

TEMPORARY SIGNS REQUIRING A PERMIT

City of Warrenville Sign Ordinance Regulations (for properties outside of Cantera Development) Important:

(!) Signs shall **not be located in any right-of-way** (ROW).

(!) All signs must be located **outside of the vision triangle**, except signs that are less than 24 inches in height

(!) Signs shall **not be located on vacant property** except real estate signs relating to the sale of said vacant property, and other temporary signs specifically permitted by the provisions below.

(!) Special Event Signs and Other Temporary Signs larger than 16 square feet require a permit.

ADVERTISING BANNERS: A temporary sign made of cloth or a similar durable all-weather material used for a specific time period to advertise a short-term special or sale may be installed subject to the following regulations:

- may be displayed by businesses in non-residential zoning districts
- may be (i) mounted abutting and flush to the building wall and secured at all four corners, or (ii)
- may be displayed 4 times per year for up to 14 days at a time
- Each business shall be entitled to one wall mounted advertising banner at any given time. Not more than one advertising banner anchored on post or one feather flag advertising banner may be displayed on any street frontage. Notwithstanding the foregoing, no more than one advertising banner may be displayed on a single business lot or single frontage lot, and no more than two (2) advertising banners may be displayed for any business on a multi-tenant lot with two (2) street frontages at any one time.
- up to 40 square feet per face
- up to 7 feet in height if anchored on posts, feather flags may be up to 11 feet in height
- minimum setback shall be 10 feet from the property line
- 14 day permits period 4 times per year
- \$100 Permit fee for each permit period

SPECIAL EVENT SIGNS: Special event signs may be displayed in conjunction with any community and/or charitable event associated with or benefiting Warrenville residents and/or a Warrenville community/charitable organization or governmental entity subject to the following regulations:

- 1 sign on each street frontage of an individual property at any given time
- minimum setback shall be 10 feet from the property line
- may be placed off-site on private property with the written permission of the owner of the property on which the sign is placed
- may be displayed 4 times each year for up to 21 days at a time (\$100 Permit Fee Each Period)
- shall be attached to a building wall or securely anchored
- up to 32 square feet per face (signs not exceeding 16 square feet do not require a permit)
- up to 7 feet in height
- no other temporary signs shall be displayed concurrently with the Special Event signs

PLACARD SIGNS: Temporary sign made of cardboard, lightweight plastic, or similar material, mounted out of doors and intended to be used during a sale, promotion, or special event, may be installed subject to the following regulations:

- may be displayed by businesses in commercial zoning districts
- up to 9 square feet per face
- up to 42 inches in height
- may be displayed between 8 am and 8 pm Monday through Saturday and placed inside each night and when not in use
- minimum setback shall be 2 feet from the property line
- one sign may be installed per 150 feet of street frontage with a minimum distance of 100 feet between such signs
- permit may be issued for 14 days (\$25), or 30 days (\$ 50), or 1 year (\$450)
- non illuminated
- the property owner shall consent to the sign installation prior to permit issuance

LARGE REAL ESTATE SIGNS: Temporary sign advertising for sale or lease at least 6 dwelling units, or 2,500 square feet of commercial or industrial space, or a building, or a lot, may be installed subject to the following regulations:

- 1 sign per street frontage
- up to 32 square feet per face (signs not exceeding 6 square feet do not require a permit)
- up to 8 feet in height
- none illuminated
- \$100 Permit Fee

BACKSTOP SIGNS: Temporary sign constructed of durable all weather surface material with hemmed edges and metal grommets and attached to baseball field backstop walls, which is used to advertise special community events and/or to recognize field, event or organization sponsors, may be installed subject to the following regulations:

- single field backstop may display up to 3 signs at any given time
- signs shall be mounted abutting and flush to the backstop wall and secured at all corners
- up to 32 square feet per face
- display time limited to April 1 through November 30
- \$ 100 Permit Fee

This pamphlet is to be used as a guide only.

Refer to the Warrenville Sign Ordinance (Title 8, Chapter 14 of the City Code) for details.

If you have questions about regulations applying to the sign you wish to install, contact the Community Development Department at 630-393-9050

Last updated on 6-19-25