


CITY OF WARRENVILLE

MEMORANDUM

TO: Mayor and City Council
FROM: Cristina White, City Administrator 
SUBJECT: SUMMARY OF AGENDA ITEMS FOR JANUARY 16, 2023, CITY COUNCIL REGULAR MEETING
DATE: January 12, 2023

Please contact the City Administrator with questions pertaining to agenda items by noon on the day of the meeting.

VI. CONSENT AGENDA – OMNIBUS VOTE

A. Resolution R2023-01 – Polco Community Survey for Strategic Planning (Attachment)

As the City embarks on development of the next strategic plan for Fiscal Year 2024, staff is recommending a community survey be distributed to gather feedback from the community about their experience living in Warrenville and their satisfaction with City services. Included with the agenda backup material is a resolution and agreement with Policy Confluence, Inc., (Polco) to conduct The National Community Survey at a cost of \$23,550.

Aldermen Lockett and Weidner volunteered to serve on a strategic planning work group at the December 12, 2022, Public Works and Infrastructure Committee meeting.

Council Action Requested: Accept Public Works and Infrastructure Committee recommendation and pass resolution R2023-01, approving an agreement with Policy Confluence, Inc. for community survey services, and designate Aldermen Lockett and Weidner to serve on the Strategic Planning work group.

Staff Recommendation: City Administrator White recommends this action.

Budgetary Impact: The FY 2023 Budget includes \$45,000 for a community survey.

Other Resources Required: Staff time to coordinate with Polco and the work group.

Strategic Plan Goal: Not applicable.

B. Resolution R2023-02 – Axon Contract Interview Room Recording System (Attachment)

The current Police Department interview room recording system, supplied by Closed Circuit Innovations (CCI), has been in place for 15 years. The technology and processes have become outdated and labor intensive for staff, and the contract with CCI is set to expire in May 2023. As a result, a new five-year contract with product warranty is recommended with Axon Enterprise, Inc. for their Interview Room Recording System (AIRR). The City currently uses Axon equipment and services through in-car and body worn cameras. Data integration and archiving with a new recording system will be seamless through Axon Enterprise's system. Included with the agenda backup material is a copy of the resolution and five-year agreement with Axon Enterprise, Inc.

Council Action Requested: Accept Community Development Committee recommendation and pass resolution R2023-02, waiving competitive bidding and approving an agreement with Axon Enterprise, Inc. for the provision of security cameras and related services for the Police Department.

Staff Recommendation: Police Chief Bonilla and Deputy Chief Dawson recommend this action.

Budgetary Impact: Total cost for the five-year contract is \$38,074.17, spread out over five annual payments of \$7,614.83.

Other Resources Required: Staff time to oversee installation of the system.

Strategic Plan Goal: #5 Public Safety.

C. Resolution R2023-03 – DMMC Legislative Action Program (Attachment)

In December 2022, the DuPage Mayors and Managers Conference (DMMC) unanimously adopted its 2023 Legislative Action Program (LAP). DMMC annually requests that its member municipalities adopt a resolution endorsing the LAP to demonstrate support. A copy of the resolution and the 2023 DMMC LAP are included with the agenda backup material.

Council Action Requested: Accept staff recommendation and pass resolution R2023-03, endorsing the Legislative Action Program of the DuPage Mayors and Managers Conference for the 2023 legislative session.

Staff Recommendation: City Administrator White recommends this action.

Budgetary Impact: None.

Other Resources Required: None.

Strategic Plan Goal: Not applicable.

D. Resolution R2023-04 – Security Bond Reduction for Westlyn Apartments (Attachment)

The public improvements security for the “The Westlyn” project is in the form of Performance and Payment Bonds with a total amount of \$707,297.14. The attached resolution has been prepared to: (i) approve the bill of sale and accept the required public improvements associated with the project, (ii) reduce the security by \$636,567.43, to \$70,729.71, in acknowledgement of the completion of the improvements, and (iii) place the development into a two-year maintenance period, from January 16, 2023, to January 16, 2025.

As outlined in the memorandum from Senior Civil Engineer (SCE) Hocking, dated January 10, 2023, she has reviewed the security reduction request from Covington Constructor LLC, inspected the improvements, and recommends approval of the bill of sale, acceptance of specific public improvements, related security reduction, and commencement of the two-year maintenance period. Copies of the resolution and memorandum are included with the agenda backup material.

