed at the fees stated in the Task Order Proposal unless fees are otherwise stated below or in Exhibit C to this Task Order.

Authorized Budget (UST Ownership Change, SRP and LUST reporting, UST removal bid package preparation) = \$22,000 (\$11,500 lump sum, \$10,500 T&M)

Change Order Amount (bid package preparation revisions and reviews) = \$1,500 T&M

Total New Budget Amount = \$23,500 (\$11,500 lump sum, \$12,000 T&M)

All terms and conditions of the Master Services Agreement shall continue in full force and effect. This Task Order is accepted and Consultant is authorized to proceed.

Consultant: Terracon Consultants, Inc.
By: Chen Digitally signed by Yang, Chen
DN: cn=Yang, Chen, ou=Legal
Hold Users,
email=Linda.Yang@terracon.com,
Date: 2020.10.30.16:14:56 -05'00' Date: 10/30/2020
Name/Title: Chen Yang / Regional Manager
Address: 192 Exchange Blvd
Glendale Heights, IL 60139-2089
Phone: (630) 717-4263 Fax: (630) 357-9489
Email: Linda.Yang@terracon.com

Client: City of Warrenville IL
By: _____ Date: _____
Name/Title: Ronald Mentzer /
Address: 3S258 Manning Ave.
Warrenville, IL 60555
Phone: (630) 393-5745 Fax: _____
Email: RMentzer@warrenville.il.us

EXHIBIT A
Terracon Consulting July 6, 2020 Task Order

ORIGINAL



Reference Number: 11197222

MASTER SERVICES AGREEMENT

TASK ORDER

This **TASK ORDER** is issued under the **MASTER SERVICES AGREEMENT** dated 11/14/2014 between City of Warrenville IL ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Citgas Task Order July 2020 project ("Project"), as described in the Project Information section of the Consultant's Task Order Proposal dated 07/06/2020 ("Task Order Proposal") unless the Project is otherwise described below or in Exhibit A to this Task Order (which section or Exhibit are incorporated into this Task Order). This Task Order is incorporated into and part of the Master Services Agreement.

1. Project Information

Citgas Property.
28W244 Warrenville Road
Warrenville, IL 60555

2. Scope of Services The scope of Services to be provided under this Task Order are described in the Scope of Services section of the Consultant's Task Order Proposal, unless Services are otherwise described below or in Exhibit B to this Task Order.

See attached Scope of Work and Fee

3. Compensation Client shall pay compensation for the Services performed at the fees stated in the Task Order Proposal unless fees are otherwise stated below or in Exhibit C to this Task Order.

See attached Scope of Work and Fee

All terms and conditions of the **Master Services Agreement** shall continue in full force and effect. This Task Order is accepted and Consultant is authorized to proceed.

Consultant: **Terracon Consultants, Inc.**
By: Linda Yang, DR, on Yang, Chen, ou Chen Date: 7/6/2020
Name/Title: Chen Yang / Regional Manager
Address: 192 Exchange Blvd
Glendale Heights, IL 60139-2089
Phone: (630) 717-4263 Fax: (630) 357-9489
Email: Linda.Yang@terracon.com

Client: **City of Warrenville IL**
By: _____ Date: _____
Name/Title: Ronald Mentzer /
Address: 35528 Manning Ave.
Warrenville, IL 60555
Phone: (630) 393-5745 Fax: _____
Email: RMentzer@warrenville.il.us

Scope of Work and Fee
Citgas, Warrenville, IL
July 6, 2020

1. Coordination and preparation of the OSFM and IEPA paperwork on Citgas site UST ownership change.

Lump sum \$1,500

2. Preparation of SRP Comprehensive Site Investigation Report/Remedial Objective Report/Remediation Action Plan (CSIR/ROR/RAP), Form DRM-1 and associated site drawing for SRP enrollment, and Form DRM-2. The report will be prepared based on Terracon's Supplemental Phase II Site Investigation Report dated February 5, 2020, previous data and City's site preliminary conceptual design.

Lump sum \$10,000

\$500 enrollment fee will be paid by the City directly

3. 2nd Incident reporting, preparation of the 20-day and 45-day report, and/or UST Removal Summary Report.

\$5,500 time and materials

4. UST removal bid request preparation, bids evaluation, selection and permitting.

\$5,000 time and material

The Budget for the scope of work discussed above is \$22,000 (excluding the \$500 SRP enrollment fee).