

CITY OF WARRENVILLE

MEMORANDUM

To: Mayor and City Council
From: Philip M. Kuchler, Public Works Director
Subject: AGENDA SUMMARY FOR AUGUST 14, 2023, PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE OF THE WHOLE MEETING
Date: AUGUST 10, 2023

Please contact the City Administrator or the corresponding department head by noon on the day of the meeting if you have questions pertaining to agenda items or this summary.

F. BUSINESS OF MEETING

1. OSLAD Grant Resolution for Cerny Park (Attachment)

The Cerny Park playground and shelter building are overdue for significant maintenance and replacement. The City engaged with Hitchcock Design Group (HDG), to prepare an application for an Open Space Lands Acquisition and Development (OSLAD) grant from the Illinois Department of Natural Resources (IDNR). HDG has a high success rate in helping municipalities obtain these grants, due to their knowledge of the requirements. The City will be working together with the Park District on the long-term goal of transferring Cerny Park to the Park District. The first step will be performing the necessary improvements and upgrades to the playground and shelter. City and Park District staff have worked with HDG and the City Park Task Force on the conceptual phased improvement plan and cost estimate included with the resolution. The plan was presented to the Park District Board and at a public meeting on July 20, 2023. The attached resolution is required to be passed by the City Council as part of its application for the OSLAD grant.

Public Works Director Kuchler will introduce this item, and HDG will provide a presentation about the OSLAD grant application and answer questions at the meeting.

Committee Action Requested: Recommend the City Council pass a resolution supporting and authorizing an application for an Open Space Lands Acquisition and Development (OSLAD) grant for the Cerny Park Improvement Project, Phase 1.

Staff Recommendation: Public Works Director Kuchler recommends this action.

Budgetary Impact: The Phase 1 project is estimated to cost \$1.2 million. The OSLAD grant could fund a maximum of 50% or \$600,000 of the project. The remaining \$600,000 would be included in next year's FY 2025 budget.

Other Resources Required: Staff time to coordinate with Hitchcock Design Group and the Warrenville Park District to submit the application for the OSLAD grant.

Strategic Plan Goal: #2 Fiscal Conservatism and #4 City Infrastructure.

2. Route 59 Multi Use Path project next steps (Attachment)

Included with the agenda backup materials is an August 7, 2023, memorandum prepared by Community Development Department staff to summarize the status of the project and recommend next steps. Senior Civil Engineer Hocking will make a brief presentation and will be available to answer questions at the meeting.

Committee Action Requested: Recommend the City Council direct staff to proceed with the next steps detailed in the August 7, 2023, staff memorandum.

Staff Recommendation: Public Works Director Kuchler and Senior Civil Engineer Hocking recommend this action.

Budgetary Impact: None.

Other Resources Required: Staff and consultant time to implement recommendations and next steps.

Strategic Plan Goal: #1 Economic Development and #2 Fiscal Conservatism.

3. Warren Avenue and Forestview Avenue South Stop Signs (Attachment)

Residents contacted Aldermen Aschauer and Lockett to express concerns about pedestrian safety at the intersection of Warren Avenue and Forestview Avenue South. Currently, the intersection has a two-way stop condition where Warren stops for Forestview. The Police Department performed a traffic study, and both the Public Works and Police Departments support changing this intersection from a two-way stop to a four-way stop. This is a route that kids from this neighborhood use to walk to Bower School. Every street the sidewalk on the east side of Warren Avenue crosses is controlled by a stop sign, except for Forestview Avenue South. It is also a location that is even more heavily used by pedestrians at events in the park like 4th of July and National Night Out, for example. It is important that traffic stop and look for pedestrians, rather than cross the intersection without stopping.

Please note staff does not expect this to solve any speeding problems that may exist. If there are speeding problems, targeted enforcement by the Police Department will be necessary, especially when pedestrian traffic is higher. Public Works Director Kuchler will make a brief presentation and be available to answer questions at the meeting.

Committee Action Requested: Recommend the City Council pass an ordinance amending Section 5-4-2 of the Warrenville City Code regarding stop intersections.

Staff Recommendation: Public Works Director Kuchler and Police Chief Bonilla recommend this action.

Budgetary Impact: None.

Other Resources Required: Staff time to install stop signs on Forestview Avenue South, and coordinate the striping of stop bars.

Strategic Plan Goal: #5 Public Safety.

4. OTRS #2 Project Update and Final Engineering and Construction Services (Attachment)

The City's consultants completed the preliminary engineering plan that identified proposed grading, areas of remediation, required permits, compensatory storage, and construction costs. The next step is to prepare final engineering and construction bidding documents.

