

**RESOLUTION NO. R2022-33**

**A RESOLUTION APPROVING CHANGE ORDERS 2022-002 and 2022-003 TO THE CONTRACT WITH QUISITIVE, AS SUCCESSOR TO MAZIK GLOBAL, INC., FOR THE IMPLEMENTATION OF AN ENTERPRISE RESOURCE PLANNING (ERP) PROGRAM**

WHEREAS, the City is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, on April 16, 2018, the City Council approved Resolution No. R2018-14, approving among other things, an agreement and work orders (collectively, "**Contract**") for the implementation of a Municipal Enterprise Resource Planning Program ("**ERP**") with Mazik Global, Inc. ("**Mazik**"); and

WHEREAS, Quisitive purchased Mazik and has taken assignment of the Contract; and

WHEREAS, during the course of the work by Quisitive under the Contract, it was determined that certain timelines for implementation under the Contract needed to be further extended; and

WHEREAS, the City proposes to enter into Change Order 2022-02 to the Contract to extend the timeline for implementation of the FinOps portion of the ERP ("**Change Order 2022-002**"), which will not affect the Contract amount; and

WHEREAS, the City also proposes to enter into Change Order 2022-03 to the Contract to extend the timeline for the implementation of the Mazik City Dynamics portion of the ERP ("**Change Order 2022-03**"), which will not affect the Contract amount; and

WHEREAS, the Mayor and the City Council hereby find and determine that Change Order 2022-02 and Change Order 2022-03 are germane to the Contract, and that it is in the best interest of the City and the public to approve Change Order 2022-02 and Change Order 2022-03 with Quisitive;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

**SECTION 1: Recitals.** The recitals listed above are incorporated in this Resolution as if fully set forth in this Resolution.

**SECTION 2: Approval of Change Order 2022-02 and Change Order 2022-03.** The following change orders with Quisitive are hereby approved:

A. Change Order 2022-02 is hereby approved in the form attached to this Ordinance as **Exhibit A**; and

B. Change Order 2022-03 is hereby approved in the form attached to this Ordinance as **Exhibit B**.

**SECTION 3: Execution.** The City Council hereby authorizes and directs the City Administrator to execute, on behalf of the City, Change Order 2022-02 and Change Order 2022-03 only after receipt by the City Administrator of at least two executed copies of Change Order

Change Order 2022-02 and Change Order 2022-03 from Quisitive; provided, however, that if the City Administrator does not receive such executed copies of Change Order 2022-02 and Change Order 2022-03 from Quisitive within 60 days after the date of adoption of this Resolution, then this authority to execute and seal the Contract shall, at the option of the City Council, be null and void.

SECTION 4: Effective Date. This Resolution shall be in full force and effect following its passage and approval in the manner provided by law.

PASSED THIS \_\_\_\_ day of \_\_\_\_\_, 2022.

AYES:

NAYS:

ABSENT:

APPROVED THIS \_\_\_\_ day of \_\_\_\_\_, 2022.

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MAYOR

ATTEST:

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CITY CLERK

#71430091\_v1

**EXHIBIT A**

**CHANGE ORDER 2022-02**



### 1. Change Request Summary

<b>ID</b>	CR# 2022-002	<b>Revised on:</b>	June 8, 2022
<b>Title:</b>	FinOps Plan to Completion		
<b>Requested by:</b>	Cristina White		
<b>Role:</b>	Project Sponsor		
<b>Project Manager:</b>	Reggie Stockton		
<b>Account Executive (AE)</b>	Peter Lane		
<b>Original SOW Estimate</b>	\$1,195,425.00		
<b>Current Project Estimate</b>	\$ 144,983.75		

NOTE: SOW Estimate is for the total project. Current Project Estimate is the remaining balance for FinOps including \$57,500 for Post Go Live Support.

