

RESOLUTION NO. 2025-

A RESOLUTION RATIFYING AND APPROVING THE LEASE OF A 2026 FORD E-350 CUTAWAY AND THE PROCUREMENT OF UPFITTING SERVICES AND EQUIPMENT THROUGH THE ENTERPRISE FLEET MANAGEMENT PROGRAM

WHEREAS, the City is a home rule municipal corporation pursuant to Article VII, Section 6(a) of the Constitution of the State of Illinois of 1970; and

WHEREAS, on August 19, 2024, the City Council adopted Resolution R2024-52, approving agreements (“**Agreements**”) with Enterprise Fleet Management, Inc. and Enterprise FM Trust (collectively, “**EFM**”) for participation in the EFM fleet management program (“**Program**”); and

WHEREAS, on September 16, 2024, the City Council adopted Resolution R2024-62 approving the lease of nine vehicles from EFM through the Program (“**Vehicles**”) and upfitting services, maintenance services, and fleet management services for the Vehicles, including a 2025 Ford E-350 Cutaway (“**2025 Cutaway**”) and applicable upfitting services; and

WHEREAS, the 2025 Cutaway was not able to be built prior to the end of the model year; and

WHEREAS, EFM located a 2026 Ford E-350 Cutaway (“**2026 Cutaway**”) that met the City’s needs and was available from a dealer as a substitute for the 2025 Cutaway; and

WHEREAS, EFM provided a quote for the lease of the 2026 Cutaway through the Program for a 60-month term, a monthly lease payment of \$1,006.60, a total anticipated lease cost of \$60,396.00, plus a monthly maintenance payment of \$48.72, for a total anticipated cost of \$63,319.20 (“**Quote**”); and

WHEREAS, the substitution of the 2026 Cutaway for the 2025 Cutaway will bring the total combined cost to lease the Vehicles to the anticipated amount of \$454,068.20 plus total combined maintenance fees of \$20,599.80, for a total anticipated cost of \$474,668.00 (“**Updated Lease and Maintenance Costs**”) and the total cost to provide the upfitting of the Vehicles to \$44,393.68 (“**Updated Upfitting Costs**”); and

WHEREAS, the City has budgeted sufficient funds for the Updated Upfitting Cost and for the Updated Lease and Maintenance Costs during the current fiscal year; and

WHEREAS, the dealer was not able to hold the 2026 Cutaway and due to the limited number of Cutaways available, it was likely to be purchased within a short time; and

WHEREAS, it is unlikely Ford would be able to build a 2026 Cutaway before the end of the model year and the City and Enterprise were not able to find a 2026 Cutaway that meets the City’s needs at any other area dealership; and

WHEREAS, due to the limited availability and difficulty of procuring the Cutaway, the City Administrator executed the Quote and related documentation to secure the lease of the 2026 Cutaway through the Program; and

WHEREAS, in accordance with Section 1-8-4.B.6.a.3 of the Warrenville City Code (“**City Code**”), the Mayor and the City Council have determined that it is in the best interest of the City and the public to waive the bidding requirements set forth in the City Code and ratify the lease of the 2026 Cutaway by the City Administrator in accordance with this Resolution;

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF WARRENVILLE, DUPAGE COUNTY, ILLINOIS, AS FOLLOWS:

SECTION 1: Recitals. The recitals listed above are incorporated in this Resolution as if fully set forth in this Resolution.

SECTION 2: Waiver of Competitive Bidding. Pursuant to Section 1-8-4.B.6.a.3 of the City Code and the City’s home rule authority, the City Council waives the requirement of competitive bidding for the procurement of the 2026 Cutaway and applicable upfitting services.

SECTION 3: Ratification of Procurement of 2026 Cutaway. The City Council hereby ratifies the procurement of the 2026 Cutaway instead of the 2025 Cutaway and applicable upfitting services from EFM pursuant to schedules under the Agreements and in accordance with the Quote attached to this Resolution as **Exhibit A**, subject to sufficient appropriations in future fiscal years.

SECTION 4: Execution. The City Council hereby authorizes and directs the City Administrator and the City Clerk to execute and seal, on behalf of the City, the lease schedule and any other documentation necessary to lease the 2026 Cutaway and procure the upfitting services from EFM in accordance with, and to effectuate the intent of, this Resolution, and the City Council acknowledges, ratifies, and approves the prior execution of any such documents.