Council Action Requested: Accept Senior Civil Engineer Hocking’s recommendation and pass resolution R2023-04, approving the reduction of the security for public improvements associated with the “The Westlyn” project, accepting the bill of sale, and placing the project into the two-year maintenance period.

Staff Recommendation: Senior Civil Engineer Hocking recommends this action.

Budgetary Impact: \$5,699 in additional yearly expenses into the water system inventory non-operating costs in the Enterprise Maintenance and Replacement Plan.

Other Resources Required: Not applicable.

Strategic Plan Goal: Not applicable.

E. OTRS #2 No Further Remediation Letter Related Recommendations (Attachment)

Staff is seeking a focused no further remediation (NFR) letter for the Old Town Redevelopment Site #2 (OTRS #2), and an approved IEPA limited area groundwater ordinance that prohibits the installation and use of potable water supply wells on OTRS #2 and the adjacent Voegtle property due to elevated iron concentrations in groundwater on and adjacent to the site.

IEPA regulations do not require the City to address the elevated iron concentrations, and they do not pose a health risk to visitors to the site. It would be cost prohibitive for the City to remediate groundwater on the site, therefore, a focused NFR letter and adoption of a limited groundwater ordinance are recommended.

Council Action Requested: Accept Community Development Committee recommendation and direct staff to proceed with the OTRS #2 focused no further remediation letter related recommendations and next steps detailed in the January 5, 2023 staff memorandum.

Staff Recommendation: Community and Economic Development Director Mentzer and Senior Civil Engineer Hocking recommend this action.

Budgetary Impact: None at this time.

Other Resources Required: Staff and consultant time to implement recommendations and next steps.

Strategic Plan Goals: #1 Economic Development and #3 Open Space and Environment.

F. 2023 Operation Safe Celebration Sponsorship (Attachment)

The Operation Safe Celebration Committee of Wheaton Warrenville South and Wheaton North High Schools is requesting City Council sponsorship in the amount of \$500, for 2023 post-prom events. The sponsorship request is consistent with past Council support for post-prom events since 2001.

Council Action Requested: Accept Community Development Committee recommendation and approve a \$500 sponsorship of the 2023 Operation Safe Celebration Post Prom events

Staff Recommendation: Not applicable, as this is a City Council policy decision.

Budgetary Impact: \$500 from the City Council sponsorship line item. There is sufficient funding available in this line item for this expense in the FY 2023 Budget.

Other Resources Required: Not applicable.

Strategic Plan Goal: Not applicable.

G. Allocation of Eligo Contributions to Trailhead Project Solar Improvements

In 2022, the City received \$24,155 as part of the City's electrical aggregation program agreement with Eligo Energy. The Environmental Advisory Commission (EAC) has recommended using the contributions to fund solar power improvements on the Illinois Prairie Path Trailhead Project pavilion and bathroom building as well as for the solar powered charging bench that will be installed as part of the project.

The total cost of these improvements is estimated to be \$25,000. The City expects to receive \$8,300 in additional outside incentives for these improvements, leaving a total net project cost of approximately \$16,700, to be allocated in the FY 2024 Budget. The remaining Eligo contributions would be available for other environmentally friendly projects recommended by the EAC.

Council Action Requested: Accept Community Development Committee recommendation and allocate Eligo Energy civic contributions to the Trailhead Project solar power and charging bench improvements, and to direct EAC to recommend other environmentally friendly projects for the remaining funds.

Staff Recommendation: Senior Civil Engineer Hocking recommends this action.

Budgetary Impact: The recommended \$16,700 expense will be included in the proposed FY 24 Budget.

Other Resources Required: Staff time to coordinate the implementation of these solar improvements.

Strategic Plan Goals: #3 Open Space and Environment and #4 City Infrastructure

H. Minutes of the Tourism and Arts Commission (Attachment)

Receive and file minutes of the Tourism and Arts Commission meeting held on November 17, 2022.

I. Invoices Paid (Attachment)

Receive and file report of invoices paid up to January 11, 2023, in the amount of \$235,297.77.

J. Invoices Due (Attachment)

Authorize expenditures for invoices due on or before February 6, 2023, in the amount of \$628,059.15.

K. Master Debit Card Expenditures (Attachment)

Receive and file report of Master Debit Card Expenditures for the month of December 2022, in the amount of \$17,633.37.

VII. REGULAR AGENDA

VIII. UNFINISHED BUSINESS