

**CITY OF WARRENVILLE
PUBLIC SAFETY AND FINANCE
COMMITTEE OF THE WHOLE
REGULAR MEETING
Monday, September 22, 2025 at 7:00 p.m. at City Hall
28W701 Stafford Place**

This meeting will be conducted in the traditional in-person format at the location listed above. For convenience, the public may view the meeting virtually on the Official YouTube Channel of the City at: <https://www.youtube.com/channel/UCcO8hN6YoUmWZrDFNASMzAQ/featured>

Public comment will only be available in-person during the meeting. The remote meeting access is for viewing purposes only.

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. PUBLIC COMMENTS

E. OFFICIALS AND STAFF COMMENTS

F. BUSINESS OF MEETING

1. Informational Presentation of Police summer safety initiatives (SB)
2. Consideration of City Holiday Schedule for Calendar Year 2026 (DG)
3. Consideration of Fiscal Year 2027 Budget Adoption Timeline (KD)
4. Informational Discussion of FY 2027 City Council Budget Consideration forms (KD)
5. Informational Presentation of FY2026 Financial Update (KD)
6. Review and file Administration, Finance, and Police Department FY 2026 Work Plans and Decision Packages status report (FYI)

G. COMMENDATIONS

H. MISCELLANEOUS

I. CLOSED SESSION

J. ADJOURN

Key: KD=Finance Director Kevin Dahlstrand, SB=Police Chief Sam Bonilla, Executive Assistant/Deputy City Clerk Dawn Grivetti. Questions regarding agenda items should be directed to City Administrator or Finance Director by Monday morning of the meeting.

Upcoming Meetings and Dates to Remember:

Sept	20	10 am – 6 pm	<i>Art on the Prairie, Park District Parking Lot</i>
	21	10 am – 4 pm	<i>Art on the Prairie, Park District Parking Lot</i>
	22	7:00 p.m.	Public Safety and Finance Committee
	23	7:00 p.m.	Board of Fire and Police Commissioners
Oct	06	7:00 p.m.	City Council
	09	7:00 p.m.	Plan Commission / Zoning Board of Appeals
	13	7:00 p.m.	Public Works and Infrastructure Committee
	14	6:30 p.m.	Bicyclist and Pedestrian Advisory Commission
	16	7:00 p.m.	Tourism and Arts Commission
	20	7:00 p.m.	City Council
	21	7:00 p.m.	Environmental Advisory Commission
	21	7:00 p.m.	Inclusion, Diversity, Equity and Awareness Commission
	23	7:00 p.m.	Plan Commission / Zoning Board of Appeals
	28	6:30 p.m.	Police Pension Board

ADA ACCOMMODATION NOTICE: Requests for accommodations should be submitted to the Assistant City Administrator at (630) 836-3050 or amorgan@warrenville.il.us at least 48 hours in advance of the meeting.
PLEASE SHUT OFF ALL ELECTRONIC DEVICES AS THEY INTERFERE WITH THE SOUND TRANSMISSION IN THE CITY COUNCIL CHAMBERS. THANK YOU!

CITY OF WARRENVILLE

MEMORANDUM

To: Mayor and City Council
From: Chief Samuel Bonilla *Samuel A. Bonilla*
Finance Director Kevin Dahlstrand *Kevin Dahlstrand*
Subject: SUMMARY OF AGENDA ITEMS FOR SEPTEMBER 22, 2025
PUBLIC SAFETY AND FINANCE COMMITTEE OF THE WHOLE
REGULAR MEETING
Date: September 18, 2025

Please contact the City Administrator or the corresponding Department Head with questions pertaining to agenda items by noon on the day of the meeting.

F. BUSINESS OF MEETING

1. Police Summer Initiatives (Attachment) (SB)

In April, Police Chief Bonilla challenged each patrol sergeant to engage their shift team and create individual team initiatives as a proactive way to identify potential problems around the City and resolve them. With an increase in travel and outdoor activities occurring during the summer months, these initiatives were to be focused on education, deterrence, and enforcement, and could be conducted as part of a collaborative effort with other agencies.

Included with the agenda backup material is a memo from Chief Bonilla listing each Summer Safety Initiative (SSI) and their result.

Committee Action Requested: No action requested, informational only.

Staff Recommendation: Not applicable

Budgetary Impact: Not applicable

Other Resources Required: Not applicable

Strategic Plan Goal: #5 *Safe and Healthy Neighborhoods – Proactive Community Education*

2. City Holiday schedule for calendar year 2026 (Attachment) (DG)

The 2026 City holidays were scheduled in accordance with the Employee Personnel Policy Manual, and the three City employee collective bargaining agreements. The City observes 11 holidays during a calendar year. Included with the agenda backup material is a copy of the proposed 2026 City Holiday Schedule.

Committee Action Requested: Recommend the City Council approve the calendar year 2026 City Holiday Schedule as presented.

Staff Recommendation: Executive Assistant and Deputy City Clerk Grivetti recommends this action.

Budgetary Impact: Not applicable

Other Resources Required: Not applicable

Strategic Plan Goal: Not applicable

3. FY 2027 Budget Preparation and Adoption Timeline (Attachment) (KD)

Included with the agenda backup material, is the proposed FY 2027 Budget Preparation and Adoption Timeline, and a memo from Finance Director Dahlstrand highlighting some of the significant aspects of the proposed budget adoption timeline.

Committee Action Requested: Recommend the City Council approve the Fiscal 2027 Budget Preparation and Adoption Timeline, as presented, including a City Council Budget Workshop on Saturday, March 14, 2026.

Staff Recommendation: City Administrator and Budget Officer White recommends this action.

Budgetary Impact: Not applicable

Other Resources Required: Not applicable

Strategic Plan Goal: Not applicable

4. FY 2027 City Council Budget Consideration Request form (Attachment) (KD)

As a part of the annual budget preparation and adoption process, elected officials have an opportunity to submit budget consideration forms, for projects or programs they would like considered for inclusion in the proposed FY 2027 budget.

Staff will provide two blank copies of FY 2027 City Council Budget Consideration form for the Mayor and each Alderman. There is no requirement to submit a form or make a request. If additional forms are needed, please contact Finance Director Dahlstrand.

Completed forms will be reviewed by the appropriate members of staff for input on feasibility and resource allocation. Submitted forms, along with staff input, will be included for discussion and Committee consideration on the November 24, 2025, Public Safety and Finance Committee agenda. At that time, the Committee will be asked to vote on whether each submission will continue through the budget preparation process to be considered for inclusion in the final proposed FY 2027 Budget being presented in April 2026.

Completed forms are due to the Finance Director **no later than 5:00 p.m. October 20, 2025.**

Committee Action Requested: Not applicable, informational only.
Staff Recommendation: Not applicable
Budgetary Impact: Not applicable
Other Resources Required: Not applicable
Strategic Plan Goal: #3 *Quality City Services – Effectiveness of Financial Policies*

5. FY 2026 Financial Update (Attachment) (KD)

Included with the agenda backup material is a FY 26 Financial Update through July 2025. Also included within the update is information regarding major revenues collected to-date, some of which extend beyond the July 2025 fund-by-fund financial figures.

Finance Director Dahlstrand will provide additional commentary during the meeting.

Committee Action Requested: No action requested for discussion only.
Staff Recommendation: Not applicable
Budgetary Impact: Not applicable
Other Resources Required: Not applicable
Strategic Plan Goal: #3 *Quality City Services – Effectiveness of Financial Policies*

6. Informational Update - Administration, Finance, and Police Department FY 2026 Work Plans (FYI) (Attachment)

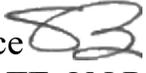
As part of the FY 2026 Budget process, the Administration, Finance, and Police departments prepared and presented detailed work plans to the City Council. The work plans identified specific projects and initiatives in addition to normal day-to-day core operational and service-delivery responsibilities the staff of each department expected to address during the fiscal year. Work plan preparation and presentations help staff, and the City Council establish realistic expectations for priority projects and initiatives to be addressed during the fiscal year.

Included with the agenda backup material are the combined work plans and decision package updates (where applicable) for Administration, Finance, and Police departments.

Committee Action Requested: No action requested, informational only.
Staff Recommendation: Not applicable
Budgetary Impact: Not applicable
Other Resources Required: Not applicable
Strategic Plan Goal: #3 *Quality City Services – Effectiveness of Financial Policies*

CITY OF WARRENVILLE

MEMORANDUM

TO: Mayor and City Council
FROM: Sam Bonilla, Chief of Police 
SUBJECT: INFORMATIONAL UPDATE ON POLICE “SUMMER SAFETY INITIATIVES”
DATE: September 19, 2025

In April 2025, the Chief of Police challenged each patrol sergeant to engage their shifts and create “team initiatives” over the coming months as the weather improved. Team initiatives are a proactive way for supervisors and their shifts to collaborate in identifying potential problems around the city and developing creative ways to solve those problems. Additionally, as the weather becomes warmer, there is an increase in pedestrian, bicyclists, and auto traffic on our roadways. Therefore, the focus of our “Summer Safety Initiatives” (SSI) is on education, deterrence, and enforcement. Their success is based on their versatility and flexibility, and the majority of these initiatives changed throughout the summer based on effectiveness, statistics, and complaints. There was also collaboration with other agencies i.e., Naperville and IL Department of Transportation (IDOT).

Summer Safety Initiatives (May 1, 2025 - August 31, 2025):

- “5/9 on IL RT 59” with coordinated by Naperville Police Department
9 Traffic Citations
- “Click It or Ticket” with IDOT
32 Traffic Citations, 4 Arrests
- “Speeding Catches Up With You” with IDOT
54 Traffic Citations, 4 Arrests
- “U Drive. U Text. U Pay” with IDOT
23 Traffic Citations, 1 Arrest
- Briarwood Drive Traffic Enforcement
5 Written Warnings
- Continental Drive Traffic Enforcement
12 Written Warnings, 4 Traffic Citations
- Curtis Avenue/Townline Road Four-Way Stop Sign
5 Written Warnings

- Targeted DUI Patrol (City-wide)
18 Written Warnings, 2 Citations, 2 Arrests
- Edgebrook/Thornwilde Subdivision Traffic Enforcement
10 Written Warnings, 11 Citations
- Ferry Road/River Road Traffic Enforcement
1 Written Warning, 7 Traffic Citations
- Targeted Illegal Use of Cell Phone (City-wide)
7 Written Warnings, 11 Traffic Citations
- Melcher Avenue Traffic Enforcement
2 Written Warnings
- IL RT 59/Butterfield Road Traffic Enforcement
70 Written Warnings, 74 Traffic Citations, 1 Arrest
- Shaw Drive Traffic Enforcement
1 Written Warning, 1 Traffic Citation
- Speed Enforcement (City-wide)
11 Written Warnings, 12 Traffic Citations
- Stop Sign Enforcement (City-wide)
10 Written Warnings, 10 Traffic Citations
- Winfield Road Traffic Enforcement
48 Written Warnings, 20 Traffic Citations
- Warrenville Road/Curtis Avenue Stop Sign Enforcement
10 Written Warnings, 6 Traffic Citations
- Thorntons Parking Enforcement
2 Written Warnings, 9 Parking Citations
- Target Super Store Retail Theft Prevention (Deterrence)
- Hotel Directed Patrols (Deterrence)
- E-Bike/Scooter Information (Education)

Results:

The SSIs generated:

- 212 Written Warnings (Education)
- 276 Traffic Citations (Enforcement)
- 9 Parking Citations (Enforcement)
- 12 Arrests (Enforcement)

These SSI results were above and beyond the normal course of duty (calls for service and other enforcement actions).

Additional Information:

As of September 1, 2025, the City has had only 1 bicycle vs. automobile accident.

- 2024 – 5 bicycle/pedestrian accidents
- 2023 – 9 bicycle/pedestrian accidents
- 2022 – 2 bicycle/pedestrian accidents
- 2021 – 3 bicycle/pedestrian accidents



2026 HOLIDAY SCHEDULE

NEW YEAR'S DAY 2026	THURSDAY	JANUARY 1, 2026
PRESIDENTS DAY	MONDAY	FEBRUARY 16, 2026
SPRING HOLIDAY	FRIDAY	APRIL 3, 2026
MEMORIAL DAY	MONDAY	MAY 25, 2026
INDEPENDENCE DAY (Observed)	FRIDAY	JULY 3, 2026
LABOR DAY	MONDAY	SEPTEMBER 7, 2026
THANKSGIVING DAY	THURSDAY	NOVEMBER 26, 2026
DAY AFTER THANKSGIVING	FRIDAY	NOVEMBER 27, 2026
WINTER HOLIDAY	THURSDAY	DECEMBER 24, 2026
WINTER HOLIDAY	FRIDAY	DECEMBER 25, 2026
NEW YEAR'S EVE 2026	THURSDAY	DECEMBER 31, 2026

APPROVED BY CITY COUNCIL: _____

DISCLAIMER:

The City of Warrenville has set aside Friday, April 3, Thursday, December 24, and Friday, December 25, 2026, as regular holidays for its employees and is in no way promoting religious observances or Christianity with this action. In the case of observed holidays, when a holiday falls on a Saturday, it is observed on the preceding Friday. A holiday falling on a Sunday is observed on the following Monday unless designated otherwise in advance by the City. Police and other emergency personnel will be on duty during holidays to serve essential public needs.

CITY OF WARRENVILLE**MEMO**

To: Mayor and City Council
Cc: Cristina White, City Administrator
From: Kevin Dahlstrand, Finance Director *Kevin Dahlstrand*
Subject: FY 2027 Budget Preparation and Adoption Timeline
Date: September 15, 2025

Accompanying this memo, is the proposed FY 2027 Budget Preparation and Adoption Timeline, which is intended to meet the needs of both the elected officials and the City staff.

Distribution of the proposed 2027 Budget document, is scheduled to occur by Friday, February 27, 2026.

The proposed preparation and adoption timeline includes the presentation of a “Draft” FY 2027, City Wide Work Plan, as a part of the February 2, 2026 City Council agenda, and then at subsequent committee-of-the-whole meetings, leading up to the presentation of a Final FY 2027, City Wide Work Plan as a part of the budget adoption process in April 2026.

The departmental presentations order has been proposed as follows and will take place at successive City Council and Committee-of-the-Whole meetings. The first presentations will be Administration and Finance at the February 2, 2026, City Council meeting, followed by Public Works at the February 9, 2026, Public Works and Infrastructure meeting, and concluding with Community Development and the Police Department at the March 2, 2026 City Council meeting.

The timeline includes a proposed City Council Budget Workshop on Saturday, March 14, 2026, beginning at 9:00 a.m., with an anticipated adjournment time of 12:00 noon.

Finally, the timeline includes the period of March 9 through March 20 2026, prior to and following the Saturday, March 14, 2026, City Council Budget Workshop, for individual elected officials to schedule meetings with the City Administrator/Budget Officer and Finance Director, to address specific questions and concerns related to the proposed FY 2027 Budget.