SECTION 5: Effective Date. This Resolution shall be in full force and effect following its passage and approval by a two-thirds majority in the manner provided by law.

PASSED THIS ____ day of _____, 2025.

APPROVED THIS ____ day of _____, 2025.

AYES: _____ NAYS: _____ ABSENT: _____ ABSTAIN: _____

MAYOR

ATTEST:

CITY CLERK

#66562198_v1

GROUP EXHIBIT A

QUOTE

Prepared For: City of Warrenville, Illinois
Clark, Jamie

Date 09/19/2025
AE/AM J01/ABA

Unit #

Year 2026 **Make** Ford **Model** E-350 Cutaway
Series Base Chassis 138 in. WB SRW

Vehicle Order Type In-Stock **Term** 60 **State** IL **Customer#** 627907

Number of Units 1



All language and acknowledgments contained in the signed quote apply to all vehicles that are ordered under this signed quote.

Order Information

Driver Name	Unassigned
Exterior Color	(0 P) Oxford White
Interior Color	Medium Flint w/Vinyl Bucket Seats
Lic. Plate Type	Municipal
GVWR	0

\$ 64,968.26	Capitalized Price of Vehicle ¹
\$ 0.00 *	License and Certain Other Charges 0.0000% State IL
\$ 361.00 *	Initial License Fee
\$ 0.00	Registration Fee
\$ 1,275.00 *	Other: (See Page 2)
\$ 11,785.00 *	Capitalized Price Reduction
\$ 0.00	Gain Applied From Prior Unit
\$ 0.00 *	Security Deposit
\$ 0.00	Taxes

\$ 53,183.26	Total Capitalized Amount (Delivered Price)
\$ 717.97	Depreciation Reserve @ 1.3500%
\$ 288.63	Monthly Lease Charge (Based on Interest Rate - Subject to a Floor) ²

\$ 1,006.60 Total Monthly Rental Excluding Additional Services

Additional Fleet Management

\$ 0.00	Master Policy Enrollment Fees
\$ 0.00	Commercial Automobile Liability Enrollment
	Liability Limit \$0.00

\$ 0.00 Physical Damage Management Comp/Coll Deductible 0 / 0

\$ 48.72 Full Maintenance Program³ Contract Miles 17,000 OverMileage Charge \$ 0.0600 Per Mile

Incl: # Brake Sets (1 set = 1 Axle) 0 # Tires 0

\$ 48.72 Additional Services SubTotal

\$ 0.00 Tax 0.0000% State IL

\$ 1,055.32 Total Monthly Rental Including Additional Services

\$ 10,105.06	Reduced Book Value at 60 Months
\$ 400.00	Service Charge Due at Lease Termination

Quote based on estimated annual mileage of 3,400
(Current market and vehicle conditions may also affect value of vehicle)
(Quote is Subject to Customer's Credit Approval)

Notes

Enterprise FM Trust will be the owner of the vehicle covered by this Quote. Enterprise FM Trust (not Enterprise Fleet Management) will be the Lessor of such vehicle under the Master Open - End (Equity) Lease Agreement and shall have all rights and obligations of the Lessor under the Master Open - End (Equity) Lease Agreement with respect to such vehicle. Lessee must maintain insurance coverage on the vehicle as set forth in Section 11 of the Master Open-End (Equity) Lease Agreement until the vehicle is sold.

ALL TAX AND LICENSE FEES TO BE BILLED TO LESSEE AS THEY OCCUR.

Lessee hereby authorizes this vehicle order, and agrees to lease the vehicle on the terms set forth herein and in the Master Equity Lease Agreement. In the event Lessee fails or refuses to accept delivery of the ordered vehicle, Lessee agrees that Lessor shall have the right to collect damages, including, but not limited to, a \$500 disposal fee, interest incurred, and loss of value.

LESSEE City of Warrenville, Illinois
BY 
55190B287FE2471...

TITLE City Administrator

DATE September 24, 2025

* INDICATES ITEMS TO BE BILLED ON DELIVERY.

¹ Capitalized price of vehicle may be adjusted to reflect final manufacturer's invoice, plus a pre delivery interest charge. Lessee hereby assigns to Lessor any manufacturer rebates and/or manufacturer incentives intended for the Lessee, which rebates and/or incentives have been used by Lessor to reduce the capitalized price of the vehicle.

