

# CITY OF WARRENVILLE

## MEMO

To: Members of the Environmental Advisory Commission  
From: David Romero, Civil Engineer   
Subject: MAY 2022 STAFF REPORT  
Date: MAY 17, 2022

### **DuPage County Environmental Committee**

The following things were discussed at the May 3rd meeting of the DuPage County Environmental Committee. Attached are the summary of minutes.

- The Committee discussed recycling data in DuPage County with representatives of Lakeshore Recycling Systems (LRS).

### **DuPage County Stormwater Management Committee**

The following things were discussed at the May 3rd meeting of the DuPage County Stormwater Management Committee. Attached are the summary of minutes.

- The Committee recommended approval of intergovernmental agreements with Wood Dale and Carol Stream for projects in their communities.
- Staff updated the Committee that the application period for ARPA Grants for municipalities closed on April 21st. The projects are currently being reviewed by staff and are expected to be brought to the Committee for recommendation at the June meeting.

### **Mayor's Fitness Challenge (Administration)**

The Mayor's Fitness Challenge began on May 2 and will run through July 9. This is a 10-week fitness program designed to encourage participants to engage in some type of physical activity throughout the program. The goal is to log at least 150 minutes of activity each week, or 1,500 minutes over the 10-week challenge. Participants who complete the challenge will earn a special gift. Those who beat Mayor Brummel's minutes will earn special recognition. For more information and to register, see: [www.warrenville.il.us/553/Mayors-Fitness-Challenge](http://www.warrenville.il.us/553/Mayors-Fitness-Challenge).

### **Warrenville and Batavia Road Intersection Right Turn Modification (Public Works)**

#### *Strategic Plan Goal #4 Infrastructure*

The pavement markings and signage were updated at the Warrenville and Batavia Roads intersection to create an all-way stop condition that will be evaluated by City staff and a traffic engineering consultant for the remainder of the school year and during the summer. All legs of the intersection will be monitored and evaluated, including River Road. The electronic changeable message sign at the intersection was updated, and will remain in place for several weeks. Updated notices were posted to the City's Facebook page and website.

### **Prescription Drug Recycling Program Update (Police)**

*Strategic Plan Goals #3 Open Space and Environment and #5 Public Safety*

In April, one drug recycling program pickup was made from the medication drop box located in the Police Department front lobby. Eight pounds of medication (weighed in their containers) was removed by the contracted company for safe disposal. Information was posted to City media regarding the temporary suspension of the prescription drug recycling program. Attempts to contact the vendor to resolve their recently missing scheduled and/or requested pickups due to driver shortages, later led to the discovery of their failure to forward required government documentation to the Police Department for its completion. Once those documents are received at the department and completed, the service can be resumed. Information will be released when this program is back in service.

### **Shredding with Electronic Recycling Event, Recap (Police)**

*Strategic Plan Goal #3: Open Space and Environment / #5: Public Safety*

Last Saturday, the Police Department hosted the event at Bower Elementary school. Those working the event included Deputy Chief Dawson, Finance Director Dahlstrand, and volunteers from EMA. A total of 6,920 pounds of paper documents was shredded, and a truck filled to half-capacity for electronics recycling.

### **Dog Licensing & Bike Registration Event (Police)**

Next Friday, May 20th, the Police Department will hold it's first of eight combination dog licensing and bike registration events to be set at different times and locations throughout the city. Friday's event will take place at Summerlakes (3S020 Continental Drive) from 4 p.m. to 6 p.m. The May events were announced in the Hometown Happenings newsletter. Detailed information on all the events can be found on the City website at this link: <https://www.warrenville.il.us/CivicAlerts.aspx?AID=960>. Questions may be directed to ACO Perry at [jperry@warrenville.il.us](mailto:jperry@warrenville.il.us).

