

CITY OF WARRENVILLE

MEMORANDUM

To: Mayor and City Council
From: Philip M. Kuchler, Public Works Director 
Subject: AGENDA SUMMARY FOR OCTOBER 13, 2025, PUBLIC WORKS AND INFRASTRUCTURE COMMITTEE OF THE WHOLE MEETING
Date: OCTOBER 8, 2025

Please contact the City Administrator or the corresponding department head by noon on the day of the meeting if you have questions pertaining to agenda items or this summary.

F. BUSINESS OF MEETING

1. Enterprise Lease for 2026 Ford E-350 Cutaway Van (Attachment)

City Council approved the Enterprise lease for a 2025 Ford E-350 Cutaway Van with Resolution R2024-62 on September 16, 2024. The ordering window closed before Enterprise could place the order, so a 2025 E-350 was not available. Recently, Enterprise located a 2026 model at a dealership.

The lease included in the agenda backup materials was approved by City Administrator White, because the City needed to act quickly, and the price was very close to the originally approved lease. Over the 60-month term, the 2026 van costs \$502.80 less than what the 2025 model would have cost. Capital Maintenance Superintendent Clark will present this item and answer questions at the meeting.

Committee Action Requested: Recommend the City Council pass a resolution ratifying and approving the lease of a 2025 Ford E-350 Cutaway and the procurement of upfitting services and equipment through the Enterprise Fleet Management Program.

Staff Recommendation: Capital Maintenance Superintendent Clark recommends this action.

Budgetary Impact: The FY 2026 Budget includes \$155,000 in the Capital Maintenance and Replacement Fund for Enterprise Lease Payments, which includes the cost of this lease.

Other Resources Required: Staff time to coordinate the upfitting of the vehicle.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure

2. Cab and Chassis Purchase for Public Works Dump Truck (Attachment)

City Council approved the purchase of a cab and chassis from Rush Truck Center for \$113,998, to replace an existing dump truck with Resolution R2025-09 on February 18, 2025. Rush Truck Center notified staff that the cab and chassis is ready, but the price increased to \$115,998, to reflect a new \$2,000 tariff. This increase in price requires City Council approval. Superintendent Clark will present this item and answer questions at the meeting.

Committee Action Requested: Recommend the City Council pass a resolution approving the purchase of a chassis for a Public Works dump truck from Rush Truck Center in the amount of \$115,998.

Staff Recommendation: Capital Maintenance Superintendent Clark recommends this action.

Budgetary Impact: The FY 26 budget includes \$190,000 in the General Fund and the Water and Sewer Fund for the purchase of the cab and chassis and build out of the body of the truck.

Other Resources Required: Staff time to coordinate with the vendor.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure

3. Facilities Space Needs Study (Attachment)

This study was first contemplated by the City in FY 2020 but was delayed due to the pandemic. Staff issued a Request for Qualifications to eight architectural consultants referred by other municipalities. Staff received three responses and interviewed those firms. Staff is nearing consensus on a consultant, and is seeking direction to proceed with contract negotiations with that consultant. The study of the existing and future operations and space usage of the City's three main buildings (City Hall, Police, and Public Works) will generate recommended improvements with estimated costs. The buildings are over twenty years old, and staffing, technology, usage, and needs have evolved since the buildings were originally designed and constructed. Public Works Director Kuchler will present this item and answer questions at the meeting.

Committee Action Requested: Direct staff to negotiate a contract with an architectural consultant for consideration at a future City Council meeting.

Staff Recommendation: Public Works Director Kuchler recommends this action.

Budgetary Impact: The study is anticipated to cost approximately \$100,000. The FY 2026 budget includes \$50,000 for this study, but the General Fund includes sufficient funding to perform the entire study in FY 2026.

Other Resources Required: Significant staff time to coordinate with the architectural consultant during the study.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure

4. Update of Capital Maintenance and Replacement Plan Projects

Superintendent Clark will provide an update on the status of the construction of the River Road Curb and Gutter Improvements, Phase 1 of Cerny Park, and the 2025 Road Program (Sanchez Drive and adjacent cul de sacs).

Committee Action Requested: None. For informational purposes only.

Staff Recommendation: Not applicable.

Budgetary Impact: Not applicable.

Other Resources Required: Not applicable.

Strategic Plan Goal: #3 Quality City Services – Maintain and Replace City Infrastructure

5. Public Works FY26 Work Program and Decision Package Status Report (Attachment)
The Public Works Department Work Program identifies specific projects and initiatives staff expects to advance during the current fiscal year, in addition to normal day-to-day core operational and service-delivery responsibilities of the department. Staff has updated the FY26 Public Works Department Work Program to provide the status of department projects. A copy of the report is included with the agenda backup materials.

Committee Action Requested: None. For informational purposes only.

Staff Recommendation: Not applicable.

Budgetary Impact: Not applicable.

Other Resources Required: Not applicable.

Strategic Plan Goal: Not applicable.

PK/KHG