### 2. Change Request Details

<b>Detailed Description of Requested Change</b>
<p>On April 16, 2018, the City of Warrenville City Council approved Resolution No. R2018-14, approving a master agreement for the implementation of Municipal Enterprise Planning Resource Program and certain work orders, including work orders for the implementation of Dynamics and MazikCity, (collectively, <b>“Agreement”</b>). Quisitive purchased, and is the successor to, Mazik Global, Inc. and has taken assignment of the Agreement.</p> <p>This CR is to establish agreement between the City of Warrenville and Quisitive to confirm tasks and schedule to complete the implementation of FinOps.</p>
<b>Justification (Tangible and Intangible Considerations, Anticipated Benefits)</b>
<p>Project has extended beyond what is considered a reasonable timeframe, so leadership for both the City and Quisitive agree that an agreement needs to be in place with mutual concurrence to reach completion of the implementation of the Dynamics FinOps modules. A partial system in is production and therefore considered to be under support. Goal of Quisitive is to complete the implementation and move the City to a full support agreement as described under the original contract.</p>
<b>Quisitive Proposed Solution</b>
<p>Quisitive agrees to the scope and timeline as listed in section 3 below which defines the remaining items to be completed for the FinOps implementation.</p>
<b>Impact Or Risk of Postponing Or Foregoing Change</b>
<p>Impact of the City and Quisitive not coming to an agreement is that current support and implementation activities will cease as of June 24, 2022 until such time for which a mutual agreement can be reached.</p>

### 3. Estimate of Effort

Module	End Date	Hours	Rate	Budget
Payroll Issue Resolution	7/29/22	0	0	\$0
Procurement Implementation	7/29/22	0	0	\$0
Fixed Assets Implementation	8/31/22	0	0	\$0
Email Notifications (HR / AP)	9/30/22	0	0	\$0



<b>Totals</b>	-----			<b>\$0</b>

The above estimate of effort has a proposed timeline. Quisitive understands the staff limitations within the City. The City also understands that Quisitive may have staff limitations. Therefore both parties agree that dates can be pushed no more than 2 weeks without requiring an additional CR being signed signifying a recommitment of resources.

The agreed upon scope and timeline is based on what is currently known of the project status. Functionality that is not fully developed nor fully tested could potentially result in additional time in order to meet the scope as agreed upon between the City and Quisitive.

Upon completion of each function, there will be a UAT with sign-off indicating the City’s acceptance of the system functionality as being ready for production.

A list of open tasks and bugs will be maintained on a joint (City and Quisitive) Teams site to ensure a single document of items. This list will be reviewed weekly with the City to report progress and ensure priorities are correctly set.

Items to be completed under this CR:

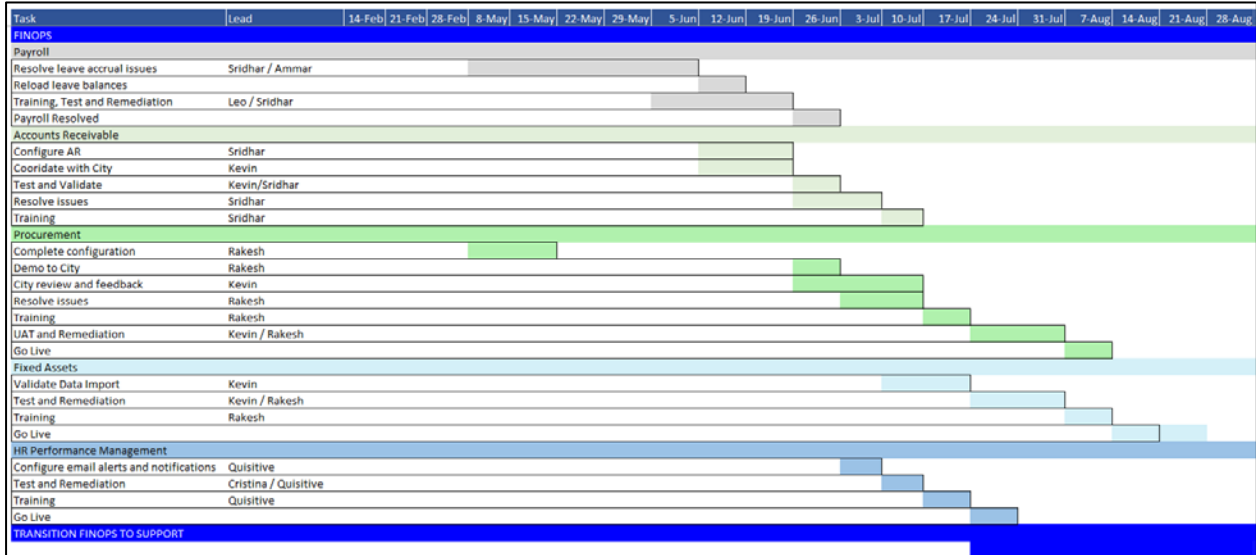
- Payroll
  - Stabilize the leave accrual process
- Accounts Receivable
  - Configure based function for invoice generation
  - End to End Test
  - Train
  - UAT
  - Implement
- Procurement
  - Complete configuration
  - End to End Test
  - Train
  - UAT
  - Implement
- Fixed Assets
  - Validate data
  - End to End Test
  - Train
  - UAT
  - Implement
- Email Notifications
  - AP email receipt
  - HR date-based notifications
- Laserfiche integration for document storage



