

**CITY OF WARRENVILLE
BICYCLIST AND PEDESTRIAN ADVISORY COMMISSION
SPECIAL MEETING**

**Tuesday, August 10th, 2021, at 7:00 p.m.
Warrenville City Hall Council Chambers
28W701 Stafford Place
Warrenville, IL 60555**

MINUTES

A. CALL TO ORDER

Chairman Davis called the meeting to order at 7:02 p.m.

B. ROLL CALL

Members Present: Commissioners Harlan Davis, Phil Ebbesen, Mike Kasprzyk, Charles Sikaras, and Kirk Tate.

Members Absent: None.

Also Present: Staff Liaison Kristin Youngmeyer; City Council Liaison/ Alderman Clare Barry.

At the Monday August 2nd, 2021 City Council Meeting, Alderman Clare Barry was designated to serve as the City Council Liaison to BPAC. Further, Commissioner Harlan Davis was appointed as Chairman of BPAC, and Mark Kasprzyk was appointed as a BPAC Commissioner. At the start of the meeting, all the Commissioners introduced themselves, and welcomed both Commissioner Kasprzyk and City Council Liaison, Alderman Barry.

C. APPROVAL OF JULY 13th, 2021 MINUTES

Motion to approve minutes of the July 13th, 2021 meeting by Commissioner Charles Sikaras, seconded by Commissioner Kirk Tate.

ROLL CALL VOTE:

Aye: Commissioners Davis, Ebbesen, Kasprzyk, Sikaras, and Tate.

Nays: None.

MOTION ADOPTED.

D. CITIZEN COMMENTS

No citizen comments were made.

E. STAFF REPORT

Commissioner Davis volunteered to sit on DuPage County Trails Users Committee. The Senior Transportation Planner with the DuPage County Department of Transportation, Sidney Kenyon, requested a representative from BPAC to sit on the Committee. The committee will work to put together a plan on how to enhance and maintain the County's regional trails network, with a focus on the Illinois Prairie Path, Great Western Trail, and Southern DuPage Regional Trail.

F. BUSINESS OF MEETING

1. BPAC Strategic Planning

At the July 13, 2021 BPAC meeting, there was consensus to take time to make a plan of action items for BPAC to engage in over the next year, and come to a consensus on shared goals and activities among BPAC commissioners.

Liaison Youngmeyer facilitated a discussion for BPAC members to brainstorm ways they can support, encourage, and promote safe biking and walking in the community, and from those ideas, identify priority activities and goals they would like to pursue in the coming year.

Priority BPAC Goals and Activities Identified for the Coming Year

1. Host the Bike Rodeo
2. Maintain local trails (identify needs, and ways to support, promote and encourage maintenance)
3. Share/ Disseminate information on safe biking and walking routes and amenities in the community to stakeholders (e.g., residents, businesses, local organizations, schools, and visitors)
4. Develop a kiosk with map of trails, and information on local amenities, businesses, etc.
5. Work with businesses
 - Develop incentives that encourage customers to bike, or walk
 - Work with realtors and leasing offices to share information to new residents
6. Work with schools
 - Continue Bike/Walk to school days in the spring and fall

Additional Goals and Activities Identified During Brainstorm Session

7. Minimize conflicts between bicyclists/pedestrians and motorists
8. Increase trail connectivity
9. Maintain crossings – make sure visibility is good, crossing bars are painted, signed, flashing signs are present where appropriate
10. Bicyclists use proper/ required gear (lights at night)
11. Bicyclists practice safety while riding (e.g., make sure they are seen before crossing)
12. Routes have trash bins
13. Both trail users and motorists are well educated on laws and rules
14. Bike racks are accessible, or there are safe accessible places to store bikes
15. Improve wayfinding around the city; make it easy to navigate
16. Be involved in plans that involve infrastructure development

17. Connect / communicate with bike and pedestrian organizations and advocacy groups
18. Research and share safety tips with stakeholders
19. Conduct a community survey to get feedback from stakeholders (e.g., residents, businesses, visitors) on what they perceive to be strengths, weaknesses, opportunities, and challenges on biking and walking in the community, as well as receive input and priorities from stakeholders to improve biking and walking safety.
20. Get information related to biking/walking trails and amenities to new residents
21. Promote / Share tips on safe commuting via walking/biking
22. Look for opportunities to engage residents on safe walking/biking information, projects, events, and issues
23. Attend community events
24. Host / run a bike corral at community events
25. Share information via local channels (e.g., city website, Facebook)

At the September 14 regular meeting, the commissioners agreed to continue discussion, focusing on planning for the priority activities and goals.

G. COMMISSIONER COMMENTS/REPORTS

Charles Sikaras- Wanted to make BPAC and staff aware of an informative IDOT commercial regarding bicycle related deaths caused by traffic accidents.

Kirk Tate- Interested in moving starting time for BPAC meetings from 7:00 p.m. to 6:30 p.m.

H. ADJOURN

Commissioner Charles Sikaras made a motion to adjourn the meeting at 8:37 p.m., Commissioner Kirk Tate seconded the motion.

ROLL CALL VOTE

Aye: Commissioners Davis, Ebbesen, Kasprzyk, Sikaras, and Tate.

Nays: None.

MOTION ADOPTED.

Respectfully Submitted,

Commissioner Phillip Ebbesen