

**CITY OF WARRENVILLE
PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE OF THE WHOLE
REGULAR MEETING**

**Monday, October 13, 2025, at 7:00 p.m.
City Council Chambers at City Hall
28W701 Stafford Place, Warrenville, IL 60555**

This meeting will be conducted in the traditional in-person format at the location listed above. For convenience, the public may view the meeting virtually on the Official YouTube Channel of the City at: <https://www.youtube.com/channel/UCcO8hN6YoUmWZrDFNASMzAQ/featured>

Public comment will only be available in-person during the meeting. The remote meeting access is for viewing purposes only.

A G E N D A

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

D. CITIZENS COMMENTS

E. OFFICIALS AND STAFF COMMENTS

F. BUSINESS OF MEETING

1. Consideration of Enterprise Lease for 2026 Ford E-350 Cutaway Van (J. Clark)
2. Consideration of Cab and Chassis Purchase for Public Works Dump Truck (J. Clark)
3. Consideration of Facilities Space Needs Study (P. Kuchler)
4. Informational Update of Capital Maintenance and Replacement Plan Projects (J. Clark)
5. Review and File Public Works Department FY 2026 Work Program and Decision Package Status Report (FYI)

G. MISCELLANEOUS

H. ADJOURN

PK\KHG

J. Clark = Capital Maintenance Superintendent **Jamie Clark**
P. Kuchler = Public Works Director **Phil Kuchler**

ADA ACCOMMODATION NOTICE: Requests for accommodations should be submitted to the Assistant City Administrator at (630) 836-3050 or amorgan@warrenville.il.us at least 48 hours in advance of the meeting. PLEASE SHUT OFF ALL ELECTRONIC DEVICES AS THEY INTERFERE WITH THE SOUND TRANSMISSION IN THE CITY COUNCIL CHAMBERS. THANK YOU!

Upcoming Meetings and Dates to Remember:

(please note, meetings/events occasionally get cancelled, rescheduled, or added – please confirm meeting dates and times on the City Website at <https://www.warrenville.il.us/calendar.aspx>)

Upcoming Meetings and Dates to Remember:

Oct	09	7:00 p.m.	Plan Commission / Zoning Board of Appeals
	13	7:00 p.m.	Public Works and Infrastructure Committee
	14	6:30 p.m.	Bicyclist and Pedestrian Advisory Commission
	16	7:00 p.m.	Tourism and Arts Commission
	20	7:00 p.m.	City Council
	21	7:00 p.m.	Environmental Advisory Commission
	21	7:00 p.m.	Inclusion, Diversity, Equity and Awareness Commission
	23	7:00 p.m.	Plan Commission / Zoning Board of Appeals

CITY OF WARRENVILLE

MEMORANDUM

To: Mayor and City Council
From: Philip M. Kuchler, Public Works Director 
Subject: AGENDA SUMMARY FOR OCTOBER 13, 2025, PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE OF THE WHOLE MEETING
Date: OCTOBER 8, 2025

Please contact the City Administrator or the corresponding department head by noon on the day of the meeting if you have questions pertaining to agenda items or this summary.

F. BUSINESS OF MEETING

1. Enterprise Lease for 2026 Ford E-350 Cutaway Van (Attachment)

City Council approved the Enterprise lease for a 2025 Ford E-350 Cutaway Van with Resolution R2024-62 on September 16, 2024. The ordering window closed before Enterprise could place the order, so a 2025 E-350 was not available. Recently, Enterprise located a 2026 model at a dealership.

The lease included in the agenda backup materials was approved by City Administrator White, because the City needed to act quickly, and the price was very close to the originally approved lease. Over the 60-month term, the 2026 van costs \$502.80 less than what the 2025 model would have cost. Capital Maintenance Superintendent Clark will present this item and answer questions at the meeting.

Committee Action Requested: Recommend the City Council pass a resolution ratifying and approving the lease of a 2025 Ford E-350 Cutaway and the procurement of upfitting services and equipment through the Enterprise Fleet Management Program.

Staff Recommendation: Capital Maintenance Superintendent Clark recommends this action.

Budgetary Impact: The FY 2026 Budget includes \$155,000 in the Capital Maintenance and Replacement Fund for Enterprise Lease Payments, which includes the cost of this lease.

Other Resources Required: Staff time to coordinate the upfitting of the vehicle.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure

2. Cab and Chassis Purchase for Public Works Dump Truck (Attachment)

City Council approved the purchase of a cab and chassis from Rush Truck Center for \$113,998, to replace an existing dump truck with Resolution R2025-09 on February 18, 2025. Rush Truck Center notified staff that the cab and chassis is ready, but the price increased to \$115,998, to reflect a new \$2,000 tariff. This increase in price requires City Council approval. Superintendent Clark will present this item and answer questions at the meeting.

