


CITY OF WARRENVILLE  
MEMORANDUM

TO: Mayor and City Council  
FROM: John M. Coakley, City Administrator   
SUBJECT: SUMMARY OF AGENDA ITEMS FOR JUNE 6, 2022, CITY COUNCIL REGULAR MEETING  
DATE: June 2, 2022

Please contact the City Administrator with questions pertaining to agenda items by noon on the day of the meeting.

VI. **CONSENT AGENDA – OMNIBUS VOTE**

A. Resolution R2022-26 – Voegtle Parking and Access License Agreement (Attachment)

Included with the agenda backup material is a non-exclusive parking and access license agreement with owners of the Voegtle property at 28W224 Warrenville Road. The agreement would allow the owners of the Voegtle's Auto Service property, their employees, tenants, customers, and vendors to utilize the eastern portion of the adjacent City-owned, Old Town Redevelopment Site #2 for access and parking needs.

**Council Action Requested:** Accept Public Safety and Finance Committee recommendation and pass resolution R2022-26, approving a Non-Exclusive Parking and Access License Agreement for the City-owned property located at 28W244 Warrenville Road.

**Staff Recommendation:** Community and Economic Development Director Mentzer recommends this action.

**Budgetary Impact:** None.

**Other Resources Required:** Staff time to process the agreement.

**Strategic Plan Goal:** #1 Economic Development

B. Resolution R2022-27 – Replacement Vehicle for Police Squad 205 (Attachment)

Included with the agenda backup material is a resolution approving the purchase of a gasoline powered police vehicle through the State purchase contract to replace Squad 205, which was damaged beyond repair in December 2021. The purchase price of the replacement vehicle is \$33,083, and the purchase and installation of replacement equipment is \$14,133.67, bringing the total cost of the replacement vehicle to \$47,196.67. This is a net cost of \$18,208, after receiving the insurance settlement for the damaged vehicle.

**Council Action Requested:** Accept Public Safety and Finance Committee recommendation and pass resolution R2022-27, approving the purchase of one 2022 Ford Utility Police Interceptor AWD Explorer through State of Illinois contract #204 to replace

Squad 205, and authorizing the purchase and installation of replacement equipment in the total amount of \$47,196.67.

**Staff Recommendation:** Chief Turano and Deputy Chief Dawson recommend this action.

**Budgetary Impact:** Funding is available through the use of Seized Asset Funds and after applying City insurance claim settlement totaling \$28,988.67.

**Other Resources Required:** Staff time to purchase the vehicle and coordinate installation of the required equipment.

**Strategic Plan Goal:** Not applicable.

C. Resolution R2022-28 – Purchase of Three Replacement Police Vehicles (Attachment)

In the FY 2023 Budget, the City Council authorized funding for the purchase of three replacement police vehicles through the Capital Maintenance and Replacement Plan (CMRP). All three Patrol Division vehicles (squads 211, 213, and Community Service Officer (CSO) squad 221) meet the mileage or service life requirement for replacement. Additionally, CSO squad 221, was designated to be replaced through the CMRP during FY 2022, but was delayed to a future agenda while awaiting a State contract.

All three vehicles will be purchased utilizing State of Illinois Contract #204. Two of the vehicles, squads 211 and 213, will be replaced with gasoline powered models. One vehicle, CSO squad 221, will be replaced with a hybrid model. Included with the agenda backup material is a resolution approving the purchase of three police vehicles in the amount of \$104,050.

**Council Action Requested:** Accept Public Safety and Finance Committee recommendation and pass resolution R2022-28, approving the purchase of three 2022 Ford Utility Police Interceptor AWD Explorer vehicles, through State of Illinois Contract #204 to replace Squads 211, 213, and 221, in the amount of \$104,050.

**Staff Recommendation:** Police Chief Turano and Deputy Chief Dawson recommend this action.

**Budgetary Impact:** Funding is available in the FY 2023 Capital Maintenance and Replacement Fund for these purchases totaling \$104,050.

**Other Resources Required:** Staff time to purchase the vehicles and install the required equipment.

**Strategic Plan Goal:** Not applicable.

D. Resolution R2022-29 – City Prosecutor Contract Renewal (Attachment)

The City Prosecutor represents the City of Warrenville at regular traffic court sessions held at the Wheaton Field Court location. Attorney Charkewycz has served in this capacity since April 20, 2015, and has provided excellent service to the City and the Police Department. Included with the agenda backup material is a resolution and proposed agreement for legal services from June 1, 2022 through May 31, 2023.

**Council Action Requested:** Accept staff recommendation and pass resolution R2022-29, approving the renewal agreement for City Prosecutor services with Attorney Christine Charkewycz, for the period of June 1, 2022 through May 31, 2023.

**Staff Recommendation:** Police Chief Turano recommends this action.

**Budgetary Impact:** Court costs will be \$195 per session, plus \$100 per hour for any court session exceeding two hours, and \$100 per hour for City Ordinance violation research and court preparation.

**Other Resources Required:** None.

**Strategic Plan Goal:** Not applicable.

E. Resolution R2022-30 – AT&T Agreement Independence Day Celebration (Attachment)

It has been a customary practice to lease the AT&T parking lot at 28W615 Ferry Road during the July 3-4, Independence Day Celebration to accommodate overflow parking for the event. Included with the agenda backup material is a resolution and agreement for the one-time use of this parking lot for this event.

**Council Action Requested:** Accept staff recommendation and pass resolution R2022-30, approving an agreement with AT&T Corporation for use of the parking lot at 28W615 Ferry Road for the July 3-4, 2022, Independence Day Celebration.

