

CITY OF WARRENVILLE

MEMORANDUM

To: Mayor, City Council and City Administrator White
From: Capital Maintenance Superintendent Clark
Subject: Parking Evaluation on East Side Streets
Date: August 6, 2025

In May 2025, Community Development received a petition (Attachment A) from residents on Tinker Avenue requesting a change in parking restrictions. The primary concern is that parking is currently allowed on the same side of the street as the mailboxes, resulting in vehicles frequently obstructing mailbox access and causing issues with mail delivery.

Staff Review:

City staff conducted a review of the parking and mailbox layout on Tinker Avenue and other neighborhood streets. Key findings were:

- Melcher Avenue and Virginia Avenue have similar configurations, with parking allowed on the same side of the street as mailboxes.
- Wilbur Avenue and West Avenue have mailboxes on both sides of the street. These residents were not initially notified since the Tinker petition was requesting to change parking regulations. Such a change would not be helpful on streets with mailboxes on both sides of the street.
- The remaining streets have no parking allowed on the side of the street where the fire hydrants and mailboxes are located.

Attachment B is a map of the neighborhood showing the fire hydrant locations, and which sides of the street mailboxes and parking are on for those streets.

Community Notification and Feedback:

On June 26, 2025, Public Works staff distributed notices to residents on Tinker, Melcher, and Virginia Avenues seeking input on a potential change in the side of the street where parking is allowed (from east to west). Parking would still be restricted to one side only.

Feedback from 21 residents received to date showed a mix of opinions. Some preferred no changes, others suggested moving the mailboxes to the opposite side, and some wanted the no parking zone relocated. Police Chief Bonilla spoke with Patrol Sergeants, who reported no concerns, but Warrenville Fire Protection District Chief Dina expressed concern about parking being allowed on the same side as fire hydrants (Attachment C).

Staff Recommendation:

Staff is requesting direction from the Public Works and Infrastructure Committee of the Whole, to pursue the following solutions for parking on the East Side Streets.

1. Staff's preferred option is to work with the USPS to relocate the mailboxes to the same side of the streets as the fire hydrants.
 - a. This requires the approval and cooperation of the USPS, so if it says no, then this is not a viable option.
 - b. Staff would include Wilbur Avenue and West Avenue with Tinker Avenue, Melcher Avenue, and Virginia Avenue so all the East Side Streets have a consistent layout with mailboxes and fire hydrants on the same side of the street, and parking allowed on the opposite side of the street.
 - c. The estimated cost to relocate the mailboxes on all those streets is \$30,000.
 - d. It is unknown at this time what, if any, USPS costs would be for updating the sorting of mail and the mail carrier's delivery route.
 - e. If this moves forward, it would be done in conjunction with the 2026 Road Program, and costs could be included in the FY 2027 Budget.
2. Staff's alternate option is to move the parking to the side of the street with the fire hydrants and opposite the mailboxes. Staff would work with the Police Department to actively enforce parking restrictions near fire hydrants. Staff would work with the City Attorney to draft an ordinance with City Code changes to modify the parking restrictions on Tinker Avenue, Melcher Avenue, and Virginia Avenue. This change could occur at any time, if staff were to receive a negative answer from the USPS.

Attachment A

Petition to Relocate "No Parking" Signs on Tinker Avenue, Warrenville, IL

To the City Council of Warrenville, IL:

We, the undersigned residents and property owners of Tinker Avenue in Warrenville, Illinois, respectfully request the relocation of the existing "No Parking" signs from the West Side of the street to the East Side of the street, where the mailboxes are located.

Currently, the "No Parking" signs located on the West Side of Tinker Avenue pose these issues:

- Difficulty for residents on the East Side of the street to access parking near their homes.
- Unnecessary obstruction of mailboxes, and refuse collection. There has been an increased frequency of residents not receiving their mail due to improper parking.
- Less equitable distribution of available parking for all residents of the street.
- Non-alignment with the parking patterns of neighboring streets, I.E. Haylett Avenue, Elizabeth Avenue.