**CITY OF WARRENVILLE
BUDGET PREPARATION & ADOPTION TIMELINE
FISCAL YEAR 2027**

DAY	DEADLINE DATE	TASK	PERFORMED BY
MONDAY	09/22/2025	City Council Budget Consideration Request Form(s) Distributed (at Public Safety and Finance Committee Meeting)	Finance Director
MONDAY	10/20/2025	City Council Budget Consideration Request Form(s) Due to Finance Director	Elected Officials
FRIDAY	10/31/2025	Initial Staff Budget Planning Meeting BS&A Budget Planning Available to Staff	City Administrator & Department Heads
MONDAY	11/24/2025	City Council Budget Consideration Request Form(s) Discussion & Consideration (at Public Safety and Finance Committee Meeting)	Public Safety and Finance Committee
FRIDAY	12/19/2025	Operational & Capital Expenses Preliminary Merit Scores, and Decision Packages ALL DUE to Finance Director	Department Heads
FRIDAY	12/19/2025	"Draft" Departmental Workplans Due to Assistant City Administrator	Department Heads
MONDAY	01/19/2026	Preliminary Budget Review	City Administrator & Finance Director
TUESDAY	01/20/2026 through 01/23/2026	Departmental Budget Meetings	City Administrator, Finance Director & Department Heads
MONDAY	02/02/2026	Present "Preliminary" Citywide Work Plan w/Prioritizations (at City Council Meeting)	Assistant City Administrator
MONDAY	02/02/2026	Departmental Presentations: Administration & Finance (at City Council Meeting)	Assistant City Administrator & Finance Director
MONDAY	02/09/2026	Departmental Presentation: Public Works (at Public Works and Infrastructure Committee Meeting)	Public Works Director
FRIDAY	02/27/2026	Distribution of Budget Proposal Document to Elected Officials, Staff, and for Public Inspection	Finance Director

**CITY OF WARRENVILLE
BUDGET PREPARATION & ADOPTION TIMELINE
FISCAL YEAR 2027**

DEADLINE	TASK	PERFORMED BY
DAY	DATE	
MONDAY	03/02/2026	Police Chief & Community and Economic Development Director
Departmental Presentations: Police & Community Development (at City Council Meeting)		
SATURDAY	03/14/2026 (9:00 - 12:00)	City Council, City Administrator & Department Heads
City Council Budget Workshop		
MONDAY	03/09/2026 through 03/20/2026	City Administrator & Finance Director
FRIDAY	03/20/2026	
Fiscal Year 2027 Budget Review with Individual City Council Members (by request)		
MONDAY	03/30/2026	City Clerk's Office
Last Day to Publish Notice of Fiscal Year 2027 Budget Public Hearing		
MONDAY	04/06/2026	City Council
Public Hearing and First Reading of Fiscal Year 2027 Budget Ordinance		
MONDAY	04/20/2026	City Council
Second Reading and Adoption of Fiscal Year 2027 Budget Ordinance Adoption of "Final" Citywide Workplan and Adoption of Authorized Strength Ordinance		
THURSDAY	04/30/2026	Finance Director
Final Approved Fiscal Year 2027 Budget Document Available		
WEDNESDAY	05/20/2026	Finance Director
Deadline for Filing the Fiscal Year 2027 Budget & Revenue Estimate with DuPage County Clerk		

CITY OF WARRENVILLE**MEMO**

To: Cristina White, City Administrator
Cc: Mayor, City Council and City Staff
From: Kevin Dahlstrand, Finance Director 
Subject: FY 2026 FINANCIAL UPDATE
Date: September 15, 2025

This report contains fund-by-fund, fiscal year 2026 performance data of City funds up through and including the month of July 2025, the first quarter of the fiscal year.

Additionally, this report provides analysis on revenues, within General Fund, Capital Maintenance and Replacement Fund, Motor Fuel Tax, Hotel Tax fund, and the Water and Sewer Fund, and also provides expenditure details and summary information on each accounting fund.

As of July 2025, all of the eight City operational accounting funds are operating in the black, with revenues exceeding expenditures in each of those funds for FY 2026. Additionally, the Police Pension fund, which is a non-operational fund is also operating in the “black” thru July.

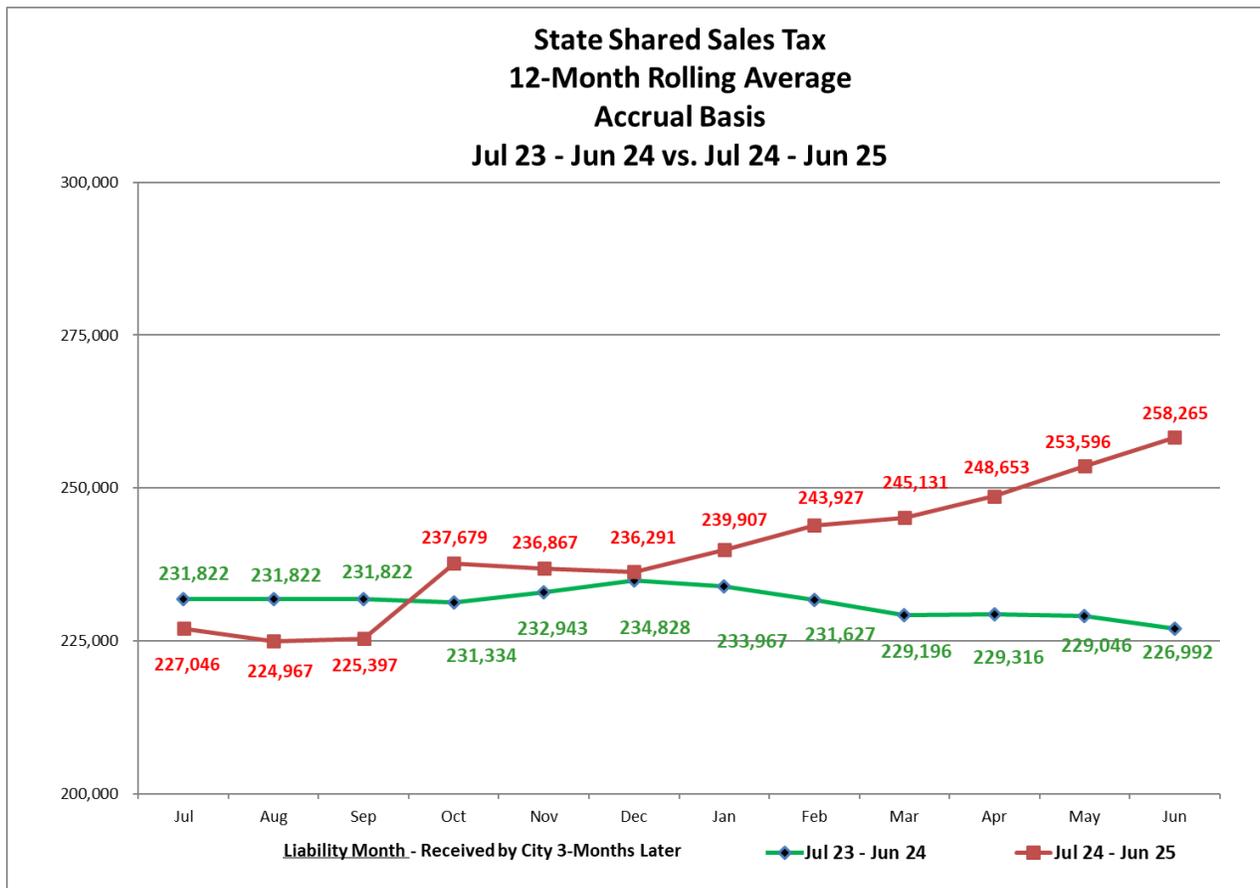
General Fund

The following sections look at some of the major revenue sources within the General Fund.

Each of these revenue sources has different remittance timing, so some of these updates will extend past the July 31 report date to reflect the current remittance trends, and that will be noted for each revenue.

State Shared Sales Tax

State Shared Sales Tax is remitted by the State of Illinois, three months after the liability month. Currently as of September 2025 the City has received two remittances, one for May 2025 and one for June 2025. Those two remittances May received in August and June received in September are well ahead of the 12-month rolling average through the September 24 receipts by about \$31,270 per month, with a year-to-date rolling average almost \$258,265 per month, versus \$226,992 per month during FY 2025.



Overall, fiscal year-to-date revenue is showing a year-to-year increase of about 25%, with total FY 2026 revenue of \$573,403, compared to FY 2025 actual revenue of \$458,054.

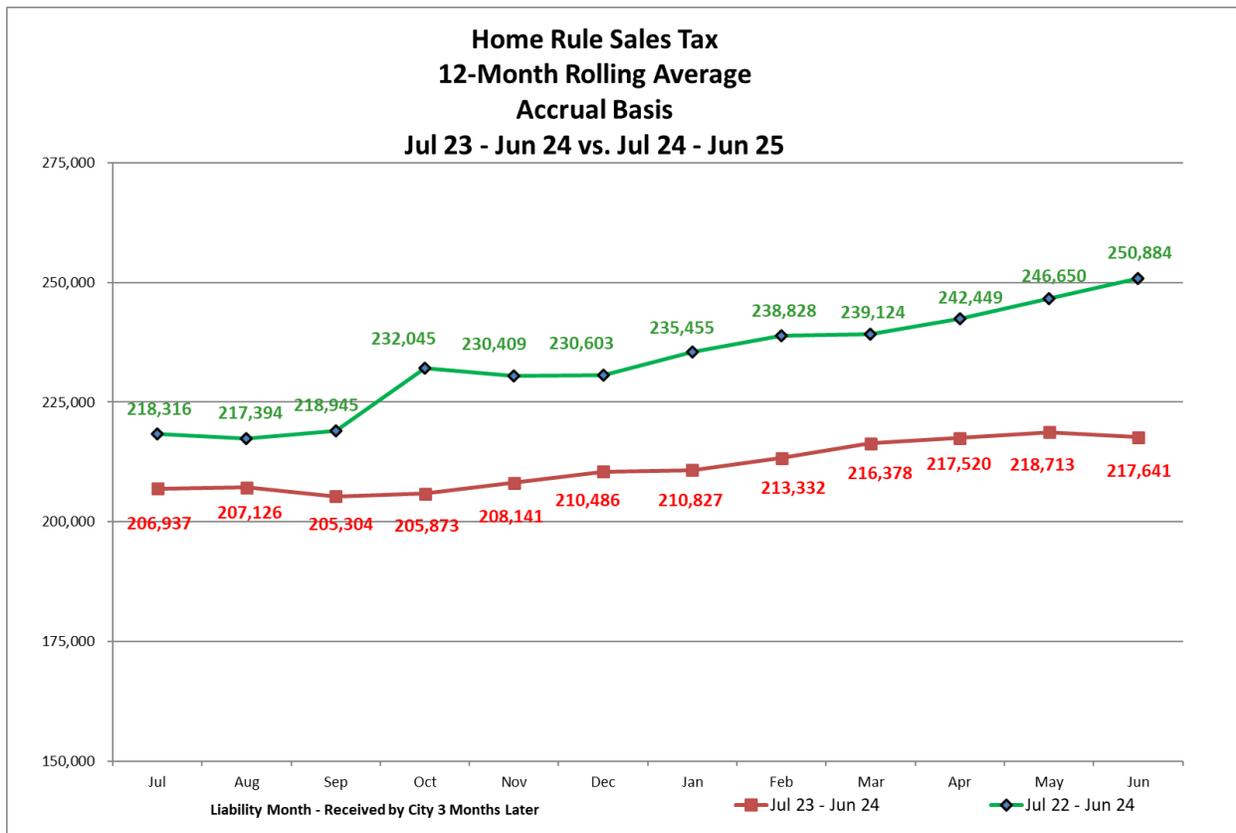
This increased revenue is at least partially the result of changes made to the State Shared Use Tax remittances, which is detailed in the State Shared Use Tax section below.

Home Rule Sales Tax

Home Rule Sales Tax is remitted by the State of Illinois, three months after the liability month. Currently as of September 2025 the City has received two remittances, one for May 2025 and one for June 2025 totaling a combined \$558,452 . This is year-to-year improvement of about \$101,218, or 22%.

The twelve-month rolling average graph indicates that Home Rule Sales Tax revenue, through the September 2025, receipt of June 2025 taxes, is performing approximately 33,243 per month better than the comparable two month rolling average from FY 2025, with \$250,884 per month through June 2025, and \$226,992 through June 2024.

This increased revenue is also at least partially the result of changes made to the State Shared Use Tax remittances, which is detailed in the State Shared Use Tax section below.



State Shared Use Tax

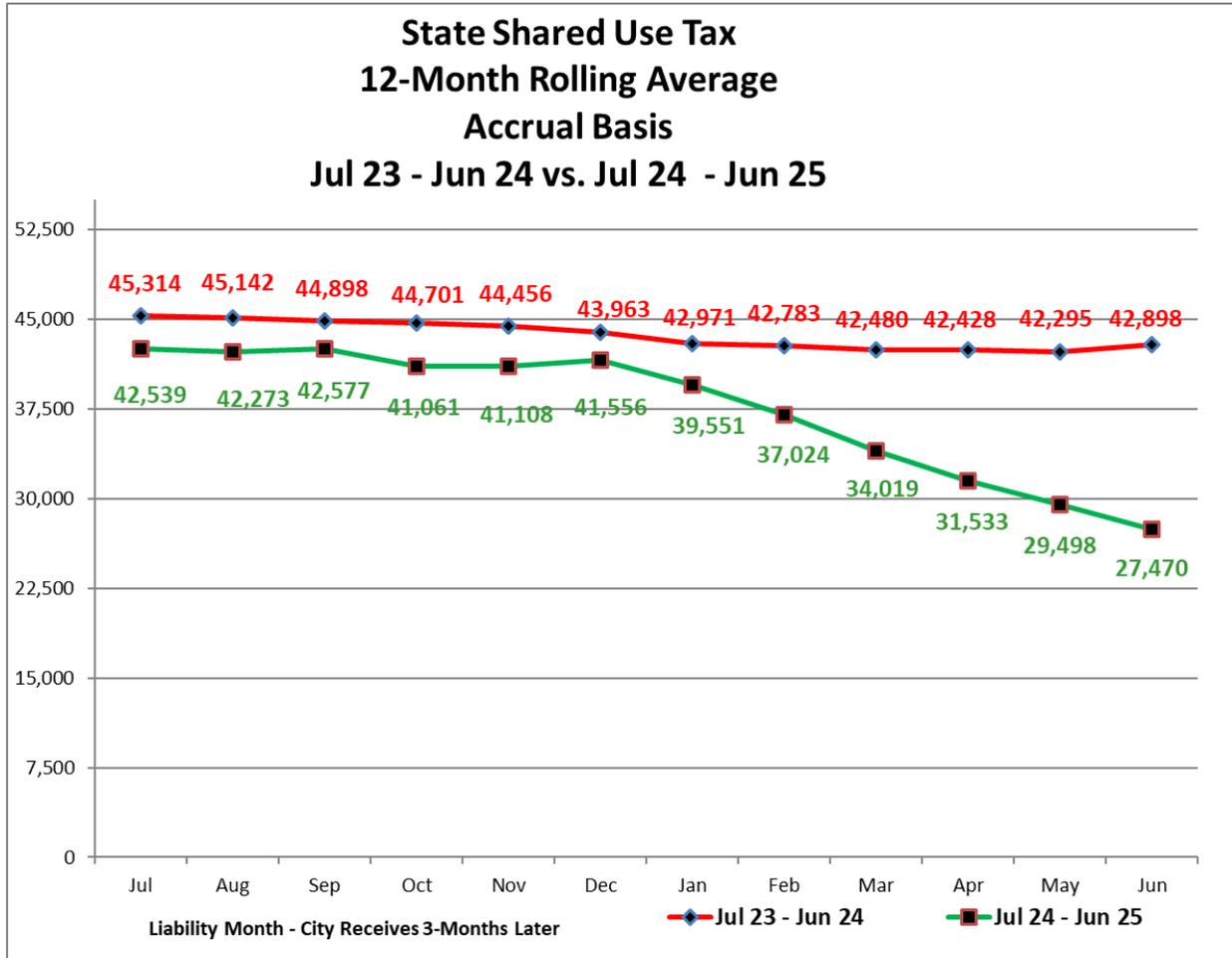
State Shared Use Tax is remitted by the State of Illinois, three months after the liability month.