Committee Action Requested: Recommend the City Council pass a resolution approving the purchase of a chassis for a Public Works dump truck from Rush Truck Center in the amount of \$115,998.

Staff Recommendation: Capital Maintenance Superintendent Clark recommends this action.

Budgetary Impact: The FY 26 budget includes \$190,000 in the General Fund and the Water and Sewer Fund for the purchase of the cab and chassis and build out of the body of the truck.

Other Resources Required: Staff time to coordinate with the vendor.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure

3. Facilities Space Needs Study (Attachment)

This study was first contemplated by the City in FY 2020 but was delayed due to the pandemic. Staff issued a Request for Qualifications to eight architectural consultants referred by other municipalities. Staff received three responses and interviewed those firms. Staff is nearing consensus on a consultant, and is seeking direction to proceed with contract negotiations with that consultant. The study of the existing and future operations and space usage of the City's three main buildings (City Hall, Police, and Public Works) will generate recommended improvements with estimated costs. The buildings are over twenty years old, and staffing, technology, usage, and needs have evolved since the buildings were originally designed and constructed. Public Works Director Kuchler will present this item and answer questions at the meeting.

Committee Action Requested: Direct staff to negotiate a contract with an architectural consultant for consideration at a future City Council meeting.

Staff Recommendation: Public Works Director Kuchler recommends this action.

Budgetary Impact: The study is anticipated to cost approximately \$100,000. The FY 2026 budget includes \$50,000 for this study, but the General Fund includes sufficient funding to perform the entire study in FY 2026.

Other Resources Required: Significant staff time to coordinate with the architectural consultant during the study.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure

4. Update of Capital Maintenance and Replacement Plan Projects

Superintendent Clark will provide an update on the status of the construction of the River Road Curb and Gutter Improvements, Phase 1 of Cerny Park, and the 2025 Road Program (Sanchez Drive and adjacent cul de sacs).

Committee Action Requested: None. For informational purposes only.

Staff Recommendation: Not applicable.

Budgetary Impact: Not applicable.

Other Resources Required: Not applicable.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure

5. Public Works FY26 Work Program and Decision Package Status Report (Attachment)
The Public Works Department Work Program identifies specific projects and initiatives staff expects to advance during the current fiscal year, in addition to normal day-to-day core operational and service-delivery responsibilities of the department. Staff has updated the FY26 Public Works Department Work Program to provide the status of department projects. A copy of the report is included with the agenda backup materials.

Committee Action Requested: None. For informational purposes only.

Staff Recommendation: Not applicable.

Budgetary Impact: Not applicable.

Other Resources Required: Not applicable.

Strategic Plan Goal: Not applicable.

PK/KHG

RESOLUTION NO. 2025-

A RESOLUTION RATIFYING AND APPROVING THE LEASE OF A 2026 FORD E-350 CUTAWAY AND THE PROCUREMENT OF UPFITTING SERVICES AND EQUIPMENT THROUGH THE ENTERPRISE FLEET MANAGEMENT PROGRAM

WHEREAS, the City is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, on August 19, 2024, the City Council adopted Resolution R2024-52, approving agreements (“**Agreements**”) with Enterprise Fleet Management, Inc. and Enterprise FM Trust (collectively, “**EFM**”) for participation in the EFM fleet management program (“**Program**”); and

WHEREAS, on September 16, 2024, the City Council adopted Resolution R2024-62 approving the lease of nine vehicles from EFM through the Program (“**Vehicles**”) and upfitting services, maintenance services, and fleet management services for the Vehicles, including a 2025 Ford E-350 Cutaway (“**2025 Cutaway**”) and applicable upfitting services; and

WHEREAS, the 2025 Cutaway was not able to be built prior to the end of the model year; and

WHEREAS, EFM located a 2026 Ford E-350 Cutaway (“**2026 Cutaway**”) that met the City’s needs and was available from a dealer as a substitute for the 2025 Cutaway; and

WHEREAS, EFM provided a quote for the lease of the 2026 Cutaway through the Program for a 60-month term, a monthly lease payment of \$1,006.60, a total anticipated lease cost of \$60,396.00, plus a monthly maintenance payment of \$48.72, for a total anticipated cost of \$63,319.20 (“**Quote**”); and

WHEREAS, the substitution of the 2026 Cutaway for the 2025 Cutaway will bring the total combined cost to lease the Vehicles to the anticipated amount of \$454,068.20 plus total combined maintenance fees of \$20,599.80, for a total anticipated cost of \$474,668.00 (“**Updated Lease and Maintenance Costs**”) and the total cost to provide the upfitting of the Vehicles to \$44,393.68 (“**Updated Upfitting Costs**”); and