### **Upcoming Meetings and Dates to Remember:**

<b>May</b>	<b>14</b>	<b>9:00 – 11:30 a.m.</b>	<b><i>Bike Rodeo – Stafford Place Parking Lot</i></b>
	16	7:00 p.m.	City Council meeting
	17	7:00 p.m.	Environmental Advisory Commission
	17	7:00 p.m.	Inclusion, Diversity, Equity, and Awareness Commission
	19	7:00 p.m.	Plan Commission / Zoning Board of Appeals meeting
	23	7:00 p.m.	Public Safety and Finance Committee meeting
	24	7:00 p.m.	Board of Fire and Police Commissioners meeting
	<b>31</b>		<b><i>Memorial Day – City Offices Closed</i></b>
<b>June</b>	<b>06</b>	<b>7:00 p.m.</b>	<b>City Council meeting</b>
	09	7:00 p.m.	Plan Commission / Zoning Board of Appeals meeting
	<b>09</b>	<b>5:30 p.m. – 8:30 p.m.</b>	<b><i>Concerts on the Commons</i></b>
	<b>11</b>	<b>12:00 p.m. – 5:00 p.m.</b>	<b><i>Multicultural Festival – City Hall Complex</i></b>
	13	7:00 p.m.	Public Works and Infrastructure Committee meeting
	14	6:30 p.m.	Bicyclist and Pedestrian Advisory Commission
	16	7:00 p.m.	Tourism and Arts Commission
	20	7:00 p.m.	City Council meeting
	21	7:00 p.m.	Environmental Advisory Commission

- 21 7:00 p.m. Inclusion, Diversity, Equity, and Awareness Commission
- 23 7:00 p.m. Plan Commission / Zoning Board of Appeals meeting
- 23 ***5:30 p.m. – 8:30 p.m. Concerts on the Commons***
- 28 ***6:00 a.m. – 7:00 p.m. General Primary Election – City Hall***



**DU PAGE COUNTY  
ENVIRONMENTAL COMMITTEE  
FINAL SUMMARY**

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**May 3, 2022**

**Regular Meeting**

**8:30 AM**

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**ROOM 3500A  
421 NORTH COUNTY FARM ROAD  
WHEATON, IL 60187**

**1. CALL TO ORDER**

8:30 AM meeting was called to order by Chair Sheila Rutledge at 8:32 AM.

**2. ROLL CALL**

PRESENT: Chaplin, LaPlante, Rutledge

ABSENT: Puchalski, Hart, Chavez

Prior to moving on with the agenda, Chair Rutledge accepted a motion from Vice-Chair Elizabeth Chaplin and seconded by Member LaPlante to make Members Paula Deacon Garcia and Ashley Selmon members of the Environmental Committee for the purpose of a quorum, which was unanimously accepted.

**3. CHAIRWOMAN'S REMARKS - CHAIR RUTLEDGE**

Chairwoman Rutledge thanked SCARCE for a tour of their location with several County Board members. She also mentioned "No Mow May" which helps pollinators and the environment.

**4. PUBLIC COMMENT**

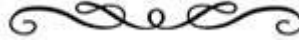
Ms. Kay McKeen from SCARCE mentioned Downers Grove North and South High Schools are winners from DuPage County this year for the National Green Ribbon award. The Sustainable Design Challenge winner display was shown to the committee made by students from York High Community High School. AJ Antunes & Company and Systematics, Inc are working towards earning an Earth Flag. Two Earth Flags will be awarded in May to Addison Township and Wiesbrook Elementary School. Channel 9 did a feature on "Pickup 5" through College of DuPage. Ms. McKeen thanked the Chairwoman for arranging a tour of County Board Members at the SCARCE facility and emphasized the importance of books staying out of landfills.

