

CITY OF WARRENVILLE

MEMORANDUM

To: Mayor and City Council
From: Chief Samuel Bonilla *Samuel A. Bonilla*
Finance Director Kevin Dahlstrand *Kevin Dahlstrand*
Subject: SUMMARY OF AGENDA ITEMS FOR MAY 22, 2023 PUBLIC SAFETY AND FINANCE COMMITTEE OF THE WHOLE REGULAR MEETING
Date: May 18, 2023

Please contact the City Administrator or the corresponding Department Head with questions pertaining to agenda items by noon on the day of the meeting.

F. BUSINESS OF MEETING

1. Closure of certain local streets for the annual Independence Day celebration Attachment) (DRG)

The City Attorney has recommended that the City Council vote on an annual basis to approve the closure of local streets for 4th of July events, including the parade on July 3. Included with the agenda backup material is a copy of Warrenville Friends of the 4th Committee Chairman Colin Wilkie's letter, dated May 11, 2023, requesting the street closures and including a map of the staging areas and parade route. Chairman Wilkie will be present to address any questions.

Committee Action Requested: Recommend the City Council authorize the closure of certain local streets for the annual Independence Day Parade, parade staging, and Cerny Park festival as stated in Warrenville Friends of the 4th Committee Chairman Colin Wilkie's letter dated May 11, 2023.

Staff Recommendation: City Administrator White and Staff Liaison Grivetti recommend this action.

Budgetary Impact: Funds are included in the FY 2024 Hotel Tax Fund Budget for public services for this event.

Other Resources Required: Public Works staff time to set up and remove barricades. EMA and Police personnel time to patrol the area on the designated event date.

Strategic Plan Goal: Not applicable

2. Presentation of OTRS #2 design visualizations (Attachment) (KH)

In conjunction with the preliminary engineering plan for the site, design visualizations were created for Old Town Redevelopment Site #2 to enhance the design and to help market the site. The consultant considered the feedback from the site planning advisory group regarding architectural elements and building designs. Deliverables include 5 still images and a public website with a 3D view that includes 360 degree views from important vantage points. The consultant, Kimley-Horn & Associates will present the visualization results.

Committee Action Requested: No action requested, informational only.

Staff Recommendation: Not applicable.

Budgetary Impact: Not applicable.

Other Resources Required: Not applicable.

Strategic Plan Goal: Not applicable

3. Informational report on OTRS#2 remediation activities (Attachment) (KH)

SCE Hocking prepared the May 17, 2023 memorandum included with the agenda backup materials to summarize the OTRS #2 related work that has been accomplished since the July 2022 status update was presented to the City Council. SCE Hocking will provide a brief presentation and be available to address questions at the meeting.

Committee Action Requested: No action requested, informational only.

Staff Recommendation: Not applicable.

Budgetary Impact: Not applicable.

Other Resources Required: Not applicable.

Strategic Plan Goal: Not applicable

4. Contract renewal for City prosecutor services (Attachment) (SB)

The City Prosecutor represents the City of Warrenville at regular traffic court sessions held at the Wheaton Field Court location. Attorney Charkewycz has been serving in this capacity since April 20, 2015, and has provided excellent service to the City and the Police Department. Ms. Charkewycz has recently submitted her proposed legal services agreement pertaining to June 1, 2023 through May 31, 2024. The proposed agreement does not contain any changes from the expiring agreement. Included with the agenda backup material is a copy of the proposed agreement.

Committee Action Requested: Recommend the City Council approve the contract renewal for City Prosecutor services with Attorney Christine Charkewycz for the period of June 1, 2023 through May 31, 2024.

Staff Recommendation: Police Chief Bonilla recommends this action.

Budgetary Impact: Funding is included in the FY 24 budget

Other Resources Required: None

Strategic Plan Goal: Not applicable

5. Informational updates on Administration, Finance, and Police Department FY 2024 Work Plans and Decision Packages (Attachment) (FYI)

As part of the FY 2024 Budget process, the Administration, Finance, and Police departments prepared and presented detailed work plans to the City Council. The work plans identified specific projects and initiatives in addition to normal day-to-day core operational and service-delivery responsibilities the staff of each department expected to address during the fiscal year. Work plan preparation and presentations help staff and the City Council establish realistic expectations for priority projects and initiatives to be addressed during the fiscal year.

Included with the agenda backup material are the combined work plans and decision package updates (where applicable) for Administration, Finance, and Police departments.

Committee Action Requested: No action requested, informational only.

Staff Recommendation: Not applicable

Budgetary Impact: Not applicable

Other Resources Required: Not applicable

Strategic Plan Goal: #2 Fiscal Conservatism

KD-SB/kd