


Warrenville Public Library District

28W751 Stafford Place, Warrenville IL 60555-3002 ♦ 630/393-1171 ♦ warrenville.com

April 20, 2021

City of Warrenville Tourism & Arts Commission
c/o Leo Beltran
City of Warrenville
3S258 Manning Ave.
Warrenville, IL 60555

Dear Commissioner Johnson and members of TAC,

The Warrenville Public Library District's Sunday Music Matinee series concluded on Sunday, April 11.

The Library requests a single reimbursement of \$2,300.00. All of our expenditures fall into the "Arts" category for performers. Because of the pandemic we did not spend money allocated for Tourism.

Further details and support for expenditures are included in the attached final report.

If you have any questions, please do not hesitate to contact me by phone (393-1171 x118) or email (director@warrenville.com).

Thank you again to the Tourism and Arts Commission and the City of Warrenville for the opportunity to receive funding for this series of concerts.

Sincerely,



Sandra L. Whitmer
Director



**FY21 Hotel Tax Grant
 Final Report
 2020-2021 Sunday Musical Matinees**

FACTS IN BRIEF

Number of Concerts Held: 6

8 concerts were scheduled. 2 performers cancelled because of COVID-19.

Total Attendance: 487 (avg. 81)

Total Event Expenditures: \$2,300

Grant Expenditures: \$2,300

Cost per participant (grant expenditures only): \$4.72

This was the fifth year for this series of Sunday afternoon concerts. Because of the COVID-19 pandemic, all concerts were presented over Zoom. Recordings for most concerts were available for a limited time on the Library's YouTube page with permission from the performers. In September and October we offered limited in-person attendance. As COVID-19 positivity rates increased, we discontinued in-person programs and went fully virtual.

Publicity included:

- Inclusion in the Fall, Winter and Spring Library Newsletters (each mailed to 6,000+ residential and business addresses)
- Facebook posts and events
- Library online event calendar

Because of the uncertainty of the pandemic we did not print any bookmarks.

Concerts were held on Sunday afternoons at 2 p.m.

The 2020-2021 Concert lineup included the following performances:

Date	"Live" Zoom attendance	Recorded views	Description
Sep. 27	12	37	Classical Harp Music with Brittany Smith
Oct. 25	10	7	Jazz Singer Petra Van Nuis Accompanied by Dennis Luxion
Nov. 15	10	114	Spanish Guitar and Dance Music
Dec. 13	0	0	Joan Hammel Holiday Music (cancelled by performer)
Jan. 17	100	75	A Tribute to Pete Seeger
Feb. 7	0	0	Le Travailant - dance music of French-speaking Louisiana (cancelled by performer)
Mar. 7	29	32	Shamrock Ragsters Irish music
Apr. 11	17	44	Songs from Carl Sandburg
	178	309	TOTAL VIEWS (Live + Recorded) = 487

Hotel Grant Final Report

Grant Year 2020/2021



Applicant:	Warrenville Library District
Event/Program:	Sunday Musical Matinees
Date Submitted:	4/20/2021
Reimbursement Amount Requested	\$2,300

Item	Proposed Budget	Award Amount	Actual
	Revenues	Revenues	Revenues
Hotel Motel Grant	\$3,722.50	\$3,722.50	
TOTAL REVENUES	\$3,722.50	\$3,722.50	

	Expenditures	Expenditures	Expenditures
Arts			
1 Performers	\$3,570.00	\$3,570.00	\$2,300.00
Arts Total	\$3,570.00	\$3,570.00	\$2,300.00
Tourism			
2 Minuteman Press - Bookmarks	\$152.50	\$152.50	\$0.00
Tourism Total	\$152.50	\$152.50	\$0.00
TOTAL EXPENDITURES	\$3,722.50	\$3,722.50	\$2,300.00

- Please number each attached invoice/receipt to the corresponding expenditure above.

Sunday Concert Expenditures 2020-2021 (FY21 GRANT)

Check Date	Check Number Pay To		Amount Spent
5/20/2020	7649	Brittany Smith (deposit for 9/27 Classical Harp)	\$ 80.00
9/16/2020	7881	Brittany Smith (balance for 9/27 - Classical Harp)	\$ 320.00
10/21/2020	7930	Mikolrac (11/15 - Spanish Guitar & Dance)	\$ 500.00
10/21/2020	7943	Petra Van Nuis (10/25 - Jazz)	\$ 300.00
12/16/2020	8014	Mark Dvorak (1/17 - Pete Seeger)	\$ 350.00
2/17/2021	8125	Steve Martin (3/7 - Shamrock Ragsters)	\$ 500.00
3/17/2021	8157	Phil Passen (4/11 - Carl Sandburg)	\$ 250.00
		TOTAL - PERFORMERS (ARTS - 1)	\$ 2,300.00

Check Date	Check Number Pay To		Amount
			\$ -
		TOTAL - ADVERTISING (TOURISM - 2)	\$ -

All expenditures are #1 – ARTS - PERFORMERS

SECURITY FEATURES INCLUDE TRUE WATERMARK, PAPER, HEAT SENSITIVE COIN AND FOIL HOLOGRAM

FIFTH THIRD BANK 7649
79-2390718
CHECK NUMBER

WARRENVILLE PUBLIC LIBRARY DISTRICT
28W751 STAFFORD PL.
WARRENVILLE, IL 60555

05/20/2020

PAY TO THE ORDER OF Brittany Smith \$ **80.00

Eighty and 00/100***** DOLLARS

MEMO
Brittany Smith
[REDACTED]