**5. APPROVAL OF MINUTES**

A. Environmental Committee - Regular Meeting - Apr 5, 2022 8:30 AM

Member Paula Deacon Garcia seconded Vice-Chair Chaplin's motion to approve the minutes and was accepted unanimously.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Chaplin, Vice Chair
<b>AYES:</b>	Chaplin, LaPlante, Rutledge
<b>ABSENT:</b>	Puchalski, Hart, Chavez



## 6. PARENT COMMITTEE APPROVAL

- A. EN-P-0146-22 Recommendation for the approval of agreement between the County of DuPage, Illinois and APTIM Environmental & Infrastructure LLC, for Professional Engineering Services for the DuPage County Solid Waste Management Plan Five-Year Update and Unincorporated Waste Hauling Services Study, for the period of May 11, 2022 through November 30, 2022, for a total contact amount not to exceed \$90,000. Other Professional Services not subject to competitive bidding per 55 ILCS 5/5-1022(a).

Member Paula Deacon Garcia seconded Vice-Chair Chaplin's motion and was approved unanimously.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Elizabeth Chaplin, Vice Chair
<b>AYES:</b>	Chaplin, LaPlante, Rutledge
<b>ABSENT:</b>	Puchalski, Hart, Chavez



## 7. STAFF REPORTS

- A. Arbor Day Update

Ms. Joy Hinz thanked Vice-Chair Chaplin and Member Garcia regarding the event on Saturday with the Morton Arboretum. This was an event to give away trees to households in the unincorporated areas affected by the recent tornado. Residents seemed very pleased and for the few that were not able to make it, arrangements will be made for the trees to be delivered to the homeowners. Chair Rutledge commented on the size and beauty of the trees.



- B. Illinois Recycling Task Force – Wishcycling Video

The video was developed by the Illinois Recycling Task Force with Dupage County, Solid Waste Agency of Northern Cook County and Groot Industries. Ms. Hinz showed the committee the video and mentioned it is being shared with our communities also noting Roselle put this link in their newsletter. Look for this on the County's page to view and share. It is available for any county or municipality to use and will go out on informational material.

<https://www.youtube.com/watch?v=AeCzCdRef7g>



**8. DISCUSSION****A. LRS - Recycling in DuPage County**

Ms. Katie Neary, Municipal Services Manager of LRS, began by noting that in DuPage County much of the recycling is being under reported. She believes there are two contributing factors, one being metrics are difficult for hauler to report and the other is the materials are taken out of the county and would be considered part of another county's recycling numbers. Haulers may have a hard time preparing and reporting the requested information, she suggested simplifying and having a consistent method for putting the data together. There is currently only one transfer station within the county which means a large portion of recycling materials go outside DuPage to Kane or Cook County. George Strom, Vice -President of Municipal Services of LRS, mentioned the unincorporated area are often not included in any metric reporting. He pointed out the area is about 25,000 homes and this is about 2-3 times larger than most of the surrounding municipalities, the 5-6 haulers that service these areas are not reporting any recycling, however they are picking up and providing recycling to the residents, but the information is not gathered.

Chair Rutledge asked how a single hauler in a township would affect the residents. Mr. Strom replied perhaps a business license requirement for the haulers and as part of that process would help capture the data that is currently missing. Ms. Neary shared that Lake County has just adopted the single provider and has seen truck traffic down significantly on the residential streets among other benefits.

Vice-Chair Chaplin asked about the transfer stations surrounding DuPage County. Ms. Neary explained these transfer stations cause DuPage to lose out on the revenue going to other counties. She mentioned LRS would like to have a facility which would have the ability for citizens from apartments and condos to bring recycling and working with eWorks for electronic recycling.

Mr. Strom mentioned in Darien they provided a 96 gallon cart which increased capacity over the previous tubs. Chairwoman Rutledge reminded the committee of last month's idea of smaller trash and larger recycling bins. Member Garcia asked about the facility mentioned and if they have a time frame in mind. Ms Neary replied these plans might be sometime this year or coming soon.

Ms Neary wrapped up by saying some other requirements for haulers in DuPage County should be providing education and collecting recycling, and composting.

**9. PRESENTATIONS**

There was not a presentation at this meeting.