We believe that relocating the "No Parking" signs to the East Side of the street would alleviate these issues to improve traffic flow and safety, and create a more convenient and equitable parking situation for the residents and visitors of Tinker Avenue.

We urge the City Council of Warrenville to consider our request and take the necessary steps to relocate the "No Parking" signs as described above.

Sincerely,

Name (Printed) Signature

Ronald J. Rolenc
RONALD ROLENC

Ronald J. Rolenc

35545 TINKER AVE WARRENVILLE

Name (Printed) Signature

Shouc Moua
Shouc Moua

35535 Tinker Ave

Name (Printed) Signature

Richard Hootman
Richard Hootman

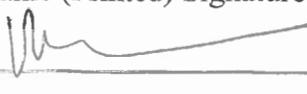
35517 Tinker Ave, Warrenville

Name (Printed) Signature

Robert Villaseca & Rita Villaseca

3 South 530 Tinker Ave. Warrenville, IL

Name (Printed) Signature

Name (Printed) Signature

Bobby and Liz Hutchinson

35531 Tinker Ave. Warrenville, IL

Name (Printed) Signature

Colleen Wilson 35557 Tinker, Warrenville

Name (Printed) Signature

ARTHUR JONES 

35520 Tinker Ave Warrenville

Name (Printed) Signature

Charles Curtis 270725 Calusha Ave
Warrenville IL



Name (Printed) Signature

Jennifer Walsh

35544 Tinker Avenue
Warrenville, IL 60555



Name (Printed) Signature

RUDY Villarreal

35558 Tinker Ave



Warrenville, IL 60555

Name (Printed) Signature

William Luby

35568 Tinker



WARRENVILLE, IL 60555

Name (Printed) Signature

Meghan Van Dahn

35564 Tinker



Warrenville, IL 60555

Name (Printed) Signature

VAHERIE Amstutz

35580 Tinker



Warrenville, IL
60555

Name (Printed) Signature



35,571
TINKER AV
WARRENVILLE

Erin Lockhart 3556 Tinker Ave 

Name (Printed) Signature

Matt Kacmarczyk  35532 Tinker Ave

Name (Printed) Signature

Attachment B





Attachment C

WARRENVILLE FIRE PROTECTION DISTRICT

3S472 Batavia Road * Warrenville, IL 60555 * (630) 393-1381 * FAX (630) 393-4608

BOARD OF TRUSTEES:

Kathleen Perkins
President

Alasdair Thompson
Trustee - Treasurer

Jeffrey Carstens
Trustee – Secretary

Michael Karl
Trustee

Natalie Clemens
Trustee

Andrew Dina
Fire Chief

Dear City Officials,

I appreciate the opportunity to review and provide feedback on the proposed modification to on-street parking designations on Tinker Avenue Et al. in the City of Warrenville. I understand the intent behind switching street parking from the east (mailbox) side to the west (fire hydrant) side, and I commend the effort to enhance neighborhood accessibility and functionality.

However, from a public safety and emergency response perspective, I must express concern regarding the potential impact of this change—specifically, the designation of parking on the same side of the street as active fire hydrants. While requirements mandate that vehicles maintain a 15-foot clearance from fire hydrants, experience has shown that non-compliance with this rule is unfortunately common, even in well-marked areas.

Fire hydrants play a critical role in our ability to conduct timely and effective firefighting operations. Obstructed access, even momentarily, can delay water supply setup and adversely affect life safety and property protection. If vehicles are parked too closely to hydrants, it may significantly hamper our response efforts during emergencies, especially in densely populated residential areas where every second counts.

I respectfully urge the City to further evaluate the potential implications of this proposal and consider alternative solutions that would preserve clear and immediate access to all fire hydrants. Our department is more than willing to collaborate on this matter to ensure the proposed changes align with both operational safety standards and community needs.

Thank you for your attention and commitment to public safety.

Sincerely,

Andrew Dina

A handwritten signature in black ink, appearing to read "Andrew Dina", with a long horizontal stroke extending to the right.

Fire Chief
Warrenville Fire Protection District