

**CITY OF WARRENVILLE
BICYCLIST AND PEDESTRIAN ADVISORY COMMISSION
REGULAR MEETING MINUTES**

Tuesday, September 14, 2021

6:30 p.m.

Meeting Access Information 1 (669) 224-3412

Access Code 871-500-869

MINUTES

A. CALL TO ORDER

Liaison Youngmeyer called the meeting to order at 6:37 p.m.

B. ROLL CALL

Members Present: Commissioners Phil Ebbesen, Mike Kasprzyk, Charles Sikaras, and Kirk Tate, and Chairman Harlan Davis (joined at 6:45).

Also Present: Staff Liaison Kristin Youngmeyer; City Council Liaison/ Alderman Clare Berry.

C. OATH OF OFFICE

Liaison Youngmeyer announced that the Oath of Office for Chairman Davis and Commissioner Kasprzyk will be administered by Mayor David Brummel at another time.

D. APPROVAL OF AUGUST 10, 2021 MEETING MINUTES

Motion to approve August 10, 2021 meeting minutes was made by Commissioner Kirk Tate and seconded by Commissioner Charles Sikaras.

ROLL CALL VOTE

Aye: Commissioners Ebbesen, Kasprzyk, Sikaras, and Tate

Nays: None

E. CITIZEN COMMENTS

No citizen comments were made.

F. STAFF REPORT

Liaison Youngmeyer provided a summary report on the Let's Ride, Illinois, Community Bike Ride event and the Rails-to-Trails Analysis of the recent Infrastructure Investment & Jobs Act.

G. BPAC STRATEGIC PLANNING

Chairman Davis arrived and a detailed discussion took place for the BPAC Strategic Planning effort that began at the August meeting. In August, the BPAC developed a list of priority goals that the Commission would like to pursue in 2022. At this meeting, the BPAC developed a list of strategies to accomplish these goals. Liaison Youngmeyer prepared a power point presentation to guide this discussion. She updated the power point summary to include the

strategies agreed to at this meeting. The power point is attached to the meeting minutes and will serve as a living document to guide upcoming BPAC Strategic Planning activities.

H. COMMISSIONER COMMENTS/REPORTS

There were no Commissioner Comments/Reports.

I. ADJOURN

Commissioner Phil Ebbesen made a motion to adjourn the meeting at 8:10 p.m.

Commissioner Kirk Tate seconded the motion.

ROLL CALL VOTE

Aye: Commissioners Davis, Ebbesen, Kasprzyk, Sikaras, and Tate.