² Monthly lease charge will be adjusted to reflect the interest rate on the delivery date (subject to a floor).

³ The inclusion herein of references to maintenance fees/services are solely for the administrative convenience of Lessee. Notwithstanding the inclusion of such references in this [Invoice/Schedule/Quote], all such maintenance services are to be performed by Enterprise Fleet Management, Inc., and all such maintenance fees are payable by Lessee solely for the account of Enterprise Fleet Management, Inc., pursuant to that certain separate [Maintenance Agreement] entered into by and between Lessee and Enterprise Fleet Management, Inc.; provided that such maintenance fees are being billed by Enterprise FM Trust, and are payable at the direction of Enterprise FM Trust, solely as an authorized agent for collection on behalf of Enterprise Fleet Management, Inc.

Aftermarket Equipment Total

Description	(B)illed or (C)apped	Price
Van Body - Reading Aluminum Low Roof KUV	C	\$ 23,570.00
Total Aftermarket Equipment Billed		\$ 0.00
Total Aftermarket Equipment Capitalized		\$ 23,570.00
Aftermarket Equipment Total		\$ 23,570.00

Other Totals

Description	(B)illed or (C)apped	Price
Initial Administration Fee	B	\$ 60.00
Transport Dealer to Client	B	\$ 1,215.00
Courtesy Delivery Fee	B	\$ 0.00
Total Other Charges Billed		\$ 1,275.00
Total Other Charges Capitalized		\$ 0.00
Other Charges Total		\$ 1,275.00

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VEHICLE INFORMATION:

2026 Ford E-350 Cutaway Base Chassis 138 in. WB SRW - US

Series ID: E3F

Pricing Summary:

	INVOICE	MSRP
Base Vehicle	\$39,264	\$41,330.00
Total Options	\$1,319.26	\$1,460.00
Destination Charge	\$2,095.00	\$2,095.00
Total Price	\$42,678.26	\$44,885.00

SELECTED COLOR:

Exterior: YZ-(0 P) Oxford White
 Interior: AE-Medium Flint w/Vinyl Bucket Seats

SELECTED OPTIONS:

CODE	DESCRIPTION	INVOICE	MSRP
138WB	138" Wheelbase	STD	STD
153	License Plate Bracket	NC	NC
18A	High Series Exterior Upgrade Package	\$91.00	\$100.00
20X	GVWR: 10,050 Lb Payload Package	Included	Included
211	Dual High Back Buckets	Included	Included
425	50 State Emission System	STD	STD
43D	Electronic Stability Control (ESC) Delete	\$-100.00	\$-110.00
43E	Rear View Camera Kit	\$451.00	\$495.00
44P	Transmission: 6-Speed O/D w/Tow Haul	Included	Included
47Z	Ambulance Prep Package Not Required	STD	STD
525	Cruise Control	\$219.00	\$240.00
534	Trailer Towing Package (Class I)	\$137.00	\$150.00
53A	Automatic Emergency Braking (AEB) Delete	\$-137.00	\$-150.00
54E	Manual Telescoping Trailer Tow Mirrors (54E)	\$210.00	\$230.00
587	Radio: AM/FM Stereo w/Clock Display & 2 Speakers	Included	Included
60J	Instrument Panel - Basic Message Center	Included	Included
614	16" Sport Wheel Covers	\$109.00	\$120.00
642	Wheels: 16" X 7" Painted Gray Steel	Included	Included
672	Maximum Front GAWR: 4200 lbs.	\$37.00	\$40.00
780A	Order Code 780A	NC	NC
901	110V Power Inverter	Included	Included
903	Power Equipment Group	\$559.00	\$615.00
91F	SecuriLock Passive Anti-Theft System (ePATS)	Included	Included
92B	B-Pillar Trim Kit	\$69.00	\$75.00
942	Non-Configurable Daytime Running Lamps	\$23.00	\$25.00
948	Remote Keyless Entry	Included	Included
94A	Embedded Modem Delete	\$-69.00	\$-75.00
99N	Engine: 7.3L V8 Port Fuel Injected Gasoline	Included	Included
A	Vinyl Bucket Seats	Included	Included
AE_01	Medium Flint w/Vinyl Bucket Seats	NC	NC
BUMPER	Front Chrome Bumper	Included	Included
DLR	Dealer Adjustment	\$-524.74	\$-565.00
GRILLE	Chrome Grille	Included	Included



