

# CITY OF WARRENVILLE

## MEMO

To: Chair Johnson and Tourism & Arts Commission Members  
CC: John M. Coakley, City Administrator  
From: Leonardo Beltran, Senior Accountant *Leonardo Beltran*  
Subject: NOVEMBER 2021 MONTHLY REPORT  
Date: November 11, 2021

**This report is intended to provide communication from the Commission staff liaison to the Tourism and Arts Commission members on a monthly basis. It will be copied to the City Administrator as well. Please contact me if you have any questions or comments.**

### **Holiday Decorations**

Public Works staff has begun setup and installation of holiday decorations. Setup and installation should be complete in the coming weeks.

### **Toys for Tots**

Now through noon on Friday, December 10, the Police Department will be a donation drop-off site during regular business hours. Questions may be directed to CSO Perry at [jperry@warrenville.il.us](mailto:jperry@warrenville.il.us). Detailed information and monetary donation links can be found on the City website Spotlight at: <https://www.warrenville.il.us/CivicAlerts.aspx?AID=923>

### **Holly Days**

The Park District will hold their Holly Days event at the Corner of Tracy Place and Warren Avenue on Friday, December 3<sup>rd</sup> from 6:00 PM to 8:00 PM. Detailed information can be found at: <https://www.warrenvilleparks.org/event/holly-days/>.

### **City Offices Closed**

City Offices will closed on Thursday, November 25<sup>th</sup> and Friday, November 26<sup>th</sup> for the Thanksgiving Holiday.

### **Upcoming Meetings and Dates to Remember:**

Nov	<b>03</b>	<b>6:00 p.m.</b>	<b><i>Holly Days, corner of Tracy Pl and Warren Ave</i></b>
	06	7:00 p.m.	City Council Meeting
	09	7:00 p.m.	Plan Commission/ZBA
	13	7:00 p.m.	Public Works and Infrastructure Committee
	14	7:00 p.m.	Bicyclist and Pedestrian Advisory Commission
	14	7:00 p.m.	Environmental Advisory Commission
	15	7:00 p.m.	Board of Fire and Police Commission
	16	7:00 p.m.	Tourism and Arts Advisory Commission
	20	7:00 p.m.	City Council Meeting
	21	7:00 p.m.	Inclusion, Diversity, Equity and Awareness Commission

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- 23 Christmas Eve Winter Holiday Observed – City Offices Closed**
- 24 Christmas Day Winter Holiday Observed – City Offices Closed**
- 30 New Year’s Eve Observed – City Offices Closed**
- 31 New Year’s Day Observed – City Offices Closed**