FY 2026 State Shared Use Tax received through September 2025, for the June 2025 State liability totaled just \$28,695, a significant decrease of 62.95% or about \$48,745 from the FY 2025, September 2024, collections through the June 2025 State liability month, which totaled \$77,442.

The most recent Illinois Municipal League (IML) revised estimate of \$6.57 per capita, down from the original estimate and FY 2026 budgeted estimate of \$19.60 per capita, represents a decrease of approximately 66% for the fiscal year. As a result, the projected revenue from this State Shared source for the fiscal year is projected to total just \$99,831, a FY 2026 budgetary loss of \$197,991.

The July 2025 IML Review magazine detailed that this precipitous decline in this revenue source was the result of changes to the Leveling the Playing Field Act which went into effect January 1, 2025. These changes converted out-of-state service people from remitting this use tax, to remitting regular municipal retailers occupation taxes, which has yielded increases in State Shared Sales Tax and Home Rules Sales tax revenue as noted above .

The 12-month rolling average graph shows a significant year-to-year decline of \$15,428 per month, when compared to the same twelve-month period of FY 2025, just \$27,470 per month currently, versus \$42,898 per month last fiscal year.

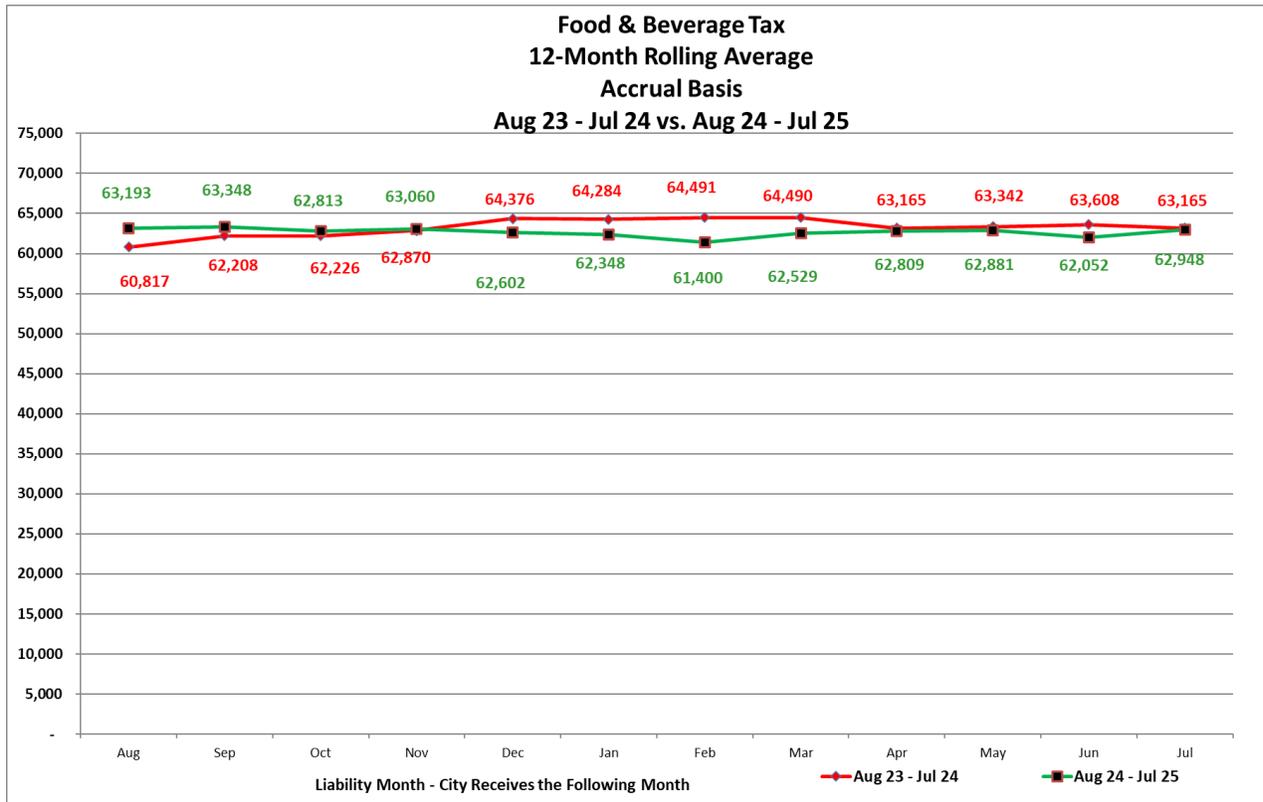


Food and Beverage Tax

Food and Beverage taxes are administered locally and receive in the month following collection by the various Warrenville businesses.

Food and Beverage Tax revenue received through August 2025, for the July 2025 collection month, totaled \$194,381, with monthly average revenue of \$64,794, compared to \$192,720 or an average of \$62,240, per month through July 2025, a year-to year positive change of just .86%.

The 12-month rolling average graph shows this revenue source as relatively flat, with \$62,948 per month for the current fiscal year, compared with \$63,165 per month for same twelve-month period last fiscal year, a very slight decrease of just \$217 per month.



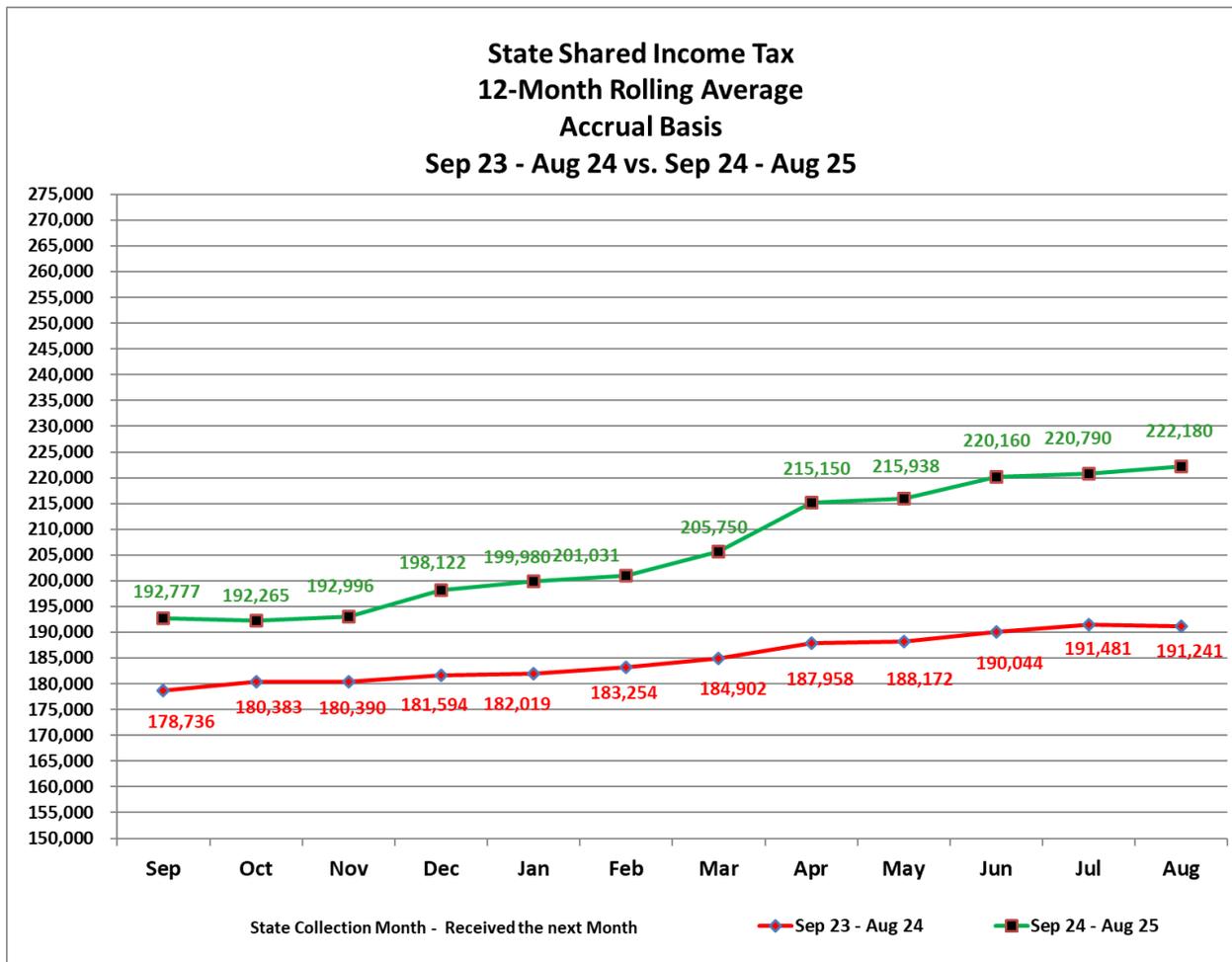
State Shared Income Tax

State Shared Income Tax remittances are received in the month following collection by the State of Illinois.

State Shared Income Tax revenue received through the September 2025 receipt of the August State liability month, total \$735,663, while through September 2024, the City received a total of \$651,303, a year-to-year increase of 12.95% or \$84,360.

This State revenue source is shared on a per capita basis, and for FY 2026, the initial per capita figure projected by IML and budgeted for, was \$178.27. The most recent IML estimates from the September 2025 issue of the Illinois Municipal Review indicated a revised per capita figure for FY 2026, of \$180.21. With the revised IML projection it is projected the City will realize a fiscal year total of \$2,738,291 from this revenue source, resulting in unbudgeted additional revenue for FY 2026 of \$29,478.

The twelve-month rolling average graph below shows this revenue performing about \$30,939 better than last fiscal year through the comparable twelve-month period, with a current average of \$222,180, per month, compared to last year’s average of \$191,241 per month.



General Fund FY 2026 expenditures and summary

On the expenditure side, ten of the twelve General Fund departments/cost centers are under budget through July 2025. The two remaining departments/cost centers, Police and Parks & Recreation are over budget. The Police Department is over by a total of \$113,482, due to the timing of the transfers of Police Pension property taxes received in June. The Parks and Recreation department/cost center is over budget through July by \$416,813, due to planned expenditures for the Cerny Park project.

Overall, the General fund is currently operating at about \$317,000 to the positive through July 2025. Contributing factors include the first remittances of property tax revenue in June, and departmental positive variances, as well as the on-going fiscal-year-to-date wages in the Police Department due to the pending settlements of the collective bargaining agreements with the MAP #213 Patrol Officers and MAP #214 Police Sergeants unions.

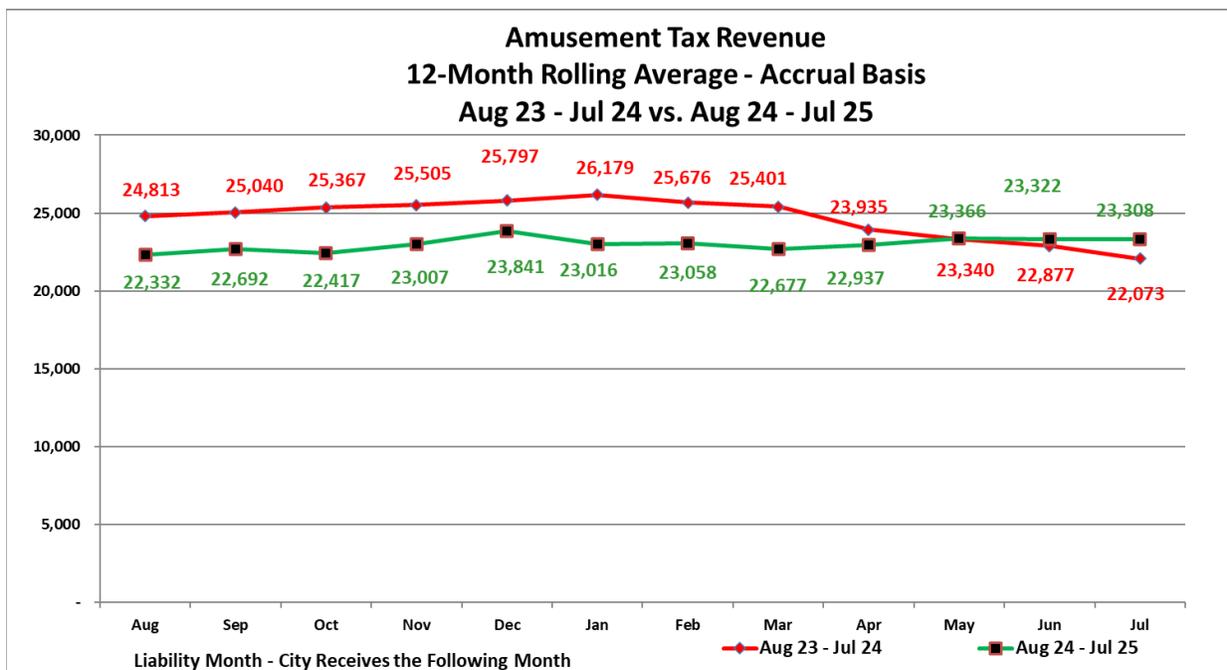
Capital Maintenance and Replacement Fund

Amusement Tax

Amusement Tax revenue is received by the City in the month following collection by the applicable businesses.

Amusement Tax revenue through the August 2025 receipt of July 2025, taxes received totaled \$76,422 for FY 2026, compared with the August 2024 receipt of July 2024 taxes, which totaled \$71,972. This is a year-to-year increase of \$11,133, or about 6.2%.

