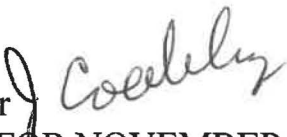


CITY OF WARRENVILLE

MEMORANDUM

TO: Mayor and City Council
FROM: John M. Coakley, City Administrator 
SUBJECT: SUMMARY OF AGENDA ITEMS FOR NOVEMBER 1, 2021, CITY COUNCIL REGULAR MEETING
DATE: October 28, 2021

Please contact the City Administrator with questions pertaining to agenda items by noon on the day of the meeting.

VI. CONSENT AGENDA – OMNIBUS VOTE

- A. Ordinance O2021-40 – Aurora Way and Sequestria Subdivision Agreement (Attachment)
On October 6, 2021, the attorney representing the owner of approximately 13 acres of vacant property, west side of Landon Avenue and north of Point Oak Drive, formally requested amendments to the Sequestria Subdivision Agreement, which the City originally approved in May 2009. The requested amendments would make it possible for the property to be developed with a single home and ancillary horse stable structure without the construction of a new permeable pavement public street along the south edge of the Sequestria Property.

On October 11, 2021, the Public Works and Infrastructure Committee of the Whole discussed this request and directed staff and the City Attorney to prepare a revised Sequestria Subdivision Agreement that incorporates the amendments requested by the property owner. The ordinance included with the agenda packet backup materials incorporates the amendments requested by the property owner and addresses concerns raised by the City Council. Specifically, new subsection 4.f. has been included to make it clear that nothing in the agreement authorizes any other construction or development on the property and that any future subdivision of the property would require preliminary and final subdivision approval in accordance with the standard provisions of the City's Subdivision Control Ordinance.

Council Action Requested: Accept staff recommendation, waive second reading, and pass ordinance O2021-40, approving an amended and restated Aurora Way/Sequestria Subdivision Agreement.

Staff Recommendation: Community and Economic Development Director Mentzer recommends this action.

Budgetary Impact: None.

Other Resources Required: Staff time to coordinate execution and recording of approved ordinance once the property owner reimburses the City for legal costs associated with preparing the amended and restated agreement and related approval ordinance.

Strategic Plan Goal: Not applicable.

B. Ordinance O2021-41 – Sign Variance Request at 28W571 Batavia Road (Attachment)

Lowrie Properties LLC is requesting approval of variations from the Warrenville Sign Ordinance to provide relief from wall sign projection restrictions for one sign. Approval of this variation would allow the property owner to add a new projecting, non-illuminated sign on the east facade of the building along Batavia Road. The sign is approximately 21 square feet (6 feet by 3.5 feet). Because the sign will extend more than one foot off the face of the building, it will need the aforementioned relief.

Council Action Requested: Accept Plan Commission recommendation, waive second reading, and pass ordinance O2021-41, approving a sign variance for 28W571 Batavia Road, which will provide relief from wall sign projection restrictions for the Recycled Cycling Bike Shop.

Staff Recommendation: Community and Economic Development Director Mentzer and Planner and GIS Technician Kieffer recommend this action.

Budgetary Impact: Not applicable.

Other Resources Required: Staff time to coordinate final permitting details with the applicant.

Strategic Plan Goal: #1 Economic Development.

C. Resolution R2021-64 – Asbestos Abatement and Demolition Contract (Attachment)

Public bids for the 2021 Asbestos Abatement and Building Demolition work at 28W244 Warrenville Road (Old Town Redevelopment Site #2) were opened and read aloud on October 25, 2021. Seven bids were received, ranging from \$60,503.00 to \$108,000.00. Staff recommends awarding the contract to the low bidder, Omega III LLC, of Elgin, IL, in the amount of \$60,503.00. The low bid is \$8,503, or about 16%, higher than the budgeted amount of \$52,000, which was based on preliminary estimates. The bid proposal meets the City's bidding requirements, and City staff believes the bid price is reasonable. The City's environmental consultant has reviewed the bid, checked their references, and has no objections to awarding the contract to Omega III LLC.