**10. OLD BUSINESS****11. NEW BUSINESS****12. ADJOURNMENT**

There being no further business, the meeting was adjourned at 8:59 AM.



**DU PAGE COUNTY  
STORMWATER MANAGEMENT COMMITTEE  
FINAL SUMMARY**

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**May 3, 2022**

**Planning Committee**

**7:30 AM**

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**COUNTY BOARD ROOM  
421 N. COUNTY FARM ROAD  
WHEATON, IL 60187**

**1. CALL TO ORDER**

7:30 AM meeting was called to order by Chair James Zay at 7:30 AM.

**2. ROLL CALL**

PRESENT: Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff (7:31 AM), Nero (Remote), Pojack,  
Pulice, Tornatore, Yusuf (7:33 AM), Zay  
ABSENT: Krajewski

County Board Member Sheila Rutledge was in attendance.

**3. CHAIRMAN'S REMARKS-CHAIR ZAY**

**A. Sustainable Design Challenge Awards Presentation**

Chairman Zay thanked Stormwater staff for their work throughout all of the rain that the County has had lately.

Chairman Zay and Kay McKeen from S.C.A.R.C.E. presented the awards for the 16th Annual Sustainable Design Challenge to students from York High School and Glenbard East High School. A total of six high schools participated in the 2022 event.



**4. PUBLIC COMMENT - PUBLIC COMMENT IS LIMITED TO THREE MINUTES PER PERSON**

The following individual made public comment:

Bill Maulsby: Donwood Drive

**5. APPROVAL OF MINUTES**

**A. Stormwater Management Committee - Planning Committee - Apr 5, 2022 7:30 AM**

The motion was to approve the minutes as presented. The motion passed with all eyes on a voice vote.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Sam Tornatore, District 1
<b>SECONDER:</b>	Paula Deacon Garcia, District 2
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski



## 6. CONSENT AGENDA

- A. Consent Item -- WBK Engineering, LLC Change Order, Time Extension to November 30, 2022 for On Call Drainage Design Engineering, with no change to the contract dollar amount. (ARPA ITEM)

The motion was to approve the consent agenda as presented. The motion passed with all ayes on a voice vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dawn DeSart, District 5
<b>SECONDER:</b>	Paula Deacon Garcia, District 2
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski



## 7. CLAIMS REPORTS

- A. Payment of Claims -- Schedule of Claims - April

The motion was to approve the claims report as presented. The motion passed with all ayes on a voice vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Paula Deacon Garcia, District 2
<b>SECONDER:</b>	Dawn DeSart, District 5
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski



## 8. BUDGET TRANSFERS

- A. Budget Transfers -- Approval of funds - \$47,000 from 53828 (Contingencies) to 50000 (Regular Salaries). This was an anticipated step when the departments completed the Salary Analysis but was not anticipated in the original development of the FY22 Budget.



The motion was to approve the budget transfers as presented. The motion passed with all ayes on a voice vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Sam Tornatore, District 1
<b>SECONDER:</b>	Dawn DeSart, District 5
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski



**9. STAFF REPORTS**

The motion was to receive and place on file items A-C of the staff reports. The motion passed with all ayes on a voice vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Asif Yusuf, Oak Brook Trustee (2)
<b>SECONDER:</b>	Paula Deacon Garcia, District 2
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski

- A. Staff Reports -- DuPage County Stormwater Managements April 2022 Currents E-Newsletter
- B. Staff Reports -- DuPage County Stormwater Management Upcoming Events
- C. Staff Reports -- Construction Progress Update – Country Club Highlands Drainage Improvements Project, Elmhurst Quarry East Lobe Pipe Replacement Project, Elmhurst Quarry Sluice Gate Installation Project, Kearney Road Dam Outlet Pipe Rehabilitation Project, various projects in the vegetation management phase, and In-House Projects

**10. ACTION ITEMS**

- A. SM-P-0159-22 Recommendation for the approval of a contract purchase order issued to Robinson Engineering, Inc, for On Call Professional Engineering Services, for Stormwater Management. This contract covers the period through April 30, 2023, for a contract total not to exceed \$95,000. Professional Services in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et. seq. vetted through a qualification based selection process (Architects, Engineers and Land Surveyors).