The twelve-month rolling average graph shows that this revenue source performing at about \$1,235 per month ahead of the same twelve-month period for FY 2025, at \$23,308, per month for FY 2026, versus \$22,073 per month for FY 2025.

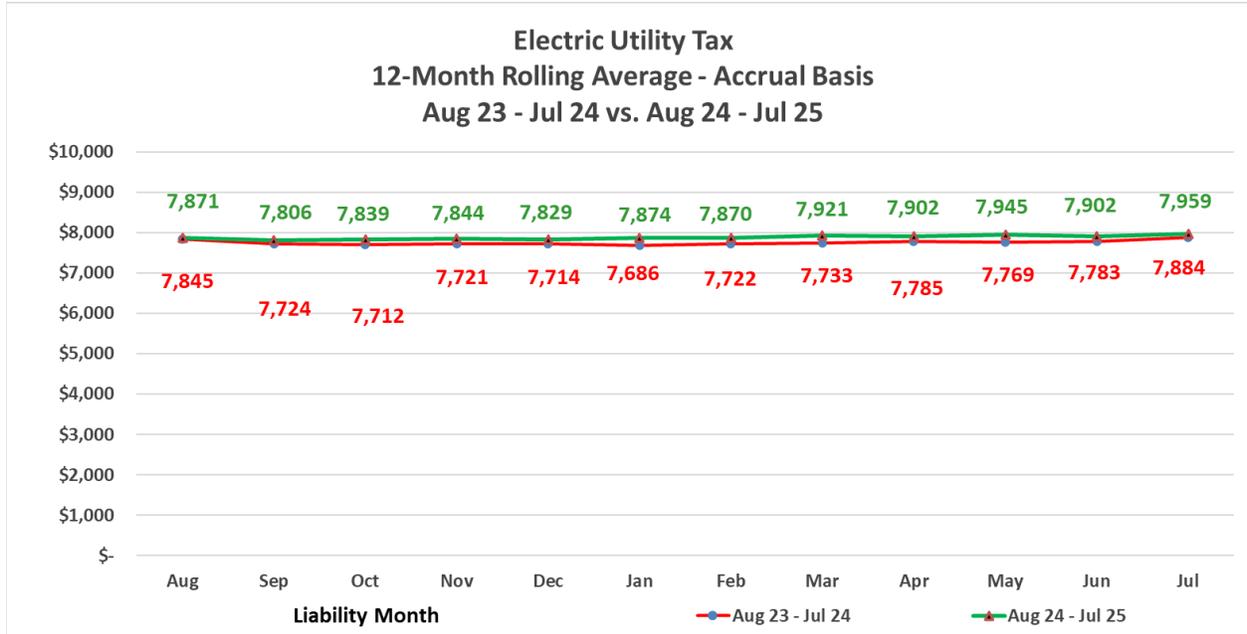


Electric Utility Tax

Electric Utility Tax revenue is received each month for the previous months electric utility taxes billed and collected by the utility.

Electric Utility Tax shows very little year-to-year variation, which has been the case since inception in 2013. Through August 2025 receipts of the July 2025 taxes, a total of \$24,659, was collected and remitted by ComEd. By comparison, through the August 2024 receipt of July 2024 tax collections, a total of \$23,968, had been received, a slight year-to-year increase of about \$690.

The twelve-month rolling average chart continues to show this very clearly, with both lines remaining almost flat by comparison, with a year-to-year variance of just \$75 per month more per month for FY 2026, than for the same twelve-month period of FY 2025.



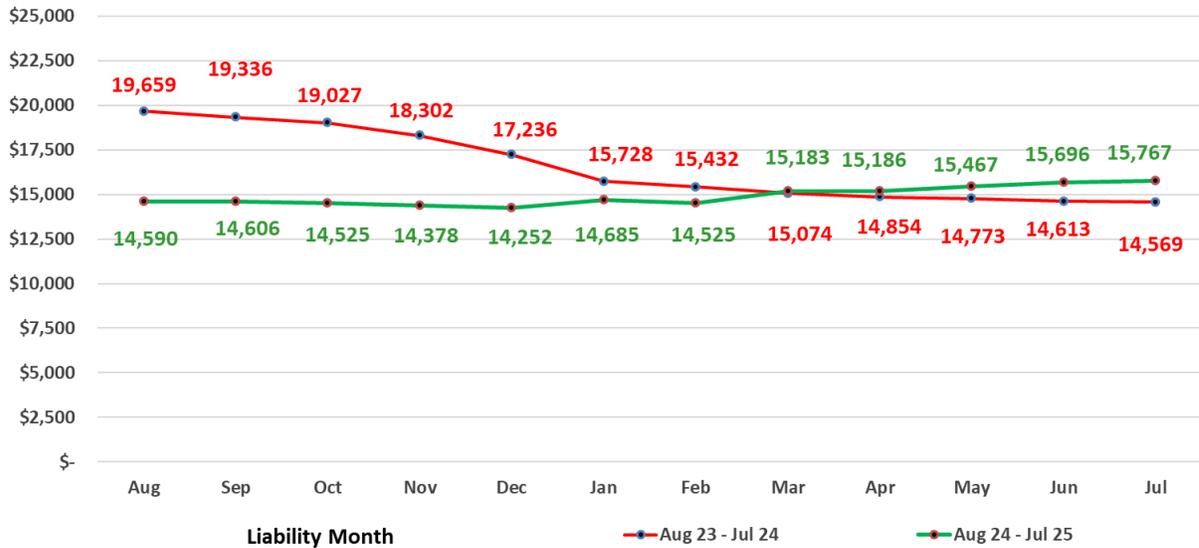
Natural Gas Utility and Use Tax

Natural Gas Utility and Use Tax revenue is received each month for the previous months' natural gas utility and use taxes billed and collected by the utility.

Natural Gas Utility and Use Tax revenue received through the August 2025, receipt of July 2025, taxes collected and remitted by NICOR totaled \$35,186, while through the August 2024, receipt of July 2024, taxes the total received was \$28,209, a year-to-year increase of \$6,977 or about 24.37%.

The twelve-month cash-basis rolling average chart indicates this revenue has increased by \$1,198 per month, where the figure for the current fiscal year is \$15,767, while the comparable twelve-month period last fiscal year was \$14,569.

Natural Gas Utility & Use Taxes
12-Month Rolling Average - Accrual Basis
Aug 23 - Jul 24 vs. Aug 24 - Jul 25

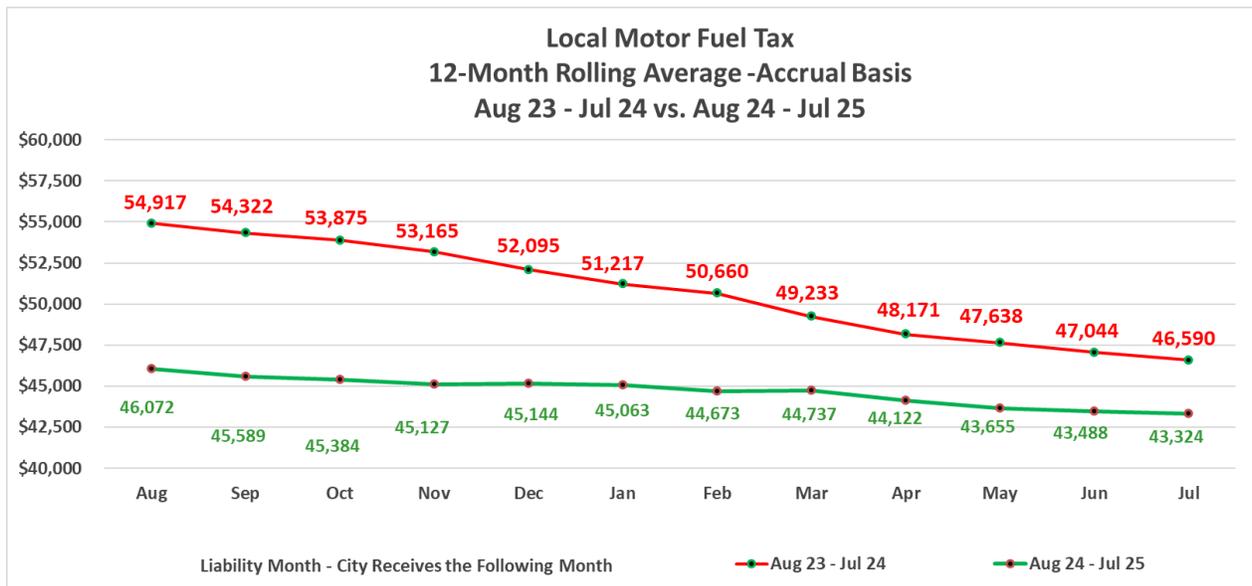


Local Motor Fuel Tax

Local Motor Fuel Tax revenue for FY 2026, received through the August 2025 receipt, of July 2025 tax collections, totals \$129,525. By comparison, FY 2025, revenue received through the August 2024 receipt, of July 2024 tax collections totaled \$139,102, a year-to-year decline through the first three months of collections for the fiscal year of about 6.9%, or \$9,577.

Four of the six gas stations within the City show a year-to-year decline in remittances, averaging about 14%, while the other two stations are showing year-to-year increased revenue averaging 12.4% .

The twelve-month rolling average chart indicates that this revenue is running \$3,266 per month, behind the comparable twelve-month period of last fiscal year, with \$46,590 per month for FY 2025, versus \$43,324 for FY 2026.

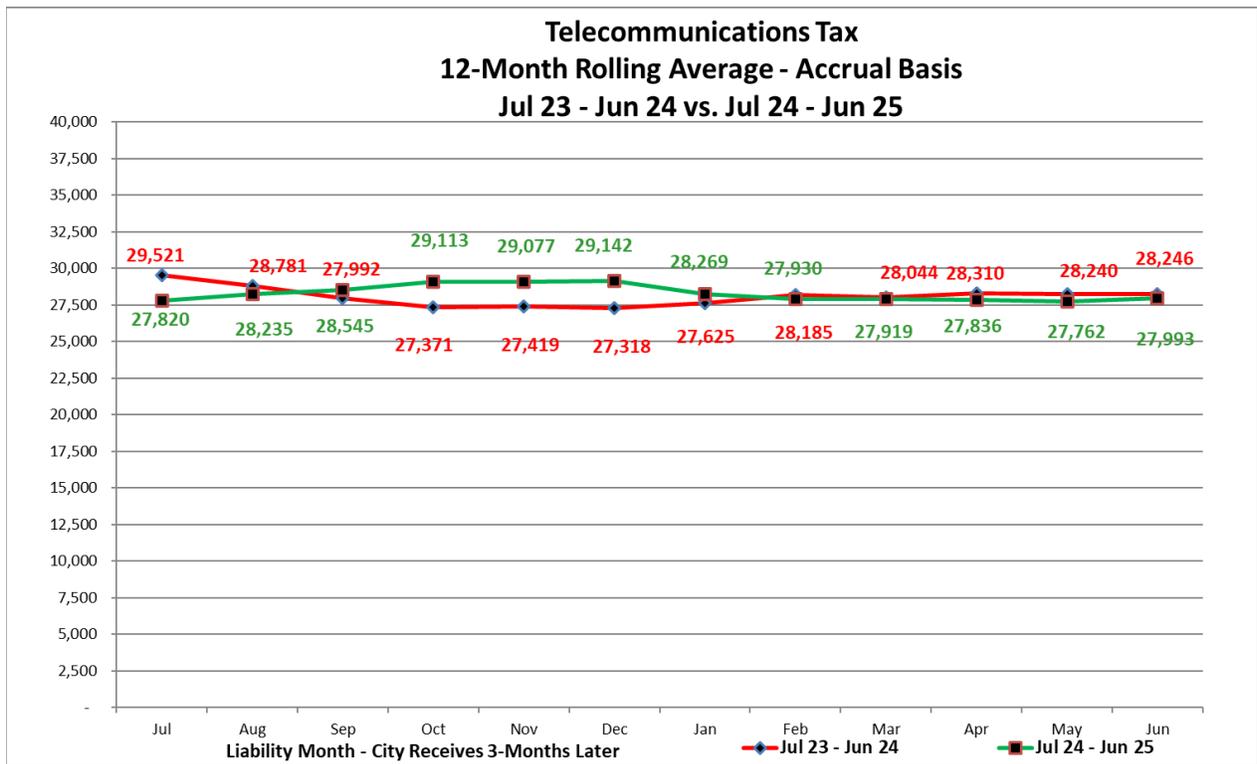


Telecommunications Tax

The City’s 6% Telecommunication Tax is collected and remitted to the City by the State of Illinois, three months after the liability month.

FY 2026, Telecommunication Tax revenue through the September 2025 receipt of June 2025, taxes totals \$54,703, which represents a year-to-year increase of approximately 3.5%, from the same three months of receipts of FY 2025, when through the September 2024 receipt of June 2024 taxes, totaled \$52,825.

The twelve-month cash-basis rolling average chart indicates this revenue source with a monthly average of \$28,246 is performing just \$253 better per month, when compared to the comparable twelve-month period of FY 2025 which saw average monthly revenue of \$27,993. This slight improvement is contrary to previous trends for this revenue source, which has been on the decline for years.



Cannabis Tax

Beginning in August 2019, the City receives monthly per capita distributions of Adult Use Cannabis tax revenue from the State of Illinois.

Additionally, as of February 2025, following the opening of Prairies Cannabis, the City started receiving Cannabis Use Tax revenue from the City’s 3% Cannabis Use Tax. Through the City’s *Reciprocal Agreement on Exchange of Information*, the total cannabis tax revenue received from this business is available, but due to the confidentially constraints of that agreement, the revenue received specifically from Prairie Cannabis, cannot be publicly shared.

Given those constraints, the total combined Cannabis tax revenue received from both the State Shared use tax, and the City’s 3% Use Tax, totals approximately \$17,000 through the September 2025 receipt of the August 2025 taxes collected by the State.

Additional revenue streams

Additional revenue streams in this fund include video gaming revenue, through the collection of July 2025 remittances totals \$13,703, is running about \$1,550 behind budget expectation through the first quarter.

Capital Maintenance and Replacement Fund summary

Through the first three months of FY 2026, the Capital Maintenance and Replacement fund *operational* revenue is running short of expectations, with a total of \$624,815, received and \$750,842 anticipated, a variance of about 126,027%. However, it is important to note that some of this variance is an effect of the timing of revenue received from the State, as noted above. Additionally, at this time none of the OSLAD grant revenue has been recognized for this fiscal year and will be accounted for once the FY 2025 audit related funding adjustments are made to recognize that grant revenue.

Expenditures are at just 9% for the fiscal year, but that is largely due to the timing of project related expenditure payouts pending completion of roadwork projects, related engineering expenses, as well as equipment purchases.

Through July, the fund has a positive variance, with revenue exceeding expenditures by about \$317,250. Finally, additional annual transfers from other funds are yet to be completed for the fiscal year and will be reflected in future updates.

