

**CITY OF WARRENVILLE
PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE OF THE WHOLE
REGULAR MEETING
Monday, September 26, 2022, at 7:00 p.m.**

MINUTES

A. CALL TO ORDER

Chairman Barry called the meeting to order at 7:00 p.m.

B. ROLL CALL

Present: Chairman Clare Barry, Mayor David Brummel, and Aldermen: Stuart Aschauer, Kathy Davolos, Leah Goodman, Jeff Krischel, Craig Kruckenberg, John Lockett, and Bill Weidner

Absent: None

Also Present: City Administrator Cristina White, Assistant City Administrator Alma Morgan, Public Works Director Phil Kuchler, Senior Civil Engineer Kristine Hocking, Management Analyst Kristin Youngmeyer, Utility Maintenance Supervisor John Satter, Capital Maintenance Supervisor Jamie Clark, Street Division Crew Leader Jeff Simmons, and Executive Assistant and Deputy City Clerk Dawn Grivetti

Also Absent: City Clerk Julie Clark

C. PLEDGE OF ALLEGIANCE

Chairman Barry led the Pledge of Allegiance.

D. CITIZENS COMMENTS

There were no comments from the public.

E. OFFICIALS AND STAFF COMMENTS

Mayor Brummel announced that Administrative Services Coordinator Alma Morgan has been promoted to the Assistant City Administrator position and congratulated her on her promotion.

F. BUSINESS OF MEETING

1. Consideration of Source Water Protection Plan Contract

Public Works Director (PWD) Kuchler stated that Illinois Environmental Protection Agency (IEPA) regulations require the City to create and submit a Source Water Protection Plan (SWPP) to the IEPA before July 26, 2023. He added that protecting the City's source of groundwater from contamination by developing and implementing a SWPP is in the best interest of the City and its water customers. Staff is recommending Engineering Enterprises, Inc. (EEI) perform this work for the City, due to their past work on the City's Risk and Resilience Assessment and updating the Emergency Response Plan for the water system. Utility Maintenance Supervisor John Satter indicated that the previous SWPP was conducted in 1993.

There was discussion regarding the timeline for completion of the project, and the hydrogeologic cross section image included with the scope of services. PWD Kuchler stated he will request a more detailed image for the Council.

ALDERMAN GOODMAN MADE A MOTION, seconded by Alderman Lockett, to recommend the City Council pass a resolution approving a Professional Services Agreement with Engineering Enterprises, Inc. for a Source Water Protection Plan.

MOTION CARRIED VIA VOICE VOTE

2. Consideration of CDBG Funding Agreement for Square Courts Road Project

PWD Kuchler stated the City is receiving \$600,000 of Community Development Block Grant (CDBG) funding through DuPage County for the replacement of sidewalks, curb and gutter, and the resurfacing of a group of streets known as the square courts in the Summerlakes Subdivision. He added that this funding represents approximately 46% of the total estimated construction cost, with the remaining cost being paid from the City's Capital Maintenance and Replacement Plan (CMRP) funds. He anticipates construction will begin in May 2023.

Mayor Brummel stated this is a perfect example of responsible government, and thanked staff and the elected officials for planning for this project, and finding additional sources of outside income to supplement the project.

ALDERMAN GOODMAN MADE A MOTION, seconded by Alderman Kruckenberg, to recommend the City Council pass a resolution approving a Community Development Block Grant Subgrantee Agreement with the County of DuPage Regarding the Summerlakes Square Courts Resurfacing Project.

MOTION CARRIED VIA VOICE VOTE

3. Consideration of Preliminary Engineering Contract, Old Town Redevelopment Site #2

Senior Civil Engineer (SCE) Hocking stated, following approval of the Old Town Redevelopment Site #2 (OTRS#2) concept plan and establishment of a three-way stop at the Batavia and Warrenville Road intersection, the next step in the redevelopment of the site is to prepare a preliminary engineering plan. She indicated that the City obtained proposals from two consultants and selected Engineering Resource Associates, Inc. (ERA) as the most capable firm for the engineering work. She added that the contract includes surveying of the project site, engineering design for the concept plan, on-street parking, and the extension of a sidewalk from the intersection north to Warrenville Grove. The engineering plan will generate a stormwater management report, which should determine, based on floodplain elevations whether or not the City's preferred concept plan is feasible.

Ald. Goodman asked if there is past precedence of the City paying for preliminary engineering for a preferred concept plan that the City does not plan to develop itself. SCE Hocking replied that, due to several preexisting risks with the property, there may be additional environmental remediation necessary on specific areas of the site for the preferred concept plan to work, and the preliminary engineering plan will show this.

There was further discussion of the proposed sidewalk to Warrenville Grove, and the next steps in the redevelopment plan.

Mayor Brummel reminded the Committee that this process is consistent with what the City did in the past with the property that became the Airhart residential development.

ALDERMAN LOCKETT MADE A MOTION, seconded by Alderman Goodman, to recommend the City Council pass a resolution approving a Professional Services Agreement with Engineering Resource Associates, Inc. for preliminary engineering services relating to the Old Town Redevelopment Site #2.