WHEREAS, the City has budgeted sufficient funds for the Updated Upfitting Cost and for the Updated Lease and Maintenance Costs during the current fiscal year; and

WHEREAS, the dealer was not able to hold the 2026 Cutaway and due to the limited number of Cutaways available, it was likely to be purchased within a short time; and

WHEREAS, it is unlikely Ford would be able to build a 2026 Cutaway before the end of the model year and the City and Enterprise were not able to find a 2026 Cutaway that meets the City’s needs at any other area dealership; and

WHEREAS, due to the limited availability and difficulty of procuring the Cutaway, the City Administrator executed the Quote and related documentation to secure the lease of the 2026 Cutaway through the Program; and

WHEREAS, in accordance with Section 1-8-4.B.6.a.3 of the Warrenville City Code (“**City Code**”), the Mayor and the City Council have determined that it is in the best interest of the City and the public to waive the bidding requirements set forth in the City Code and ratify the lease of the 2026 Cutaway by the City Administrator in accordance with this Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Resolution as if fully set forth in this Resolution.

SECTION 2: Waiver of Competitive Bidding. Pursuant to Section 1-8-4.B.6.a.3 of the City Code and the City’s home rule authority, the City Council waives the requirement of competitive bidding for the procurement of the 2026 Cutaway and applicable upfitting services.

SECTION 3: Ratification of Procurement of 2026 Cutaway. The City Council hereby ratifies the procurement of the 2026 Cutaway instead of the 2025 Cutaway and applicable upfitting services from EFM pursuant to schedules under the Agreements and in accordance with the Quote attached to this Resolution as **Exhibit A**, subject to sufficient appropriations in future fiscal years.

SECTION 4: Execution. The City Council hereby authorizes and directs the City Administrator and the City Clerk to execute and seal, on behalf of the City, the lease schedule and any other documentation necessary to lease the 2026 Cutaway and procure the upfitting services from EFM in accordance with, and to effectuate the intent of, this Resolution, and the City Council acknowledges, ratifies, and approves the prior execution of any such documents.

SECTION 5: Effective Date. This Resolution shall be in full force and effect following its passage and approval by a two-thirds majority in the manner provided by law.

PASSED THIS ____ day of _____, 2025.

APPROVED THIS ____ day of _____, 2025.

AYES: _____ NAYS: _____ ABSENT: _____ ABSTAIN: _____

MAYOR

ATTEST:

CITY CLERK

#66562198_v1

GROUP EXHIBIT A

QUOTE

Prepared For: City of Warrenville, Illinois
Clark, Jamie**Date** 09/19/2025
AE/AM J01/ABA**Unit #****Year** 2026 **Make** Ford **Model** E-350 Cutaway**Series** Base Chassis 138 in. WB SRW**Vehicle Order Type** In-Stock **Term** 60 **State** IL **Customer#** 627907**Number of Units** 1

\$ 64,968.26	Capitalized Price of Vehicle ¹
\$ 0.00 *	License and Certain Other Charges <u>0.0000%</u> State <u>IL</u>
\$ 361.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 1,275.00 *	Other: (See Page 2)
\$ 11,785.00 *	Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Security Deposit
\$ 0.00	Taxes

All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.**Order Information**

Driver Name	Unassigned
Exterior Color	(0 P) Oxford White
Interior Color	Medium Flint w/Vinyl Bucket Seats
Lic. Plate Type	Municipal
GVWR	0

\$ 53,183.26	Total Capitalized Amount (Delivered Price)
\$ 717.97	Depreciation Reserve @ <u>1.3500%</u>
\$ 288.63	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²
\$ 1,006.60	Total Monthly Rental Excluding Additional Services

Additional Fleet Management

\$ 0.00	Master Policy Enrollment Fees
\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit <u>\$0.00</u>

\$ 0.00 Physical Damage Management

Comp/Coll Deductible 0 / 0\$ 48.72 Full Maintenance Program³ Contract Miles 17,000
Incl: # Brake Sets (1 set = 1 Axle) 0OverMileage Charge \$ 0.0600 Per Mile# Tires 0 Loaner Vehicle Not Included**\$ 48.72 Additional Services SubTotal**\$ 0.00 Tax 0.0000% **State** IL**\$ 1,055.32 Total Monthly Rental Including Additional Services**

\$ 10,105.06	Reduced Book Value at <u>60</u> Months
\$ 400.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 3,400
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)**Notes**

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE City of Warrenville, Illinois
BY
55190B287FE2471...**TITLE** City Administrator**DATE** September 24, 2025

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Van Body - Reading Aluminum Low Roof KUV	C	\$ 23,570.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 23,570.00
Aftermarket Equipment Total		\$ 23,570.00

