

**CITY OF WARRENVILLE
INCLUSION, DIVERSITY, EQUITY, AND AWARENESS COMMISSION
REGULAR MEETING**

Tuesday, May 17, 2022 at 7:00 p.m.
City Hall - 28W701 Stafford Place

MINUTES

A. CALL TO ORDER

The meeting was called to order at 7:04 p.m. by Chair Avila.

B. ROLL CALL

PRESENT: Chair Christina Avila, Commissioners Amy Krischel, Allison Rojas, Sara Phalen

ALSO PRESENT: Staff Liaison Cristina White, Council Liaison Bill Weidner, Ex-Officio member Joe Levy (Warrenville Fire Protection District) and Diana Abraham (Warrenville Public Library District)

ABSENT: Commissioner Mike Jarmus and Ex-Officio members Limaris Pueyo (CUSD 200 Representative)

C. CITIZENS' COMMENTS

None.

D. APPROVAL OF THE MARCH 15, 2022 MINUTES

A motion was made by Commissioner Phalen to approve the April 19, 2022 minutes. Motion was seconded by Commissioner Avila. The motion was unanimously approved.

E. STAFF REPORT

Staff Liaison White shared Jimmi Rai has resigned as a commissioner. The two open positions will be posted in the newsletter. There are a few resumes from the past open posting that will be considered along with any new resumes. White also shared she would like to discuss a new active approach for attracting a diverse pool of candidates for the commission. Nafia from HOPE fair housing would like to come back to give another presentation. Additionally, White shared that there is a process for recognizing commissioners who volunteer and leave the commission. White forwarded information from Commissioner Jarmus regarding examples of IDEC type surveys from other towns. White attended a workshop for advancing women in government. There were workshops on DEI, specific to operationalizing inclusion.

F. BUSINESS OF MEETING

1. CONSIDERATION OF EVENTS FOR RECOGNITION

Commissioners discussed the partnership with the library and museum for the June events. Information was reviewed for July and August to present to the City Council for approval. A motion was made by Commissioner Rojas to approve the descriptions and events. Motion

was seconded by Commissioner Phalen. Motion was unanimously approved.

2. CONSIDERATION OF GIVEAWAY ITEMS FOR EVENTS

Commissioners discussed ideas and needs for the table at the multicultural fair. Commissioner Krischel will send the list to Staff Liaison White for ordering and preparing before the fair. The commissioners also discussed having books from SCARCE available for families to take at the table. Diana Abraham will gather 50 books to have available at the table. A motion was made by Commissioner Phalen to approve the recommended purchases. Motion was seconded by Commissioner Rojas. Motion was unanimously approved.

3. CONSIDERATION OF DEVELOPING A SCRIPT FOR HANDLING DIFFICULT CONVERSATIONS

Commissioner Avila created a small copy of the CPI de-escalation points to have for each commissioner. Staff Liaison White suggested the commissioners focus on listening to the citizens who come by as a starting place. Commissioner Rojas volunteered to draft a list of questions to pose to gather information. Diana Abraham suggested the provision of a comment card to collect information if people do not want to discuss verbally.

4. CONSIDERATION OF COMMISSION OBJECTIVES

Commissioners reviewed the objectives. Staff Liaison White will add mission and vision to the objective sheet and provide at the next meeting.

5. DISCUSSION OF COMMISSION TRAINING TOPICS

Commissioner Rojas shared an article titled “Unpacking the Invisible Knapsack” to begin a discussion next month. Plan for the IDI: Everyone would complete the survey and an outside person would do the individual debrief and Commissioner Rojas would conduct the group debrief. IDI is an online test that takes 10-15 minutes to complete. Results are shared when a debrief session is scheduled with a qualified administrator. Individual debriefs could happen virtually for ease of scheduling for individuals. Staff Liaison White will find the qualified administrator prior to next meeting. Plans will be to have the group debrief once the new commissioners have been approved and the whole commission has been able to complete the survey.

6. DISCUSSION REGARDING COMMUNICATION STRATEGIES FOR PUBLIC OUTREACH

Commissioner Jarmus shared survey examples. Commissioners will review these for next meeting.

7. DISCUSSION OF 2020 CENSUS DEMOGRAPHIC INFORMATION

Staff Liaison White shared a document prepared by the city with more details around the census data.

G. COMMISSIONER COMMENTS/REPORTS

Commissioners discussed locations to place flyers for getting word out about the open commission positions as well as other city information. Ideas were laundromat and restaurants/grocery store.

Diana Abraham shared an update on the Literacy at the Laundromat. The program is going well and she will be leading story times there in the future. She has been refilling the bookshelf from SCARCE books. Additionally, Diana shared that the library director confirmed that the library could be a location for completion of the IDEC survey once it is developed.

Commissioner Avila shared that DuPage ROE has data on race and ethnicity of students and staff in the county. The diversity of students outnumbers the diversity of staff.

Commissioner Phalen shared that the Alebrijes are at Cantigny and are 90% complete. There will be a one person workshop at the museum at the end of June to learn more about the artwork.

H. ADJOURN

A motion was made by Commissioner Phalen to adjourn the meeting. Seconded by Commissioner Avila and passed unanimously. The meeting was adjourned at 8:46 p.m.

Respectfully submitted,

Commissioner Krischel