Project ID from Unanet (10187)

WV - Quisitive Change Request  
2022-002 (00127090).DOCX 2022-002

FinOps Timeline:



4. Acceptance Signatures – Use DocuSign process, when possible, for signatures

<b>Organization:</b>	City of Warrenville		
<b>Authorized by:</b>		<b>Title:</b>	
<b>Signature:</b>		<b>Date:</b>	
<b>Organization:</b>	Quisitive		
<b>Authorized by:</b>	Lane Sorgen <a href="mailto:lane.sorgen@quisitive.com">lane.sorgen@quisitive.com</a>	<b>Title:</b>	SVP, Global Business Applications
<b>Signature:</b>		<b>Date:</b>	

**EXHIBIT B**

**CHANGE ORDER 2022-03**



### 1. Change Request Summary

<b>ID</b>	CR# 2022-003	<b>Revised on:</b>	June 8, 2022
<b>Title:</b>	MazikCity Plan to Completion		
<b>Requested by:</b>	Cristina White		
<b>Role:</b>	Project Sponsor		
<b>Project Manager:</b>	Reggie Stockton		
<b>Account Executive (AE)</b>	Peter Lane		
<b>Original SoW Estimate</b>	\$1,195,425.00		
<b>Current Project Estimate</b>	\$ 99,000.00		

NOTE: SOW Estimate is for the total project. Current Project Estimate is the remaining balance for MazikCity.

### 2. Change Request Details

<b>Detailed Description of Requested Change</b>
<p>On April 16, 2018, the City of Warrenville City Council approved Resolution No. R2018-14, approving a master agreement for the implementation of Municipal Enterprise Planning Resource Program and certain work orders, including work orders for the implementation of Dynamics and MazikCity, (collectively, <b>“Agreement”</b>). Quisitive purchased, and is the successor to, Mazik Global, Inc. and has taken assignment of the Agreement.</p> <p>This CR is to establish agreement between the City of Warrenville and Quisitive to confirm tasks and schedule to complete the implementation of MazikCity.</p>
<b>Justification (Tangible and Intangible Considerations, Anticipated Benefits)</b>
<p>Project has extended beyond what is considered a reasonable timeframe, so leadership for both the City and Quisitive agree that an agreement needs to be in place with mutual concurrence to reach completion of the implementation of the Dynamics MazikCity application. A partial system in is production and therefore considered to be under support. Goal of Quisitive is to complete the implementation and move the City to a full support agreement as described under the original contract.</p>
<b>Quisitive Proposed Solution</b>
<p>Quisitive agrees to the scope and schedule as listed in section 3 below which defines the remaining items to be completed for the MazikCity implementation.</p>
<b>Impact Or Risk of Postponing Or Foregoing Change</b>
<p>Impact of the City and Quisitive not coming to an agreement is that current support and implementation activities will cease as of June 24, 2022 until such time for which a mutual agreement can be reached.</p>

### 3. Estimate of Effort

Module	End Date	Hours	Rate	Budget
Utility Billing	7/31/22	0	0	\$0
Citizen Portal	8/31/22	0	0	\$0
Mazik City	8/31/22	0	0	\$0
Email Notifications	9/20/22	0	0	\$0





Totals	-----			\$0
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The above estimate of effort has a proposed timeline. Quisitive understands the staff limitations within the City. The City also understands that Quisitive may have staff limitations. Therefore both parties agree that dates can be pushed no more than 2 weeks without requiring an additional CR being signed signifying a recommitment of resources.