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AUTHORIZED SIGNATURE

SECURITY FEATURES INCLUDE TRUE WATERMARK, PAPER, HEAT SENSITIVE COIN AND FOIL HOLOGRAM

FIFTH THIRD BANK 7881
79-2390718
CHECK NUMBER

WARRENVILLE PUBLIC LIBRARY DISTRICT
28W751 STAFFORD PL.
WARRENVILLE, IL 60555

09/16/2020

PAY TO THE ORDER OF Brittany Smith \$ **320.00

Three hundred twenty and 00/100***** DOLLARS

MEMO
Brittany Smith
[REDACTED]

05 VALID VALL
05 VALID VALL
05 VALID VALL
05 VALID VALL

Sandra S. Whitmer
[Signature]
AUTHORIZED SIGNATURE

SECURITY FEATURES INCLUDE TRUE WATERMARK, PAPER, HEAT SENSITIVE COIN AND FOIL HOLOGRAM

FIFTH THIRD BANK 7930
79-2312711
CHECK NUMBER

WARRENVILLE PUBLIC LIBRARY DISTRICT
28W751 STAFFORD PL.
WARRENVILLE, IL 60555

10/21/2020

PAY TO THE ORDER OF Mikolrac, Inc. \$ **500.00

Five hundred and 00/100***** DOLLARS

MEMO
Mikolrac, Inc.
[REDACTED]

05 VALID VALL
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05 VALID VALL

Sandra S. Whitmer
[Signature]
AUTHORIZED SIGNATURE

SECURITY FEATURES INCLUDE: TIRE, WATER MARK, PAPER, HEAT SENSITIVE, MICR AND COLOR COPY PROTECTION

FIFTH THIRD BANK 7943
70-2390718
CHECK NUMBER

WARRENVILLE PUBLIC LIBRARY DISTRICT
28W751 STAFFORD PL.
WARRENVILLE, IL 60555

10/21/2020

PAY TO THE ORDER OF Petra van Nuis \$ **300.00

Three hundred and 00/100 DOLLARS

Petra Van Nuis

MEMO

Sandra L. Whitmer
Mark Dvorak
AUTHORIZED SIGNATURE

HEAT SENSITIVE

Details on Back
Security Features Included

SECURITY FEATURES INCLUDE: TIRE, WATER MARK, PAPER, HEAT SENSITIVE, MICR AND COLOR COPY PROTECTION

FIFTH THIRD BANK 8014
70-2390718
CHECK NUMBER

WARRENVILLE PUBLIC LIBRARY DISTRICT
28W751 STAFFORD PL.
WARRENVILLE, IL 60555

12/16/2020

PAY TO THE ORDER OF Mark Dvorak \$ **350.00

Three hundred fifty and 00/100 DOLLARS

Mark Dvorak

MEMO

Sandra L. Whitmer
Mark Dvorak
AUTHORIZED SIGNATURE

Details on Back
Security Features Included

SECURITY FEATURES INCLUDE: TIRE, WATER MARK, PAPER, HEAT SENSITIVE, MICR AND COLOR COPY PROTECTION

FIFTH THIRD BANK 8125
70-2390718
CHECK NUMBER

WARRENVILLE PUBLIC LIBRARY DISTRICT
28W751 STAFFORD PL.
WARRENVILLE, IL 60555

02/17/2021

PAY TO THE ORDER OF Steve Martin \$ **500.00

Five hundred and 00/100 DOLLARS

Steve Martin

MEMO

Sandra L. Whitmer
Steve Martin
AUTHORIZED SIGNATURE

Details on Back
Security Features Included

SECURITY FEATURES INCLUDE TRUE WATERMARK PAPER, HEAT SENSITIVE ICON AND FOIL HOLOGRAM.

FIFTH THIRD BANK

8157

70 2390/719

WARRENVILLE PUBLIC LIBRARY DISTRICT
28W751 STAFFORD PL.
WARRENVILLE, IL 60555

CHECK NUMBER

03/17/2021

PAY TO THE ORDER OF Phil Passen

\$ **250.00

Two hundred fifty and 00/100

DOLLARS

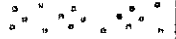
Phil Passen



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AUTHORIZED SIGNATURE

MEMO



November 20, 2020

Dear Warrenville Public Library:

Due to the pandemic and mandated measures, we regret to say that we are not going to be able to perform the Holiday Concert we had scheduled with you in December. Having a stay at home order from the Governor does not allow us to gather in the same room as musicians for a live performance. In my county, we are told to only be with our own immediate family members including for the upcoming holiday season. We are so sorry that we are not able to do this concert for you as we had planned.

If you need anything else from us, do let us know.

Sincerely,

Joan Hammel

joan@joanhammel.com, 847-942-5541

*performed
cancelled
Dec. 13
performance*

LE TRAVAILLANT - ETHAN SELLERS MUSIC, LLC

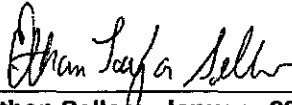
6727 S. Merrill #3, Chicago, IL 60649
(773) 580-2108 • ethan@letravaillant.com

Dear Warrenville Public Library:

Due to the pandemic, we regret to say that Le Travailant will be unable to perform the Concert we had scheduled with you for February 2021. Stay-at-home orders from the Governor and other such safety measures do not allow us to gather in the same room as musicians for a live performance.

We are so sorry that we are not able to do this concert for you as we had planned.

Sincerely,



Ethan Sellers, January 23, 2021

*performer cancelled
Feb 7 performance*