Motor Fuel Tax Fund

The City receives monthly per capita allocations of State Shared Motor Fuel Tax (MFT) and Transportation Renewal Funding (TRF) in the month following collection of those taxes by the State.

For FY 2026, through the August 2025 receipt of July 2025 taxes, the City has received a total of \$170,066 in allocations, which is an increase of about 12.8% over the \$150,816 received through the August 2024 receipt of July 2024 taxes. The City also received an unbudgeted High Growth Community supplemental allotment from the State in the amount of \$80,332.

This State revenue source is shared on a per capita basis, and for FY 2026, the initial per capita figure projected by IML for these two related sources, and budgeted for, was \$44.74. The most recent IML estimates from the September 2025 issue of the Illinois Municipal Review indicate a revised per capita figure for FY 2026, of \$45.28. With the revised IML projection it is projected the City will realize a fiscal year total of \$688,030 from this revenue source, resulting in unbudgeted additional revenue for FY 2026 of \$about \$8,250.

Through July expenditures stand at just 1% of the budgeted total expenditures with just \$31,288 spent to date, against a total fiscal year budget of \$2,097,822. However, there remain larger road project expenditures to be made, with \$1.7 million budgeted but just \$17,800 spent fiscal-year-to-date.

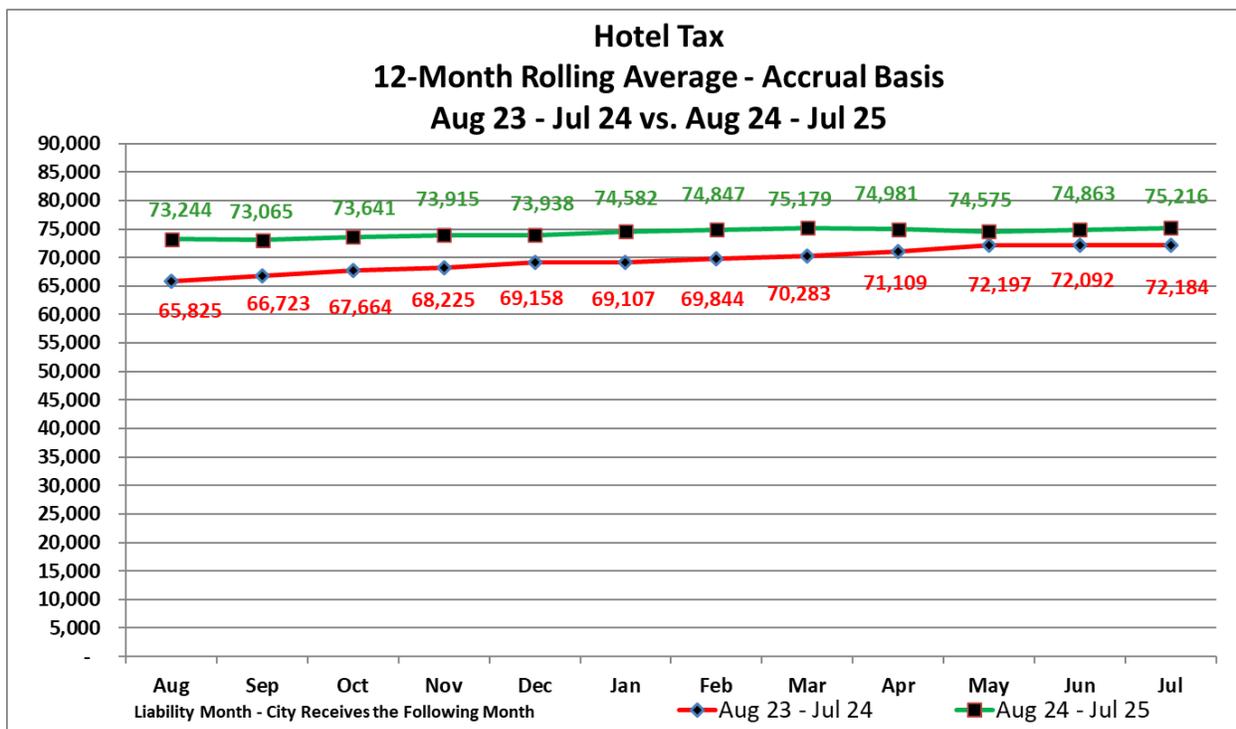
Overall, the MFT Fund has a positive fiscal-year-to-date variance with revenues exceeding expenditures by about \$244,000, with total revenue of \$275,288 and expenditures of just \$31,288.

Hotel Tax Fund

The City’s 5% Hotel tax is administered locally and is received by the City in the month following collection of the tax by the six hotels located in Warrenville.

Hotel Tax fund revenue for FY 2026, received through the August 2025, receipt of July 2025 taxes, totals \$283,973. This is an improvement of 1%, from the total of \$281,151, received through the August 2024, receipt of July 2024 tax collections. Additionally, it is of note that July 2025 was the highest single month for collection of this tax since inception, with a total of \$102,986 received.

The 12-month rolling average graph indicates that Hotel Tax revenue is showing an improved variance of about \$3,030 per month, in comparison to comparable 12-month rolling average in FY 2025, with \$75,216 per month for FY 2026, compared to \$72,184 per month for FY 2025.



Hotel Tax Fund summary

Expenditures through July 2025 totaled \$189,626, including \$49,301 for grant related payouts and charges, and \$136,665 for budgeted transfers to other funds, and another \$3,660 for public relations expenses.

Overall, the fund has a total positive variance, with revenue exceeding expenses by \$60,065 through July 2025. There are additional larger transfers to be made and additional grants reimbursement payments to be made before the end of the fiscal year. Those will be reflected in future financial updates

Water and Sewer Fund summary

Overall revenue in the Water and Sewer Fund through July 2025 totals \$2,012,188.

Water Sales revenue and Sewer Sales revenue are both right on budget expectations at 25%, with year-to-date revenue of \$466,517, and \$992,192 respectively.

An additional revenue source in the Water and Sewer Fund is the Naperville Treatment Plant volume charge of \$3.08 per 1,000 gallons billed, which through the July 2025 billing for June 2025 usage totals of \$314,328, which is also right on budget expectations at 25% realized.

Additional revenue in this fund includes Interest Income, which is currently totals a net of \$22,902 through July which is just 11% of the fiscal year budget, and about 14% behind budget year-to-date expectation through July. Also, cell tower rental income is ahead of target at \$132,318 or 32% of budget, due to the timing of monthly and annual rental remittances.

Fund expenditures through July 2025 are at a combined 15% of budget, with all cost centers within the fund, Water O&M, Water Capital Reserve, Sewer O&M and Sewer Capital Reserve all under budget expectations at an average of 11.25%, with Water O&M at 22%, while Sewer Capital Reserve is at just 1%.

It remains important to note that no payments have yet been made to the City of Naperville for the Warrenville share of the Naperville system upgrading projects, the final amendment to the intergovernmental agreement and the amount of the annual payments the City will need to make to the City of Naperville have not yet been finalized, with the negotiations process on-going.

Overall, the Water and Sewer Fund is operating with a positive variance, with revenues exceeding expenditures by a total of \$912,736 through July 2025.

Conclusion

As this is the first fund-by-fund financial update prepared utilizing the new BS&A ERP system, Finance Staff will be working to enhance the reporting for future updates and welcomes any and all feedback on the information presented in this report, as well as what additional information would be helpful to the City Council. Finance staff is also working toward including an investment and bank account report which would provide information regarding the fund-by-fund balances in each of the City's various bank and investment accounts, but finalization of that report is awaiting closure of the 2025 fiscal year accounts, so the balances can be properly reflected in such a report.

Please feel free to contact Finance Director Dahlstrand with any questions on this report, or with any additional financial questions.

REVENUE AND EXPENDITURE REPORT FOR CITY OF WARRENVILLE

Balance As Of 07/31/2025
 % Fiscal Year Completed: 25.21

GL Number	Description	Activity For 07/31/2025	YTD Balance 07/31/2025	25-26 Amended Budget	FYTD Pct Realized
Fund: 001 GENERAL					
Account Category: Revenues					
Department: 100-000 REVENUES - ALL FUNDS					
001-100-000-30100	PROPERTY TAX - GENERAL CORP	(13,517.35)	(781,929.55)	(1,447,731.00)	54%
001-100-000-30102	PROPERTY TAX - POLICE PROT	(3,832.44)	(221,692.71)	(411,841.00)	54%
001-100-000-30103	PROPERTY TAX - SOCIAL SECURITY	(2,901.81)	(167,859.12)	(311,762.00)	54%
001-100-000-30105	PROPERTY TAX - POLICE PENSION	(13,206.77)	(763,963.90)	(1,422,889.00)	54%
001-100-000-30106	PROPERTY TAX - IMRF	(1,939.43)	(112,188.67)	(208,279.00)	54%
001-100-000-30108	PROPERTY TAX - AUDIT	(178.31)	(10,314.57)	(18,339.00)	56%
001-100-000-30110	PROPERTY TAX - NON CURRENT	0.00	0.00	(245.00)	0%
001-100-000-30111	PROPERTY TAX - TORT & LIAB	(1,001.47)	(57,931.19)	(107,676.00)	54%
001-100-000-30114	PROPERTY TAX - WORKERS COMP	(676.60)	(39,138.86)	(72,308.00)	54%
001-100-000-30116	PROPERTY TAX - CROSSING GUARDS	(378.60)	(21,900.80)	(41,917.00)	52%
001-100-000-30162	PROPERTY TAX - ROAD & BRIDGE	(376.08)	(27,339.34)	(133,519.00)	20%
001-100-000-30163	PROPERTY TAX - TWNShp RD & BR	(1,300.92)	(73,195.41)	(53,377.00)	137%
001-100-000-30164	PROPERTY TX-NON CRRNT/RD & BR	(0.25)	(0.25)	0.00	100%
001-100-000-30200	PERSONAL PROPERTY RPLCMNT TAX	(8,483.06)	(20,250.06)	(42,464.00)	48%
001-100-000-30262	PPRT - TWNShp RD & BR	(1,509.50)	(1,509.50)	(9,966.00)	15%
001-100-000-30700	SALES TAX	(257,651.71)	(750,504.74)	(2,854,196.00)	26%
001-100-000-30701	HOME RULE SALES TAX	(255,286.98)	(719,438.63)	(2,860,877.00)	25%
001-100-000-30702	SALES USE TAX	(11,006.79)	(28,358.40)	(297,822.00)	10%
001-100-000-30708	FOOD & BEVERAGE TAX	(70,953.98)	(213,716.20)	(773,367.00)	28%
001-100-000-30900	STATE INCOME TAX	(276,805.75)	(917,204.76)	(2,708,813.00)	34%
001-100-000-32100	LIQUOR LICENSE	0.00	0.00	(52,355.00)	0%
001-100-000-32200	BUSINESS LICENSE/REGISTRATION	(300.00)	(445.00)	(20,000.00)	2%
001-100-000-32400	REFUSE COLLECTION LICENSE	0.00	(2,250.00)	(4,500.00)	50%
001-100-000-32600	DOG LICENSE	(12.10)	(88.22)	(420.00)	21%
001-100-000-32700	OTHER BUSINESS LICENSE	(105.00)	(565.00)	(30,000.00)	2%
001-100-000-32900	BUILDING PERMIT FEE	(5,600.00)	(26,015.00)	(320,936.00)	8%
001-100-000-32901	ELECTRIC PERMIT FEE	(200.00)	(1,642.56)	(12,373.00)	13%
001-100-000-32902	PLUMBING PERMIT FEE	(375.00)	(1,790.00)	(11,551.00)	15%
001-100-000-32903	BUILDING PLAN REVIEW FEE	0.00	(539.00)	(152,028.00)	0%
001-100-000-33100	OTHER PERMITS	(150.00)	(625.00)	(2,075.00)	30%
001-100-000-34200	OVERWEIGHT PERMIT FEE	(300.00)	(6,920.00)	(4,500.00)	154%
001-100-000-34300	CIRCUIT CLERK FINES	(20,156.12)	(56,601.42)	(137,930.00)	41%
001-100-000-34500	PARKING VIOLATIONS	(1,375.00)	(6,275.00)	(34,000.00)	18%
001-100-000-34700	OTHER FINES	(70.00)	(80.00)	(300.00)	27%
001-100-000-34800	ADMINISTRATIVE TOWING FEE	(5,450.00)	(13,400.00)	(32,500.00)	41%
001-100-000-34850	BOOKING FEES	(120.00)	(240.00)	(500.00)	48%
001-100-000-35600	ADMINISTRATIVE CHARGES - WATER	(3,345.00)	(10,035.00)	(40,140.00)	25%
001-100-000-35601	ADMINISTRATIVE CHARGES - OTHER	(300.00)	(425.00)	(1,325.00)	32%
001-100-000-35603	SALARY REIMBURSEMENTS-HOTEL TAX	(11,000.00)	(11,000.00)	(22,000.00)	50%
001-100-000-35605	SALARY REIMB - INTERGOVERNMENT	0.00	0.00	(4,800.00)	0%
001-100-000-36000	COPY CHARGES	(440.00)	(920.00)	(2,400.00)	38%
001-100-000-36400	RE-INSPECTION FEES	0.00	0.00	(175.00)	0%
001-100-000-36602	SITE PLAN REVIEW FEES	0.00	0.00	(18,120.00)	0%
001-100-000-36700	ENGINEER RVW & INSPCTN FEES	(1,700.00)	(1,700.00)	(52,000.00)	3%
001-100-000-36800	PUBLIC HEARING FEES	(1,800.00)	(3,200.00)	(13,100.00)	24%
001-100-000-36900	STORMWATER MANAGEMENT FEES	(1,000.00)	(3,100.00)	(21,800.00)	14%
001-100-000-37000	PRELIMINARY CONSULTATIVE FEES	0.00	0.00	(9,500.00)	0%
001-100-000-37400	NEW ELEVATOR REVIEW & INSPECTN	0.00	0.00	(7,000.00)	0%
001-100-000-37440	VACANT BUILDING REGISTRATION	0.00	0.00	(750.00)	0%
001-100-000-37445	CODE ENFORCEMENT ADJUDICATION	0.00	(100.00)	(1,500.00)	7%
001-100-000-37500	RENTAL INCOME - WATER FUND	(917.00)	(2,751.00)	(11,004.00)	25%
001-100-000-37503	RENTAL INCOME - CELL TOWERS	0.00	(9,189.93)	(33,494.00)	27%
001-100-000-37700	INTEREST INCOME	(56,670.77)	(134,356.59)	(450,000.00)	25%
001-100-000-37705	UNREALIZED GAIN(LOSS) - INVEST	42,712.83	22,174.91	0.00	
001-100-000-38000	CABLE FRANCHISE FEES	0.00	(38,913.75)	0.00	100%
001-100-000-38600	TRANSFERS IN	(11,665.00)	(11,665.00)	(49,927.00)	23%
001-100-000-38660	TRANSFERS IN - SEIZED ASSETS	0.00	0.00	(42,036.00)	0%
001-100-000-39309	GRANTS	0.00	(319,000.00)	(622,700.00)	51%
001-100-000-39600	PENALTY INCOME	0.00	0.00	(100.00)	0%
001-100-000-39900	MISCELLANEOUS INCOME	(317.42)	(1,291.06)	(630,316.00)	0%
001-100-000-39930	REIMBURSEMENT - INS/WC/LIAB	0.00	0.00	(23,500.00)	0%
001-100-000-39935	FALSE ALARM CALLS	(900.00)	(1,000.00)	(4,125.00)	24%
001-100-000-39940	FINGERPRINTING	(55.00)	(230.00)	(900.00)	26%
001-100-000-39951	SPECIAL POLICE DETAIL	(257.50)	(257.50)	0.00	100%
001-100-000-39954	REFUSE STICKERS	(1,854.00)	(6,504.45)	(20,002.00)	33%
Total Dept 100-000 - REVENUES - ALL FUNDS		(1,004,729.88)	(5,579,377.23)	(16,676,070.00)	
Revenues		(1,004,729.88)	(5,579,377.23)	(16,676,070.00)	33%