The motion was to approve item A as presented. The motion passed with all ayes on a voice vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dawn DeSart, District 5
<b>SECONDER:</b>	Paula Deacon Garcia, District 2
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski



- B. SM-P-0160-22 Recommendation for the approval of a contract issued to Strand Associates, Inc., for On Call Drainage Professional Engineering Services, for Stormwater Management. This contract covers the period through April 30, 2023, for a contract total not to exceed \$70,000. Professional Services in compliance with the Illinois Local Government Professional Services Selection Act, 50 ILCS 510/ et. seq. vetted through a qualification based selection process (Architects, Engineers and Land Surveyors).

The motion was to approve item B as presented. The motion passed with all ayes on a voice vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dawn DeSart, District 5
<b>SECONDER:</b>	Paula Deacon Garcia, District 2
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski



- C. SM-R-0201-22 RESOLUTION -- Recommendation for the approval to enter into an Intergovernmental Agreement between the County of DuPage, Illinois and the City of Wood Dale for the Potter Street Detention Basin Retrofit Project, for an agreement not to exceed \$103,370. FY2022 Water Quality Improvement Grant.

The motion was to approve item C as presented. The motion passed with all ayes on a voice vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Dawn DeSart, District 5
<b>SECONDER:</b>	Paula Deacon Garcia, District 2
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski



- D. SM-R-0202-22 RESOLUTION -- Recommendation for the approval to enter into an Intergovernmental Agreement between the County of DuPage, Illinois and the Village of Carol Stream for the Klein Creek Streambank Stabilization Project, for an agreement not to exceed \$125,000. FY2022 Water Quality Improvement Grant.

The motion was to approve item D as presented. The motion passed with all ayes on a voice vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Paula Deacon Garcia, District 2
<b>SECONDER:</b>	Dawn DeSart, District 5
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski



**11. INFORMATIONAL**

- A. PW-P-0158-22 Recommendation for the approval of a contract with Revere Electric Supply Company for Rockwell automation software support SCADA system, for the period May 29, 2022 through May 28, 2025, for Public Works and Stormwater Management (\$14,715.75 to be paid by Stormwater Management and \$44,147.25 to be paid by Public Works), Per 55 ILCS 5/5-1022 “Competitive Bids” (c) not suitable for competitive bids. Sole Source.

The motion was to approve item A as presented. The motion passed with ayes on a voice vote.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Paula Deacon Garcia, District 2
<b>SECONDER:</b>	Dawn DeSart, District 5
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski



**12. OLD BUSINESS**

Chairman Zay thanked staff for their work during all of the rain the County has had over the last several weeks.

**13. NEW BUSINESS**

Chairman Zay addressed the Committee regarding the ARPA grant applications received by the Stormwater Management department.

Member DeSart asked questions regarding the public comment.

**14. EXECUTIVE SESSION**

Due to time constraints the Executive Session has been moved to the Tuesday, June 7th, 2022 meeting.

- A. Statement Pursuant to Open Meetings Act 5 ILCS 120/2 (c) (21) Review of Executive Session Minutes Statement



**15. MATTERS REFERRED FROM EXECUTIVE SESSION**

- A. Disposition of Executive Session Minutes



**16. ADJOURNMENT**

There being no further business the meeting was adjourned at 7:58 AM.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Sam Tornatore, District 1
<b>SECONDER:</b>	Paula Deacon Garcia, District 2
<b>AYES:</b>	Hinterlong, Brummel, Deacon Garcia, DeSart, Eckhoff, Nero, Pojack, Pulice, Tornatore, Yusuf, Zay
<b>ABSENT:</b>	Krajewski