

# CITY OF WARRENVILLE

## MEMORANDUM

To: Mayor and City Council  
From: Chief Samuel Bonilla *Samuel A. Bonilla*  
Finance Director Kevin Dahlstrand *Kevin Dahlstrand*  
Subject: SUMMARY OF AGENDA ITEMS FOR SEPTEMBER 22, 2025  
PUBLIC SAFETY AND FINANCE COMMITTEE OF THE WHOLE  
REGULAR MEETING  
Date: September 18, 2025

Please contact the City Administrator or the corresponding Department Head with questions pertaining to agenda items by noon on the day of the meeting.

### F. BUSINESS OF MEETING

#### 1. Police Summer Initiatives (Attachment) (SB)

In April, Police Chief Bonilla challenged each patrol sergeant to engage their shift team and create individual team initiatives as a proactive way to identify potential problems around the City and resolve them. With an increase in travel and outdoor activities occurring during the summer months, these initiatives were to be focused on education, deterrence, and enforcement, and could be conducted as part of a collaborative effort with other agencies.

Included with the agenda backup material is a memo from Chief Bonilla listing each Summer Safety Initiative (SSI) and their result.

**Committee Action Requested:** No action requested, informational only.

**Staff Recommendation:** Not applicable

**Budgetary Impact:** Not applicable

**Other Resources Required:** Not applicable

**Strategic Plan Goal:** #5 *Safe and Healthy Neighborhoods – Proactive Community Education*

#### 2. City Holiday schedule for calendar year 2026 (Attachment) (DG)

The 2026 City holidays were scheduled in accordance with the Employee Personnel Policy Manual, and the three City employee collective bargaining agreements. The City observes 11 holidays during a calendar year. Included with the agenda backup material is a copy of the proposed 2026 City Holiday Schedule.

**Committee Action Requested:** Recommend the City Council approve the calendar year 2026 City Holiday Schedule as presented.

**Staff Recommendation:** Executive Assistant and Deputy City Clerk Grivetti recommends this action.

**Budgetary Impact:** Not applicable

**Other Resources Required:** Not applicable

**Strategic Plan Goal:** Not applicable

3. FY 2027 Budget Preparation and Adoption Timeline (Attachment) (KD)

Included with the agenda backup material, is the proposed FY 2027 Budget Preparation and Adoption Timeline, and a memo from Finance Director Dahlstrand highlighting some of the significant aspects of the proposed budget adoption timeline.

**Committee Action Requested:** Recommend the City Council approve the Fiscal 2027 Budget Preparation and Adoption Timeline, as presented, including a City Council Budget Workshop on Saturday, March 14, 2026.

**Staff Recommendation:** City Administrator and Budget Officer White recommends this action.

**Budgetary Impact:** Not applicable

**Other Resources Required:** Not applicable

**Strategic Plan Goal:** Not applicable

4. FY 2027 City Council Budget Consideration Request form (Attachment) (KD)

As a part of the annual budget preparation and adoption process, elected officials have an opportunity to submit budget consideration forms, for projects or programs they would like considered for inclusion in the proposed FY 2027 budget.

Staff will provide two blank copies of FY 2027 City Council Budget Consideration form for the Mayor and each Alderman. There is no requirement to submit a form or make a request. If additional forms are needed, please contact Finance Director Dahlstrand.

Completed forms will be reviewed by the appropriate members of staff for input on feasibility and resource allocation. Submitted forms, along with staff input, will be included for discussion and Committee consideration on the November 24, 2025, Public Safety and Finance Committee agenda. At that time, the Committee will be asked to vote on whether each submission will continue through the budget preparation process to be considered for inclusion in the final proposed FY 2027 Budget being presented in April 2026.

Completed forms are due to the Finance Director **no later than 5:00 p.m. October 20, 2025.**

**Committee Action Requested:** Not applicable, informational only.  
**Staff Recommendation:** Not applicable  
**Budgetary Impact:** Not applicable  
**Other Resources Required:** Not applicable  
**Strategic Plan Goal:** #3 *Quality City Services – Effectiveness of Financial Policies*

5. FY 2026 Financial Update (Attachment) (KD)

Included with the agenda backup material is a FY 26 Financial Update through July 2025. Also included within the update is information regarding major revenues collected to-date, some of which extend beyond the July 2025 fund-by-fund financial figures.

Finance Director Dahlstrand will provide additional commentary during the meeting.

**Committee Action Requested:** No action requested for discussion only.  
**Staff Recommendation:** Not applicable  
**Budgetary Impact:** Not applicable  
**Other Resources Required:** Not applicable  
**Strategic Plan Goal:** #3 *Quality City Services – Effectiveness of Financial Policies*

6. Informational Update - Administration, Finance, and Police Department FY 2026 Work Plans (FYI) (Attachment)

As part of the FY 2026 Budget process, the Administration, Finance, and Police departments prepared and presented detailed work plans to the City Council. The work plans identified specific projects and initiatives in addition to normal day-to-day core operational and service-delivery responsibilities the staff of each department expected to address during the fiscal year. Work plan preparation and presentations help staff, and the City Council establish realistic expectations for priority projects and initiatives to be addressed during the fiscal year.

Included with the agenda backup material are the combined work plans and decision package updates (where applicable) for Administration, Finance, and Police departments.

**Committee Action Requested:** No action requested, informational only.  
**Staff Recommendation:** Not applicable  
**Budgetary Impact:** Not applicable  
**Other Resources Required:** Not applicable  
**Strategic Plan Goal:** #3 *Quality City Services – Effectiveness of Financial Policies*