MOTION CARRIED VIA VOICE VOTE

4. Consideration of Design Visualizations Contract, Old Town Redevelopment Site #2
SCE Hocking stated that, as part of the preliminary engineering plan for OTRS#2, staff is proposing three-dimensional design visualizations be created to assist in marketing the property. She indicated that the City obtained proposals from two consultants and selected Kimley-Horn and Associates as the most capable firm to perform the work. She added that the visualizations will act as an improved visual aid to help the public as well as potential developers see what the City's proposed concept plan will look like from all dimensions.

Ald. Goodman stated, in her opinion, this is not a necessary project, and includes a cost for a presentation that she feels is not necessary.

Mayor Brummel reiterated the complexities of the site, and added that increased visuals will be a benefit in marketing the property.

There was discussion regarding the possibility of a developer wanting to change the concept plan, and the impact it might have on the three-dimensional visualizations. SCE Hocking stated, it is staff's understanding that if a developer wants to change the scope or size of the proposed concept, then the cost to change the visualizations would be on the developer.

ALDERMAN LOCKETT MADE A MOTION, seconded by Alderman Davolos, to recommend the City Council pass a resolution approving a Professional Services Agreement with Kimley-Horn and Associates for design visualization services relating to the Old Town Redevelopment Site #2.

MOTION CARRIED VIA VOICE VOTE

5. Consideration of City Code changes related to e-bidding of City projects
PWD Kuchler indicated staff looked into using a free e-bidding service for City projects that will save staff time and printing costs. He described how the service works, indicating that contractors would subscribe to the service and would then be notified when projects are posted. He added that any potential bidders responding to City posted projects will be directed to the online service to offer a bid. PWD Kuchler stated

changes to the City Code are necessary to allow for e-bidding services along with the traditional bidding process.

ALDERMAN LOCKETT MADE A MOTION, seconded by Alderman Davolos, to recommend the City Council pass an ordinance amending the Warrenville City Code regarding competitive bidding procedures.

MOTION CARRIED VIA VOICE VOTE

6. Consideration of IGA with DuPage County for East Side Storm Sewer funding
PWD Kuchler indicated the City was awarded a DuPage County Stormwater Grant to pay for 50% of the estimated construction costs to upgrade the storm sewer on Virginia Avenue and Central Avenue. He added that the County is funding the grant program with a portion of its American Rescue Plan Act (ARPA) funds.

Ald. Goodman asked if there are any additional reporting or accounting processes required since this project will be utilizing ARPA funds. PWD Kuchler stated he will look into it and report back at the next City Council meeting.

ALDERMAN GOODMAN MADE A MOTION, seconded by Alderman Davolos, to recommend the City Council pass a resolution approving an Intergovernmental Agreement between the City of Warrenville and the County of DuPage regarding East Side Phase IV (Central and Virginia Avenues).

MOTION CARRIED VIA VOICE VOTE

7. Consideration of Design Engineering Contract for East Side Storm Sewer
PWD Kuchler indicated that Engineering Resource Associates, Inc. (ERA) has assisted staff with the evaluation of the storm sewer located throughout the City over the past few years. Staff has been able to perform construction to upgrade previous storm sewer segments, but a segment on Virginia and Central Avenues is too deep to be replaced by staff. PWD Kuchler stated that staff is recommending ERA to develop bid documents and advertise the project for bid.

ALDERMAN GOODMAN MADE A MOTION, seconded by Alderman Kruckenberg, to recommend the City Council pass a resolution approving a Professional Services Agreement with Engineering Resource Associates, Inc. for design engineering services relating to the 2023 Virginia / Central Storm Sewer Project.

MOTION CARRIED VIA VOICE VOTE

8. Consideration of Cerny Park pump purchase (PK)
PWD Kuchler stated there is a pump on the stormwater lift station at Cerny Park that is due for replacement. Metropolitan Pump Company is the exclusive provider of these pumps and parts in Illinois and Indiana, and staff is recommending waiving competitive bidding and approving the purchase from Metropolitan.

ALDERMAN GOODMAN MADE A MOTION, seconded by Alderman Lockett, to recommend the City Council pass a resolution waiving competitive bidding and approving the purchase of a new pump for Cerny Park from Metropolitan Pump Company.

MOTION CARRIED VIA VOICE VOTE

9. Consideration of a Request to Dispose of Surplus City Property

Management Analyst Youngmeyer stated staff has identified a 2009 Ford Taurus fleet vehicle that is no longer being utilized, and staff is requesting its disposal through Obenauf Auction Service, Inc.

ALDERMAN GOODMAN MADE A MOTION, seconded by Alderman Lockett, to recommend the City Council approve an ordinance authorizing disposal of City-owned surplus property utilizing Obenauf Auction Service.

MOTION CARRIED VIA VOICE VOTE

10. Review and file Public Works Department FY 2023 Work Program And Decision Package Status Report

The report was presented for consideration. There were no questions from members of the Committee.

NO COMMITTEE ACTION WAS REQUESTED NOR TAKEN

G. MISCELLANEOUS

There were no miscellaneous items discussed.

H. ADJOURN

ALDERMAN LOCKETT MADE A MOTION, seconded by Ald. Krischel to adjourn.

MOTION ADOPTED VIA VOICE VOTE

The meeting adjourned at 7:44 p.m.

Approved: _____

Dawn R. Grivetti, Executive Assistant/Deputy Clerk