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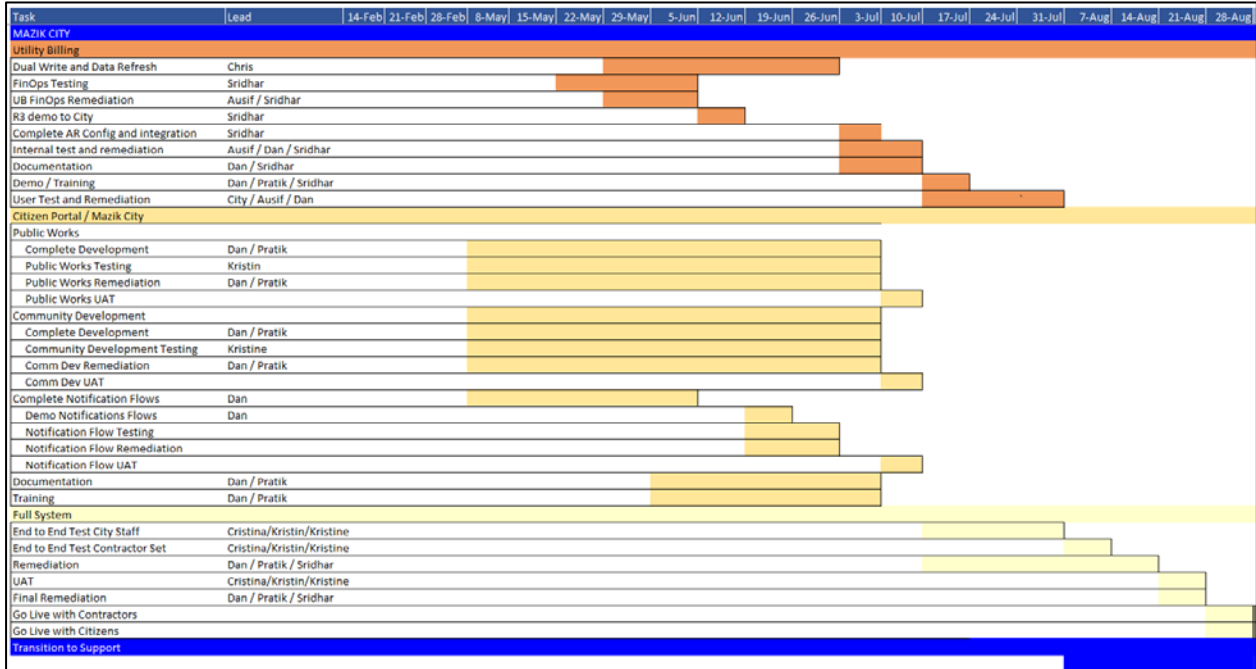
A list of open tasks and bugs will be maintained on a joint (City and Quisitive) Teams site to ensure a single document of items. This list will be reviewed weekly with the City to report progress and ensure priorities are correctly set.

Items to be completed under this CR:

- Citizen Portal
  - Complete development
  - Resolve tasks / bugs
  - Test
  - Provide documentation
  - Train
  - Implement
- MazikCity (includes Community Development and Public Works)
  - Complete development
  - Resolve tasks / bugs
  - Test
  - Provide documentation
  - Train
  - Implement
- Utility Billing
  - Complete development
  - Resolve tasks / bugs
  - Test
  - Provide documentation
  - Train
  - Implement
- Email / Flow Notifications
  - Communication to/from applicants / citizens
  - Staff activity notifications
- Laserfiche integration for document storage



MazikCity Timeline:



4. Acceptance Signatures – Use DocuSign process, when possible, for signatures

<b>Organization:</b>	City of Warrentville		
<b>Authorized by:</b>		<b>Title:</b>	
<b>Signature:</b>		<b>Date:</b>	
<b>Organization:</b>	Quisitive		
<b>Authorized by:</b>	Lane Sorgen <a href="mailto:lane.sorgen@quisitive.com">lane.sorgen@quisitive.com</a>	<b>Title:</b>	SVP, Global Business Applications
<b>Signature:</b>		<b>Date:</b>	