REVENUE AND EXPENDITURE REPORT FOR CITY OF WARRENVILLE

Balance As Of 07/31/2025
 % Fiscal Year Completed: 25.21

GL Number	Description	Activity For 07/31/2025	YTD Balance 07/31/2025	25-26 Amended Budget	FYTD Pct Realized
Account Category: Expenditures					
Department: 200-201 ELECTED OFFICIALS					
200-201	ELECTED OFFICIALS	14,837.78	39,520.65	158,766.00	
Total Dept 200-201 - ELECTED OFFICIALS		14,837.78	39,520.65	158,766.00	25%
Department: 250-251 LEGAL					
250-251	LEGAL	11,748.00	34,438.00	293,400.00	
Total Dept 250-251 - LEGAL		11,748.00	34,438.00	293,400.00	12%
Department: 300-301 ADMINISTRATION					
300-301	ADMINISTRATION	50,602.79	169,441.09	878,203.00	
Total Dept 300-301 - ADMINISTRATION		50,602.79	169,441.09	878,203.00	19%
Department: 350-351 CENTRAL SERVICES					
350-351	CENTRAL SERVICES	143,858.09	509,265.97	2,444,783.00	
Total Dept 350-351 - CENTRAL SERVICES		143,858.09	509,265.97	2,444,783.00	21%
Department: 400-401 FINANCE DEPARTMENT					
400-401	FINANCE DEPARTMENT	34,561.14	112,496.47	556,685.00	
Total Dept 400-401 - FINANCE DEPARTMENT		34,561.14	112,496.47	556,685.00	20%
Department: 500-501 POLICE					
500-501	POLICE	440,374.42	2,250,547.21	8,548,262.00	
Total Dept 500-501 - POLICE		440,374.42	2,250,547.21	8,548,262.00	26%
Department: 500-502 E.M.A.					
500-502	E.M.A.	999.49	5,356.36	55,796.00	
Total Dept 500-502 - E.M.A.		999.49	5,356.36	55,796.00	10%
Department: 500-504 POLICE COMMISSION					
500-504	POLICE COMMISSION	0.00	0.00	14,175.00	
Total Dept 500-504 - POLICE COMMISSION		0.00	0.00	14,175.00	0%
Department: 600-601 COMMUNITY DEVELOPMENT					
600-601	COMMUNITY DEVELOPMENT	83,978.38	239,756.13	1,286,755.00	
Total Dept 600-601 - COMMUNITY DEVELOPMENT		83,978.38	239,756.13	1,286,755.00	19%
Department: 700-701 STREETS					
700-701	STREETS	224,251.12	485,484.03	2,032,632.00	
Total Dept 700-701 - STREETS		224,251.12	485,484.03	2,032,632.00	24%
Department: 700-702 PARKS & RECREATION					
700-702	PARKS & RECREATION	393,180.09	747,994.94	1,324,728.00	
Total Dept 700-702 - PARKS & RECREATION		393,180.09	747,994.94	1,324,728.00	56%
Department: 700-703 BUILDINGS & GROUNDS					
700-703	BUILDINGS & GROUNDS	31,388.13	66,508.09	412,585.00	
Total Dept 700-703 - BUILDINGS & GROUNDS		31,388.13	66,508.09	412,585.00	16%
Expenditures		1,429,779.43	4,660,808.94	18,006,770.00	26%
Fund 001 - GENERAL:					
TOTAL REVENUES		1,004,729.88	5,579,377.23	16,676,070.00	33%
TOTAL EXPENDITURES		1,429,779.43	4,660,808.94	18,006,770.00	26%
NET OF REVENUES & EXPENDITURES:		(425,049.55)	918568.29	(1,330,700.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF WARRENVILLE

Balance As Of 07/31/2025
 % Fiscal Year Completed: 25.21

GL Number	Description	Activity For 07/31/2025	YTD Balance 07/31/2025	25-26 Amended Budget	FYTD Pct Realized
Fund: 002 CAPITAL MAINTENANCE & REPLCMNT					
Account Category: Revenues					
Department: 100-000 REVENUES - ALL FUNDS					
002-100-000-30704	AMUSEMENT TAX	(11,935.28)	(57,981.34)	(270,647.68)	21%
002-100-000-30706	SIMPLIFIED COMMUNICATIONS TAX	(34,029.22)	(97,522.72)	(316,342.08)	31%
002-100-000-30710	ELECTRIC UTILITY TAX	(7,317.41)	(20,769.05)	(94,057.00)	22%
002-100-000-30711	NATURAL GAS TAX	(11,050.49)	(43,959.72)	(176,853.50)	25%
002-100-000-30713	LOCAL MFT	(49,975.40)	(133,161.50)	(536,230.32)	25%
002-100-000-30720	CANNABIS USE TAX	(1,991.43)	(6,091.75)	(25,224.00)	24%
002-100-000-32100	LIQUOR LICENSE (CLASS V)	0.00	0.00	(29,000.00)	0%
002-100-000-32101	VIDEO GAMING REVENUE	(4,316.62)	(14,953.21)	(61,043.85)	24%
002-100-000-37700	INTEREST INCOME	(2,690.75)	(5,722.87)	(15,000.00)	23%
002-100-000-37705	UNREALIZED GAIN(LOSS) - INVEST	3,510.31	2,223.69	0.00	
002-100-000-38000	CABLE FRANCHISE FEES	(390.58)	(390.58)	(172,057.00)	0%
002-100-000-38600	TRANSFERS IN - HOTEL TAX	(125,000.00)	(125,000.00)	(500,000.00)	25%
002-100-000-38602	TRANSFERS IN - ROAD & BRIDGE	(100,535.00)	(100,535.00)	(186,914.00)	54%
002-100-000-39309	GRANTS	0.00	0.00	(600,000.00)	0%
002-100-000-39900	MISCELLANEOUS INCOME	0.00	0.00	(5,000.00)	0%
002-100-000-39920	SALE SURPLUS PROPERTY	0.00	(20,451.00)	(15,000.00)	136%
002-100-000-39931	REIMBURSEMENT-POLICE AUTOS	0.00	(500.00)	0.00	100%
Total Dept 100-000 - REVENUES - ALL FUNDS		(345,721.87)	(624,815.05)	(3,003,369.43)	
Revenues		(345,721.87)	(624,815.05)	(3,003,369.43)	21%
Account Category: Expenditures					
Department: 700-710 CAP. & MAINT. & REPLACE FUND - EXPENSES					
700-710	CAP. & MAINT. & REPLACE FUND - EXPEN:	66,799.14	307,564.10	3,309,337.00	
Total Dept 700-710 - CAP. & MAINT. & REPLACE FUND - EXPENSES		66,799.14	307,564.10	3,309,337.00	
Expenditures		66,799.14	307,564.10	3,309,337.00	9%
Fund 002 - CAPITAL MAINTENANCE & REPLCMNT:					
TOTAL REVENUES		345,721.87	624,815.05	3,003,369.43	21%
TOTAL EXPENDITURES		66,799.14	307,564.10	3,309,337.00	9%
NET OF REVENUES & EXPENDITURES:		278922.73	317250.95	(305,967.57)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF WARRENVILLE

Balance As Of 07/31/2025
 % Fiscal Year Completed: 25.21

GL Number	Description	Activity For 07/31/2025	YTD Balance 07/31/2025	25-26 Amended Budget	FYTD Pct Realized
Fund: 013 MOTOR FUEL TAX					
Account Category: Revenues					
Department: 100-000 REVENUES - ALL FUNDS					
013-100-000-31100	MOTOR FUEL ALLOTMENT	(56,543.23)	(166,698.30)	(679,824.00)	25%
013-100-000-31101	SUPPLEMENTAL ALLOTMENT	0.00	(80,332.13)	0.00	100%
013-100-000-37700	INTEREST INCOME	(9,806.65)	(28,257.83)	(25,000.00)	113%
013-100-000-39309	GRANTS	0.00	0.00	(37,500.00)	0%
Total Dept 100-000 - REVENUES - ALL FUNDS		(66,349.88)	(275,288.26)	(742,324.00)	
Revenues		(66,349.88)	(275,288.26)	(742,324.00)	37%
Account Category: Expenditures					
Department: 700-709 MOTOR FUEL TAX FUND - EXPENSES					
700-709	MOTOR FUEL TAX FUND - EXPENSES	5,263.81	31,287.86	2,097,822.00	
Total Dept 700-709 - MOTOR FUEL TAX FUND - EXPENSES		5,263.81	31,287.86	2,097,822.00	
Expenditures		5,263.81	31,287.86	2,097,822.00	1%
Fund 013 - MOTOR FUEL TAX:					
TOTAL REVENUES		66,349.88	275,288.26	742,324.00	37%
TOTAL EXPENDITURES		5,263.81	31,287.86	2,097,822.00	1%
NET OF REVENUES & EXPENDITURES:		61,086.07	244,000.40	(1,355,498.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF WARRENVILLE

Balance As Of 07/31/2025
 % Fiscal Year Completed: 25.21

GL Number	Description	Activity For 07/31/2025	YTD Balance 07/31/2025	25-26 Amended Budget	FYTD Pct Realized
Fund: 014 HOTEL TAX					
Account Category: Revenues					
Department: 100-000 REVENUES - ALL FUNDS					
014-100-000-30703	HOTEL TAX	(94,890.60)	(247,612.26)	(904,723.00)	27%
014-100-000-37700	INTEREST INCOME	(1,597.56)	(3,397.83)	(18,500.00)	11%
014-100-000-37705	UNREALIZED GAIN(LOSS) - INVEST	2,084.16	1,319.65	0.00	
Total Dept 100-000 - REVENUES - ALL FUNDS		<u>(94,404.00)</u>	<u>(249,690.44)</u>	<u>(923,223.00)</u>	
Revenues		(94,404.00)	(249,690.44)	(923,223.00)	27%
Account Category: Expenditures					
Department: 100-101 HOTEL TAX FUND - EXPENSES					
100-101	HOTEL TAX FUND - EXPENSES	165,884.19	189,625.90	945,257.00	
Total Dept 100-101 - HOTEL TAX FUND - EXPENSES		<u>165,884.19</u>	<u>189,625.90</u>	<u>945,257.00</u>	
Expenditures		165,884.19	189,625.90	945,257.00	20%
Fund 014 - HOTEL TAX:					
TOTAL REVENUES		94,404.00	249,690.44	923,223.00	27%
TOTAL EXPENDITURES		<u>165,884.19</u>	<u>189,625.90</u>	<u>945,257.00</u>	20%
NET OF REVENUES & EXPENDITURES:		<u>(71,480.19)</u>	<u>60,064.54</u>	<u>(22,034.00)</u>	

REVENUE AND EXPENDITURE REPORT FOR CITY OF WARRENVILLE

Balance As Of 07/31/2025
 % Fiscal Year Completed: 25.21

GL Number	Description	Activity For 07/31/2025	YTD Balance 07/31/2025	25-26 Amended Budget	FYTD Pct Realized
Fund: 020 WATER/SEWER					
Account Category: Revenues					
Department: 700-704 WATER - O & M					
020-700-704-35100	WATER SALES	(161,604.94)	(466,517.38)	(1,836,827.00)	25%
020-700-704-35200	TURN-ON FEES - WATER	(725.00)	(750.00)	(2,100.00)	36%
020-700-704-35300	PROCESSING FEES - WATER	(2,900.00)	(6,575.00)	(12,500.00)	53%
020-700-704-37503	RENTAL INCOME - CELL TOWERS	(51,719.37)	(132,318.52)	(415,550.00)	32%
020-700-704-37700	INTEREST INCOME	(13,597.05)	(24,849.70)	(58,000.00)	37%
020-700-704-37705	UNREALIZED GAIN(LOSS) - INVEST	4,400.85	3,292.04	0.00	
020-700-704-37900	METER SALES - WATER	(1,468.80)	(6,122.40)	(5,000.00)	122%
020-700-704-39309	GRANTS	0.00	0.00	(765,193.00)	0%
020-700-704-39600	PENALTY INCOME	(2,808.56)	(4,413.28)	(14,245.00)	31%
020-700-704-39900	MISCELLANEOUS INCOME	(258.00)	(425.50)	(1,825.00)	23%
Total Dept 700-704 - WATER - O & M		(230,680.87)	(638,679.74)	(3,111,240.00)	
Department: 700-705 WATER CAPITAL RESERVE					
020-700-705-35400	WATER CONNECTIONS	(1,000.00)	(1,000.00)	(2,000.00)	50%
020-700-705-37700	INTEREST INCOME	(15,528.47)	(30,445.79)	(73,535.00)	33%
020-700-705-37705	UNREALIZED GAIN(LOSS) - INVEST	9,159.96	6,221.50	0.00	
020-700-705-39404	RECAPTURE PAYMENTS - WATER	0.00	0.00	(2,400.00)	0%
Total Dept 700-705 - WATER CAPITAL RESERVE		(7,368.51)	(25,224.29)	(77,935.00)	32%
Department: 700-706 SEWER - O & M					
020-700-706-35100	SEWER SALES	(333,537.00)	(992,122.36)	(3,969,308.00)	25%
020-700-706-35150	NAPERVILLE TREATMENT PLANT FEE	(105,757.45)	(314,328.06)	(1,246,363.00)	25%
020-700-706-37700	INTEREST INCOME	(651.50)	(1,277.49)	(4,480.00)	23%
020-700-706-37705	UNREALIZED GAIN(LOSS) - INVEST	384.42	260.45	0.00	
020-700-706-39600	PENALTY INCOME	(8,713.71)	(13,846.80)	(57,661.00)	24%
Total Dept 700-706 - SEWER - O & M		(448,275.24)	(1,321,314.26)	(5,277,812.00)	25%
Department: 700-707 SEWER CAPITAL RESERVE					
020-700-707-35400	SEWER CONNECTIONS	(75.00)	(75.00)	(2,000.00)	4%
020-700-707-37700	INTEREST INCOME	(17,240.52)	(33,802.40)	(76,925.00)	35%
020-700-707-37705	UNREALIZED GAIN(LOSS) - INVEST	10,170.08	6,907.78	0.00	
020-700-707-39309	GRANTS	0.00	0.00	(765,193.00)	0%
020-700-707-39404	RECAPTURE PAYMENTS - SEWER	0.00	0.00	(2,400.00)	0%
Total Dept 700-707 - SEWER CAPITAL RESERVE		(7,145.44)	(26,969.62)	(846,518.00)	5%
Revenues		(693,470.06)	(2,012,187.91)	(9,313,505.00)	22%
Account Category: Expenditures					
Department: 700-704 WATER - O & M					
700-704	WATER - O & M	153,318.51	486,265.63	2,224,532.00	
Total Dept 700-704 - WATER - O & M		153,318.51	486,265.63	2,224,532.00	22%
Department: 700-705 WATER CAPITAL RESERVE					
700-705	WATER CAPITAL RESERVE	16,184.58	44,372.12	664,661.00	
Total Dept 700-705 - WATER CAPITAL RESERVE		16,184.58	44,372.12	664,661.00	7%
Department: 700-706 SEWER - O & M					
700-706	SEWER - O & M	175,927.07	558,692.80	3,669,964.00	
Total Dept 700-706 - SEWER - O & M		175,927.07	558,692.80	3,669,964.00	15%
Department: 700-707 SEWER CAPITAL RESERVE					
700-707	SEWER CAPITAL RESERVE	4,234.00	10,121.75	976,670.00	
Total Dept 700-707 - SEWER CAPITAL RESERVE		4,234.00	10,121.75	976,670.00	1%
Expenditures		349,664.16	1,099,452.30	7,535,827.00	15%
Fund 020 - WATER/SEWER:					
TOTAL REVENUES		693,470.06	2,012,187.91	9,313,505.00	22%
TOTAL EXPENDITURES		349,664.16	1,099,452.30	7,535,827.00	15%
NET OF REVENUES & EXPENDITURES:		343,805.90	912,735.61	1,777,678.00	