**Staff Recommendation:** Warrenville Friends of the 4<sup>th</sup> Staff Liaison and Executive Assistant Grivetti recommends this action.

**Budgetary Impact:** None.

**Other Resources Required:** None.

**Strategic Plan Goal:** None.

F. Resolution R2022-31 – Amended Agreement for Trailhead Project (Attachment)

The low bid for the Illinois Prairie Path Trailhead Project exceeded the engineer's estimate for the construction costs. In order to move forward with the Project, the City is required to enter into an amended Local Agency Agreement (LAA) with the Illinois Department of Transportation (IDOT) outlining the costs due to the increase. Also, the City received approval for additional STP funding for the project at the DuPage Mayors and Managers Conference May 26, Transportation Technical Committee meeting. Included with the agenda backup material is the LAA Amendment, which documents the City's commitment to pay the local costs of the Project. IDOT will review the LAA, and the City will sign the LAA after IDOT's approval.

**Council Action Requested:** Accept staff recommendation and pass resolution R2022-31, approving the amended Local Agency Agreement for federal participation for the Trailhead Project, which involves the cost sharing of \$816,078.59, in federal funds, and \$272,023.86, in local funds for the construction and construction engineering costs.

**Staff Recommendation:** Public Works Director Kuchler and Senior Civil Engineer Hocking recommend this action.

**Budgetary Impact:** The FY 2023 Budget contains sufficient funding. The City's share of construction engineering and construction will be offset by the use of Developer Park contributions.

**Other Resources Required:** Staff time to coordinate with the consultant and IDOT.

**Strategic Plan Goal:** #3 Open Space and Environment.

G. Local Street Closures for Independence Day Celebration (Attachment)

The City Attorney has recommended that the City Council vote on an annual basis to approve the closure of local streets for 4th of July events, including the parade on July 3. Included with the agenda backup material is a copy of Warrenville Friends of the 4th Committee Chairman Colin Wilkie's letter, dated May 10, 2022, requesting the street closures and including a map of the staging areas and parade route.

**Council Action Requested:** Accept Public Safety and Finance Committee recommendation and authorize the closure of certain local streets for the annual Independence Day Parade, parade staging, and Cerny Park festival as requested by Warrenville Friends of the 4th Committee.

**Staff Recommendation:** City Administrator Coakley and Staff Liaison Grivetti recommend this action.

**Budgetary Impact:** Funds are included in the FY 2023 Budget in the Hotel Tax Fund for the City's expenses and sponsorship of this event.

**Other Resources Required:** Public Works staff time to set up and remove barricades. EMA and Police personnel time to patrol the area on the designated event dates.

**Strategic Plan Goal:** Not applicable.

H. IDEC Acknowledgements for June, July, and August 2022 (Attachment)

The Inclusion, Diversity, Equity, and Awareness Commission (IDEC) is recommending the City acknowledge certain holidays in June, July, and August 2022. Included with the agenda backup material is Assistant City Administrator and Staff Liaison White's memo, dated May 18, 2022, with additional information. The descriptions may change as IDEC reviews the information, but the summary is included to describe the importance of each date recommended.

**Council Action Requested:** Accept Public Safety and Finance Committee recommendation and approve the IDEC recommendation to acknowledge certain holidays and observances in June, July, and August 2022.

**Staff Recommendation:** Assistant City Administrator White recommends this action.

**Budgetary Impact:** None.

**Other Resources Required:** Staff time to post the information.

**Strategic Plan Goal:** #6 Diversity.

I. Minutes of the Environmental Advisory Commission (Attachment)

Receive and file minutes of the Environmental Advisory Commission meeting held on April 19, 2022.

J. Minutes of the Plan Commission and Zoning Board of Appeals (Attachment)

Receive and file minutes of the Plan Commission and Zoning Board of Appeals meeting held on May 19, 2022.

K. Invoices Paid (Attachment)

Receive and file report of invoices paid up to June 1, 2022, in the amount of \$86,694.24.

L. Invoices Due (Attachment)

Authorize expenditures for invoices due on or before June 20, 2022, in the amount of \$668,148.66

**VII. REGULAR AGENDA**

A. Resolution R2022-32 – Appointing City Bond Counsel (Attachment)

The City issued a request for qualifications for bond counsel services on March 21, 2022. On May 19, 2022, the Long Range Finance Planning work group conducted interviews of selected firms. The work group met again on May 27, and selected Chapman and Cutler based on the firm's extensive service with municipalities and the number of attorneys at the firm dedicated to municipal bond counsel services. A copy of the Chapman submittal, dated April 18, 2022, and the resolution are included with the agenda backup material.

**Council Action Requested:** Accept Long-Range Financial Planning work group recommendation and pass resolution R2022-32, approving the letter of engagement with Chapman and Cutler, LLP to serve as the City's bond counsel.

**Staff Recommendation:** City Administrator Coakley and Finance Director Dahlstrand are part of the work group and concur with this recommendation.

**Budgetary Impact:** The specific fees associated with the bond counsel's work on issuance of specific bonds will depend on the type of bonds issued. The fees will be paid from the bond proceeds. A list of Chapman and Cutler's fees is included in the firm's April 18, 2022, submittal.

**Other Resources Required:** Staff time to work with the bond counsel at the time of debt issuance for the TIF #4 water system infrastructure improvements.

**Strategic Plan Goal:** # 2 Fiscal Conservatism and #4 City Infrastructure.

**VIII. UNFINISHED BUSINESS**

JMC/drg