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 60.00
Transport Dealer to Client	B	\$ 1,215.00
Courtesy Delivery Fee	B	\$ 0.00
Total Other Charges Billed		\$ 1,275.00
Total Other Charges Capitalized		\$ 0.00
Other Charges Total		\$ 1,275.00

DS
CW

VEHICLE INFORMATION:

2026 Ford E-350 Cutaway Base Chassis 138 in. WB SRW - US

Series ID: E3F

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$39,264	\$41,330.00
Total Options	\$1,319.26	\$1,460.00
Destination Charge	\$2,095.00	\$2,095.00
Total Price	\$42,678.26	\$44,885.00

SELECTED COLOR:

Exterior: YZ-(0 P) Oxford White
 Interior: AE-Medium Flint w/Vinyl Bucket Seats

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
138WB	138" Wheelbase	STD	STD
153	License Plate Bracket	NC	NC
18A	High Series Exterior Upgrade Package	\$91.00	\$100.00
20X	GVWR: 10,050 Lb Payload Package	Included	Included
211	Dual High Back Buckets	Included	Included
425	50 State Emission System	STD	STD
43D	Electronic Stability Control (ESC) Delete	\$-100.00	\$-110.00
43E	Rear View Camera Kit	\$451.00	\$495.00
44P	Transmission: 6-Speed O/D w/Tow Haul	Included	Included
47Z	Ambulance Prep Package Not Required	STD	STD
525	Cruise Control	\$219.00	\$240.00
534	Trailer Towing Package (Class I)	\$137.00	\$150.00
53A	Automatic Emergency Braking (AEB) Delete	\$-137.00	\$-150.00
54E	Manual Telescoping Trailer Tow Mirrors (54E)	\$210.00	\$230.00
587	Radio: AM/FM Stereo w/Clock Display & 2 Speakers	Included	Included
60J	Instrument Panel - Basic Message Center	Included	Included
614	16" Sport Wheel Covers	\$109.00	\$120.00
642	Wheels: 16" X 7" Painted Gray Steel	Included	Included
672	Maximum Front GAWR: 4200 lbs.	\$37.00	\$40.00
780A	Order Code 780A	NC	NC
901	110V Power Inverter	Included	Included
903	Power Equipment Group	\$559.00	\$615.00
91F	SecuriLock Passive Anti-Theft System (ePATS)	Included	Included
92B	B-Pillar Trim Kit	\$69.00	\$75.00
942	Non-Configurable Daytime Running Lamps	\$23.00	\$25.00
948	Remote Keyless Entry	Included	Included
94A	Embedded Modem Delete	\$-69.00	\$-75.00
99N	Engine: 7.3L V8 Port Fuel Injected Gasoline	Included	Included
A	Vinyl Bucket Seats	Included	Included
AE_01	Medium Flint w/Vinyl Bucket Seats	NC	NC
BUMPER	Front Chrome Bumper	Included	Included
DLR	Dealer Adjustment	\$-524.74	\$-565.00
GRILLE	Chrome Grille	Included	Included



CODE	DESCRIPTION	INVOICE	MSRP
PAINT	Monotone Paint Application	STD	STD
T38	Tires: LT245/75R16E BSW A/S	Included	Included
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC
XE6	4.10 Axle Ratio w/Limited-Slip	\$245.00	\$270.00
YZ_02	(0 P) Oxford White	NC	NC

DS
CW

CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 2
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Mirror Type: manual extendable trailer mirrors
Door Handles: black
Front And Rear Bumpers: chrome front and rear bumpers with black rub strip
Front License Plate Bracket: front license plate bracket
Body Material: fully galvanized steel body material
: class I trailering with harness
Grille: chrome grille

Convenience Features:

Air Conditioning: manual air conditioning
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver 1-touch down
Remote Keyless Entry: yes remote keyless entry
Illuminated Entry: illuminated entry
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Front Cupholder: front cupholder
Other Console: other console with storage
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Front Underseat Storage Tray: front underseat storage tray
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets
AC Power Outlet: 1 interior 120V AC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Speakers: 2 speakers
1st Row LCD: 1 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: reflector halogen headlamps
Front Wipers: variable intermittent wipers
Front Windshield Visor Strip: front windshield visor strip
Tinted Windows: light-tinted windows
Variable IP Lighting: variable instrument panel lighting
Display Type: analog appearance
Voltmeter: voltmeter
Compass: compass
Low Tire Pressure Warning: low-tire-pressure warning
Trip Computer: trip computer
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: digital clock
Systems Monitor: driver information centre
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning



Low Fuel Warning: low-fuel warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 3 ABS channels
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front ventilated disc brakes
Daytime Running Lights: daytime running lights
Driver Front Impact Airbag: driver and passenger front-impact airbags
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
Side Impact Bars: side-impact bars
Ignition Disable: SecuriLock immobilizer
Panic Alarm: panic alarm
Tracker System: tracker system
Traction Control: ABS and driveline traction control
Front and Rear Headrests: fixed front head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 2
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Seat Mounted Armrest: driver and passenger seat mounted armrests
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Leather Upholstery: vinyl front seat upholstery
Headliner Material: front vinyl headliner
Floor Covering: front vinyl/rubber floor covering
Shift Knob Trim: urethane shift knob

Standard Engine:

Engine 325-hp, 7.3-liter V-8 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD





Rush Truck Center, Springfield
 3441 Gatlin Dr
 Springfield, IL 62707
 217-718-2200

F-2 Customer Invoice

2801-01941

TRUCK INFORMATION			VEHICLE SALES <small>All Sales are in US Dollars</small>		
YEAR - MAKE	2026 International	MODEL	HV607	Sales Price	115,661.00
SERIAL NO.	3HTEKTAT8TN186864	STOCK NO.	1957621	Factory Paid F.E.T	0.00
SALESMAN	David Mueller			F.E.T Tire Credit	0.00
CUSTOMER INFORMATION			Total Factory Paid F.E.T		0.00
SOLD TO	CITY OF WARRENVILLE		Optional Extended Warranties		0.00
ADDRESS	3 S 346 MIGIN DRIVE		Sub-Total		115,661.00
CITY	WARRENVILLE	STATE	IL	ZIP	60555
DATE	NEW OR USED	ENGINE NO.		Dealer Paid F.E.T*	0.00
	New	99626884		Local Taxes	0.00
PURCHASE ORDER NO.			Title/Registration Fee		173.00
<p>REFERENCE YOUR BOARD'S RESOLUTION DATED 02-18-2025</p> <p>THIS A \$2,000.00 INCLUDES RAW MATERIAL SUR-CHARGE / TARIFF</p> <p>NET: 30 DAYS</p>			Documentary Fee **		164.00
			Total Cash Delivered Price		115,998.00
			Total Net Allowance on Used Vehicle(s)		0.00
			Unpaid Balance Due on Delivery		115,998.00
			Total Used Vehicle Allowance		0.00
			Less Total Balance Owed		0.00
TRADE-IN(S)					
YEAR	MAKE	MODEL	SERIAL NO.	TRADE ALLOWANCE	
RUSH TRUCK CENTER					
By: _____					
State of _____					
County of _____					
_____, Being duly sworn says that he/she signed the Customer Invoice, and that the statements set forth on this Customer Invoice are true and correct.					
_____ Notary Public					
* SUBJECT TO ADJUSTMENT - FINAL F.E.T. MAY VARY. ANY F.E.T. VARIANCE RESPONSIBILITY OF DEALER.					

OPTIONAL EQUIPMENT AND ACCESSORIES



Letter# : G-6630F
Content Type : Sales Information
Posted Date : 05/22/2025
Effective Date : 02/03/2025
Expiration Date : 12/31/9999

APPLICABLE TO UNITED STATES DEALERS ONLY

Tariff-Driven Surcharge and Pricing Update

Update 5/22/2025:

This update outlines capped tariff surcharges for units ordered on or before June 30 and built on or before November 28, 2025, with limits set at \$2,000 for Medium Duty, \$3,200 for Heavy Duty, and \$2,000 for CV™ Series models. Additionally, firm surcharge guidance is now provided for units scheduled for July production.

At International*, we recognize that our dealers are the foundation of our success, and we deeply appreciate your partnership during this time of economic uncertainty. The ongoing tariff situation has necessitated adjustments to our pricing structure, and we are committed to working closely with you to navigate these challenges together. As the legislative landscape continues to evolve, we will keep you informed of any changes and their potential impact as soon as new information becomes available. Please find below important details regarding the tariff-driven surcharge and related policies.

Application:

- The following update applies to all International® truck models, including CV™, MV™, HV™, HX®, LT®, and RH™ Series models, regardless of production location.
- This letter does not apply to Battery Electric Vehicles (BEVs); a separate communication will address tariff implications for BEVs.