REVENUE AND EXPENDITURE REPORT FOR CITY OF WARRENVILLE

Balance As Of 07/31/2025
 % Fiscal Year Completed: 25.21

GL Number	Description	Activity For 07/31/2025	YTD Balance 07/31/2025	25-26 Amended Budget	FYTD Pct Realized
Fund: 060 SEIZED ASSETS					
Account Category: Revenues					
Department: 500-000 SEIZED ASSETS FUND - REVENUES					
060-500-000-34404	DUI REVENUES	(751.00)	(2,036.29)	(6,098.00)	33%
060-500-000-37700	INTEREST INCOME	(1.27)	(3.53)	(10.00)	35%
Total Dept 500-000 - SEIZED ASSETS FUND - REVENUES		(752.27)	(2,039.82)	(6,108.00)	
Revenues		(752.27)	(2,039.82)	(6,108.00)	33%
Account Category: Expenditures					
Department: 500-503 SEIZED ASSETS FUND - EXPENSES					
500-503	SEIZED ASSETS FUND - EXPENSES	0.00	0.00	43,036.00	0%
Total Dept 500-503 - SEIZED ASSETS FUND - EXPENSES		0.00	0.00	43,036.00	
Expenditures		0.00	0.00	43,036.00	0%
Fund 060 - SEIZED ASSETS:					
TOTAL REVENUES		752.27	2,039.82	6,108.00	33%
TOTAL EXPENDITURES		-	-	43,036.00	0%
NET OF REVENUES & EXPENDITURES:		752.27	2,039.82	(36,928.00)	

REVENUE AND EXPENDITURE REPORT FOR CITY OF WARRENVILLE

Balance As Of 07/31/2025
 % Fiscal Year Completed: 25.21

GL Number	Description	Activity For 07/31/2025	YTD Balance 07/31/2025	25-26 Amended Budget	FYTD Pct Realized
Fund: 103 TIF #3-OLD TOWN/CIVIC CENTER					
Account Category: Revenues					
Department: 100-000 REVENUES - ALL FUNDS					
103-100-000-30100	PROPERTY TAX-TIF #3	(9,517.17)	(366,731.12)	(620,177.00)	59%
Total Dept 100-000 - REVENUES - ALL FUNDS		(9,517.17)	(366,731.12)	(620,177.00)	
Revenues		(9,517.17)	(366,731.12)	(620,177.00)	59%
Account Category: Expenditures					
Department: 100-150 TIF - EXPENSES					
100-150	TIF - EXPENSES	2,517.50	2,517.50	171,270.00	
Total Dept 100-150 - TIF - EXPENSES		2,517.50	2,517.50	171,270.00	1%
Expenditures		2,517.50	2,517.50	171,270.00	
Fund 103 - TIF #3-OLD TOWN/CIVIC CENTER:					
TOTAL REVENUES		9,517.17	366,731.12	620,177.00	59%
TOTAL EXPENDITURES		2,517.50	2,517.50	171,270.00	1%
NET OF REVENUES & EXPENDITURES:		6,999.67	364,213.62	448,907.00	81%

REVENUE AND EXPENDITURE REPORT FOR CITY OF WARRENVILLE

Balance As Of 07/31/2025
 % Fiscal Year Completed: 25.21

GL Number	Description	Activity For 07/31/2025	YTD Balance 07/31/2025	25-26 Amended Budget	FYTD Pct Realized
Fund: 104 TIF #4-SOUTHWEST/RT59 CORRIDOR					
Account Category: Revenues					
Department: 100-000 REVENUES - ALL FUNDS					
104-100-000-30100	PROPERTY TAX-TIF #4	(11,399.00)	(1,897,100.21)	(3,568,860.00)	53%
104-100-000-37700	INTEREST INCOME	(18,815.23)	(82,001.68)	(325,000.00)	26%
104-100-000-37705	UNREALIZED GAIN(LOSS) - INVEST	11,454.06	(1,543.43)	0.00	
Total Dept 100-000 - REVENUES - ALL FUNDS		<u>(18,760.17)</u>	<u>(1,980,645.32)</u>	<u>(3,893,860.00)</u>	
Revenues		<u>(18,760.17)</u>	<u>(1,980,645.32)</u>	<u>(3,893,860.00)</u>	51%
Account Category: Expenditures					
Department: 100-150 TIF - EXPENSES					
100-150	TIF - EXPENSES	110,432.24	329,554.74	6,140,232.00	
Total Dept 100-150 - TIF - EXPENSES		<u>110,432.24</u>	<u>329,554.74</u>	<u>6,140,232.00</u>	
Expenditures		<u>110,432.24</u>	<u>329,554.74</u>	<u>6,140,232.00</u>	5%
Fund 104 - TIF #4-SOUTHWEST/RT59 CORRIDOR:					
TOTAL REVENUES		18,760.17	1,980,645.32	3,893,860.00	51%
TOTAL EXPENDITURES		<u>110,432.24</u>	<u>329,554.74</u>	<u>6,140,232.00</u>	5%
NET OF REVENUES & EXPENDITURES:		<u>(91,672.07)</u>	<u>1,651,090.58</u>	<u>(2,246,372.00)</u>	

REVENUE AND EXPENDITURE REPORT FOR CITY OF WARRENVILLE

Balance As Of 07/31/2025
 % Fiscal Year Completed: 25.21

GL Number	Description	Activity For 07/31/2025	YTD Balance 07/31/2025	25-26 Amended Budget	FYTD Pct Realized
Fund: 500 POLICE PENSION					
Account Category: Revenues					
Department: 100-000 REVENUES - ALL FUNDS					
500-100-000-31900	MEMBER CONTRIBUTIONS	(27,932.88)	(84,338.87)	(390,487.00)	22%
500-100-000-31901	CITY CONTRIBUTIONS	(13,206.77)	(763,963.90)	(1,422,889.00)	54%
500-100-000-37700	INTEREST INCOME	(12,105.49)	(45,184.24)	(2,400,000.00)	2%
500-100-000-37705	UNREALIZED GAIN(LOSS) - INVEST	(293,276.74)	(2,405,444.74)	0.00	
500-100-000-39900	MISCELLANEOUS INCOME	0.00	(5,971.23)	0.00	100%
Total Dept 100-000 - REVENUES - ALL FUNDS		<u>(346,521.88)</u>	<u>(3,304,902.98)</u>	<u>(4,213,376.00)</u>	
Revenues		<u>(346,521.88)</u>	<u>(3,304,902.98)</u>	<u>(4,213,376.00)</u>	78%
Account Category: Expenditures					
Department: 100-195 POLICE PENSION FUND - EXPENSES					
100-195	POLICE PENSION FUND - EXPENSES	125,456.58	376,884.95	1,492,925.00	25%
Total Dept 100-195 - POLICE PENSION FUND - EXPENSES		<u>125,456.58</u>	<u>376,884.95</u>	<u>1,492,925.00</u>	
Expenditures		<u>125,456.58</u>	<u>376,884.95</u>	<u>1,492,925.00</u>	25%
Fund 500 - POLICE PENSION:					
TOTAL REVENUES		346,521.88	3,304,902.98	4,213,376.00	78%
TOTAL EXPENDITURES		125,456.58	376,884.95	1,492,925.00	25%
NET OF REVENUES & EXPENDITURES:		<u>221,065.30</u>	<u>2,928,018.03</u>	<u>2,720,451.00</u>	
Report Totals:					
TOTAL REVENUES - ALL FUNDS		2,580,227.18	14,395,678.13	39,392,012.43	37%
TOTAL EXPENDITURES - ALL FUNDS		2,255,797.05	6,997,696.29	39,742,476.00	18%
NET OF REVENUES & EXPENDITURES:		<u>324,430.13</u>	<u>7,397,981.84</u>	<u>(350,463.57)</u>	

FY 2026 Administration Department Work Plan

(last revised by A Morgan 09/17/2025)

INTRODUCTION

The Administration Department consists of five full-time positions responsible for human resources, labor relations, information technology, public information, risk management, communication, utility and cable franchise administration, oversight of operations and services of all city departments, maintenance of official city records, and support of elected and appointed officials. The Work Plan does not provide details on normal and day-to-day activities staff performs. Rather, it identifies those special projects or assignments, in which staff is involved in addition to normal activities.

TIER ONE INITIATIVES					
Item	Project / Program / Activity	Expected Completion Date	Status	Other Departments	City Plan
Ongoing Projects and Initiatives Expected to Continue					
T1-1	Complete a Facilities and Space Needs study, including opportunities to improve building efficiency and reduce negative impacts on the environment. (CA) (ADM 24.01)	4/30/2026	Responses to Request for Proposals in review.	All	SP - Quality City Services: City Infrastructure
T1-2	Communications to the Public of new software tools. Includes (ERP/EAM/App, etc.) (CC)	4/30/2026	In progress		SP - Energetic & Health Economy: Engagement with City
T1-3	Implementation of Citizen Engagement App (CC/ACA)	4/30/2026	Completed.	All	SP - Quality City Services: City Infrastructure
Proposed New FY 2026 Projects and Initiatives					
T1-4	Evaluate the City's time-off benefits and recommend changes, if needed (ACA/HRG)	4/30/2026	Not started	All	SP - Supported and Responsive Workforce: Salary & Benefits
T1-5	Update training and development policies and procedures to include executive coaching (ACA/CA)	4/30/2026	Not started	All	SP - Supported and Responsive Workforce: Staff & Elected Training
T1-6	Issue an employee engagement and benefits survey and identify feasibility of recommendations (HRG/ACA)	4/30/2026	Survey expected to start end of September	All	SP - Supported and Responsive Workforce: Positive Work Culture
T1-7	Review the findings of the staffing studies completed in the last five years and determine what remaining recommendations should be implemented, including budgetary analysis and other impacts (CA)	4/30/2026	In progress.	All	SP - Supported and Responsive Workforce: Staffing
T1-8	Collective Bargaining Negotiations Continued for MAP 213 and 214 (ACA/HRG)	4/30/2026	Draft CBA in review for MAP 214. Ongoing negotiations for MAP 213.	ADM/PD/FIN	SP - Supported and Responsive Workforce: Salary & Benefits
T1-9	Facilitate discussions with the CMRP and long-range financial groups to identify opportunities/concepts to diversify the tax base (CA)	4/30/2026	In progress.	ADM/FIN/PW	SP - Energetic & Health Economy: Economic Trends
T1-10	Engage in proactive drinking water quality education to public (CC)	4/30/2026	In progress.	ADM/PW	SP - Safe & Healthy Neighborhoods: Proactive Education
T1-11	Waste Franchise Agreement Renewal or RFP (Groot contract expires 4/30/26) (ACA)	4/30/2026	Expected to begin Fall 2025	ADM/PW	SP - Quality City Services: Building and Life Safety Safety Codes

T1-12	Create and engage in proactive education on living with hard water (CC)	4/30/2026	In progress.	ADM/PW	SP - Safe & Healthy Neighborhoods: Proactive Education
T1-13	ADA Compliance Accessibility (CC)	4/30/2027	Communications and public outreach started. Data collection in progress.	All	SP - Engaged & Connected Community; Engagement with City
TIER TWO INITIATIVES					
Item	Project Description	Expected Completion Date	Status	Other Departments	City Plan
Ongoing Projects and Initiatives Expected to Continue					
T2-1	IGA to transfer City parks to Park District (CA)	4/30/2026	Completed.	ADM/FIN/PW	SP - Quality City Services: City Infrastructure
T2-2	Reorganization of liability files (HRG)	4/30/2026	In Progress		SP - Quality City Services: City Infrastructure
Proposed New FY 2026 Projects and Initiatives					
T2-3	Evaluate the City's health and wellness benefits and recommend changes, if needed (ACA/HRG)	4/30/2026	Not started	All	SP - Supported and Responsive Workforce: Salary & Benefits
T2-4	Evaluate training and education tools that are cost effective and increase access to future leaders (HRG)	4/30/2026	Not started	All	SP - Supported and Responsive Workforce: Staff & Elected Training
T2-5	Evaluate an internship program for Administration and Finance Departments (ACA/HRG)	4/30/2026	Not started	ADM/FIN	SP - Supported and Responsive Workforce: Staffing

TIER THREE INITIATIVES					
Item	Project Description	Expected Completion Date	Status	Other Departments	City Plan
Proposed New FY 2026 Projects and Initiatives					
T3-1	Evaluate a High School internship program in collaboration with the CUSD 200 Job Shadow Program (CA/ACA)	4/30/2027	Not started	All	SP - Supported and Responsive Workforce: Staffing
T3-2	Develop or update Standard Procedures for Administration Critical Functions (ALL)	4/30/2027	Not started		SP - Quality City Services: City Infrastructure
T3-3	Begin a comprehensive update and digitization of all policies, processes, and standard operating procedure documents (EA/DC)	4/30/2027	Not started	All	SP - Quality City Services: City Infrastructure
T3-4	Conduct a City-wide Technology Audit and Cyber Security Assessment (ACA)	4/30/2027	Not started	All	SP - Quality City Services: City Infrastructure
T3-5	Implement findings of the internship program evaluation for Administration and Finance Depts. (ACA/HRG)	4/30/2027	Not started	ADM/FIN	SP - Supported and Responsive Workforce: Staffing
T3-6	Continue Updating Technology Security and Access Policies (ACA)	4/30/2027	IT Disaster Recovery Plan completed. Staff training to be scheduled by Dec. 2025.		SP - Quality City Services: City Infrastructure

Tier One – These are the highest priority initiatives that staff feels must be advanced. In many cases, these are ongoing or time sensitive initiatives that cannot be delayed without significant detrimental, costly, and/or long term negative impacts. Expected to be accomplished with existing and budgeted resources.

