



City of Warrenville
3S258 Manning Avenue
Warrenville, IL 60555

(630) 836-3050 tel
(630) 393-6948 fax
www.warrenville.il.us

March 6, 2023

Mr. Richard Volkmer
Warren Tavern Preservationists
P.O. Box 17
Warrenville, IL 60555

Dear Mr. Volkmer:

On Tuesday, February 21, 2023, the City Council approved the Tourism and Arts Commission recommendation to fund the Warren Tavern's funding assistance request in the amount of \$6,642.88 for Capital Maintenance of the Tavern building. Included with this letter is a chart showing the approved amounts and exclusion notes for each item requested.

As a reminder, all expenses must be incurred and paid for within the City's 2024 fiscal year (May 1, 2023 to April 30, 2024). Reimbursement requests may be submitted as expenses are incurred, or in one cumulative request, made no later than April 30, 2024. A complete financial accounting must be included with the attached reimbursement form provided by the City.

Reimbursement requests must include:

1. A copy of the invoice and/or receipts demonstrating the items or services purchased.
2. The vendor details
3. The amount paid.

New expenses that were not previously approved will not be eligible for reimbursement.

Please feel free to contact Senior Accountant Faranaz Kavina at 630-836-3038 or fkavina@warrenville.il.us or me at (630) 836-3027 or via email at amorgan@warrenville.il.us with questions.

Congratulations on the funding assistance approval and good luck with your projects.

Sincerely,

Alma Morgan
Assistant City Administrator

Enclosure

CC: Kevin Dahlstrand, Finance Director



City of Warrenville
 3S258 Manning Avenue
 Warrenville, IL 60555

(630) 836-3050 tel
 (630) 393-6948 fax
 www.warrenville.il.us

FY 2024 Warren Tavern Funding Assistance Application Approvals

Description	Requested	Approved	Exclusion Notes
Capital			
J.H. Bollweg & Sons - Plumbing of 3 Sillcocks	\$2,697.00	\$2,697.00	
Excel Painting & Decorating - Paint upper walls & ceiling, paint 25 windows /trim	\$1,650.00	\$1,650.00	
Amazon - Folding Chair Cart	\$153.49	\$153.49	
Amazon - 40 New Folding Chairs @ \$140.36/4	\$1,403.39	\$1,403.39	
Amazon - 4 New Folding Tables @ \$39.99	\$159.96	\$159.96	
Amazon - (4) Entry Door Rugs @ \$44.48	\$177.92	\$177.92	
Amazon - (4) Picket Corners @ \$200.56	\$401.12	\$401.12	
Amazon - (4) Yew Shrubs @ \$36.98	\$147.92	\$0.00	City Public Works staff maintain landscaping
Liberty Mutual - Hazard/Liability Insurance	\$3,200.00	\$0.00	Operating Expense
Total	\$9,990.80	\$6,642.88	