Surcharge:

- **Units built on or before May 2, 2025**
 - These units are protected from any tariff-related price increase.
 - Per Order Change and Cancellation Policy G-1873, all units within this window are non-cancellable.
- **Units built between May 5, 2025 and July 4, 2025**
 - These units will be subject to a tariff-driven price adjustment.
 - The following tariff surcharges will apply, to be reflected on the factory invoice:

INTERNATIONAL® MODEL	TARIFF SURCHARGE (PER UNIT)
International® MV™ Series models	\$2,000
International® HV™ Series Medium Duty models	
International® HV™ Series Heavy Duty models	\$3,200
International® HX® Series models	
International® RH™, LT® Series models	
International® CV™ Series models	\$500

- Effective May 1, 2025, all units scheduled for production on or before July 4, 2025, will be non-cancellable.
 - International reserves the right to pull ahead production of units currently scheduled in this built window by a maximum of 30 days.
 - Note: International will not provide incremental floor plan for impacted units.
- **Units to be built between July 7, 2025, and August 1, 2025**
 - These units will be subject to a tariff-driven price adjustment.
 - The following tariff surcharges will apply, to be reflected on the factory invoice:

INTERNATIONAL® MODEL	TARIFF SURCHARGE (PER UNIT)
International® MV™ Series models	\$2,000
International® HV™ Series Medium Duty models	
International® HV™ Series Heavy Duty models	\$3,200
International® HX® Series models	
International® RH™, LT® Series models	
International® CV™ Series models	\$1,000

- **Effective June 2, 2025, all units scheduled for production on or before August 1, 2025, will be non-cancellable.**
 - International reserves the right to pull ahead production of units currently scheduled in this built window by a maximum of 30 days.
 - Note: International will not provide incremental floor plan for impacted units.
- **Units ordered on or before June 30, 2025, and scheduled to be built on or before November 28, 2025**
 - The following ‘not to exceed’ tariff surcharge caps will apply:

INTERNATIONAL® MODEL	TARIFF SURCHARGE (PER UNIT) (CAPPED - NOT TO EXCEED)
International® MV™ Series models	\$2,000
International® HV™ Series Medium Duty models	
International® HV™ Series Heavy Duty models	\$3,200
International® HX® Series models	
International® RH™, LT® Series models	
International® CV™ Series models	\$2,000

- **Units Scheduled to be built on or after August 4, 2025 and ordered on or after July 1, 2025.**

CITY OF WARRENVILLE

MEMO

To: Mayor, City Council, and City Administrator White
From: Public Works Director Kuchler *PK*
Subject: FACILITIES SPACE NEEDS STUDY
Date: October 8, 2025

The purpose of this memorandum is to summarize the scope of the proposed Facilities Space Needs Study, the status, and next steps.

Background

A \$50,000 decision package for a Citywide Facilities and Space Needs Study was originally included in the FY 2020 budget, as a follow up to the August 2020 Services and Staffing Needs Study. The facilities space needs study was delayed due to the pandemic, and next appeared in the FY 2024 budget as a \$100,000 decision package. The project was not completed that year and was included in the FY 2025 budget with an anticipated \$100,000 expense. During the development of the FY 2026 budget, staff anticipated beginning the study in FY 2025 and finishing it in FY 2026, for a total cost of \$100,000. Since it was anticipated to be split between the two fiscal years, the FY 2026 budget only includes \$50,000.

Scope of Proposed Study

The purpose of the study is to evaluate the three main City buildings (City Hall, Police, and Public Works) in the context of the existing and anticipated future staffing, operations, and uses. The Police Department has identified space limitations to meet its current and future operations. City Hall has plenty of overall space, but the layout of the building does not contain additional usable workspace without some remodeling or reconfiguration. Public Works is heavily utilized and needs to be reviewed to determine if the existing space can be reconfigured for more efficient utilization. The buildings are over twenty years old, and staffing structure, technology, usage, and needs have evolved since the buildings were originally designed and constructed.

The evaluation will include an evaluation of the existing components of the buildings, which will be beneficial as the City contemplates succession planning for management of the facilities. An evaluation of building compliance with the Americans with Disabilities Act (ADA) will be completed, and necessary improvements will be identified with costs, so the City can plan to address those needs in the future. That work will dovetail with the technical assistance the City is receiving from the Chicago Metropolitan Agency for Planning (CMAP) for a self-evaluation and transition plan for the public sidewalks in City rights-of-way.

The deliverables from this contract will include preliminary cost estimates for specific projects in each building that will allow the City to plan and prioritize these projects in the future. Those projects could be very small remodeling projects, or they could be larger remodeling projects that move interior walls and create new spaces. Staff is making it clear that a new building is not preferred, so the focus of this study will be making the best use of the existing buildings. If additional space is needed, the first choice would be to build an addition on the existing building. If the conclusion is a new building is necessary, that will require additional study beyond the scope of this contract.

It is important to note that any new improvements such as remodeling, additions, or a new building do not have a current funding source. The Capital Maintenance and Replacement Plan (CMRP) funding is for maintaining and replacing existing infrastructure, and does not include replacement of buildings. It also does not include any new infrastructure, including remodeling, building out new rooms, or additions. When the study is completed, it will be presented to City Council.