Engineering Resource Associates (ERA) has performed the preliminary engineering services for the City on this project in a professional manner. Their involvement in the preliminary design of this project results in intimate knowledge of the various project elements. Staff reviewed the costs associated with the proposal and found them to be reasonable. A memo from staff, a copy of the resolution and professional services agreement with ERA is included in the agenda backup materials.

Senior Civil Engineer Hocking will make a brief presentation about the project and be available to answer questions at the meeting.

Committee Action Requested: Recommend the City Council pass a resolution approving a Professional Services Agreement with Engineering Resource Associates, Inc. for final engineering and construction services relating to the Old Town Redevelopment Site #2.

Staff Recommendation: Community and Economic Development Director Emery and Senior Civil Engineer Hocking recommend this action.

Budgetary Impact: There are sufficient funds included in the FY 2024 budget to pay for the \$41,900 expense.

Other Resources Required: Staff time to coordinate with the consultant.

Strategic Plan Goal: #1 Economic Development and #3 Open Space and Environment.

5. Resolution for Adoption of DuPage County Natural Hazard Mitigation Plan (Attachment)

In August 2018, the City Council passed Resolution R2018-41, which adopted the DuPage County Natural Hazards Mitigation Plan developed by the DuPage County Natural Hazard Mitigation Workgroup (“Workgroup”). The County is required to update the plan every 5 years and each municipality is required to adopt it in order to apply for any federal hazard mitigation funding. Senior Civil Engineer Hocking will make a brief presentation and be available to answer questions at the meeting.

Committee Action Requested: Recommend the City Council pass a resolution approving the adoption of the 2023 DuPage County Natural Hazard Mitigation Plan and appointing Senior Civil Engineer Hocking to the Workgroup.

Staff Recommendation: Public Works Director Kuchler and Senior Civil Engineer Hocking recommend this action.

Budgetary Impact: None.

Other Resources Required: Staff time to make annual updates.

Strategic Plan Goal: #5 Public Safety.

6. Third Amendment to Lease Agreement with T-Mobile (Attachment)

The water tower on Country Ridge Drive is currently being painted. T-Mobile relocated its equipment that was mounted on the exterior of the water tower and inside the base of the water tower. The equipment from inside the base of the water tower has been relocated to the City’s abandoned Well No. 8 building onsite. T-Mobile requested to leave the equipment in that building permanently and to maintain the building. The City has no further use for the building, and it is a better location for this equipment than inside the water tower. So staff is in favor of the attached amendment to the lease agreement with T-

Mobile that documents this change. Public Works Director Kuchler will make a brief presentation and be available to answer questions at the meeting.

Committee Action Requested: Recommend the City Council pass an ordinance approving a third amendment to the site lease agreement with T-Mobile Central LLC.

Staff Recommendation: Public Works Director Kuchler recommends this action.

Budgetary Impact: Not applicable.

Other Resources Required: Not applicable.

Strategic Plan Goals: #2 Fiscal Conservatism and #4 City Infrastructure.

7. Second Amendment to Lease Agreement with Verizon (Attachment)

The City's water tower on West Street, south of Diehl Road was painted last year. The cellular carriers had to temporarily relocate their equipment from the tower to a temporary pole onsite. As they were preparing to move the equipment back to the water tower, they discovered a need to replace the existing railing on top of the tower. The attached amendment is the second amendment to Verizon's lease with the City for their equipment. The purpose of the amendment is to document the replacement of the railing and configuration to Verizon's equipment on the tower. An amendment to T-Mobile's lease agreement for the same reason was approved by City Council in June. The resolution and amendment are included with the agenda backup materials. Public Works Director Kuchler will make a brief presentation and be available to answer questions at the meeting.

Committee Action Requested: Recommend the City Council pass an ordinance approving a second amendment to the communications site lease agreement with Chicago SMSA Limited Partnership D/B/A Verizon Wireless.

Staff Recommendation: Public Works Director Kuchler recommends this action.

Budgetary Impact: Not applicable.

Other Resources Required: Not applicable.

Strategic Plan Goals: #2 Fiscal Conservatism and #4 City Infrastructure.

8. Public Works FY 2024 Work Program and Decision Package Status Report (Attachment)

The Public Works Department Work Program identifies specific projects and initiatives Public Works Department staff expects to advance during the current fiscal year, in addition to normal day-to-day core operational and service-delivery responsibilities of the department. Staff has updated the FY 2024 Public Works Department Work Program to provide the current status of department projects. A copy of the report is included with the agenda backup materials.

Committee Action Requested: None. For informational purposes only.

Staff Recommendation: Not applicable.

Budgetary Impact: Not applicable.

Other Resources Required: Not applicable.

Strategic Plan Goal: Not applicable.

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