Nays: None

MOTION ADOPTED

Respectfully Submitted

Commissioner Charles Sikaras

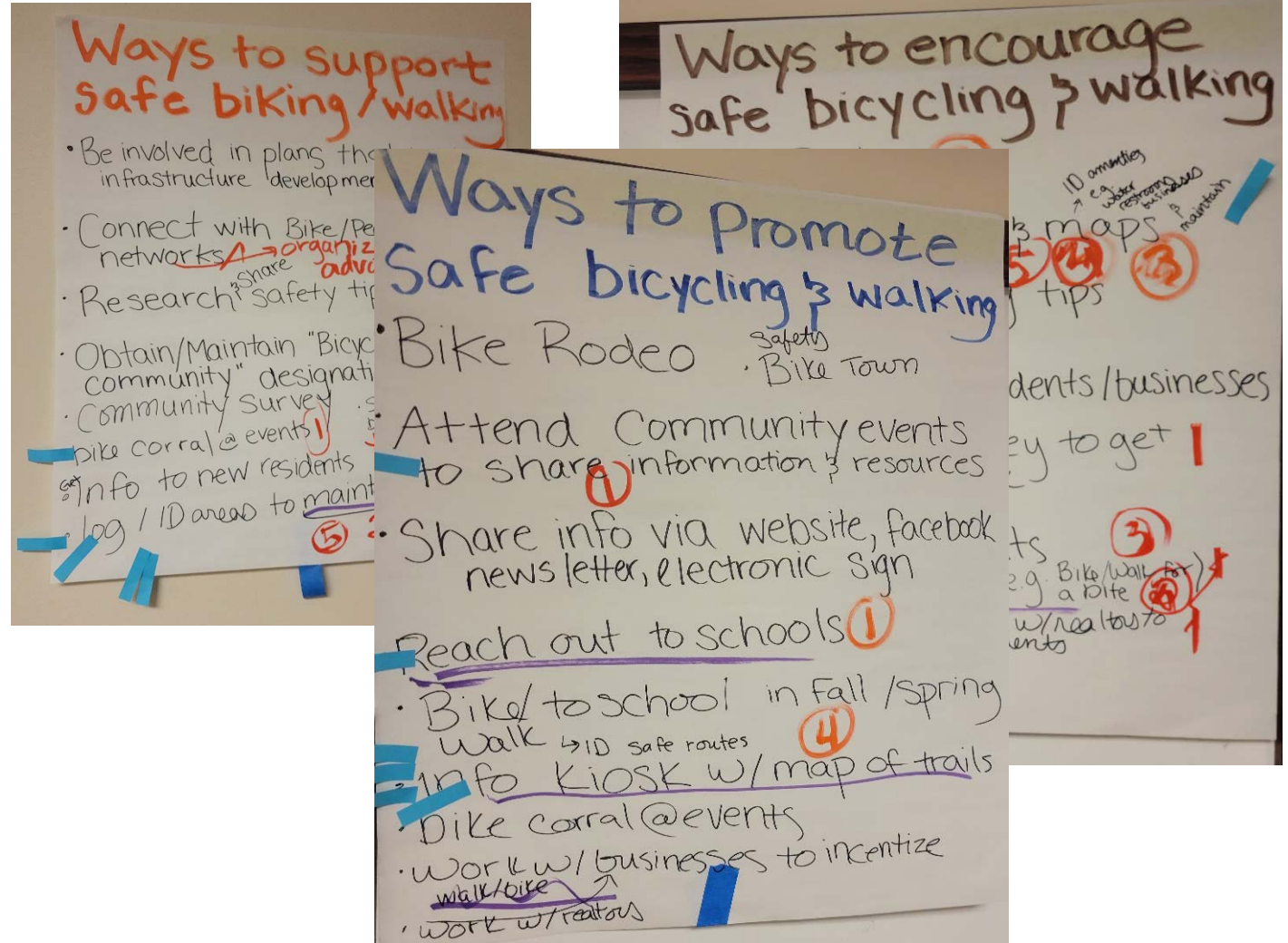
BPAC Regular Meeting

Tuesday, September 14, 2021



Recap of discussion at August 10 Meeting

- Brainstormed ways to support, encourage, and promote safe biking and walking in the community
- Identified priority goals



Priority BPAC Goals Identified

1. Maintain local trails
2. Share/ Disseminate information on safe biking and walking routes and amenities in the community to stakeholders
3. Work with businesses
4. Work with schools
5. Host the Bike Rodeo

Priority BPAC Goal: Maintain local trails

- Identify trail issues and needs
 - Encourage trail users to report issues seen on trail
 - Clarify how to report issues observed on the trail
 - Clarify which agency where to report the problem to
- Identify ways to support, promote and encourage maintenance
 - Connect with community groups and do clean up events
 - Work with educational community, Boy/Girl Scouts, Key Club, Kiwanis
 - Hold a clean up event with community groups (e.g., Terminate Trash on the Trails (give out gloves, masks)
 - Infrastructure – ensure resources such as trash receptacles and dog clean up bags are available
 - Ensure outside vendors who use the trail do clean up (i.e., if there's a race, make sure the organizers clean up after)
- Coordinate efforts with DuPage County and neighboring communities

Priority BPAC Goal: Share/ Disseminate information on safe biking and walking routes and amenities in the community to stakeholders

- Develop a kiosk with map of trails, and info on local amenities, businesses, etc.
- Work with TAC on the brochure they disseminate in the community
 - Brochure includes information on different trails, amenities, and community events
- Identify community locations that see high traffic of residents to place information (i.e., kiosk, QR code)
 - Places such as City Hall Trailhead (when it gets built), Target, Tom's Market, McD's, Library, Parks District, Cantera, bordering towns, hotels (hotel often have apps on local amenities)
- Create a QR code that will take users to the Warrenville Website
 - Review current information on BPAC page and make updates/modifications to ensure it is easy to find information on local trails, and links to bike/pedestrians networks. Look at Strava as an example
- Work with leasing offices and realtors to share information to new residents
 - Set up a meeting to discuss what is feasible and potential opportunities

Priority BPAC Goal: Work with Businesses

- Develop incentives that encourage customers to bike, or walk
 - Identify target community areas that would be ideal incentivize residents/employees to bike/walk
 - Identify businesses/vendors that would be ideal to offer incentives for customers/employees who bike
 - Learn / identify what is feasible incentive options or opportunities would be available
 - Set up meetings with businesses and vendors
 - Al's Pizza, businesses on Diehl (Target, Potbelly), Tom's Market, Culver's offers a, drug stores
 - Would need to be a partnership
 - Learn what infrastructure is available?

Priority BPAC Goal: Work with schools

- Continue to work with schools on Bike/Walk to school events in the spring and fall
- Engage on clean up events
- Provide resources and education on safe biking and walking
- Observed Bower has 3-4x times as many bikes outside the school than Johnson, believe it is because Johnson students have to cross 59
 - Understand how many students live on the east side of 59
 - View boundary map
 - Identify areas where it may help to have crossing guard (Batavia & Rt 59)

Priority BPAC Goal: Host the Bike Rodeo

- Continue next year
 - Give-away items that support safe riding (ex: hi-visibility t-shirts, bike lights)
 - Safety Course: clarify the safety skill at each station
 - Collecting bicycles to recycle
 - Gather and distribute updated walking and bicycle materials
- Other considerations
 - Renew safety course props
 - Right now it focuses on biking – expand to include pedestrian safety?
 - Right now it focuses on ages 4-8 – expand to older kids? Adults?
 - Location

Next steps

- October: Use priority goals and strategies to create workplans
- November: Review workplans and annual report
- December: Start discussion/ plans for 2022