CODE	DESCRIPTION	INVOICE	MSRP
PAINT	Monotone Paint Application	STD	STD
T38	Tires: LT245/75R16E BSW A/S	Included	Included
WARANT	Fleet Customer Powertrain Limited Warranty	NC	NC
XE6	4.10 Axle Ratio w/Limited-Slip	\$245.00	\$270.00
YZ_02	(0 P) Oxford White	NC	NC

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CONFIGURED FEATURES:

Body Exterior Features:

Number Of Doors: 2
Driver And Passenger Mirror: power remote manual folding side-view door mirrors
Convex Driver Mirror: convex driver and passenger mirror
Mirror Type: manual extendable trailer mirrors
Door Handles: black
Front And Rear Bumpers: chrome front and rear bumpers with black rub strip
Front License Plate Bracket: front license plate bracket
Body Material: fully galvanized steel body material
: class I trailering with harness
Grille: chrome grille

Convenience Features:

Air Conditioning: manual air conditioning
Cruise Control: cruise control with steering wheel controls
Power Windows: power windows with driver 1-touch down
Remote Keyless Entry: yes remote keyless entry
Illuminated Entry: illuminated entry
Steering Wheel: steering wheel with manual tilting, manual telescoping
Day-Night Rearview Mirror: day-night rearview mirror
Front Cupholder: front cupholder
Other Console: other console with storage
Glove Box: glove box
Driver Door Bin: driver and passenger door bins
Front Underseat Storage Tray: front underseat storage tray
Retained Accessory Power: retained accessory power
Power Accessory Outlet: 2 12V DC power outlets
AC Power Outlet: 1 interior 120V AC power outlet

Entertainment Features:

radio: AM/FM stereo with seek-scan
Speakers: 2 speakers
1st Row LCD: 1 1st row LCD monitor
Wireless Connectivity: wireless phone connectivity
Antenna: fixed antenna

Lighting, Visibility and Instrumentation Features:

Headlamp Type: reflector halogen headlamps
Front Wipers: variable intermittent wipers
Front Windshield Visor Strip: front windshield visor strip
Tinted Windows: light-tinted windows
Variable IP Lighting: variable instrument panel lighting
Display Type: analog appearance
Voltmeter: voltmeter
Compass: compass
Low Tire Pressure Warning: low-tire-pressure warning
Trip Computer: trip computer
Trip Odometer: trip odometer
Oil Pressure Gauge: oil pressure gauge
Water Temp Gauge: water temp. gauge
Engine Hour Meter: engine hour meter
Clock: digital clock
Systems Monitor: driver information centre
Rear Vision Camera: rear vision camera
Oil Pressure Warning: oil-pressure warning
Water Temp Warning: water-temp. warning
Battery Warning: battery warning
Lights On Warning: lights-on warning
Key in Ignition Warning: key-in-ignition warning



Low Fuel Warning: low-fuel warning
Brake Fluid Warning: brake-fluid warning

Safety And Security:

ABS four-wheel ABS brakes
Number of ABS Channels: 3 ABS channels
Brake Type: four-wheel disc brakes
Vented Disc Brakes: front ventilated disc brakes
Daytime Running Lights: daytime running lights
Driver Front Impact Airbag: driver and passenger front-impact airbags
Height Adjustable Seatbelts: height adjustable front seatbelts
Seatbelt Pretensioners: front seatbelt pre-tensioners
Side Impact Bars: side-impact bars
Ignition Disable: SecuriLock immobilizer
Panic Alarm: panic alarm
Tracker System: tracker system
Traction Control: ABS and driveline traction control
Front and Rear Headrests: fixed front head restraints

Seats And Trim:

Seating Capacity max. seating capacity of 2
Front Bucket Seats: front bucket seats
Number of Driver Seat Adjustments: 4-way driver and passenger seat adjustments
Reclining Driver Seat: manual reclining driver and passenger seats
Driver Seat Mounted Armrest: driver and passenger seat mounted armrests
Driver Fore/Aft: manual driver and passenger fore/aft adjustment
Leather Upholstery: vinyl front seat upholstery
Headliner Material: front vinyl headliner
Floor Covering: front vinyl/rubber floor covering
Shift Knob Trim: urethane shift knob

Standard Engine:

Engine 325-hp, 7.3-liter V-8 (regular gas)

Standard Transmission:

Transmission 6-speed automatic w/ OD