Tier Two – These are important initiatives staff feels should be advanced but may be delayed pending completion of Tier One initiatives. Staff expects to accomplish/advance these priorities with existing and budgeted resources. Delaying progress on these initiatives and projects may result in undesirable impacts.

Tier Three – These are desirable and valuable initiatives, but not items the Department expects to advance to any significant degree with existing or budgeted resources in the upcoming fiscal year. It is unlikely that the City will experience any measurable or lasting negative impacts if these items are not advanced in the upcoming fiscal year. However, if work is not initiated or suspended on High or Important priority initiatives, it may be possible to reallocate staff resources and advance one or more of these initiatives and projects.

Italic font = Initiative or project for which a new FY 2026 Decision Package has been submitted

CA=City Administrator, ACA=Assistant City Administrator, HRG=HR Generalist, EA/DC=Executive Assistant/Deputy Clerk, CC=Communications Coordinator

PROJECTS NOT INCLUDED IN FY 2026 WORK PLAN

1. Oversee construction of new Emergency Operations Center pending results of facilities study (CA/ACA)
2. Evaluate a pilot program for Recycling Receptacles at Leone Schmidt and Bob Walters Commons (ACA)
3. Assist Community Development with the preparation of new Comprehensive Plan for entire City (CA/ACA)
4. Develop an Employee Intranet Web Page (CC/HRG)
5. Bicentennial Celebration 2033 Planning - begin 2028 (EA/DC / CA)

OTHER FACTORS TO CONSIDER WHEN EVALUATING FY 2026 WORK PLAN

1. Administration Department Work Plan does not account for impact of turnover.
2. Assumes five full-time staff positions in Administration.
3. Does not account for emergencies or unexpected issues that may take priority throughout the year.
4. Does not include normal everyday tasks of the department.

FY 2026 Finance Department Work Plan

(last revised by Finance Director Dahlstrand - 09/17/2025)

INTRODUCTION

The Finance Department consists of five (5) full-time positions, and one (1) full-time position shared with COMMUNITY DEVELOPMENT, responsible for Accounts Payable, Accounts Receivable, Cashiering, Customer Service, General Ledger, Payroll, Utility Billing, Financial Management, Budget, and Audit. The Work Plan does not provide details on the normal activities staff performs. Rather, it identifies those special projects or assignments in which staff is involved in addition to normal activities.

TIER ONE INITIATIVES					
Item	Project / Program / Activity	Expected Completion Date	Status	Strategic Plan Focus	City Plan
Proposed New Projects and Initiatives					
	Identify funding mechanisms to implement facility improvements identified as top priority in the Facilities and Space Needs study	04/30/2026	Cannot begin until Study is undertaken and completed	Energetic and Healthy Economy	Strategic Plan
	TAC to evaluate the overall grant program, for possible revisions to how grants are awarded (i.e. the breakdowns by category) as well as stronger emphasis on grants that foster additional hotel stays“. And whether the annually funded events would occur without the TAC Grant funding (Summer Daze, AoTP, etc.)	04/30/2026	In progress - Issue promoted at 07/25 TAC FY27 application session	Engaged and Connected Community	Strategic Plan
	TAC to encourage grant funding for events in areas of the community not-contiguous to the Civic Center or Cerny park areas of the community	04/30/2026	In progress - Issue promoted at 07/25 TAC FY27 application session	Engaged and Connected Community	Strategic Plan
	With the completion of the ERP, provide quarterly financial updates on revenue performance and expense allocations compared to budget	04/30/2026	Implementation Completed - quarterly reporting for May-July coming	Quality City Services	Strategic Plan
	Establish a mechanism to forecast City fiscal performance on a five-year trend and consider multi-year budget cycle	04/30/2026	Not yet begun	Quality City Services	Strategic Plan
	Conduct a water and sanitary sewer rate study	04/30/2026	RFP document is being developed for late summer early fall release	Quality City Services	Strategic Plan
TIER TWO INITIATIVES					
Item	Project Description	Expected Completion Date		Strategic Plan Focus	Other City Plans
Proposed New Projects and Initiatives					
TIER THREE INITIATIVES					
Item	Project Description	Expected Completion Date		Strategic Plan Focus	Other City Plans
Proposed New Initiatives					

*Completion date for tier three items will be determined when items are moved to tier two or one.

LEGEND FOR STAFF RANKING/PRIORITIZATION OF WORK PLAN ELEMENTS

Tier One – These are the highest priority initiatives that staff feels must be advanced. In many cases, these are ongoing or time sensitive initiatives that cannot be delayed without significant detrimental, costly, and/or long term negative impacts. Expected to be accomplished with existing and budgeted resources.

Tier Two – These are important initiatives staff feels should be advanced but may be delayed pending completion of Tier One initiatives. Staff expects to accomplish/advance these priorities with existing and budgeted resources. Delaying progress on these initiatives and projects may result in undesirable impacts.

Tier Three – These are desirable and valuable initiatives, but not items the Department expects to advance to any significant degree with existing or budgeted resources in the upcoming fiscal year. It is unlikely that the City will experience any measurable or lasting negative impacts if these items are not advanced in the upcoming fiscal year. However, if work is not initiated or suspended on High or Important priority initiatives, it may be possible to reallocate staff resources and advance one or more of these initiatives and projects.

Italic font = Initiative or project for which a new FY 2026 Decision Package has been submitted.

OTHER FACTORS TO CONSIDER WHEN EVALUATING FY 2026 WORK PLAN

- 1 Proposed FY 2026 Work Plan does not account for impact of staff turnover.
- 2 Does not account for emergencies or unexpected issues that may take priority throughout the year.
- 3 Does not include normal everyday tasks.

FY 2026 Police Department Work Plan

Created: 07/03/24 for FY26, updated 01/06/25, 02/27/25, 3/17/25, 04/15/25, 05/20/25, 7/16/25, 9/10/25

INTRODUCTION

The Police Department consists of 40 full-time positions responsible for the protection of life, property, and delivery of services. The Work Plan does not provide details on the normal activities staff performs. Rather, it identifies those special projects or assignments in which staff is involved in addition to normal activities.

TIER ONE INITIATIVES					
Item	Project / Program / Activity	Expected Completion Date	Status	Other Departments	City Plan
Ongoing Projects and Initiatives Expected to Continue					
T1-1	Medication recycling program (KD)	None anticipated, continuing program	In-progress with bi-weekly pickups		SP #2 - Engaged and Connected Community: Unique Programs and Events
T1-2	Participate in School Safety Task Force meetings to review and evaluate school safety and emergency response plans (JJ)	Continuous	In-Progress		SP #5 - Safe and Healthy Neighborhoods: Proactive Community Education
T1-3	Enterprise Resource Planning (ERP) Software Implementation	6/1/25	In-Progress	ALL	SP #3 - Quality City Services: Deliver Services Sustainably
T1-4	Collective Bargaining Negotiations for MAP 213 (Officers) (SB, JJ, KD)	08/31/25	Negotiations in-progress, contract expired 04/30/24	FIN/AD	SP #4 - Supported and Responsive Workforce: Competitive Salary and
T1-5	(EMA) Develop and coordinate Emergency Operations Plan(s) for major City events (Independence Day, Summer Daze, National Night Out) (KD)	Continuous	Events/Operations plans completed		SP #3 - Quality City Services: Building and Life Safety Codes
Proposed New FY 2026 Projects and Initiatives					
T1-6	Collective Bargaining Negotiations for MAP 214 (Sergeants) (SB, JJ, KD)	08/31/25	Negotiations in-progress, contract expired 04/30/25	FIN/AD	SP #4 - Supported and Responsive Workforce: Competitive Salary and Benefits
TIER TWO INITIATIVES					
Item	Project Description	Expected Completion Date	Status	Other Departments	City Plan
Ongoing Projects and Initiatives Expected to Continue					
T2-1	(EMA) Develop, coordinate and conduct National Incident Management System (NIMS) training for City staff based on staff position (SB/KD)	12/15/25	Development phase	ALL	SP #4 - Staff and Elected Official Training
T2-2	(EMA) Develop, coordinate and conduct emergency Disaster drill training exercise for appropriate police, fire, and City staff (SB/KD)	9/30/2026	First City-wide fire drills completed. Individual department debriefs taking place. Additional emergency drills are being scheduled.	ALL	SP #4 - Staff and Elected Official Training

T2-3	Upgrade City buildings security cameras (Police Department & Historical Museum) (KD)	11/24/2025 09/19/25 (PD only)	Installation of wiring is complete at both buildings. Installation of cameras at the Police Dept. is in-process and expected to be completed by 09/19/25. Orbis is waiting on installation of internet at the Museum to begin installation of those cameras.	AD/PW	SP #3 - Quality City Services: Maintain and Replace City Infrastructure
T2-4	Evaluate Police Department service fees structure (KD/JJ)	During FY26	Review of City Ordinances required to determine any/all necessary updates.		SP #3 - Quality City Services: Deliver Services Sustainably
Proposed New FY 2026 Projects and Initiatives					
T2-1	Police Department Operations Analysis	During FY26	Vendor has collected data from Police Dept. and has completed first round of staff interviews.		SP #4 - Supported and Responsive Workforce - Evaluate Staffing Levels; & SP #5 - Safe and Healthy Neighborhoods
TIER THREE INITIATIVES					
Item	Project Description	Expected Completion Date	Status	Other Departments	City Plan
Proposed New FY 2026 Projects and Initiatives					
T3-	(None)				
Proposed New FY 2026 Projects and Initiatives					
T3-	(None)				

LEGEND FOR STAFF RANKING/PRIORITIZATION OF WORK PLAN ELEMENTS

Tier One – These are the highest priority initiatives that staff feels must be advanced. In many cases, these are ongoing or time sensitive initiatives that cannot be delayed without significant detrimental, costly, and/or long term negative impacts. Expected to be accomplished with existing and budgeted resources.

Tier Two – These are important initiatives staff feels should be advanced but may be delayed pending completion of Tier One initiatives. Staff expects to accomplish/advance these priorities with existing and budgeted resources. Delaying progress on these initiatives and projects may result in undesirable impacts.

Tier Three – These are desirable and valuable initiatives, but not items the Department expects to advance to any significant degree with existing or budgeted resources in the upcoming fiscal year. It is unlikely that the City will experience any measurable or lasting negative impacts if these items are not advanced in the upcoming fiscal year. However, if work is not initiated or suspended on High or Important priority initiatives, it may be possible to reallocate staff resources and advance one or more of these initiatives and projects.

T#-# Highlighting, Bold font = New for FY 2026

Italic font = Initiative or project for which a new FY 2026 Decision Package has been submitted

SB=Police Chief Sam Bonilla, JJ=Deputy Chief Jeff Jacobson, KD=Deputy Chief Ken Dawson

PROJECTS NOT INCLUDED IN FY 2026 WORK PLAN

1	Fill vacant positions/recruitments (JJ/KD)	Ongoing, as needed	Conduct required eligibility test for expiring Police Officer eligibility list		(In conjunction with City Administration, HR Generalist)
2					

OTHER FACTORS TO CONSIDER WHEN EVALUATING FY 2026 WORK PLAN

1	Police Department Work Plan does not account for impact of turnover
2	Assumes 41 full-time staff positions in FY2026 (includes new Administrative Officer position)
3	Filling vacant positions is reliant upon Suburban Law Enforcement Academy (SLEA) availability.
4	Does not account for emergencies or unexpected issues that may take priority throughout the year
5	Does not include normal everyday tasks of the department

OFFICER MAX

WARRENVILLE'S

FINEST

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HEY OFFICER MAX,
THANK YOU FOR
YOUR HELP ON
JULY 3RD AND
GIVING ME A
WARRENVILLE
POLICE BADGE
TO WEAR OVER
MY HEART JANET

(Officer Puente)



CITY OF ELMHURST

POLICE DEPARTMENT
125 E. First Street
ELMHURST, ILLINOIS 60126
(630) 530-3050
www.elmhurst.org/police

SCOTT M. LEVIN
MAYOR
JACKIE HADDAD-TAMER
CITY CLERK
DAN CURRAN
CITY TREASURER
JAMES A. GRABOWSKI
CITY MANAGER

Michael S. McLean
Chief of Police
"Providing the Best"

July 31, 2025

Chief Sam Bonilla
Warrenville Police Department
35245 Warren Avenue
Warrenville, IL 60555

(Sgt. Wittenberg / Detective Seeman)

Dear Chief Bonilla :

On the morning of Friday, July 25, 2025, Elmhurst Police responded to serve an arrest and search warrant in the 300 block of S. Sunnyside with the assistance of MERIT Metro SWAT officers. Two firearms plus ammunition were recovered as part of the investigation regarding an armed man who refused to surrender to authorities. The offender was safely taken into custody and charged with one count of Domestic Battery, two counts of Unlawful Possession of a Firearm without a FOID card, and two counts of Unlawful Possession of Ammunition without a FOID card; he was transported to DuPage County Jail and ordered detained.

I wanted to thank you personally for the assistance provided by Warrenville Police MERIT members Seeman and Wittenberg for their assistance in this incident. Please convey our sincere appreciation to these courageous and dedicated officers for answering the call-out, which ultimately led to the successful apprehension of this armed and dangerous offender.

We thank you for your ongoing professional assistance and support. Rest assured that we are ready to reciprocate whenever needed.

Respectfully,

Michael S. McLean
Chief of Police

/jc

(Crpl. Newtoff)

A simple act of kindness has a beauty all its own

Thanks so much!

I lost my phone at Coney Park on Sunday. I had a pretty good idea where it was but when my husband and I went to look we were in such a "hizzy" I couldn't find it. I went to Warrenville Police Station to let them know in case anyone turned it in.

Corporal R Newtoff #122 took the report. I could not believe that as we were driving back to look at the park, he spotted us and pulled us over holding my phone. I nearly cried with joy. He took the time and with his trained eye spotted the phone in the longer grass. I am so very grateful, thank you ever so much.

Sincerely
Connie [REDACTED]