Status and Next Steps

Staff has received three Statements of Qualifications from architectural consultants that have successfully completed similar studies for other municipalities. City Administrator White, Police Chief Bonilla, and Public Works Director Kuchler interviewed all three firms. Once there is consensus on the consultant best qualified for this work, staff will negotiate a contract with that firm. The contract will be placed on a consent agenda at a future City Council meeting for City Council consideration when it is ready.

Staff anticipates requesting 1-2 elected officials to work with staff and the consultant in a workgroup setting, as the study progresses. This request would be made at a future meeting if a contract is approved by City Council.

Staff Recommendation

Recommend the Committee direct staff to negotiate a contract with an architectural consultant for consideration at a future City Council meeting.

Please note that staff anticipates this contract will likely be approximately \$100,000.

FY 2026 Public Works Department Work Plan

(last revised by PK on 10/7/2025)

INTRODUCTION

The Public Works Department consists of eighteen (18) full-time positions responsible for the maintenance of buildings and grounds, vehicles and equipment, roads and street lights, or the water and sanitary sewer systems. The Work Plan does not provide details on the normal activities staff performs. Rather, it identifies those special projects or assignments in which staff is involved in addition to normal activities.

TIER ONE (HIGHEST PRIORITY) INITIATIVES				
Item	Project / Program / Activity	Expected Completion Date	Status	City Plans
Annual Road Program				
T1-1	2025 Road Program Construction (JC)	10/31/2025	Concrete complete, asphalt remains	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T1-2	2026 Road Program Bid Documents (JC/KH/DR)	2/28/2026		
T1-3	Construction of curb and gutter on west side of River Road. (JC)	10/31/2025	Complete	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
Proposed Well No. 13, Water Tower, and Iron Filtration (Southwest District)				
T1-4	Construction of Water Tower at Thorntons site (ZJ/PK)	8/31/2025	Tower complete, site work remains	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T1-5	Construction of Well No. 13 Water Treatment Building (including solar panels) (ZJ/PK)	9/21/2026	Foundation and underground complete	
Mack Road Bridge Replacement and Trail Improvement Project (KH/PK)				
T1-6	Complete Property/Easement Acquisition (CD 22.04)	8/31/2025	Litigation	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T1-7	Coordinate Construction (CD 24.01)	11/30/2026	Waiting on Property Acquisition	
Implementation of New Software Solutions				
T1-8	BS&A ERP Software Implementation	7/15/2025	Software is live	Strategic Plan Goal #3 Quality City Services – Financial Policies
T1-9	Citizen Engagement Implementation	10/31/2025	Software is live	
Cerny Park (PK/JC/DE)				
T1-10	Construction of Cerny Park Improvements Project - Phase 1	10/31/2025	Punchlist items remain	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T1-11	Develop Bid Documents for Cerny Park Improvements Project - Phase 2	1/31/2026	Nearly 50% Complete	
Sanitary Sewer Maintenance Program (ZJ/PK)				
T1-12	Central 2 Basin, Phase 3 - Construction Contract and City Staff repairs (ZJ/PK)	4/30/2026		Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T1-13	East 1 & West 4 Basins, Phase 1 (ZJ/PK)	4/30/2026	Nearly complete (Utility Div. staff)	
T1-14	Participate in Citywide facilities study including building security needs	4/30/2026	Evaluating Submittals	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T1-15	Traffic study to evaluate and standardize speed limits on City streets. (PK/JC/Police)	4/30/2026	Traffic Counts to occur in October	Strategic Plan Goal: #5 Safe and Healthy Neighborhoods – Speed Limits
T1-16	Waste Franchise Agreement Renewal or RFP (Groot contract expires 4/30/26) (KHG/AM)	4/30/2026		Strategic Plan Goal: #3 Quality City Services - Building and Life Safety Codes

