

CITY OF WARRENVILLE

MEMORANDUM

To: Mayor and City Council
From: Chief Samuel Bonilla *Samuel A. Bonilla*
Finance Director Kevin Dahlstrand *Kevin Dahlstrand*
Subject: SUMMARY OF AGENDA ITEMS FOR JULY 28, 2025 PUBLIC SAFETY AND FINANCE COMMITTEE OF THE WHOLE REGULAR MEETING
Date: July 24, 2025

Please contact the City Administrator or the corresponding Department Head with questions pertaining to agenda items by noon on the day of the meeting.

F. BUSINESS OF MEETING

1. Repeal and Replace Repossession of Vehicles Ordinance (Attachment) (JJ)

Due to an increased number of vehicles being reported “stolen” from private property parking lots and the lack of proper notification by tow companies to the Police Department prior to vehicle repossessions, a review of Title 4, Chapter 8, Repossession of Vehicles, was conducted.

During this review, Deputy Chief Jacobson found that in most reported instances vehicles were either repossessed or relocated. Additionally, the current City Code does not provide for the relocation of vehicles, associated penalties were generalized, and it minimally addressed enforcement actions that could be taken against a non-compliant tow company. Other municipalities were contacted, and it was learned that many of them require tow companies to obtain a permit and pay a permitting fee before a vehicle may be repossessed or relocated.

City Attorney Lenneman was then asked to review the current ordinance and supporting investigative information, and concluded that a complete replacement of Title 4, Chapter 8, would be the most appropriate action.

Included with the agenda backup material are the following documents:

- Memo from Deputy Chief Jacobson, dated July 1, 2025
- Draft City ordinance repealing and replacing City Code Title 4, Chapter 8, Repossession of Vehicles, in its entirety
- Exhibit A, revised Title 4, Chapter 8, Repossession and Relocation of Vehicles

Committee Action Requested: Recommend City Council approve an ordinance repealing and replacing current City Code Title 4, Chapter 8, Repossession of Vehicles, in its entirety, with draft City ordinance, Title 4, Chapter 8, Repossession and Relocation of Vehicles.

Staff Recommendation: Chief Bonilla and Deputy Chief Jacobson recommend this action.

Budgetary Impact: Permit fees could be added to the General Fund or to a fund deemed appropriate by City Council.

Other Resources Required: Staff time to notify applicable private property parking lot owners of the updated ordinance.

Strategic Plan Goal: #3 *Quality City Services – Building and Life Safety Codes*

2. Overview of Independence Day Activities (Attachment) (JJ)

Police Deputy Chief Jacobson will provide an overview of the Independence Day related activities spanning between June 27 and July 6, 2025. Included with the agenda backup material is a comparative document charting both 2024 and 2025 statistical data for events, calls for service, issuance of tickets, and overtime.

Committee Action Requested: No action requested, informational only.

Staff Recommendation: Not applicable

Budgetary Impact: Not applicable

Other Resources Required: Not applicable

Strategic Plan Goal: #2 *Engaged and Connected Community – Public Engagement with the City*

3. Review and file Administration, Finance, and Police Department FY 2026 Work Plans and Decision Packages status report (FYI) (Attachment)

As part of the FY 2026 Budget process, the Administration, Finance, and Police departments prepared and presented detailed work plans to the City Council. The work plans identified specific projects and initiatives in addition to normal day-to-day core operational and service-delivery responsibilities the staff of each department expected to address during the fiscal year. Work plan preparation and presentations help staff and the City Council establish realistic expectations for priority projects and initiatives to be addressed during the fiscal year.

Included with the agenda backup material are the combined work plans and decision package updates (where applicable) for Administration, Finance, and Police departments.

Committee Action Requested: No action requested, informational only.

Staff Recommendation: Not applicable

Budgetary Impact: Not applicable

Other Resources Required: Not applicable

Strategic Plan Goal: #3 *Quality City Services – Effectiveness of Financial Policies*