

# Solar/Photovoltaic Installation

*This handout is for informational purposes only.  
The provisions of the City's adopted codes prevail.*



## **Document Submittal List**

- [Solar Permit Application](#)
- Copy of Electrical Contractor License if work is conducted by a contracting electrician.
- Professional drawn site plan designating panel location and dimensions.
- Structural calculations and drawings signed and sealed by a licensed design professional, such as an architect or engineer, certifying the installation meets applicable structural codes.
- Manufacturer/installer's photovoltaic system drawings and product documentation
- Construction plans in compliance with the 2015 International Solar Energy Provisions Code

**Failure to provide any of the above documents may result in processing delays.**

## **General Information and Fees**

- A permit is required for the construction or alteration of all solar/photovoltaic systems.
- The application review period averages three days. Systems not mounted on a roof may take additional time due to extra reviews. Applicants are contacted when the permit is ready for payment and issuance.
- If work commences prior to permit issuance, the permit fee shall be doubled.
- A list of required inspections is provided at the time of permit issuance. Inspections can be scheduled at least one day prior to the desired inspection date by calling the Warrenville Community Development Department (630-393-9050).
- A permit may become invalid if work does not begin within 180 days of issuance, or if construction has been halted and not resumed for a period of 180 consecutive days.
- Homeowner Association (HOA) approval may be required before commencing work. The issuance of a permit does not exempt HOA rules and regulations.
- It is the homeowner/contractor's responsibility to have underground utilities located not less than 48 hours before digging commences by calling J.U.L.I.E (811).
- Permit fees are \$79.25 for a residential, standard photovoltaic system. Additional fees may be required for large-scale designs
- The fees listed in this document are for general guidance and not necessarily comprehensive. Required utility upgrades, changes made to the approved permit, or items not mentioned will be assessed accordingly.

- Approved construction documents shall be available on site at all times.
- Alterations to the approved plans must be resubmitted to the Chief Code Official in writing for review and approval prior to construction.

## **Illinois Solar Rights**

- Illinois law prohibits homeowner associations, common interest community associations, and condominium unit owners associations from preventing homeowners from using or installing solar energy systems. These associations may not deny homeowners permission to install solar energy systems, but they may specify the location of the solar energy system, as long as such specifications do not impair the effective operation of the system.

Please refer to the [Solar Power Permitting](#) information available on the City of Warrenville's website for additional information.