TIER TWO (IMPORTANT) INITIATIVES

Item	Project Description	Expected Completion Date	Status	City Plans
T2-1	Evaluate the Enterprise Fleet contract and report on cost savings or performance of the program (JC/KHG/PK)	4/30/2026		Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T2-2	Multi-Year Water System Valve Assessment Program (ZJ) (PUB 25.03)	4/30/2026	Year 2 to occur in Spring 2026	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
Route 59 Sidewalk/Path Improvement Project (KH/PK)				
T2-3	Final Engineering Design (CD 23.03)	12/1/2026	No work in FY26	Strategic Plan Goal: #2 Engaged and Connected Community – Spaces for Community Engagement
T2-4	Complete Property/Easement Acquisition (CD 24.06)	12/1/2026	No work in FY26	Bikeway Implementation Plan
T2-5	Administration of Private Property Drainage Assistance Program (KHG/JC/KH/DR)	4/30/2026	No applications received	Strategic Plan Goal: #5 Safe and Healthy Neighborhoods – Legacy Private Infrastructure
T2-6	Conduct a water and sewer rate study (Finance/PK/ZJ) (PUB 26.05)	4/30/2026	Will issue RFQ in Oct. or Nov.	Strategic Plan Goal #3 Quality City Services – Financial Policies
T2-7	Additional water system modeling to evaluate pressure zones. (ZJ/PK) (PUB 26.04)	4/30/2026		Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T2-8	Water System Emergency Interconnect Engineering (ZJ/PK) (PUB 26.07)	4/30/2026	Started discussion with Aurora Will begin 11/1/2025	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T2-9	SCADA System Upgrades (ZJ) (PUB 26.01)	4/30/2026	Working with CMAP and consultant	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T2-10	Development of ADA Transition Plan (KHG/DR)	4/30/2026	Anticipate Spring Construction	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T2-11	Install Snow Melt System for Manning Avenue Entrance to City Hall (JC/DE) (PUB 26.06)	4/30/2026		Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
Shaw Drive Area Street Rehabilitation Project (JC/PK)				
T2-12	Develop Bid Documents (JC/PK)	12/31/2025		Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure
T2-13	Construction (JC/PK)	4/30/2026	Will occur in FY27	

TIER THREE (DESIRABLE) INITIATIVES

Item	Project Description	Expected Completion Date	Status	City Plans
T3-1	Sale of Rogers Avenue property (KHG/PK)	4/30/2026	CD to lead process, as time allows	
T3-2	Assist Community Development with Develop Comprehensive Engineering and Public Infrastructure Specifications Manual (KH/DR/JC/ZJ/PK)	4/30/2026	Met with engineer to develop scope	Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure

LEGEND FOR STAFF RANKING/PRIORITIZATION OF WORK PLAN ELEMENTS

Tier One – These are the highest priority initiatives that staff feels must be advanced. In many cases, these are ongoing or time sensitive initiatives that cannot be delayed without significant detrimental, costly, and/or long term negative impacts. Expected to be accomplished with existing and budgeted resources.

Tier Two – These are important initiatives staff feels should be advanced but may be delayed pending completion of Tier One initiatives. Staff expects to accomplish/advance these priorities with existing and budgeted resources. Delaying progress on these initiatives and projects may result in undesirable impacts.

Tier Three – These are desirable and valuable initiatives, but not items the Department expects to advance to any significant degree with existing or budgeted resources in the upcoming fiscal year. It is unlikely that the City will experience any measurable or lasting negative impacts if these items are not advanced in the upcoming fiscal year. However, if work is not initiated or suspended on High or Important priority initiatives, it may be possible to reallocate staff resources and advance one or more of these initiatives and projects.

#-# Highlighting, Bold font = New for FY 2026

Italic font = Initiative or project for which a new FY 2026 Decision Package has been submitted.

PK=Public Works Director, JC= Capital Maintenance Superintendent, ZJ= Utility Maintenance Superintendent, DE= Facilities Maintenance Lead Supervisor, KHG=Asset Management Analyst, KD=Finance Director, AM=Assistant City Administrator, KH=Assistant Community Development Director, DR=Civil Engineer, JM=Community Planner

PROJECTS NOT INCLUDED IN FY 2026 WORK PLAN

- 1 Paint Exterior of Public Works building
- 2 Final engineering design and easement acquisition for Manning Avenue pedestrian and parking improvements
- 3 Final engineering and reconstruction of Barkley Avenue, north of Route 56
- 4 Construction of Ray Street Improvements
- 5 Property Acquisition for Sanitary Sewer Holding Tank (*PUB 19.05*)
- 6 Evaluate and reorganize electronic file maintenance (Laserfiche)
- 7 Expand the City street light banner program into Cantera
- 8 Preliminary engineering for Batavia/Route 59 intersection drainage/turn lane improv.
- 9 Final design for Leone Schmidt Park pavilion and lookout improvements
- 10 Sale of Jackson Street unimproved right-of-way, just west of Winfield Road
- 11 Point Oak Drive Dedication
- 12 Final engineering for Point Oak Dr. reconstruction and utility extension project
- 13 Williams Road Bridge maintenance project
- 14 Rigi / Barclay easement acquisition or resurfacing
- 15 Construction of Batavia Road path connection between Alden Horizon Senior Living and Blackwell Forest Preserve (PK/JC/KH) (PW 24.01)

OTHER FACTORS TO CONSIDER WHEN EVALUATING FY 2026 WORK PLAN

- 1 Assumes no new vacancies in current Public Works Department positions and does not account for impact of unanticipated staff turnover.
- 2 Does not account for emergencies or unexpected issues that may take priority throughout the year.