

**CITY OF WARRENVILLE  
BICYCLIST AND PEDESTRIAN ADVISORY COMMISSION  
REGULAR MEETING  
Tuesday, May 11 2021, at 7:00 p.m.**

**Persons wishing to provide public comment were strongly encouraged to submit written comments via email at [kyoungmeyer@warrenville.il.us](mailto:kyoungmeyer@warrenville.il.us)**

**MINUTES**

**A. CALL TO ORDER**

Chairman Sugrue called the meeting to order at 7:01 p.m. and read a statement regarding the Open Meetings Act and the authority to hold public meetings with remote attendance.

**B. OATH OF OFFICE**

Mayor Brummel swore-in all Bicycle and Pedestrian Advisory Commissioners, as follows: Chair and Commissioner Jerry Sugrue, Commissioner Harlan Davis, Commissioner Phillip Ebbesen, Commissioner Kirk Tate, and Commissioner Charles Sikaras.

Commissioner/Chair Sugrue and Commissioner Davis both renewed to serve another 3-year term. Chair Sugrue renewed his term as Chairperson for another year. Commissioners Ebbesen, Sikaras, and Tate were sworn in for the first time, although their terms officially started in 2020.

**C. ROLL CALL**

Members Present: Commissioners Harlan Davis, Phil Ebbesen, Jerry Sugrue, and Kirk Tate.

Members Absent: Charles Sikaras.

Also Present: Staff Liaison Kristin Youngmeyer; Alderman Bill Weidner, Mayor David Brummel, Park District Staff Member Mathew Odom.

**D. APPROVAL OF APRIL 13, 2021 MINUTES**

Motion to approve minutes of the April, 13, 2021 meeting by Commissioner Ebbesen, seconded by Commissioner Tate.

**ROLL CALL VOTE:**

Aye: Commissioners Davis, Ebbesen, Sugrue, and Tate.

Nays: None.

*MOTION ADOPTED.*

**E. CITIZEN COMMENTS**

No citizen comments were made.

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**F. STAFF REPORT**

May is Bike Month and a proclamation will be made at the May 17, 2021 City Council meeting. There was a fatal bike accident in St. Charles, near La Fox when the bicyclist riding toward a “T” on the long leg, ran the stop sign and was hit at a right angle by cars moving in both and opposite directions.

Discussion regarding snow plowing along Shaw Drive was continued. City Liaison Youngmeyer shared that both sides are public Right-of-Way. Only one side in the past has been plowed. She suggested to find out who is currently plowing the side walk and see if they can plow both sides.

**G. BUSINESS OF MEETING**

**1. Arbor Day**

Quarter sheet flyers were developed with bike safety tips on one side and the Bike Rodeo announcement on the other side. Environment Advisory Commissioner Amy Murphy reported approximately 60 cars went through the Arbor Day event. Due to the timing of this event occurring in April, it was noted this seemed like a good event to advertise for the Bike Rodeo that typically occurs in May.

**2. Bike Rodeo**

The following items were discussed regarding the upcoming Bike Rodeo: Thank you notes will be distributed to community support, including Recycled Cycling, Northwestern Medicine, the Warrenville Police Department, the Warrenville Fire Protection District, the Warrenville Library, Wheaton Warrenville South High School’s Key Club, and Starbucks.

Liaison Youngmeyer shared the updated Bike Rodeo planning guide with the BPAC, and the committee went through the checklist and noted items completed and items to complete prior to the event, at the event, and what to do after the event. This included confirming 13 bikes total have been obtained for the bike giveaway. 13 helmets had been purchased from Recycled Cycling. Commissioner Sikaras had distributed flyers to over 40 locations in the community. A Northwestern Medicine representative would be present to perform helmet checks. Blank tickets needed to be printed for attendants to be able to submit for the bike giveaway. Helmets will be required to wear. Participants will need to wear masks especially when in more crowded areas at the event. Extra masks will be available if someone shows up without one. The parking lot will be blocked off on Friday Night. At the event, registration will be via paper.

**H. COMMISSIONER COMMENTS/REPORTS**

Alderman Weidner provided an update on the Trailhead Project. ComEd has stated that part of the project is too close to their cable right-of-way, and the current design will not work. The plans are being reviewed by City staff.

**I. ADJOURN**

Commissioner Tate made a motion to adjourn the meeting at 7:45 p.m., Commissioner Ebberson seconded the motion.

ROLL CALL VOTE

Aye: Commissioners Davis, Ebbesen, Sugrue and Tate.

Nay: None.

*MOTION CARRIED*

*Respectfully Submitted,*

*Commissioner Harlan Davis*