Due to the size of the bid document, only the resolution and bid tabulation form are included with the agenda backup materials. The entire bid document was posted on the City's website with the agenda packet and one copy will be physically present at the meeting with Mayor Brummel. The bid may be reviewed prior to the meeting in the City Clerk's office, and on the City website.

Council Action Requested: Accept staff recommendation and pass resolution R2021-64, awarding the contract for the 2021 Asbestos Abatement and Building Demolition to Omega III, LLC, of Elgin, IL, in the amount of \$60,503.00.

Staff Recommendation: Community and Economic Development Director Mentzer and Senior Civil Engineer Hocking recommend this action.

Budgetary Impact: This expense is included in the FY 2022 budget.

Other Resources Required: Staff time to coordinate with the contractor.

Strategic Plan Goals: #1 Economic Development and #3 Open Space and Environment.

D. Appointment of Mark Taylor to fill the PC/ZBA Ward 4 Vacancy

With the recent passing of John O. Davis, a vacancy on the Plan Commission (PC) and Zoning Board of Appeals (ZBA) exists. The Zoning Ordinance states that the Mayor shall, with the advice and consent of the City Council, appoint a new member to fill the unexpired term of any member whose place has become vacant. Ward 4 resident and current Plan Commissioner Mark Taylor has agreed to fill this vacancy.

Council Action Requested: Accept Mayor Brummel's recommendation and approve the appointment of Mark Taylor to fill the Plan Commission and Zoning Board of Appeals Ward 4 vacancy for a term expiring January 19, 2022.

Staff Recommendation: Mayor Brummel and Community and Economic Development Director Mentzer recommend this action.

Budgetary Impact: None.

Other Resources Required: None.

Strategic Plan Goal: Not applicable.

E. Appointment of Bob Vavra to fill the Plan Commission Ward 4 Vacancy (Attachment)

With the appointment of Mark Taylor to fill the PC and ZBA vacancies of Mr. Davis, a vacancy on the Plan Commission exists. The Zoning Ordinance states that the Mayor shall, with the advice and consent of the City Council, appoint a new member to fill the unexpired term of any member whose place has become vacant. Mayor Brummel and Community and Economic Development Director Mentzer recently interviewed Ward 4 resident Bob Vavra and recommend his appointment to the vacant position. Copies of Mr. Vavra's letter of interest and resume are included with the agenda backup materials.

Council Action Requested: Accept Mayor Brummel's recommendation and approve the appointment of Bob Vavra to fill the Plan Commission Ward 4 vacancy for a term expiring May 20, 2024.

Staff Recommendation: Mayor Brummel and Community and Economic Development Director Mentzer recommend this action.

Budgetary Impact: None.

Other Resources Required: None.

Strategic Plan Goal: Not applicable.

F. FY 2021 Comprehensive Annual Financial Report (Audit Report)

Receive and file the FY 2021 Comprehensive Annual Financial Report (Audit Report) for the City fiscal year ending April 30, 2021. A hard copy is included with the Elected Official's agenda packets, and an electronic version will be posted on the City website for public viewing after the Council receives and files the Audit Report.

G. Minutes of the Plan Commission and Zoning Board of Appeals (Attachment)

Receive and file minutes of the Plan Commission and Zoning Board of Appeals meeting held on October 21, 2021.

H. Minutes of the Police Pension Board (Attachment)

Receive and file minutes of the Police Pension Board meeting held on August 10, 2021.

I. Minutes of the Police Pension Board (Attachment)

Receive and file minutes of the Police Pension Board meeting held on September 14, 2021.

J. Invoices Paid (Attachment)

Receive and file report of invoices paid up to October 27, 2021, in the amount of \$59,110.01.

K. Invoices Due (Attachment)

Authorize expenditures for invoices due on or before November 15, 2021, in the amount of \$165,233.80.

VII. REGULAR AGENDA

VIII. UNFINISHED BUSINESS

JMC/drg/am